



Bendigo Baseball Association

Governing Document #11

Proxy Voting

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1.0 Overview

The Bendigo Baseball Association recognises that there are instances where proxy voting may be necessary to enable best practice pertaining to Association governance.

2.0 Purpose

The purpose of this document is to outline the criteria and establish protocols when the Executive acts, as per calling Annual General, Special General Meetings.

3.0 Scope

This Governing Document applies to all Association members, players, coaches, officials or volunteers.

4.0 Procedure

4.1 Each member entitled to vote, shall appoint another member as their proxy by notice given to the Secretary (or their delegate) no later than seventy-two (72) hours before the commencement of the meeting in respect of which the proxy is appointed.

4.2 The notice appointing the proxy shall be in the form set out in Appendix #1 of BBA Governing Document #11.

4.3 The form may be delivered to the Secretary, or their delegate, personally, or via Australia Post or electronically to secretary@bendigobaseball.com.au.

4.4 The Secretary shall confirm that the proxy is valid prior to the commencement of the meeting and confirm with the member and the proxy.

4.5 All proxies are to be available for viewing by the members attending the meeting in question and shall be recorded in the minutes of the meeting.

4.6 The proxy can vote on elections and all matters listed on the agenda including "Notices of Motion" and matters arising in general business.

4.7 All resolutions of the Annual Meeting of members or of any Special Meeting of the Association shall be conclusive and binding on all Association members whether they have been present at such meeting or not.

4.8 A member shall not act as a proxy for more than three (3) members or more than 5% of the members (whichever is the lesser) on any one occasion.

BBA Governing Document #11
Appendix #1
Proxy Voting Allocation to Another Member

I _____ of _____ being a member of the Bendigo Baseball Association Inc. with voting rights hereby appoint _____ being a member of the Bendigo Baseball Association Inc. with voting rights, as my proxy to vote for me on my behalf at the Annual General Meeting or Special General Meeting, (as the case may be) to be held on the _____ day _____, of _____ (year) and at any adjournment of that meeting.

My proxy is authorised to vote on my behalf on any resolution put to the meeting.

Signed: _____

Print Name: (_____)

Dated: / / 20