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## Charter School Application Readiness Checklist

Is your team ready to submit a high-quality charter school application? Use this quick guide to assess your preparedness.

### Mission & Vision

We have a clear and compelling mission that addresses a specific need.  
Our vision outlines long-term goals and student impact.  
The school's purpose is aligned with state education priorities.

### Educational Program

We have selected a standards-aligned, research-based curriculum.  
Our instructional model is clearly defined (e.g., STEM, arts integration, blended learning).  
We have a plan for serving ESE, ESOL, and advanced learners.  
Daily schedules, course offerings, and instructional time are mapped out.

### Governance & Leadership

We have a legally-formed governing board with diverse expertise.  
Board members understand their roles and legal responsibilities.  
We have identified or outlined plans to hire a qualified school leader.  
Board meeting schedules and training plans are established.

### Operations & Finance

We have a realistic start-up budget and 5-year projection.  
We understand FTE funding and enrollment projections.  
A facility plan is in place (or a plan to secure one).  
Transportation, food service, and insurance needs are addressed.

### Community & Demand

We have documented parent and community support.  
There is evidence of demand (e.g., waitlist data, surveys, demographic trends).  
We have a clear marketing and enrollment plan.

### Accountability & Assessment

We have a clear plan for measuring student achievement and growth.  
Assessment tools and benchmarks are aligned with the school's goals.  
Academic performance targets are defined and realistic.

Need help completing your application or strengthening your plan? EdVantage Academic Solutions provides expert guidance from concept to approval and beyond.

✉ Contact us today to schedule a consultation.  
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