**Minutes - ANNUAL GENERAL MEETING**

Thursday, April 26th , 2018, 4:30pm, Room to Grow

1. **ESTABLISHMENT OF QUORUM (Secretary – Katherine Ronan)**

Note: According to HICEEC bylaws, there needs to be 10% of the membership to establish quorum at the AGM. The membership list currently stands at 54 people, so we need at least 6 members at the AGM to proceed. Notice of AGM was provided at least a month in advance through The First Edition, The Tribune, and emails and reminders were sent during the month prior to the AGM.26 members were in attendance at the AGM

1. **CALL TO ORDER (Chair – John Heinegg)**
   1. Introduction of Directors and Staff (Chair – John Heinegg)
   2. Approval of Agenda (Chair – John Heinegg)
2. **Reports**
   1. Minutes of the 2017 AGM *(Daniel Arbour).* Received
   2. Chair Report (John Heinegg). Received.
   3. Treasurer Report (Darren Bond) (Refer to Financial Statements). Received.
   4. Staff reports. Received.
3. **Business**
   1. Approval of new members. *MOTION TO APPROVE NEW MEMBERS.* NOTE: With the new 2014 bylaws HICEEC has moved to a model where members are accepted for life unless they resign or are rescinded by the organization based on the bylaw procedures. This basically puts us aligned with HIRRA procedures and practices. *M/S/C Janet LeBlanq, Jason Griggs*
   2. Dues: The annual dues for members shall be fixed at each annual meeting by an ordinary resolution of the Active Members in good standing. (Treasurer – Darren Bond) *M/S/C Jason Griggs, Karen Brown*

*MOTION TO APPROVE MEMBERSHIP DUES SET AT $0.*

* 1. *MOTION TO APPOINT CLOUTIER MATTHEWS, OF COURTENAY, TO COMPLETE A NOTICE TO READERS FOR THE 2018 FISCAL YEAR AND TO SECURE – M/S/C Daniel Siegel, Tony Law*
  2. Nomination and Election of Directors (Chair – John Heinegg)

1. Nominations received prior to the AGM (see 2018 Nomination and Elections document)
2. Nominations from the floor (3 times)

Jason Griggs was nominated to the board prior to the AGM. Term to 2021.

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| Standing/Continuing | Term |
| Katherine Ronan | 2019 |
| Carlyn Bishop | 2019 |
| John Heinegg (HIRRA Nominee) | 2020 |
| Gina-Rae Horvath | 2020 |
| John Grayson | 2020 |
| Standing for election/re-election  Catherine Gray (HIRRA Nominee)  Jason Griggs  Nominations from the floor | **Proposed Term**  2019\*  2021  \*Normally 2021 but Cath would prefer to retire after this coming year  **Proposed Term**  NONE |

* 1. *GENERAL DISCUSSION AND QUESTIONS*
     + - * *Discussion about community marketing initiatives – need to keep focusing on shoulder season as most agree we are at capacity in the summer.*
         * *Discussion about ISLA / Affordable Housing – it has been a challenge for HICEEC to change the model, but there are promising paths with BC Housing. Hopefully will get support from CVRD for Community Works funds to advance engineering in preparation for BC Housing application.*

1. **Adjournment -** *MOTION TO ADJOURN AGM M/S/C Jason Griggs, Karen Brown*

**Adjourned at 5:28pm**