

## DATA AND PRIVACY NOTICE

Data we collect:

- Name
- Date of Birth
- Address
- Email address
- Telephone number
- Emergency contact information
- Relevant information for coaching

Why we collect this data:

- To comply with coaching regulations and guidelines.
- To ensure we have accurate and up to date contact details for the client in order to effectively carry out coaching.
- To ensure the client is of appropriate age for coaching.
- To ensure we have details for an emergency contact.

How data is stored:

- Data is stored confidentially and accessible by the coach only. Clients can request for their data to be shown at any point during the coaching process.
- Data will be stored for 12 months after the coaching process and then destroyed securely. Should the client wish for their data to be removed sooner they are able to request this.

StriveHub LTD is committed to processing information in accordance with the General Data Protection Regulation (GDPR). Consent forms must be completed prior to commencement of coaching. All data is securely stored for our use only and will never be shared with any third parties, as set out in The Data Protection Act 2018.

In the event of a client referral to other trusted settings (NHS, CAMHS, relevant therapies), data will be shared securely and discretely, with the client's permission.

StriveHub Ltd (STRIVE) are committed to providing a safe service.

