

**AGENDA: SUPERVISORS MEETING, MERCER TOWNSHIP, BUTLER COUNTY, PA
February 19, 2024**

CALL TO ORDER: Meeting called to order at 7: pm by

Members present:

Visitors present:

PLEDGE OF ALLEGIANCE: All attendees (please stand).

ACCEPTANCE OF MINUTES: Motion to accept the January 15, 2024 Regular Meeting minutes as printed: Second:

BUSINESS FROM THE FLOOR:

OLD BUSINESS:

Kozy Rest Sewage Expansion:

1. Resent invoice to G. Quigley via email and USPS. He responded on 1-22-24 that he forwarded it to their accounting dept.
2. Received a resolution request to approve adding Marion Township to the Pine-Harrisville Authority. Motion to sign Resolution #24-0219-02 consenting to Marion Township joining the Pine-Harrisville Authority: Second:
3. Received a phone call on 2-15-24 from a resident on Campground Rd. asking if he would have the opportunity to connect to the sewage once it is connected from Kozy Rest. States that some of his neighbors may be interested, as well.

Public Sewer:

1. Incomplete connections/inspections (6): Unchanged: D. Brown #2; K. Schumacher; R&M Holdings '09, LLC; V. Kennedy - 108 Boyers; McFeaters; 204 Boyers Rd (to be capped).
2. Delinquencies-Three or more months (13): Updated: None sent for collection after 2/1/2024 invoicing. Ten (10) properties (8 owners) currently are delinquent by 5 months or more. Three (3) are 3-4 months delinquent. Three less than last month.
3. Property Liens (10): Updated: D. Brown; F. Carroll-Gillen; J. Green*; S. Heller*; V. Kennedy (3 properties) *; R/J. McFeaters*; G. Mullett; H. Russell. (K. Jones & R. Williams released.)
4. Notice of Claim: Filed on H. Russell estate.
5. Sheriff Sale (3/3): Unchanged: J. Green; S. Heller; R. McFeaters; & 3 V. Kennedy properties. V. Kennedy is paying. Still needs to pass inspection for 108. Solicitor to send him a 10-day compliance letter.
6. Auto Pay: 36 of 120 accounts (30%) are now set up on auto pay.
7. Delinquency Rate: Total-14%; Severe-8%.
8. Grove City Lateral Inspection Program: Supervisors have passed Resolution to adopt ordinance when finalized by Solicitor. Solicitor is preparing ordinance.
9. Grinder Pumps: Received invoice for the one out for repair.
10. GPS Locator: Demo. given on 1-30-24. PalCall volume for 2023: 22 calls. Payroll: \$690.

Private Sewer:

1. **Pelletier property**: Pelletier's signed agreement. The escrow amount is \$1,000. They will bring a check for \$1,000 to the office on 1-23-24.
2. **On-Lot Sewage Permits (2024)**: 2 - A. Burnett; T. McDougall.

Municipal Office:

1. **Audits**: McGill, Power & Bell audit completed on 1-24/25-24. Received progress & final bill and final report. Liquid Fuels audit completed on 1-29-24.
2. **File Cabinets**: The office needs 2 additional fireproof file cabinets for the sewer files.
3. **Building Permits (2024)**: 2 - J. DiSanti; E. Meier.

Municipal Garage:

1. **New Dump Truck**: Update: delivery date est. May or June, 2024. New Hunter sales rep. stopped at office on 2-12-24 to introduce himself.
2. **Salt/Antiskid**: 2024/2025 contract signed.
3. **Columbia Gas**: Received letter on 2-3-24 informing us they will be inspecting our gas consumption at 152 Boomerang Rd. on 2-20-24.
4. **West Penn Power**: Received electric bill for 1-15-24 to 2-12-24 (29 days) - Actual meter readings between bills show 1,052 kwh used. This is higher than normal usage.

CEO:

- a. **"For Love of the Lost"/Fish property**: Junkyard ordinance?
- b. **Peters/Combine property**:

EMC/Weather - Emergency Management Coordinator: J. Yasment wishes to step down when we find a replacement. B. Grossman was contacted for replacement suggestions. W. Boyle states he may be interested. Requested info. from A. Maree at Butler Co. as to duties and responsibilities.

Shields Rd. Tree: Solicitor received a response from West Penn Power saying they will not remove the tree but was denied anything in writing. Will file a complaint with the PUC. Call to office from WPP on 2-14-24 states that Nick Graham at 141 Shields Rd. told WPP he **does not** want the tree removed and WPP again refused anything in writing.

Resolution #24-0219-1: Resolution #24-0219-1 - Disposition of Records following the Municipal Records manual approved on July 16, 1993. **Motion** to adopt Resolution #24-0219-1 Disposition of Records by . Second .

NEW BUSINESS:

Butler County COG: Received letter asking us to join. Annual dues would be \$50 for our size Township.

Boozel Subdivision: Motion to approve and sign the subdivision for K. Boozel once the Planning Commission approves their portion on February 21st by . Seconded by .

Steele Subdivision: Motion to sign PC approved subdivision plans: Second:

Fell Twp. Board of Supervisors letter: Received letter dated 1-18-24 regarding environmental impacts on abandoned mine lands affecting the entire state of PA.

D. Reich Right-of-Way: D. Reich wants to expand the right-of-way on his property and wanted to verify he was following Township standards and inspections.

OTHER BUSINESS:

Pine-Harrisville Authority: Need to update our Representatives. **Motion** to appoint John Bennett, Jr. and Emil Treese as Mercer Township Representatives for 2024: Second:

Update of Stormwater Forms: Updated and added a Stormwater Form to better ascertain what properties are single-family dwellings.

MEETING REPORTS:

Butler Co. Municipal Outreach Meeting: (2-6-24) Description about the Tax Collection Committee and an overview from Bill Leonard from Berkheimer Tax Innovations.

BCATO: Spring Convention - May 16th, Safety Committee Conference - Oct. 9th. Butler Flagger training was mentioned if anyone needs to register or renew. COG is now under BCATO as a subcommittee. The funds will stay separate. There will be a Butler County booth at the State Convention.

ROAD REPORT:

1/4/24 checked roads & put antiskid on. Also took load of antiskid to Harrisville;
1/5/24 mixed load of antiskid;
1/6/24 checked roads, plowed & salted;
1/8/24 greased loader and tightened bolts on fins;
1/9/24 plowed & salted;
1/10/24 Pa 1call-115 Baker Lane;
1/11/24 Mixed load of antiskid & cleaned the spreader up for cold temp;
1/12/24 received load of salt, removed the old salt from shed and stacked the new. Bill and John plowed and salted the Twp;
1/13/24 replaced the stop sign at Browntown Rd;
1/14/24 Bill and I plowed and salted the Twp. I plowed drifts in the PM;
1/16/24 plowed and salted Twp;
1/18/24 mixed load of antiskid, fueled loader, took slips to office;
1/19/24 checked roads, plowed and salted. John checked roads in the PM;
1/21/24 checked roads, plowed drifts on Centertown and Harmony;
1/22/24 checked roads salted the Twp;
1/30/24 John and I met with Eads and Eastcon about GPS locators.

FINANCIAL REPORT:

General Fund:	\$84,094
Sewer Fund:	\$65,899
Liquid Fuels Fund:	\$69,551
Capital Reserve:	\$124,423
Escrow Fund:	<u>\$3,517</u>

Total: \$347,484

Motion to pay bills: Second:

ADJOURNMENT: Motion to adjourn meeting at pm: Second: Meeting adjourned.