

CLASS Program Responsibilities

CMA- Case Management Agency

- assist the individual as necessary to maintain Medicaid eligibility;
- conduct various tasks related to enrollment;
- perform functions related to service planning;
- provide technical assistance to individuals using the Consumer Directed Services (CDS) service delivery option when completing Form 3596, PAS/Habilitation Plan;
- monitor the provision of CLASS services;
- protect the individual's rights;
- intervene to assist individuals in crisis; and
- coordinate the individual's CLASS services with non-CLASS services as necessary through the employment of person-centered planning techniques.

The CMA coordinates and monitors services, Medicaid eligibility, and ensures documentation to fund services is submitted to HHS.

DSA- Direct Service Agency

- provide required documentation to HHSC as is necessary to assess and renew the level of care for the individual;
- participate in developing a PAS/Habilitation Plan - for individuals receiving CFC PAS/HAB services through the DSA to outline the individual's CFC PAS/HAB needs and complete documentation of that plan;
- participate in developing an IPC that addresses all of the individual's needs that will be met through the provision of CLASS or CFC services;
- participate in developing the IPP-A using person-centered planning processes for each individual;
- provide all CLASS and CFC provider-managed services according to the IPP-A and the IPP;
- monitor the DSA's service provision processes to ensure all services are delivered by qualified service providers in accordance with the IPP-A and IPP; and
- coordinate with the CMA and other service providers as necessary to ensure IPP-A and IPC revisions are initiated as necessary in response to changes in the individual's needs.

The DSA provides services like therapies, annual nursing assessment, respite, pre-vocational, and attendant care (CFC PAS/HAB). Respite and Attendant care is only provided by the DSA if you choose that option for service delivery.

CDS- Consumer Directed Services

In the Community Living Assistance and Support Services (CLASS) program, the Consumer Directed Services (CDS) option is available to individuals who choose to self-direct one or more of the following program services:

- CFC PAS/HAB;
- CLASS transportation - habilitation;
- in and out-of-home respite;
- nursing (includes registered nursing, licensed vocation nursing, specialized registered nursing and specialized licensed vocational nursing);
- employment assistance;
- supported employment;
- cognitive rehabilitation therapy;
- physical therapy;
- occupational therapy; or
- speech/language pathology.

When individuals select the CDS option, they are required to use Financial Management Services (FMS). Individuals may also access support consultation if it is determined to be a necessary support to assist the individual in successfully using the CDS option.

A Financial Management Services Agency (FMSA) chosen by the individual or legally authorized representative (LAR) provides FMS. FMS includes processing payroll and payables on behalf of the CDS employer. This includes serving as the CDS employer's fiscal/employer agent to ensure that federal, state and local employment taxes and labor and workers' compensation requirements are implemented in an accurate and timely manner. FMS also includes orientation, training, support and assistance with and approval of CDS employer budgets.