

Building Permit Application

Construction Code Inspectors, Inc.

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3178 SR 257 - PO Box 288

Seneca, PA 16346

814-432-2630 814-432-2634(fax)

Township/Borough/City _____ Date: ____/____/____

Owner/Agent _____ Phone: _____

Email: _____

Owners Address: _____
Street City, State, Zip

Contractor: _____ Phone: _____

Site Address: _____ (use back for directions)
Street City, State, Zip

Type of Application

☐ Building ☐ Plumbing ☐ Electrical ☐ Mechanical ☐ Change /Occupancy
☐ Occupancy ☐ Fire Suppression ☐ Fire Alarm ☐ Other _____

☐ Single Family Dwelling ☐ Addition ☐ Accessory Bldg.
☐ New Mobile Home ☐ Relocated Mobile Home ☐ Modular Home
☐ Commercial New Building ☐ Commercial Addition ☐ Commercial Renovations
☐ Change of Occupancy ☐ Initial Cert. of Occupancy ☐ Demolition

Description of work: _____

Proposed Building Area: _____ Sq. Ft. Number of Stories _____

Total Value of Work: _____ ☐ Municipal Checklist Attached

Commercial Only

Use Group: (Check all that apply)

☐ A1 ☐ A2 ☐ A3 ☐ A4 ☐ A5 ☐ B
☐ E ☐ F1 ☐ F2 ☐ H1 ☐ H2 ☐ H3
☐ H4 ☐ H5 ☐ I1 ☐ I2 ☐ I3 ☐ I4
☐ M ☐ R1 ☐ R2 ☐ R3 ☐ R4 ☐ S1
☐ S2 ☐ U/M ☐ Separated ☐ Non-Separated

Type of Construction: (Check all that apply)

☐ IA ☐ IB ☐ IIA ☐ IIB ☐ IIIA ☐ IIIB
☐ IV ☐ 2B ☐ IV ☐ VA ☐ VB

Signature: _____ Printed: _____

PLAN REVIEW ACKNOWLEDGEMENT

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I have read, and hereby agree to, the preceding terms and conditions. This user agreement represents the entire agreement between me and Construction Code Inspectors, Inc and supersedes all other communications, prior, contemporaneous, or subsequent.

Name: _____

Date: _____

Municipal Checklist for a Building Permit

Not needed for interior renovations.

Municipality: _____

Authorized Signature: _____

Must be signed by a Municipal Official

THIS IS NOT A BUILDING PERMIT!

(THIS DOES NOT AUTHORIZE YOU TO BUILD)

TO GET A **BUILDING PERMIT** YOU WILL NEED:

1. 2 Copies of Plans
2. Building Permit Application
3. This Checklist

Name: _____

Site Address: _____

Tax Parcel #: _____

Phone Number(s): _____

The following other permits have been issued if applicable if not insert N/A:

Zoning	_____	Local Planning	_____
Sewage	_____	Stormwater Management	_____
Tax Parcel #	_____	Floodplain Verification	_____
County Planning	_____	E & S (under 1 acre)	_____
Driveway – State #	_____	NPDES (over 1 acre)	_____

Please use the following as a supplement to the above.

Yes No

☐ ☐ Present Development Plans to Municipal Officials (Twp., Borough, City, etc.) – any Zoning Requirements

☐ ☐ Application for Subdivision or Land Development (County Planning Commission)

☐ ☐ Erosion & Sedimentation Plan – Approval letter from Conservation District

☐ ☐ NPDES Permit – Projects 1 acre in size or greater

- Erosion & Sedimentation Control Plans
- Post Construction Stormwater Management Plans

☐ ☐ Act 167 Stormwater Management Plan

- < 1,000 sq. ft. – Small Projects App. Submission – No Acknowledgement Letter Required
- 1,000 – 2,499 sq. ft. – Small Projects App. Submission – Exempt provided applicant meets all required criteria – Acknowledgement Letter for Exemption from Act 167 Stormwater
- 2,500 sq. ft. – 4,999 sq. ft. – Requires an Approved Small Projects Application
- 5,000 sq. ft. or Greater – Requires Approved Engineered Stormwater Plans

☐ ☐ Penn DOT Highway Occupancy Permit – Plans and Application to Penn DOT

☐ ☐ Sewage Facilities Planning Module