

Loud Township Board
Regular Meeting
Loud Township Hall
3910 M-33, Atlanta, Michigan 49709

September 18, 2014

Call to order

Meeting called to order at 7:00 p.m., by Beau Williams-Supervisor.

Members present:

Beau Williams, Kari Klein, Mary Hubbard, Elva Duncan and Bob Hosmer

Minutes Approved from August 21, 2014 -Regular Meeting- *Motion made by Elva Duncan, 2nd by Bob Hosmer, carried unanimously.*

Public Comments:

Former Clerk Larry Pascador thanked the board for the card of appreciation and stated all his payroll checks owed were up to date.

Mr. Danks questioned the board regarding the payment process and amounts to the former clerk from a previous meeting. Reply was given Williams and Hubbard explained the process according to MTA.

Correspondence: Williams presented a letter regarding a new assistance program from MSHDA. Hubbard noted a letter from the state regarding a State Construction Code- which is related towards a county level, not township. Williams noted a resolution from the Montmorency Road Commission (to be discussed during new business). Klein updated the board in reference to Board of Election requirements regarding AV Ballots and MOVE Ballots.

Bills To Be Approved: Prepared by Klein (see attached) *Motion made by Elva Duncan, 2nd by Mary Hubbard – Motion carried unanimously. *An error in the listing was found- corrections were made and correct approved amount was noted of \$4108.89*

A motion to approve the expenditure of no more than \$200.00 for office supplies was made by Bob Hosmer, 2nd by Elva Duncan- Motion carried unanimously.

Treasurers Report: Given by Mary Hubbard (see attached)

Clerk Report: Klein presented the board the Clerk's current Balance sheet and explained the current balances. (See attached)

Reports:

Sheriff Department: Deputy Daniel Loder was present, Board commented on last month's incident report- numbers looking good for township.

Landfill Report: Not in Attendance. Minutes will be emailed to Clerk.

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County Road Commission: Ken Werner, Commissioner was present- stated improvements were taking place on Lockwood Lake Road and Blue Lakes Road. Williams suggested improvements be considered on Abbe Road.

Fireboard Report: Given by Elva Duncan, Fun Run held on Sept. 6th had a turn- out of 55 registered drivers/riders. Dinner was served to approx. 150 people. The station has a new flag pole donated from the courthouse. The audit is now complete and high remarks were given. The station will soon be upgrading their antennas.

Ambulance Report: Beau Williams reported the ambulance is having an issue with their remounted ambulances, an attorney has been contacted. Employees will be attending an upcoming critical care conference in November. The new security cameras are being installed. Five personnel were moved to full-time status due for a more lucrative financial move.

Assessor: Not in Attendance. Williams informed Board Ms. Downing plans on updating Board in October.

Unfinished Business:

911 signs- Williams stated he will begin check roads within the township for signs. Hubbard noted that she will be compiling a better list of residents/parcels that are in need of signage.

Township Website- Klein updated current site, asked that all comments and suggestions be directed to her. Noted were the new links, available minutes (only after approval will they be posted, and Board contact information.

New Business:

Mileage Reimbursement Policy- Williams presented Board with a proposed Mileage policy. Williams explained the need for such policy was due to an error found in mileage reported in a previous month but, was approved without being caught. The board will review the draft and review the subject in the October meeting.

Letter of Support for Road Commission- Discussion of correspondence from Montmorency County Road Commission Resolution asking the Governor and State Legislators to enact a permanent funding solution. Draft of letter of support was presented to the Board. *Motion to send the letter of support to Montmorency County Road Commission was made by Bob Hosmer, 2nd by Mary Hubbard- Motion carried unanimously.*

Playground Covering- Discussion regarding the need of ground cover per our insurance company requirements- Hubbard will be contacting local supplier in regards to cost of non-treated wood chips. Subject will be discussed on in October meeting.

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Update of MTA Supervisor Book- Due to outdated books Williams requested a more current guide. Motion was made to purchase an updated version of the MTA Township Supervisor Hand Book by Mary Hubbard, 2nd by Bob Hosmer- Motion carried unanimously.

Township Computer- Williams presented discussion regarding desktop computer is acting slow for both Assessor and Clerk- issues are occurring with both the use of the internet and without the internet. Motion to approve the expenditure of up to \$500.00 for computer check up and Internet Services check up. Made by Mary Hubbard, 2nd by Elva Duncan- Motion carried unanimously.

Upcoming Clerk Training- Motion to approve the payment of mileage and per diem for Klein to attend training for the Electronic Poll Book in Lansing, MI on September 24, 2014. Made by Mary Hubbard, 2nd by Bob Hosmer- Motion carried unanimously.

Motion to approve payment of mileage, per diem and hotel expenses up to \$150.00 for Klein to attend Election Officials Accreditation class in Lansing, MI on October 2nd and 3rd, 2014. Made by Elva Duncan, 2nd by Bob Hosmer- Motion carried unanimously.

Expense Sheet Turn In- Motion was made for expense sheets to be required to be submitted to clerk no later than the Wednesday prior to the meeting at 12p.m.. Motion made by Elva Duncan, 2nd by Mary Hubbard- Motion carried unanimously.

New W-4's issued- Klein stated that new W-4's had been issued to all Township employee's due to updating paperwork/turn-over of Clerk position. Changes will take affect for October payroll.

Clerk assistance regarding QVF/AV Ballots- Due to amount of changes needed and Klein's recent assignment of clerk- Motion allowing payment to Albert Township Deputy Clerk, Laura Schrader for assistance in regards to updating QVF and AV ballots- up to \$100.00 on an as needed basis. Motion made by Mary Hubbard, 2nd by Elva Duncan- Motion carried unanimously.

Mausoleum Purchase Request- Township Resident, Curtis Marsee requested permission from board to purchase a Mausoleum space –under the conditions of a \$500 down payment now and the balance to be paid by March 1st, 2015. Motion made to approve the purchase with the terms of making payments and signature of contractual agreement regarding deposit and balance. Motion made by Mary Hubbard, 2nd by Bob Hosmer- Motion carried unanimously.

Hazard Mitigation Update- Request from Northeast Michigan Council of Governments regarding the Montmorency County Hazard Mitigation Plan. Plan required Township Officials to adopt the plan- this is to be updated every five years. Motion to sign the proposed plan as provided from N.M.C.O.G. Made by Elva Duncan. 2nd by Mary Hubbard- Motion carried unanimously.

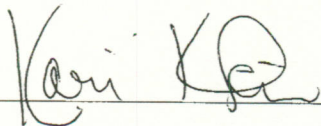
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Snowplowing/Removal for 2014-15 Snow Season- Due to upcoming snow season snowplowing and removal need- Discussion of Bid Specifications and publishing/advertisement run length were presented. Bids will be due by October 13th, 2014- Specifications include: Proof of insurance, shoveling and salting of walkways and ramps with concrete safe materials, services to remove snow at Fire Hall at 1-inch of snow, at 2 inches of snow- Hall Parking Lot , and on- call for when hall rental occurs. *Motion to place Snow Removal/Plowing bid for advertisement was made by Bob Hosmer, 2nd by Elva Duncan- Motion carried unanimously.*

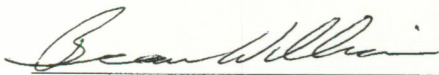
Public Comment: None

Adjournment:

Beau Williams adjourned the meeting at 9:20 p.m. with no objections.



Submitted by: Kari Klein, Clerk



Approved By: Beau Williams, Supervisor