



<b>Annexure-I</b>			
Detailed financial expenditure to be incurred for implementation of National Innovation & Start-up Policy (NISP) at <b>IIMT University, Meerut, Uttar Pradesh</b>			
S.No.	Tasks/Assignments to Accomplish	Action Taken/To be Taken	Progress Status
1	Identification of experts to become part of the Innovation and Start-up Policy Formulation Committee at Institute level.	<p>Following committee has been constituted by competent authority</p> <p><b><u>Internal Members</u></b></p> <ol style="list-style-type: none"> <li>1. Dr. Deepa Sharma, Advisor and Dean Research and Planning, NISP Coordinator, Convenor of Committee.</li> <li>2. Dr Navneet Sharma, Department of life Sciences</li> <li>3. Dr S.K.Singh, Department of Management</li> <li>4. Dr Deepak Sinha, Department of Computer Science and Application</li> <li>5. Dr. R.S.Parmar, Department Of Chemistry</li> <li>6. Dr Anuj Mittal, Department of Pharmacy</li> <li>7. Dr Anirudh Kumar, Department of Law</li> <li>8. Dr Aftaab Ahmed, Department of Management</li> <li>9. Dr Alok Tripathi, Department of</li> </ol>	completed



		<p>Biotechnology</p> <p><b>10.</b> Er.Nitin Verma, Department of Electrical and Electronics Engineering</p> <p><b>11.</b> Er Akshay Raj, IIMTU-Business Incubator.</p> <p><b>External Members</b></p> <p><b>1.</b> Professor B.L.Ahuja, Department of Physics, MLS University, Udaipur</p> <p><b>2.</b> Shri Jagdeep Kumar Sharma, CEO, TBI,IIT-Ropar, Ropar, Punjab</p> <p><b>3.</b> Prof. Dharendra Sharma, Dean Engineering, Himachal Pradesh Technical University, Hamirpur, HP</p>	
2	<p>Constitute a committee for formulating Innovation and Start-up Policy at Institute level with NISP coordinator as convenor of the committee.</p>	<p><b>1.</b> Prof. Deepa Sharma, Advisor and Dean Research and Planning, NISP Coordinator, Convonor of Committee.</p> <p><b>2.</b> Prof Navneet Sharma, Department of life Sciences</p> <p><b>3.</b> Prof Mala Goswami, Department of Nursing</p> <p><b>4.</b> Prof B.S.Nigam, Department of</p>	completed



		<p>Journalism</p> <p>5. Prof. R.S.Parmar, Department Of Chemistry</p> <p>6. Dr Anuj Mittal, Department of Pharmacy</p> <p>7. Dr Anirudh Kumar, Department of Law</p> <p>8. Dr Aftaab Ahmed, Department of Management</p> <p>9. Dr Alok Tripathi, Department of Biotechnology</p> <p>10. Er.Nitin Verma, Department of Electrical and Electronics Engineering</p> <p>11. Er Akshay Raj, IIMTU-Business Incubator.</p>	
3	<p>Conduct the first brainstorm session with experts of committee to identify and list the policy level issues, strength areas, weak areas, opportunities, and threats (SWOT) of University at HEI level taking all major stakeholders into account and prioritize these issues (develop the problem tree as explained during the first training session).</p>	<p>Will identify the list of policy gaps and issues which need interventions/actions through policy/guideline formation</p>	<p>completed</p>
4	<p>Conduct the second brainstorming session with</p>	<p>Formulate and list set of action points</p>	<p>completed</p>



	experts of committee to deliberate upon the policy issues identified and prioritized during the first meeting and develop solution framework with action points/ thrust areas (develop the objective tree or policy logics as explained during the first training session) and also set Key Performance Indicators - KPIs to become part of monitoring & evaluation of I&E policy.	(categories into long term, mid-term and short term actions points and classify based on resource consumption and time in months or years required to accomplish) along with KPIs to monitor and evaluate the progress.	
5	Validate the policy issues identified and listed through the above exercises by interacting with key stakeholders such as student innovators, entrepreneurs, incubation units existing in the campus or in vicinity and develop a consensus on the action points planned for the intervention. Accordingly, conduct the survey or other technique; develop the base line for the Key Performance Indicators (KPIs) as starting point of I&E policy.	Stakeholders analysis, validation of action items, and base line survey of KPIs	Done
6	Develop the action plan with clearly defined, vision/mission/goal and objectives to achieve in next 3 year or 5-year with set of activities/programs that you plan to conduct and the KPIs to measure it, the baseline value and fix realistic target for 3 or 5 year to achieve, annual targets, biannual milestones for each KPIs identified. (above can be prepared in Gantt chart).	Develop the Gantt chart with list of program/ activities (long term, mid-term and short term) and timeline, KPIs, the base value and targets for each KPIs	completed
7	Drafting of I&E Policy document-While drafting all necessary care should be taken care to avoid copy	1st Draft of I&E Policy and Review of the draft.	completed



	<p>and pasting and all the action items are designed &amp; planned should follow the SMART principle (Specific, Measureable, Achievable, Realistic, and Timeline). Clarity should be there for resource mobilization strategy for each program/activity planned and adequate emphasis should be given for Monitoring &amp; Evaluation with proper strategy. HEI may provision and plan for new schemes and programs if required. HEI should explore different avenues of resource mobilization and strategies.</p>		
8	<p>Preparation of the final draft of I&amp;E policy document, endorsement from committee &amp; due diligence, vetting/ approval by board of studies (or) concerned competent authority before implementation.</p>	<p>Final draft and approval by board of studies</p>	<p>completed</p>
9	<p>Resource allocation for implementation with Implementation team formation, deployment and implementation of the I&amp;E Policy with clarity in roles and reasonability.</p>	<p>Resource allocation and Team deployment</p>	<p>completed</p>
10	<p>Plan to organize orientation session for stakeholders such as students, staff and faculties with active involvement of top leaders of HEI.</p>	<p>Orientation Session for Stakeholders</p>	<p>completed</p>
11	<p>Public access of information: Use of Social media, website, portal and other mode to reach out to stakeholders on regular basis. HEI is advised to place the I&amp;E documents and programs and announcements regarding upcoming activities and</p>	<p>Development of webpage and use of social media Tag MHRD's Innovation Cell and AICTE, Ministry of Education in Facebook and twitter</p>	<p>Done, updation is in process.</p>



achievements related to innovation IPR & Start-up/entrepreneurship for the public access by creating webpage and updating on regular basis. HEI may also plan to create

repository of institute originated Innovations, IPR and Start-ups for public access. It is advised that, the webpage should contain at least below knowledge documents.

I. Innovation and Start-up policy document of the institute

II. NISP document of Ministry of Education's Innovation Cell.

III. Start-up Policy document of that concern State govt.

IV. List of pre-incubation and incubation and IPR support facilities available for students, staff and faculty in the campus with point of contact and users' guidelines if any.

V. Calendar of activities and highlighting the upcoming activities such as idea competitions, hackathons, workshops, etc.

A calendar plan may be developed for the

academic year 2020-21.

VI. Upload the list of Regional Ecosystem

enablers such as incubators,



	<p>accelerators,</p> <p>mentoring agency, Angel funding, Govt.</p> <p>agencies with which either institute has</p> <p>collaboration or partnership or where students can be reached for any guidance</p> <p>or support.</p> <p>VII. List of IP support available to students and faculty in the institute or in vicinity or national level.</p> <p>VIII. Displaying the achievements of student/faculty/alumni, innovators, student/faculty/alumni entrepreneurs, and alumni and incubated start-ups in campus</p> <p>at the regional, state, national and</p> <p>international in the area of innovation, IPR and Start-up.</p>		
12	Design of Pre-incubation and Incubation infrastructures & facilities on campus	Developing the infrastructure (Immovable & Movable) in the identified thrust areas	completed
13	Provision of funds in the budget to support innovation & start-up in the campus for National Innovation and Start-up Policy for Students & Faculty across various disciplines in the University.	As recommended by the constituted committee for the segregation of expenses in various identified policy areas	completed
14	Launch of Academic courses by the institute	As recommended by the constituted committee and further approval by	Yet to be done

# IIMT UNIVERSITY MEERUT

Established by Govt. of U.P. vide U.P. Act No. 32 of 2016



	on innovation, IPR and start-up for developing Entrepreneurship, Innovation & Economic Development	Competent authority in various identified policy areas	
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