

AGENDA - SUPERVISORS MEETING, MERCER TOWNSHIP, BUTLER COUNTY, PA - September 19, 2022

CALL TO ORDER: Meeting called to order at 7:

Members present:

Visitors present:

ACCEPTANCE OF MINUTES: Motion to accept the August 15, 2022 Regular Meeting minutes and the September 8th Special Meeting minutes as printed by: Seconded by:

BUSINESS FROM THE FLOOR: **Reminder that each person has five minutes to speak**

Tina Metheney - RE: McFeaters Property

OLD BUSINESS:

McFeaters Property: Received a call on 8-25-22 from Sylvia (wife of Richard McFeaters) inquiring about the amount owed for the sewage delinquency. An invoice and statement was mailed to him on 9-1-22 showing the balance owed. Received a call on 9-13-22 from Sylvia asking about the lien. Was concerned someone could pay it and buy the property out from under them.

Kozy Rest Sewage Expansion: EADS had a meeting with Marion Twp and Grove City Borough. J. Kalp from EADS suggested that we take Kozy Rest as our own customers.

Sewer Project:

1. Incomplete connections/inspections: D. Brown #2; D. Frampton; M. Humes; V. Kennedy - 108 Boyers & 645 WMS; J. McFeaters; R. Williams.
2. Delinquencies: Sent to S. Gallagher for action after 9/1/2022 invoicing. Eleven (11) properties (9 owners) currently are delinquent by 5 months or more. Two (2) are 3-4 months delinquent. Unchanged from last month.
3. Property Liens: D. Frampton*; F. Carroll-Gillen; J. Green; S. Heller; M. Humes*; V. Kennedy (3 properties); J. McFeaters; R. Williams.
4. Sheriff sale: Two (2) properties with current liens who are severely delinquent and/or not connected are currently undergoing title searches as the first step toward sheriff sale.
5. D. Frampton property is going to judicial sale soon. M. Humes property will be up for judicial sale in late November or early December. The hearing date is scheduled for 9-30-22 to request liens be held in the judicial sale. **Do we want S. Gallagher to attend this to request our lien be held on this property?**
6. M. McAfoose (H20) report: Has not invoiced us since April, despite repeated requests.
7. D. Forensic report: No new connections/inspections.
8. Powerhouse Property Solutions, LLC: Invoice sent for 4 connections.

Municipal Building:

Need a small tool kit in the office.
Need doorstops on front and side doors.
Columbia Gas - switching suppliers to save money.

Municipal Garage:

1. Dump Truck -
2. Skid Steer -
3. New Loader -
4. Flail Mower -

EMC/Weather - Emergency Management Coordinator: No report.

Office:

1. "For Love of the Lost"/S. Fish property: Supervisors visited the neighbor on 8-25-22 to clarify property lines and setbacks.

2. M. Peters/M. Combine property: Magistrate's office sent M. Peters a letter on August 17th with a 10 day response request. If he pleads "Not Guilty", a hearing will be set for either the week of September 12th or 26th.
3. Received new tablets/laptops for supervisors: Two (2) Microsoft Surface Go 3 tablets with keypad covers and stilet pens and one (1) Microsoft Surface Go 2 laptop purchased on 8-17-22. Will be paid for by ARPA funds when received. Motion to pay total of \$3,878.46 (\$3,658.92 tax exempt amount) for computer purchases from the ARPA fund account by . Seconded by .
4. Cyber security: Talked with the Township solicitor and received advise that approximately \$100,000 will be needed for our township.
5. CardConnect credit card service has been problematic since last Nov. or Dec. but appears to be resolving. We will continue to research the best option for all parties. We are currently testing the ability to set up recurring payments through CardConnect, with cardholder information stored on their site.
6. Berkheimer: If the Township is interested, they can net the commission and postage from the EIT collections. The invoice will still report the amount of commission paid each month. The only difference is that the amount is paid up front and there is no need to issue a monthly check. The net amount of EIT collected is transmitted to the Township as a disbursement. They could provide a 'daily' report showing how much commission was deducted on each disbursement made to the Township.
7. Register for "Budgets with Quickbooks" and "Payroll with Quickbooks" at \$55 per 3-hour class.

ARPA Funds: 2022 funds were released on September 9th at a total of \$55,702.58. Motion to transfer the ARPA Funds to the ARPA Fund account by . Seconded by .

The following list can be purchased with ARPA funds:

Police & Fire Protection (Fire Dept. received funds); Roads & Bridges; Road Projects; Vehicles (New Truck); Equipment; Computers and software (New iPads and/or computers for Supervisors); Administrative expenses (Document scanning). Cannot be used to lower debt or make additional debt or for pension funds.

NEW BUSINESS:

Budget 2023: Supervisors begin looking at how ARPA funds should be utilized for 2023/2024. Also any items that should be added to the budget for future needs.

ATV/UTV/Snowmobile usage within the Township: Gallagher Law Group sent a sample ordinance for discussion.

Insurance Renewal: Barr Insurance was accepted as our insurance carried for 2022-2023 at a cost of \$7,580, which includes Property, General, Public Officials, Automobile, Terrorism, Cyber Security, and Worker's Compensation.

Act 41 of 2022 - Amendment of Title 53: Threshold has been changed from \$2500 to require a building permit if over \$4,000. Also forces municipalities to forward any permits to the County or they will be fined.

Act 57 of 2021 - Amendment of Tax Collection Law: To allow residents one year tax waver of 10% penalty by providing the proper documentation. Municipalities are required to submit a resolution within 90 days of the effective date which is October 10m 2022. Secretary is preparing this resolution for the October meeting.

OTHER BUSINESS:

PSATS Unemployment compensation Group Trust: 2022 Ballot for Election of Trustees. There is one election of trustee for Shirl Barnhart. Motion to complete ballot with Shirl Barnhart as the PSATS Unemployment Compensation Group Trust Election of Trustees by . Seconded by .

BCATO Safety Seminar is Wednesday, October 12 at 8:00 am. The cost is \$15. L. Giesler will be attending.

MEETING REPORTS:

Butler Co. Municipal Outreach Meetings:

Tues. 8/16/22 - Update on Covid, low census on BMH patients, monitoring monkeypox spread, but not concerned, less contagious. Joe Taylor from Armstrong talked at length about broadband, both current and future in Butler County.

Tues. 9/13/22 - COVID update -we are considered a high transmission area, but most people are experiencing mild flu-like symptoms that are managed at home and not many present to the hospital. Discussed Act 57 of 2021 which amends tax collection laws and Act 41 of 2022 which amends Title 53 regarding building permits and codes. EV charging stations were discussed, as the State will now be purchasing only EV vehicles.

EMS Task Force Meeting:

8/29/22 - J. Bennett, Jr. attended.

ROAD REPORT:

8/8/22-Leroy and I replaced signs and reflectors in the Twp. Took truck to VanDykes for repair.

8/10/22-Picked up truck.

8/11/22-Rick and I cleaned ditch at Rt 8 and County Line Rd.

8/15/22-Cleaned culvert on Wick Rd; took truck to Fobes to make appt for undercoating; Rick and I met with Vic Isacco for water problem.

8/16/22-Took truck to Gahr's to repair air leak; got truck washed; put flags in for Pa 1 call; measured all old Twp bldgs.

8/19/22-Picked up truck at Fobes; got a load of 57's for Isacco project.

8/23/22-Rick and I put in 130 ft of 4" perforated pipe across Vic Isacco property to try and reroute water away from his rental house.

FINANCIAL REPORT:

General Fund:	\$53,023
Sewer Fund:	\$57,940
Liquid Fuels Fund:	\$20,570
Capital Reserve:	\$22,302
ARPA Fund:	\$52,759
Escrow Fund:	\$501

Motion to pay bills by: Seconded by: All in favor, motion carried.

ADJOURNMENT: Motion to adjourn meeting at pm by: Seconded by: