

**AGENDA - SUPERVISORS MEETING - MERCER TOWNSHIP, BUTLER COUNTY, PA**  
**November 15, 2021**

**CALL TO ORDER:** Meeting called to order at pm by:

Members Present:

Visitors Present:

**ACCEPTANCE OF MINUTES:** Motion to accept the October 18, 2021 meeting minutes and the October 28 budget workshop meeting minutes as printed: Seconded:

**BUSINESS FROM THE FLOOR:**

**OLD BUSINESS:**

**Speed Bump Installation on Station Road:**

**D. Brown property clean up:**

**Lowering Speed limit in Forestville:**

**Harmony Cemetery Guardrail:**

**Stop Sign on Prairie Street at Harmony Road:**

**For Love of the Lost property cleanup:**

**Sewer Project:**

1. Incomplete inspections/connections/tap-ins: D. Brown #2 - ; D. Frampton - ; M. Humes - ; V. Kennedy 645 WMS - ; J. McFeaters - ; S. Heller - ; M. Jones - emailed to inform the township that they would be connecting soon.
2. Delinquent accounts: Solicitor has been updated and will be sending additional letters.
3. Sewer Treatment Plant Sign:
4. D. Forensic report:
5. Marvin's report:
6. 643 W. Mercer St.:
7. 108 Boyers Rd.: Property is ready for inspection. Needs copy of Doug's inspections.
8. Becker Meats: Working on a process to do inspection.
9. Mershimer hit an old sewage line from trailer but was not township's new line.
10. Products needed are purchased and delivered.

**Municipal Building:**

1. Fence:

**Municipal Garage:**

1. Equipment:
  - a. Dump truck -
  - b. Skid steer -
  - c. New loader -
  - d. Flail Mower -

**EMC/Weather (J. Yasment):**

1. AED - Maintenance?
2. Update on Emergency Communications -

**Office:**

1. CardConnect: N. Graham payments - Received payment for 4 of the 5 months in question and stated that he needed to file fraud charges with his bank.
2. CardConnect: Additional surcharge fees for customers - It would not make sense to charge the extra fee because we would end up making money from the fee, and it would increase administrative time and costs to keep everything straight. We would have to add the fee to the invoice before it is paid, or else we would have to add it to the next month's invoice to catch up the usage fee. Then we pay CardConnect the 3.38% as we have been paying, but the customer is paying 3.5%.
3. PSATS is offering a free cyber security audit through Intermix.IT that we are looking into performing soon on all of our devices.

**2022 Budget Figures:**

1. Motion to advertise proposed 2022 budget for approval at December 20 Meeting by: Seconded:

**NEW BUSINESS:**

1. **Resolution #21-1116-1** - Provision of Supplemental Appropriation for the 2021 Budget. Motion to adopt Resolution #21-1116-1 by . Seconded by .
2. **2021 Audit:** Motion to advertise the intent to appoint a certified or competent public accountant or firm of certified or competent public accountants, who shall be registered in the Commonwealth, in lieu of the elected auditors to make an examination of all accounts of the Township for the 2021 fiscal year by: Seconded by .
3. **Tax Collector's Audit:** To have McGill, Power & Bell do the audit for just the Tax Collector the cost would be \$4,500. I inquired about having our township auditors do just this portion and she said under DCED 2<sup>nd</sup> class township code there is nothing that says we couldn't have them do just that portion. It would be a more cost-effective to do it in-house.
4. **2022 Fee Schedule:** Supervisors need to review and give any updates.
  - a. Heavy Hauling Permit Fee: Should we be charging a fee to produce a heavy hauling permit?
5. **November Election:**
6. **Bonding for Sec/Treas. and Clerk:**

**OTHER BUSINESS:**

1. Building Permits: M. Halfacre - building for animals; T.McKinney - garage; D. Steiner - new single family dwelling at 144 Boomerang Rd.

**MEETING REPORTS:****ROAD REPORT:**

10/5/21 mowed and took junk to Slippery Rock  
10/6/21 measured for guardrail met with Mr. Ridley  
10/7/21 Replaced sign on Shields mowed Glacial Till and south end of Harmony  
10/8/21 Mowed Shields and part of Browntown (Leroy flagged)  
10/9/21 Two pa one calls  
10/10/21 Pa one call  
10/11/21 mowed Browntown (Leroy flagged)  
10/12/21 mowed Harmony and Prairie  
10/13/21 picked up sign and fueled truck  
10/14/21 picked up cold patch in Sarver replaced sign on Browntown  
10/18/21 mowed Whitaker Centertown Enterprise one pass on White Oak  
10/19/21 finished White Oak County Line Unity one pass on Frampton  
10/20/21 Met with Cory Shaffer from Penn Dot and went for tracer wire  
10/21/21 mowed Station Rd and part of Wick

10/22/21 went Home Depot Lowes Busy Beaver for railing  
10/25/21 got truck washed moved things back in building went for salt  
10/26/21 cleaned up shed put signs together. Fueled skid steer  
10/28/21 put speed humps on Station Rd patched potholes met with Aaron Hovis  
10/29/21 took skid steer to Gahr's got switched and replaced  
10/30/21 put railing up at the new Twp building

**FINANCIAL REPORT:**

1. General Fund:	\$111,650
2. Highway Aid Fund:	\$51,956
3. Sewer Fund:	\$64,775
4. Capital Reserve Fund:	\$50,527
5. American Rescue Fund:	\$55,542
6. Escrow Fund:	\$500

Motion to pay bills:

**ADJOURNMENT:**