

AGENDA: SUPERVISORS MEETING - MERCER TOWNSHIP, BUTLER COUNTY, PA

August 18, 2025

CALL TO ORDER: Meeting called to order at 7: pm by:

Members present:

Visitors: J. Bon, resident.

PLEDGE OF ALLEGIANCE: All attendees (please stand).

ACCEPTANCE OF MINUTES: Motion to accept the July 21, 2025 Meeting Minutes as printed: Second:

BUSINESS FROM THE FLOOR:

OLD BUSINESS:

Kozy Rest Sewage Expansion: Office received \$10,900 from Kozy Rest to be held in escrow to pay for all related inspection expenses until the project has been determined to be complete. First inspection was performed on 8-11-25. J. Bennett, Jr. attended the walk through and requested some modifications. Office received invoice from Gannett Fleming for first inspection services. There will be a second invoice in September with a closeout report. Any remaining escrow funds will be returned to Kozy Rest at that time.

Public Sewer:

1. **Incomplete connections/inspections (5):** D. Brown #2; K. Schumacher; R&M Holdings; McFeaters; Brandon (204 Boyers Rd). Letters sent on 7-15-25 to Schumacher & R&M Holdings asking for a progress report. Schumacher responded on 7-30-25: surveyors are working on getting a drawing to layout something that will work on their property. No response from R&M Holdings.
2. **Delinquencies-Three or more months (9):** One is 3 months delinquent. Eight (7 owners) are delinquent by 5 months or more. (2 are paying as arranged.)
3. **Property Liens (6):** D. Brown (connect/debt); F. Carroll-Gillen (debt); R/J. McFeaters (connect/debt); G. Mullett (debt); H. Russell (debt); J. Green (debt).
4. **Notice of Claim:** Filed on H. Russell estate. Still waiting for estate to be settled. House is still occupied.
5. **Sheriff Sale (1):** R. McFeaters (On hold. Awaiting the Judicial Sale).
6. **Auto Pay:** 47 of 119 accounts (40%).
7. **Delinquency Rate:** Total-12%; Severe-7%.
8. **Sewer Lateral Inspections:** 249 Boyers Rd-passed. 4136 William Flynn Hwy-passed. 535 W. Mercer St. Ext. – realty co. contacted office asking for directions.
9. **Grinder Pumps:**
10. **Concrete Stanchions:**
11. **Harrisville Borough Agreement:**

Private Sewer:

1. **On-Lot Sewage Permits (2025):** B. Snyder; J. Zahn; S. Sammarco (Ken McMurdy-agent); D. Crum.
2. **Holding Tanks:**
 - a. 2 agreements (Dollar General & Anglin) need to be revised according to Recorder of Deeds. Requested input from Solicitor. Waiting for response.
 - b. Violante had her tank removed. Waiting for that information to be sent to the office.
 - c. Received request from N. Smith to install a holding tank on R. Shields' property for him to park an RV. Will need to have an agreement signed by property owner.

- d. Supervisors to review holding tank ordinance to make sure we are up to date with holding tank procedures and penalties. Agreement needs to be updated as well prior to any new agreements being made.

Office:

1. **Building Permits (2025):** B. Rider (roof solar); D. Reich (house/garage); C. Haring (pole barn); S. Pierce/J. Krenke (above ground pool); 4330 WFH cell tower (back-up generator/concrete pad); G. Shreve (2) (demo old trailer, new doublewide); J. Bennett Jr (pool); D. Kellogg (house); Tooley (trailer demo), S. Fisher (home); R. Young (garage); R. Stuchal (ag bldg.); E. Treese (solar); K. Hartle (deck).
2. **Road Bonds:**
3. **Subdivision Plans:** J. Bon Subdivision plans: to be signed. Letter of approval received from the Butler Co. Planning Commission dated 6-19-25. V. Kennedy attended our July mtg. requesting the Supervisors hold off on signing as he is disputing the location of the markers bordering his property. Presented photos taken from his phone (did not leave them) & hand printed drawings of his parcels from R.P. Bittler, PLS of Mercer, PA dated 11-24-17 & revised 12-2-17. Supervisors requested this be resolved by the land owners before they will sign. J. Bon has been notified.
4. **Office Clerk:** Office would like to hire a part-time clerk to work approximately 10 hours per week to begin training in September. 16 weeks (Sept – Dec), 10 hrs/wk, \$15/hr would be \$2,400 and will keep us within our budget for 2025.

Municipal Garage: Issues with the new truck continue. Will go back to Hunter's for warranty work.

Butler County Use Fee Grant Application: Close out report has been sent to the BCI Bank with all requested documentation related to the 2025 paving project. \$50,000 used from the General Fund will be reimbursed by the grant.

EMC/Weather – Emergency Management Coordinator:

EMS QRS Agencies: Harrisville VFC will be the designated QRS agency once they report that they have completed their licensure. Still waiting for PA DOH inspection.

Anegada Energy: Will provide Mercer Twp. with copies of all permits & will obtain a road bond prior to any work being done in the Twp. Requested Township highway occupancy permit for Shields and Harmony Roads for boring under the roads. Office is working with M. Weaver to complete this paperwork.

"For Love of the Lost"/Fish property: Solicitor requested update on property condition. Drive by video was emailed to him.

200 Shields Road: Developer's Extension Agreement that requires homeowner to bond or escrow a portion of the total cost has been signed. Funds have been received for escrow. Homeowner will be responsible for the total construction cost & will install per Twp. engineering direction & later turn part of the line over to the Twp (from the grinder pump to the main line). Residents were notified that the agreement has been completed and their contractor may begin the design planning for approval.

Traffic on Wick Road: L. Lennon speeding complaint-wants a solution to slow down traffic. Requesting a traffic study to lower the speed limit from 35 to 25 mph & possibly install speed humps. J. Bennett, Jr. will contact our engineers for direction. E. Treese advised her to call PSP repeatedly (as they are the enforcement for Mercer Twp) & report what times of the day are the worst to get a cruiser out to monitor traffic.

NEW BUSINESS:

Mercer Township, Butler County / Ag Security Area: received inquiry. Office is working on updating.

OTHER BUSINESS:

Animals: Office received complaint about a neighbor's chickens destroying garden produce. Supervisors investigated and spoke to resident.

PennDOT Bridge Inspections: Courney Mill Bridge owned by B&LE Railroad (Canadian National) is scheduled for an interim inspection on 10-2-25.

McCummins Lane: Office received a call from 911 Center regarding a missing address on this lane in Mercer Twp. on AMC property. Assisted all parties to resolve this issue.

Landlords/Renters: We have an ordinance that requires property owners to routinely report updated renter contact information to the Township for emergency and tax purposes. Office has put this form on the website.

MEETINGS/CONFERENCES/TRAINING:

Butler Co. Municipal Outreach Mtg: (8-11-25) John & Nikki attended. Commissioners provided updates. Focused on EMS services, road projects, election mail-in ballots, USPS mail issues and other general happenings. B. Harold from Area Agency on Aging gave a detailed overview of all the services they provide to Butler County seniors. They act as advocates and provide many services. Info. to be provided for us to place on our websites and in newsletters.

ROAD REPORT:

7/1/25-Cleared tree from Browntown Rd (PSP call). Met with Cory Shaffer-PennDOT to inspect paving project.

7/3/25-Bob, Greg & I worked on berms.

7/7/25-Bob, Greg & I worked on berms.

7/9/25- Met with Blue Ox Logging about road damage on Whitaker Rd.

7/10/25-Bill & I did PA1 Call. Mowed STP.

7/15/25-Greg & I sprayed the Twp.

7/17/25-Bob, Greg & I cleaned ditches & put two culverts in place.

7/18/25-Checked on Kozy Rest sewage manhole. Greg, Bob & I worked on berms.

FINANCIAL REPORT:

General Fund:	\$83,355
Sewer Fund:	\$70,555
Liquid Fuels Fund:	\$103,663
Capital Reserve:	\$75,784
Escrow Fund:	<u>\$18,417</u>
Total:	\$351,774

Financial Report dated 7-18-25 to 8-14-25 received & reviewed by all Supervisors. **Motion** to accept the Financial Report & pay all expenses: Second:

ADJOURNMENT: **Motion** to adjourn meeting at pm: Second:

Respectfully submitted: