

AGENDA - SUPERVISORS MEETING, MERCER TOWNSHIP, BUTLER COUNTY, PA - October 16, 2023

CALL TO ORDER: Meeting called to order at 7: pm by

Members present:

Visitors present:

PLEDGE OF ALLEGIANCE: All attendees (please stand).

ACCEPTANCE OF MINUTES: Motion to accept the September 18, 2023 meeting minutes as printed: Second:

BUSINESS FROM THE FLOOR:

1. Steele Subdivision at Whitaker Road. Mylar needs to be reviewed and signed.
2. Natalie Kalmeyer (realtor) - Sewage connection questions about Don Isenberg property on Boyers Road.
3. Dave Evans - Harrisville Boro and HVFC request for tree care.

OLD BUSINESS:

Kozy Rest Sewage Expansion: Still awaiting reimbursement for legal and engineering expenses. Total updated. Z. Sansom from EADS reached out to J. Bennett, Jr. asking for contingent approval of plans. He was referred to contact Marion Twp. by both J. Bennett, Jr. and our Solicitor, as Mercer Twp. is not directly involved in this phase of development.

Public Sewer:

1. **Incomplete connections/inspections (7):** Unchanged: D. Brown #2; K. Schumacher; R&M Holdings '09, LLC; V. Kennedy - 108 Boyers & 645 WMS; McFeaters; R. Williams.
2. **Delinquencies-Three or more months (15):** Update: One sent to S. Gallagher after 10/1/2023 invoicing. Fourteen (14) properties (11 owners) currently are delinquent by 5 months or more. One (1) is 3-4 months delinquent. Total is less than last month.
3. **Property Liens (11):** Unchanged: D. Brown; F. Carroll-Gillen; J. Green*; S. Heller*; K. Jones; V. Kennedy (3 properties)*; R/J. McFeaters*; H. Russell; R. Williams.
4. **Sheriff Sale (6):** Update: J. Green; S. Heller; R. McFeaters; & 3 G. Kennedy properties. Solicitor advises that G. Kennedy agreed to terms of payment agreement. Have not received a copy of this yet, though. If he defaults even once, the sale process will continue.
5. **Grove City Lateral Inspection Program:** Received packet with Ordinance to be adopted before 1-1-24, along with their Resolution with technical details for implementation. Sent to Sean & Josh for review on 9-19-23. Received Josh's response. Sean has questions and is still reviewing.
6. **Book & Proch:** Have not received an invoice for August or September. Called and spoke with a woman who does billing. It seems Marvin hasn't turned in anything to their office.

Private Sewer:

1. **Pelletier property:** Solicitor reviewed and approved the agreement. Supervisors need to review and approve as well. (packet)

2. **On-Lot Sewage Permits:** 6 permits this year - 1 for DeSanti, 4 for Reich, 1 for Boozel.

Municipal Office:

1. **Upset Sale:** R. Williams property at 204 Boyers Rd. on 9/11/23 @ 6 pm. Received confirmation from J. Mentel that this property did sell. Awaiting details.
2. **Building Permits:** 11 permits this year - 4 wrecking, 1 deck, 2 additions, 1 mobile home, 3 garages. Called Mr. Brydon and explained to him that the website paragraph was incorrect and is now corrected. He still refused to get a building permit stating he has proof that he does not need to apply for a building permit. Certified letter mailed to him on 9/28/23 giving him 10 days to obtain a building permit, along with a copy of the Building Permit Resolution showing details for subsequent fees and legal procedure for failure to comply. Obtained permit on 10-3-23.
3. **New CEO:** Warren Whetzel, Jr. sworn in on 10-3-23.
4. **"For Love of the Lost"/Fish property:** Provided info. to new CEO on 10-3-23. Will proceed.
5. **Peters/Combine property:** Provided info. to new CEO on 10-3-23. Will proceed.

Municipal Garage:

1. **Dump Truck:** Est. delivery - end of December, 2023. J. Bennett, Jr. is submitting a grant application for funds to pay for the truck.
2. **CDL Program:** Received random screening for township employee. Test was completed. **Virtual training scheduled** for Supervisory Personnel and Records Management: **11/30/23**. See below:

FEDERALLY REQUIRED CDL TRAINING

"Probable Cause Training for CDL Supervisory Personnel"

State and federal regulations require every employer who has CDL employees driving vehicles with a gross vehicle weight rating or operating weight of more than 26,001 pounds used on public roads to participate in a drug and alcohol testing program. These same regulations also require that such employers train all personnel who supervisor employees with commercial driver's licenses (CDLs) in handling suspected on-the-job drug or alcohol use. This virtual class addresses these federal requirements by providing supervisory personnel with a working understanding of the federal CDL regulations, including on-the-job probable cause procedures. In addition to those supervisory personnel required to attend, all township CDL employees should attend this workshop to ensure that everyone is on the same page regarding this important public safety training.

In this virtual class, participants will learn what to do if they suspect or verify that a CDL employee is under the influence of drugs and/or alcohol while on duty. Each attendee will receive a comprehensive student handout packet containing relevant instructional material. Each participant who completes the workshop will receive a certificate of attendance at supervisory personnel training for permanent retention in their employer's files. This training is required at least once for all personnel who have any supervisory responsibilities for CDL employees. All your CDL and CMV employees will benefit from attending this workshop. **Date: November 30, 2023. Time: 9:00 a.m. - 11:30 a.m.**

“CMV/CDL Records Management - Virtual Class”

This virtual workshop will review CMV/CDL employee and vehicle paperwork, including pre-employment inquiries regarding a CDL applicant's past drug and alcohol test results and driving safety reports; requests for CMV driver's license information; annually reviewing each CMV driver's qualification to continue driving; CMV daily vehicle inspection, maintenance, and repair reports; the employer's required policy on CDL drug and alcohol testing; and a general overview of all the CDL regulations. **Date: November 30, 2023. Time: 1:00 p.m. - 3:30 p.m.**

EMC/Weather - Emergency Management Coordinator: Pursuing replacement of several telephone poles in disrepair. Sent him email: IPAWS for Code Red concerning FEMA information. Oct. 4th there was a nationwide test of the Emergency Response System.

Allegheny Mineral: Still no response to contract renegotiation.

NEW BUSINESS:

Resolution 23-1016-1 - Grant Application: The Resolution to apply for the Statewide Local Share Assessment grant. **Motion** to sign Resolution 23-1016-1: Second:

PSATS Scholarship: PSATS is now offering a \$1,500 scholarship for Local Government Achievement and Academic Achievement. The information was forwarded to the SRA High School. (packet)

2024 Budget: Need to schedule a budget meeting - possibly October 24th-26th during the day, like usual. Last year 1 pm was suggested starting time. (Packet)

2024 Audit - MPB, LLP: Received terms of engagement letter from McGill, Power, Bell & Assoc., LLP to sign for the 2023 township audit. **Motion** to sign terms of engagement letter for the 2023 township audit: Second:

OTHER BUSINESS:

BCATO Annual Safety Seminar: (10-11-23) Speaker for LTAP, PennDOT, First Energy (Right to Know), Hunter's (Safe Driving), PA1Call, Central Electric, L. Giesler attended.

MEETING REPORTS:

COG Meeting: (9/20/2023) J. Bennett, Jr. attended.

Butler Co. Municipal Outreach Meeting: (10-5-23) Dr. Rottinghaus talked about the Independence Health System and his new position. K. Derstine talked about the Election and different types of misinformation, etc. K. Derstine provided a Homeland Security briefing.

ROAD REPORT:

9/1/23-picked up truck at VanDyke's.

9/8/23-Rick and I removed tree on Harmony Rd.

9/14/23-I mowed STP, Pal call 601 W. Mercer St. Ext., John and I put up road closed signs for HVFC at accident.

9/22/23-Rick and I did Pal call at 4033 WFH.

FINANCIAL REPORT:

General Fund:	\$61,971	**
Sewer Fund:	\$7,807	**
Liquid Fuels Fund:	\$69,492	
Capital Reserve:	\$123,791	
ARPA Fund:	\$0	
Escrow Fund:	<u>\$3,517</u>	
Total:	\$316,578	**

Motion to pay bills: Second:

ADJOURNMENT: Motion to adjourn meeting at pm: . Second: . Meeting adjourned.

** Indicates working totals, not final totals.