

AGENDA: SUPERVISORS MEETING - MERCER TOWNSHIP, BUTLER COUNTY, PA
July 21, 2025

CALL TO ORDER: Meeting called to order at 7: pm by:

Members present:

Visitors: Lori Lennon, resident.

PLEDGE OF ALLEGIANCE: All attendees (please stand).

ACCEPTANCE OF MINUTES: Motion to accept the June 16, 2025 Meeting Minutes as printed: Second:

BUSINESS FROM THE FLOOR:

OLD BUSINESS:

Kozy Rest Sewage Expansion: Kozy Rest will send \$10,900 to Mercer Township to be held in escrow to cover all related inspection expenses until the project has been determined to be complete. Construction is scheduled to begin June 23rd & conclude by Labor Day. Residents will be contacted near the end of the project to be given instructions for requesting tap location preferences. Kozy Rest asked us to determine where to locate the converter panel for the flow meter.

Public Sewer:

1. **Incomplete connections/inspections (5):** D. Brown #2; K. Schumacher; R&M Holdings; McFeaters; Brandon (204 Boyers Rd). Letters sent on 7-15-25 to Schumacher & R&M Holdings asking for a progress report.
2. **Delinquencies-Three or more months (10):** Two are 4 months delinquent. Eight (7 owners) are delinquent by 5 months or more. (2 are paying as arranged, 3 are in legal proceedings; 2 received a final collection warning, one went to the solicitor for collection.)
3. **Property Liens (8):** D. Brown (connect/debt); F. Carroll-Gillen (debt); S. Heller (debt); R/J. McFeaters (connect/debt); G. Mullett (debt); H. Russell (debt); J. Green (debt); 204 Boyers Rd (connect/abandon).
4. **Notice of Claim:** Filed on H. Russell estate. Still waiting for estate to be settled. House is still occupied.
5. **Sheriff Sale (2):** S. Heller (sold at Sheriff Sale: 5-16-25. Letter send to Sheriff's office - awaiting payoff.); R. McFeaters (Working with the Tax Claim office to assist with the Judicial Sale).
6. **Auto Pay:** 47 of 119 accounts (40%).
7. **Delinquency Rate:** Total-12%; Severe-5%.
8. **Sewer Lateral Inspections:** 249 Boyers Rd-application & instructions emailed. Waiting for report.
9. **Grinder Pumps:** Waiting on one sent for repair. 4112 WFH, Forestville reported red light on, then off. Marvin to evaluate. Follow up with resident – light has stayed off.
10. **Concrete Stanchions:** We'll have the concrete blocks delivered to the STP if we get a count. Appears some of the field has been repaired.
11. **Harrisville Borough Agreement:** Reviewing. Will be revised when Marion/Kozy Rest connect.

Private Sewer:

1. **On-Lot Sewage Permits (2025):** B. Snyder; J. Zahn; S. Sammarco (Ken McMurdy-agent); D. Crum.
2. **Holding Tanks:** 3 agreements (Dollar General, Violante & Anglin) still need to be recorded in Butler Co. & returned to the office. Office mailed follow up letters on 7-15-25 asking for immediate response.
3. **J. Zahn:** Wants to install a holding tank for an RV hook up on his property.
4. **Small Flow Treatment Facilities:** Received Approval Letter from DEP for McDougall SRSTP. Annual inspections will need to be completed and reported to the DEP by a service provider.

Office:

1. **Building Permits (2025)**: B. Rider (roof solar); D. Reich (house/garage); C. Haring (pole barn); S. Pierce/J. Krenke (above ground pool); 4330 WFH cell tower (back-up generator/concrete pad); G. Shreve (2) (demo old trailer, new doublewide); J. Bennett Jr (pool); D. Kellogg (house); Tooley (trailer demo), S. Fisher (home); R. Young (garage); R. Stuchal (ag bldg); E. Treese (solar); K. Hartle (deck).
2. **Road Bonds**: Blue Ox Timber (Whitaker/Centertown). Road damage noted. Repaired on 7-11-25. **Motion** to release Road Bond for Blue Ox Timber on Whitaker/Centertown Roads: Omega Logging (Sutherland).
3. **Subdivision Plans**: Received a letter from the Butler Co. Planning Dept. clarifying approval process. J. Bon Subdivision plans: to be signed.

Municipal Garage: Issues with the new truck continue.

CDL Program: Supervisors need to sign consent forms for office records.

2025 Paving Project: Wiest Asphalt, Inc. began paving on 6-16-25 and completed on 6-17-25. E. Treese and C. Shaffer (PennDOT) inspected work. Invoice received for total of \$96,857.20. Will pay \$50,000 from General Fund and \$46,857.20 from Liquid Fuels Fund. **Motion** to sign "NOTICE OF COMPLETION / FINAL COMPLETION CERTIFICATE": **Motion** to pay total invoice of \$96,857.20 - \$50,000.00 from General Fund and \$46,857.20 from Liquid Fuels Fund:

Butler County Use Fee Grant Application: We will receive a \$50,000 grant after paving project completion. \$50,000 will be used from General Fund to pay for the paving project which will later be reimbursed by the grant. Balance of project will be paid from Liquid Fuels. C. Shaffer assisted with filing forms triggering the County to process this grant. Awaiting notification and further instruction.

EMC/Weather – Emergency Management Coordinator: Nothing new locally. Learning about Texas flooding.

EMS QRS Agencies: Harrisville VFC will be the designated QRS agency once they report that they have completed their licensure. Have not received update report.

Anegada Energy: Will provide Mercer Twp. with copies of all permits & will obtain a road bond prior to any work being done in the Twp.

"For Love of the Lost"/Fish property: Solicitor filed a Motion to Enter Consent Agreement as order of Court on 6/26/25. Signed by the Judge on 7/3/25.

200 Shields Road: Solicitor prepared a Developer's Extension Agreement that requires homeowner to bond or escrow a portion of the total cost. Homeowner will be responsible for the total construction cost and will install per Township engineering direction and later turn part of the line over to the Twp (from the grinder pump to the main line). J. Kalp met with homeowners and contractor on 7-9-2025. Office has received signed and notarized agreement from homeowners and a check for \$2,500 to be held in escrow through the completion of this project. **Motion** to sign Developer's Agreement-Sanitary Sewer Extension Project:

NEW BUSINESS:

Traffic on Wick Road: Speeding complaint.

Resident Complaints: Office received an anonymous call complaining about mud on White Oak Road. T. McMaster from AMC was notified and he assessed and rectified the situation.

OTHER BUSINESS:

911 Addresses: Office mailed letter on 7-15-25 to Butler Co. 911 Center to clarify Mercer Twp/Marion Twp. boundary for West Oak Grove Lane.

Multi-Modal Grant Applications: C. Shaffer (PennDOT) is willing to help us with applications. DCED and PennDOT have different deadlines. Will need to start planning our project in early (Feb) 2026 and budgeting in fall 2026 for a project to start in 2027.

AMC: Received letter from EADS notifying us of AMC Mine 49-Surface Mine Permit Application.

PennDOT Bridge Inspections: Courney Mill Bridge owned by B&LE Railroad is scheduled for an interim inspection on 10-2-25.

155 Valley View Rd: Received call that they plan to replace old trailer with new bldg. Will need Bldg. Permit.

MEETINGS/CONFERENCES/TRAINING:

Mercer Co. COG: (7- ??? -25)

Butler Co. Municipal Outreach Mtg: (7-7-25) Cancelled.

Pine-Harrisville Authority: (???)

PSATS Northwest Regional Forum: (8/6/25) Erie, PA. Who would like to attend? \$125 per person.

ROAD REPORT:

6/2-Bob, Greg, John & I did berms on Shields. Took Bill to Hunters to pick-up truck.

6/3, 6/4, 6/5-Rick, Bob, Greg & I did berms.

6/7-Greg & I mowed Centertown and Whitaker.

6/9-John & I helped tree service remove tree from Browntown.

6/10, 6/11, 6/13- Rick, Bob, Greg & I graded berms in the TWP.

6/15-Bill & I met with Wiest Paving.

6/16-Worked with paving crew.

6/17-Greg & I mowed the north part of TWP.

6/19-Greg & I mowed.

6/21-I mowed the STP.

6/23-I repaired stop sign @ Centertown and Whitaker Rds.

6/26-Bob, Greg & I put cold patch down. Filmed Sutherland for bonding. Bill & I did Pa1 call.

6/27-Bob, Greg & I put cold patch down.

6/30-Bob, Greg & I patched roads in TWP.

FINANCIAL REPORT:

General Fund:	\$125,638
Sewer Fund:	\$61,725
Liquid Fuels Fund:	\$150,329
Capital Reserve:	\$75,768
Escrow Fund:	<u>\$7,517</u>
Total:	\$420,977

VISA: New cards have been received and activated. Will cancel Lori Giesler card once paid in full.

S and S Industrial Supply: Credit application was completed and sent. Awaiting response.

Financial Report dated 6-13-25 to 7-17-25 including quarterly budget report received & reviewed by all Supervisors. **Motion** to accept the Financial Report & pay all expenses: Second:

ADJOURNMENT: **Motion** to adjourn meeting at pm: Second: Meeting adjourned.

Respectfully submitted: