

Taste of Punta Gorda, March 3, 2024

Volunteer Application Form

Name: _____ T-shirt size: _____

Organization/School: _____

City/State/Zip: _____

Daytime Phone: _____ Email: _____

Areas of Interest (Please indicate 1st, 2nd, and 3rd choice):

Pre-Event Set-up, Friday, March 1

Mark off rented tent spaces, and begin park set-up

_____ **6 Needed** 9:30 a.m to finish

Pre-Event Set-Up, Saturday, March 2

Place directional signs, hang banners, mark off vendor spaces, fence off park and Harbor Walk, finish park set-up etc.

_____ **10 Needed** 9:30 a.m. until finish

Use as Needed

Be available for each shift to fill unexpected needs:

_____ **2 Needed** 11:00 a.m to 2:00 p.m.

_____ **2 Needed** 2:00 p.m. to close

Security and Trash Patrol

Monitor perimeters of park, tape, line and place trash receptacles, empty trash throughout the day, replenish restroom supplies, empty trash at end of event, ensure park is clean

_____ **4 Needed** 9:00 a.m. to 2:00 p.m.

_____ **6 Needed** 2:00 p.m. through clean-up

Vendor and Site Management

Direct vendors and restaurants to spaces, distribute wrist bands to vendors, attend to vendor needs.

_____ **6 Needed** 7:30 a.m. to 12:00

Traffic Monitors (Adults Only)

Monitor traffic at the two entrances to park and manage the traffic allowed to enter at the Northwest end of the park

_____ **3 Needed** 7:30 a.m. to 12:30 p.m

_____ **3 Needed** 12:30 p.m. to close

Restaurant Management

Attend to needs of restaurant, replenishing supplies, site guidance, etc.

_____ **2 Needed** 9:00 a.m. to 1:00 p.m.

_____ **2 Needed** 1:00 p.m. to close

Beverage Management

Attend to needs of beer trucks including ice, attend to ice purchase and delivery to vendors, supply of water and soda to hydration stations and Interact

_____ **2 Needed** 9:00 a.m. to 1:00 p.m.

_____ **2 Needed** 1:00 p.m. to close

Volunteer Check-In and Coordination

Make sure positions are covered, distribute T-shirts, direct volunteers to their positions, and handle any issues arising

_____ **2 Needed** 7:30 a.m. to 11:30 a.m.

_____ **2 Needed** 11:30 a.m. to 1:30 p.m.

Beverage Tickets Tent #1

Sell beverage tickets

_____ **4 Needed** 11:00 a.m. to 2:00 p.m.

_____ **4 Needed** 2:00 p.m. to 5:00 p.m.

Beverage Tickets Tent #2

Sell beverage tickets

_____ **4 Needed** 11:00 a.m. to 2:00 p.m.

_____ **4 Needed** 2:00 p.m. to 5:00 p.m.

Admissions

Collect admission donations, distribute wrist bands, manage Rotary Angel and Event Brite admissions.

_____ **12 Needed** 11:00 a.m. to 2:00 p.m.

_____ **8 Needed** 2:00 p.m. to 4:30 p.m.

Cash Runners

Collect admission and ticket monies and for counting and safe keeping

_____ **2 Needed** 11:00 a.m. to 5:00 p.m.

Beer Truck #1

Collect tickets and serve beverages

_____ **4 Needed** 11:00 am. to 2:00 p.m.

_____ **4 Needed** 2:00 p.m. to 5:00 p.m.

Beer Truck #2

Collect tickets and serve beverages

_____ **4 Needed** 11:00 a.m. to 2:00 p.m.

_____ **4 N Needed** 2:00 p.m. to 5:00 p.m.

Kids Zone/Bouncy House (Vendor)

Help Vendor manage kids entering and leaving Bounce Houses

_____ **4 Needed** 11:00 a.m. to 1:30 p.m.

_____ **4 Needed** 1:30 p.m. to 5:00 p.m.

Stage/Hospitality Management

Assist stage manager as needed, staff and service Rotary Angel Tent

_____ **3 Needed** 11:00 a.m. to 1:30 p.m.

_____ **3 Needed** 1:30 p.m. to 5:00 p.m.

Interact Soft Drink Station (Blaine and Foley)

Sell soda and water on behalf of Interact

_____ **2 Needed** 11:00 a.m. to 2:00 p.m.

_____ **2 Needed** 2:00 p.m. to 5:00 p.m.

Clean Up Crew

*Physical job, taking down banners, emptying trash,
leaving park as we found it, removing directional signs,
rebar, stakes, etc.*

_____ **15 Needed** 5:00p.m. to finish

Please return this form, completed, to:

Penelope Mayer, Volunteer Coordinator

By mail to: 25160 Harborside Blvd, Punta Gorda FL 33955

By email to: tasteofpg2024@gmail.com

All effort will be made to schedule you for your first or second choice, and you will be notified with your assignment and instructions as soon as the scheduling is complete.

Please let us know if you are a student volunteer and need your volunteer hours documented.