

Student Cell Phone Policy

updated October 2024

Manager:	Mention fellow Canva users in your Canva Doc. Just @ them directly on the document and tap the bell to send them a notification.
Leader:	Mention fellow Canva users in your Canva Doc. Just @ them directly on the document and tap the bell to send them a notification.
Members:	 Team A Write the name of a team member Add other members Team B Write the name of a team member Add other members
Budget:	\$123 - \$456
Timeline:	Jan 20, 2030 to Apr 20, 2030



Project Details

Background

Elaborate on the academic and administrative problems in the department that this project aims to address

Goals

Write the anticipated big-picture academic and administrative goals of the project

Objective and Scope

- Identify the objectives you need to achieve your goals
- Set the scope of your project as well to keep on track
- Add more as needed

Deliverables

- Enumerate the items you need to complete to hit your objectives
- List down deliverables that are quantifiable or measurable
- Add more as needed

Potential Obstacles

Identify the risks that might hinder or limit your project.

Department Project Approval

Prepared by:	Approved by:
@name	@name
PRINCIPAL	ADMINISTRATOR