

**AGENDA: SUPERVISORS MEETING - MERCER TOWNSHIP, BUTLER COUNTY, PA**

**April 20, 2026**

**CALL TO ORDER:** Meeting called to order at   pm by:

Members present:

Visitors:

**PLEDGE OF ALLEGIANCE:** All attendees (please stand).

**BUSINESS FROM THE FLOOR:**

**ACCEPTANCE OF MINUTES:** Motion to accept the March 16, 2026 Meeting Minutes as printed: Second: .  
Motion to accept the April 17, 2026 Bid Meeting Minutes as printed: Second:

**OLD BUSINESS:**

**Public Sewer:**

1. **Incomplete connections/inspections (5):** 150 Station Rd #2; 1358 Eau Claire Rd; 4133 WFH; 138 Boyers Rd; 204 Boyers Rd.
2. **Delinquencies-Three or more months (2):** Two are delinquent by 6 months or more: 126 Shields Rd & 535 W. Mercer St. Ext.
3. **Property Liens (3):** D. Brown (connect); H. Russell (debt); K. Jones (debt).
4. **Notice of Claim:** Filed on H. Russell estate. House continues to be occupied.
5. **Auto Pay:** 47 of 119 accounts (39%).
6. **Delinquency Rate:** Total-9%; Severe-2%.
7. **Sewer Lateral Inspections:**
8. **Tepco Grinder Pumps:**
9. **PumpMan Maintenance Program:** waiting for new contract to be sent for review.
10. **Ground Leveling:** soon.
11. **Sludge Hauling:** soon.
12. **Pine-Harrisville Authority:** Letter sent in February to PHA requesting that Mercer Township be released from the PHA. They sent a past due notice for dues on 4-10-26 but still have not responded to our letter.
13. **200 Shields Rd:** Engineer has submitted plans to DEP for approval. Grinder pump and accessories have been delivered. Invoice sent.
14. **138 Boyers Rd:** Owners have received paperwork on how to properly connect and inspect and have paid the tap-in fee. Still needs connected and inspected.

**Private Sewer:**

1. **632 Grove City Rd:** SRSTP. Engineer has submitted plans to DEP for approval. Agreement signed. Holding escrow.
2. **140 W. Oak Grove Ln:** SRSTP. Agreement has been signed. Need to collect & hold escrow.
3. **On-Lot Sewage Permits (2026):** Office received a 3<sup>rd</sup> party call about a property for sale: 506 GC Rd. Referred to D. Ice for guidance.

**Office:**

1. **Building Permits (2026):** J. Pierce (Solar); W. Tomko (garage); L. Bauer (greenhouse); T. McDougall (house/garage).
2. **Road Bonds (2026):** Anegada Energy-Halterlein gas well, Shields Road. (2-18-26 to 8-18-26)
3. **Subdivision Plans:** Giesler Family Trust – resubmitted to Planning Commission. Approved by Twp.

4. **New Address Requests**: Have submitted several new address or address change requests for Butler County Emergency Services and GIS Mapping Department approval.
5. **Outside spigot**:
6. **Drop slot**: Finish inside.
7. **Outside basement doors**: Paint second coat.
8. **FireFighter**: We have been trying to contact them for several years regarding our extinguisher inspections. Nobody will get back to us or come out to inspect.
9. **Copier**: Our Kyocera copier is no longer working properly & is not repairable. Received a proposal for a replacement, as well as maintenance & supply contract, from FORD Office Technologies for review. Equipment Proposal: \$1695.00 with optional \$35 / month maintenance agreement. **Motion** to purchase new copier at \$1,695.00, with/without option for maintenance agreement:

#### **Municipal Garage:**

1. **Doors on old shed**: Metal plates from 84 Lumber have been delivered.
2. **2024 Plow Truck**: Purchased a laser guide for the new plow truck.
3. **Boom Mower**: Advertised for bids. Received one sealed bid at the Bid Opening mtg. on April 17, 2026. **Motion** to accept the bid from Stephenson Equipment Inc. for a 2022 John Deere tractor with boom mower at a total cost of \$90,000 to be paid from Capital Reserve:

**2026 Paving Project**: Advertised for bids. Received 3 sealed bids at the Bid Opening mtg. on April 17, 2026. **Motion** to accept bid from:

**Tree Trimming**: Advertised for bids to trim trees along Browntown Rd. Received 2 sealed bids at the Bid Opening mtg. on April 17, 2026. **Motion** to accept bid from:

**EMC/Weather – Emergency Management Coordinator**: *Need to name a Secondary EMC contact person.*

**Butler County Hazard Mitigation Plan Revision**: received letter from the County asking for help completing everything quickly. First mtg. wash held 4-7-26.

**Harrisville VFC**: Was granted permission to use Twp. roads for an ATV fundraiser ride. Ride has been cancelled for 2026. Asked us to drive our new truck in the July 4<sup>th</sup> parade. Asked for a Township letter for a grant application for a new truck.

**EMS QRS Agencies**: Harrisville VFC will be our designated QRS agency once they report that they have completed their licensure. Sharon Regional is still working to reobtain their Medical Command certification.

**“For Love of the Lost”/Fish property**: In Litigation.

**Mercer Township, Butler County/Ag Security Area**: Want to create an Ag. Security Council. We need a committee of 1 supervisor, 3 farmers & 1 resident (non-farmer). Request for volunteers is on the website & in the spring newsletter.

**Centertown Road Curve**: Supervisors were asked to install a guardrail on the sharp curve to help keep vehicles from driving off the road into the pasture. Supervisors will meet on site to finalize plans and work up the cost. **Motion** to purchase items:

**No Littering Signs**: Resident on Valley View Rd complained about roadway litter. Supervisors will monitor and take action if necessary.

**NEW BUSINESS:**

**Mercer County Comprehensive Plan:** As a surrounding community, we received a letter from Mackin Engineers regarding this plan, offering us the chance to review and comment. Comment deadline was March 30.

**Bond cancellation for American Transmission Systems, Incorporated:** Received notice earlier this month that this bond will be cancelled effective 90 days after the letter receipt. Bond was covering sections of Shields Road and Harmony Road and originally dated 7/26/2017.

**OTHER BUSINESS:**

**2026 Newsletter:** Mailed to 476 residents and property owners on: 4-15-26.

**MEETINGS/CONFERENCES/TRAINING:**

**Mercer Co. COG Mtg:** (3-18-26) John attended.

**Butler Co. Municipal Outreach Mtg:** (3-19-26) Nikki & John attended. Commissioners provided updates: Data Centers are a concern we need to address at a municipal level, and especially in no zoning areas. Planning to have a County discussion soon. EMS is a high concern. Emergency Services provided an update on the “Fast and Furious” Hazard Mitigation Plan. Municipalities need their EMC’s and leaders to get info. together quickly. First mtg: 4-7-26. Suggestion to have floodplain manager involved. Presentation on Brownfields by CEC, Inc. These are grants to help clean up previously used industrial or commercial properties.

**Butler Co. Tax Collection Committee:** (3-24-26) Nikki attended. Renewed Berkheimer as County EIT collector for 5 more years, 2027 through 2031. They need volunteers to replace retiring committee members.

**Butler Co. Municipal Outreach Mtg:** (4-14-26) Nikki, Holly & John attended. K. Boozel discussed EMS, as well as a few different grants. S. Bicehouse talked about creating Hazard Mitigation Plans and how important it is for all to be involved. Need to ask our EMC if they attended a meeting. County would like 100% participation. M. Vettori, Butler County Family Liaison, spoke about her involvement in Project READY. This is to help first responders be better prepared to deal with people that have both intellectual and physical disabilities in emergency situations. There are decals that can be used in homes and vehicles to give responders a heads up they may encounter someone with varied needs. There is a 10-15 minute training that can be given, if interested. PennDOT’s M. Mattis spoke about winter costs, sectional cycle maintenance and paving projects. Meeting being held at Jennings on Thursday, April 23<sup>rd</sup> at 10am.

**Butler Co. Association of Township Officials (BCATO):** 2026 Spring Convention at Butler Country Club on May 21, 2026. Register by May 14, 2026, \$40 per person. **Motion** to pay \$40 / person for Nikki and to attend:

**ROAD REPORT:**

3/2 – Delivered load of anti-skid to Harrisville Boro.

3/3 – Checked roads, cleared drifts & mixed anti-skid.

3/9 – Spread limestone on the turn around on Boyers Rd.

3/11 – Removed tree limbs from Browntown Rd.

3/13 – Checked the roads for storm damage.

3/14 – Removed a tree stump from Browntown Rd. Replaced grinder pump lid.

3/16 – Plowed & salted.

3/17 – Checked roads, cleared drifts & mixed anti-skid.

3/30 – Straightened & put up road signs.

**FINANCIAL REPORT:**

General Fund:	\$118,358
Sewer Fund:	\$64,753
Liquid Fuels Fund:	\$164,235
Capital Reserve:	\$136,400
Escrow Fund:	<u>\$6,520</u>
Total:	\$490,266

Financial Report dated 3-13-26 to 4-16-26 and first quarter budget report received & reviewed by all Supervisors. **Motion** to approve the report & pay all invoices: Second:

**ADJOURNMENT:** **Motion** to adjourn meeting at pm: Second: Meeting adjourned.

Respectfully submitted: