HICEEC Grant Application

HICEEC has a grant application process for Hornby Island non-profit organizations and business groups who need funding for projects that demonstrate direct economic benefits to Hornby Island, with contributions of up to $2000 per applicant. Lead applicants are encouraged to contact Karen Ross, HICEEC’s staff at [karen@hiceec.org](mailto:karen@hiceec.org) to discuss their proposal prior to final submission. Please check with Karen as to dates, normally there are Spring and Fall granting cycles.

**Granting Criteria**

Based on community feedback, the HICEEC Strategic and Annual plans, and the presence of other existing funding channels, the proposals will be evaluated by the HICEEC board based on the following criteria and weightings:

|  |  |
| --- | --- |
| **Criteria** | **Points/Weighting** |
| 1. **Description of economic benefits to Hornby Island** |  |
| **1.1 The proposal includes a description of the project’s immediate and long term expected economic benefits to Hornby Island.** | 5 points |
| **1.2 The proposal lists appropriate deliverables and measures of success.** | 5 points |
| 1. **Matching funds and Hornby businesses participation** |  |
| **2.1 The proposal includes matching funds (cash or in-kind) from other funding sources.** | 3 points |
| **2.2 The project includes at least 25% cash or in-kind matching funds from Hornby businesses.** | 2 points |
| **Total out of 15 points:** |  |

*The HICEEC board will evaluate and compare proposals based on this grid and may reject proposals with comments and rationale, or fund projects partially or in full.*

**APPLICATION FORM**

**Applicant Information**

Name of Group(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Project: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Website: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Organization / Group Status:

 Non-profit/Business group collaboration

 Non-profit organization

 Business group

**Project Information**

1. Project description and activities (1000 words or less)
2. Amount requested: $\_\_\_\_\_\_\_\_\_\_\_
3. Expected date of project completion: \_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. How does your project support economic sustainability and growth on Hornby Island, specifically in relation to the funding criteria for this granting call (500 words or less)?
5. Please attach the following supporting documents where applicable:

 Current directors/committee/principals list including names and phone numbers

 Most recent annual report including Financial Statements

 Project budget including other funding sources (in-kind and cash)

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Applicant Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_