

**AGENDA** September 20, 2021

**CALL TO ORDER:**

**BUSINESS FROM THE FLOOR:**

**OLD BUSINESS:**

- **Sewer Project:**
  1. Incomplete Connections/Tap Fees - R. Coyer, Solicitor
  2. Sewer Treatment Plant Sign
  3. McTighe Self Storage
  4. D. Forensic
  5. Lab Invoices
- **Municipal Building**
  1. Flag Light
  2. Well Cap
  3. Lock Changes
  4. Dehumidifier
- **Municipal Garage**
  1. Garage Floor
  2. Equipment
    - a. Dumptruck
    - b. Skidsteer
    - c. New loader
- **Election Location** - Location has officially been changed to the new Township building for the November 2, 2021 General election.
- **EMC/Weather (J. Yasment)**
  1. EAD
  2. Update on Emergency Communications
- **Open House**
- **Office**
  1. Syncing of laptop/desktop under Microsoft Cloud. Currently having issues with Quickbooks not liking that change.
  2. T/C Audit - Talked with Tax Collector and we will forego this year and do 2020 and 2021 next year with the township elected auditors.
  3. CardConnect - Looked into changing the process to using Quickbooks for credit/debit payments but would have too much personal resident information. Believe we should stay with CardConnect, and at the beginning of 2022 reflect the percentage that will be added to the invoices which the township is currently paying.
  4. Payment issue with N. Graham. He has records confirming his payments through CardConnect. However, they have no record of those payments and neither does the township.
  5. J. Ridley is wanting to discuss possibly adding a guardrail on Prairie St. for protection of cemetery headstones.

**NEW BUSINESS:**

- **NPDES Permit for STP (Sewer Treatment Plant)** expires 7/31/2022 and must be renewed before 2/1/2022.
- **US Census** - Mercer Township went from 1100 to 973, a drop of 107 - down 9.7%. Not sure how accurate due to the lack of participation.
- **Small Wireless Facilities Deployment Act**
- **Microenterprise Assistance, Chapter 31**
- **Quantela, Inc. Revenue Generation**

**OTHER BUSINESS:**

- **Building Permits** - R. Campbell, carport, N. Stuchal, storage.
- **BCATO Fall Convention** - Thursday, October 28<sup>th</sup> at Butler Country Club has been cancelled due to the increase of Covid cases. There also will not be a safety seminar this year.
- **Verizon** - Name was changed from W. Walowen to L. Giesler.

**MEETING REPORTS:**

- **PSATS Fall Forum** - Secretary attended. Was very informative. Covered Evolution of Leadership, Paving, American Rescue Plan Act Recovery Funds, Recent trends in municipal health, safety and welfare legislation, how to handle township board division, and 2021 municipal legal and legislative updates.

**ROAD MASTER REPORT/DISCUSSION:**

- Culvert Replacement
- Shields Rd. Sinkhole
- Magill Rd. new driveway

8/1/21 Reset Doug Hays mailbox

8/2/21 workshop

8/3/21 set up appointment for truck inspection and got fuel oil in! Pa one call

8/4/21 Exchanged skidsteer parts

8/6/21 ordered parts for skid steer

8/7/21 sprayed around the township buildings

8/9/21 Rick and I repaired skidsteer

8/11/21 checked Wick Rd , met with Mr Klink, Ms Boozel, and Mr/Ms Yasment

8/11/21 Met with Bill Shaw and Cory Shaffer

8/17/21 Replaced sign on Countyline Rd and met Ms Yasment

8/19/21 took truck to Van Dykes for inspection and repairs

**FINANCIAL REPORT:**

- General Fund: \$113,463
- Highway Aid Fund: \$51,966
- Sewer Fund: \$61,210
- Capital Reserve Fund: \$47,521
- American Rescue Fund: \$55,533
- Escrow Fund: \$500

Motion to pay bills by . Seconded by .

**ADJOURNMENT:** Motion to adjourn meeting at \_\_\_\_\_ pm by . Seconded by .