



New Student Checklist/Requisitos de Nuevos Estudiantes

NAME: _____ GRADE: _____ START DATE: _____

- Enrollment / Registracion: Fee \$_____ Paid Waived
- Previous School Withdrawal / Retirada de Escuela Previa
- Immunization Records / Archivos de Inmunización (vacunas)
- Physical Exam / Examen Físico – *Student will not be able to start without a current physical / estudiante no puede empezar sin un fisico actualizado*
- Copy of Parent’s Photo ID / Copia de ID con Foto del Padre
- Copy of Birth Certificate / Copia del Certificado de Nacimiento
- Copy of Student’s Social Security Card / Copia de Seguro Social del Estudiante
- Copy of Parent’s Social Security Card / Copia del Seguro Social del Padre
- Photo ID of person authorized to pick up student / Identificación con foto de la persona autorizada a recoger al estudiante
- Award Letter # _____ FTC/FES/EO UA PEP Self Pay
- Academic Records, School Transcripts / Report Card (none for kindergarten)
- IEP, Doctor’s Diagnostic or Evaluation / IEP o diagnóstico del doctor o Evaluacion
- Pick Up Authorization - Completed
- Conduct Policy Signed
- UCA Handbook Acknowledgement Signed
- Transportation _____ Sports: _____ Extended Care: _____

FORMS PROVIDED TO PARENTS

- UCA Calendar Welcome Letter UCA Handbook
- Uniform Policy / Vendor Info Agenda & Clipboard \$12 Attendance Policy
- School Supply List Transportation (if applicable) Sports Waiver (if applicable)

FOR OFFICE USE ONLY

- EMA System Student Management (Praxi) Group E-mail
- Text Messaging Emergency Contacts Medical Conditions

Copies Application to:

- Teacher (IEP if applicable) Front Desk (Emergency Contacts / Pick up Lists) for binders

Originals to: Student Records