

Terms & Conditions

1. Scope of Services

Capital Travel Services acts as a travel consultant, providing advisory and planning services to clients. These services may include, but are not limited to:

- Travel destination research and recommendations
- Itinerary planning and development
- Supplier selection and booking (e.g., airlines, hotels, tour operators)
- Travel-related information and advice

2. Client Responsibilities

The Client is responsible for:

- Providing accurate and complete information regarding travel preferences, requirements, and any other relevant details.
- Reviewing all travel documents and itineraries provided by Capital Travel Services and verifying their accuracy.
- Obtaining and possessing valid travel documents, including passports, visas, and any other necessary documentation, as required for their chosen destinations.
- Adhering to the terms and conditions of any third-party suppliers (e.g., airlines, hotels, tour operators).
- Understanding and accepting the risks associated with travel, including but not limited to, those related to transportation, accommodation, activities, and local conditions.
- Purchasing adequate travel insurance to protect against unforeseen circumstances, such as trip cancellation, medical emergencies, or other travel-related issues.
- Making payments to Capital Travel Services in accordance with agreed-upon terms.

3. Limitation of Liability

Capital Travel Services acts as an agent for third-party suppliers, including airlines, hotels, tour operators, and other service providers. Therefore, Capital Travel Services shall not be held liable for any errors, omissions, or defaults on the part of these suppliers.

The Client acknowledges and agrees that Capital Travel Services shall not be liable for any injury, loss, damage, accident, delay, or inconvenience that may arise from:

- Any act or omission of the Client, including but not limited to, errors in information provided by the Client.
- Any act or omission of any third-party supplier.
- Events of force majeure, including but not limited to, natural disasters, weather conditions, pandemics, strikes, or other unforeseen circumstances.
- Changes to schedules, fares, or itineraries made by third-party suppliers.
- The Client's failure to obtain or possess valid travel documents.
- The Client's failure to comply with the terms and conditions of any third-party supplier.

4. Payment and Fees

- The Client agrees to pay Capital Travel Services for its services as agreed upon in writing. This may include planning fees, service fees, or other charges as disclosed to the Client.

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- Payments are due in accordance with the agreed-upon payment schedule.
- Capital Travel Services may charge a non-refundable planning fee for extensive research and itinerary development. This fee will be communicated to the client prior to the commencement of work.

5. Cancellation and Changes

- Any cancellations or changes to travel arrangements are subject to the terms and conditions of the relevant third-party suppliers.
- Capital Travel Services may charge administrative fees for any changes or cancellations made to bookings.

6. Travel Insurance

Capital Travel Services strongly recommends that the Client purchase comprehensive travel insurance to cover potential losses due to trip cancellation, medical emergencies, or other unforeseen circumstances. The Client acknowledges that it is their responsibility to obtain appropriate travel insurance.

7. Agreement

By engaging the services of Capital Travel Services, the Client acknowledges that they have read, understood, and agree to be bound by these terms and conditions.