



# JOB TITLE: Drop-Bury Technician

## MAJOR DUTIES AND RESPONSIBILITIES

- Review all requested and existing services with the customer
- Interpret work drawings and instructions and complete necessary paperwork.
- Identify and understand located utility markings to avoid damages.
- Operate machinery including trenching and boring equipment for burying cable.
- Restore jobsite to original conditions.
- Work to complete necessary tasks as assigned.

## REQUIRED QUALIFICATIONS

- Demonstrate commitment to all safety standards when working around underground and overhead utilities (transmission and distribution lines for power, communications, water, sewage, and natural and liquid gases)
- Comply with Arizona law (A.R.S. 40-360.21-32) and understand common utility marking symbols
- Pass a background and drug test
- Keep neat and orderly records of all incoming and outgoing orders and communicate and prioritize workloads
- Valid driver's license with satisfactory driving record within State DOT standards
- Report any work order discrepancies or issues to management ASAP
- Work with minimal supervision
- Work under stressful time-sensitive situations
- Read, write and speak the English language to communicate with co-workers, customers, suppliers, in person, on the phone, and by written communications in a clear, straight-forward, and professional manner
- Manage and complete multiple projects and deadlines
- Use Microsoft Office Word and Excel

## WORK EXPERIENCE PREFERRED

- Experience with cable products and services – will train if needed
- Knowledge of excavation construction methods and safety practices
- Knowledge of construction personal protection equipment and tools



## EDUCATION

- High School Diploma or equivalent work experience

## WORKING CONDITIONS

- 40 hours a week.
- Day schedule
- Field work (Dig, stand, climb, walk)
- Driving
- Outdoors (Standing and bending in all types of weather)

## EEO STATEMENT

We are committed to providing equal employment opportunities to all persons regardless of race, color, ancestry, citizenship, national origin, religion, veteran status, disability, genetic characteristic or information, age, gender, sexual orientation, gender identity, marital status, family status, pregnancy, or other legally protected status (collectively, "protected statuses"). We do not tolerate unlawful discrimination in any employment decisions, including recruiting, hiring, compensation, promotion, benefits, discipline, termination, job assignments or training.

## DISCLAIMER

The above job definition information has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required of employees assigned to this job. Job duties and responsibilities are subject to change based on changing business needs and conditions.