

**EAST VALLEY METROPOLITAN DISTRICT**  
**SERVING THE ALGONQUIN ACRES and VALLEY ESTATES**  
**SUBDIVISIONS,**  
**ARAPAHOE COUNTY, COLORADO**  
**P.O. Box 3110**  
**Parker, Colorado 80134**  
**303-594-5488**  
**Eastvalleywater.20m.com**

**January 24, 2024**  
**MEETING MINUTES**

A meeting of the East Valley Metropolitan District was held on January 24, 2024, at 6:00 pm in the first-floor conference room at Signature Flight Support, 7425 S. Peoria Street, Englewood, CO 80112.

Board Members Present:	Bill Waller	President (5/27)
	Trey Robbins	Secretary (5/25) Via Telephone
	Danelle Morgan	Treasurer (5/25)

Absence Excused:	Colin Cannon	Director (5/27)
	Jim Siffring	Director (5/25)

Others:	Bob Clodfelter	Professional Water Services
	Jeffrey Erb	Erb Law LLC
	Darcy Beard, CPA	

Stakeholders Present:       None

**CALL TO ORDER AND ROLL CALL**

Director Waller called the meeting to order at 6:15 pm noting a quorum was present.

**CONFLICT OF INTEREST REMINDER**

Director Waller reminded the board of the conflict-of-interest rules. No conflicts were disclosed.

**ADDITIONS/CHANGES TO AGENDA**

None.

**PUBLIC COMMENTS**

None.

## **DIRECTOR COMMENTS**

None.

## **REVIEW ITEMS**

### **System Operator Report.**

Mr. Clodfelter reported that he responded to a call from a customer with a leak on the house side of the water meter. The meter pit was full of water. The customer arranged for the repair. Mr. Clodfelter noted that the district needs a maintenance contract on the new generator. Ms. Beard will contact Smith Power.

### **Customer Usage, Billing and Correspondence**

Director Waller reported that a customer contacted the billing office to request a credit on his water bill due to a leak in his irrigation system. The billing office has notified the customer of a potential leak as detected by the Eye on Water software. After discussion, the board decided to reduce the tier five charges to the tier four rate. Director Waller will notify the billing office of the approved change.

The Directors reviewed the billing reports and noted four past due accounts.

### **Customer Feedback**

None.

## **ATTORNEY REPORT**

Mr. Erb discussed the need to designate a 24-hour posting location in the event the website becomes unavailable to post a meeting notice. A motion was made by Director Morgan to establish the well site at 6655 S. Jordan Road, Centennial, Co as the 24-hour posting location. The motion was seconded by Director Waller and upon vote, unanimously approved.

Mr. Erb presented the final agreement with Waste Management for approval and ratification. Director Morgan made a motion to approve and ratify the agreement with Waste Management. The motion was seconded by Director Robbins and upon vote, unanimously approved.

## **CONSIDERATION OF INTERA INCORPORATED TECHNICAL SERVICES AGREEMENT**

Ms. Beard presented the Technical Services Agreement with Intera Incorporated to complete and submit to CDPHE the annually required water accounting report. Director Waller made a motion to approve the Technical Services Agreement with Intera Incorporated. The motion was seconded by Director Morgan and upon vote, unanimously approved.

## **PROPOSED CHANGE TO BREYER AGREEMENT**

The directors reviewed the proposed change to the agreement offered to maintain District owned property which abuts Mr. Breyer's property. After review and discussion, Director Waller made a motion to withdraw the original proposal. The motion was seconded by Director Morgan and upon vote, unanimously approved.

## **RATIFICATION OF 2024 BUDGET RESOLUTION**

The directors reviewed the final 20204 budget resolution which included the final mill levy certification. Director Waller made a motion to ratify the 2024 Budget Resolution. The motion was seconded by Director Morgan and upon vote, unanimously approved.

## **ACTION ITEMS**

### **Approval of Meeting Minutes**

The Board reviewed the minutes of the December 11, 2023, meeting. After review, Director Waller made a motion to approve the minutes. The motion was seconded by Director Robbins and upon vote, unanimously approved.

### **Acceptance of Compilation Report**

The Directors reviewed the Compilation Report ending December 31, 2023. Director Robbins made a motion to accept the Compilation Report as presented. The motion was seconded by Director Morgan and upon vote, unanimously approved.

### **Approval of Expenditures**

The Board reviewed the expenditures presented for payment January 24, 2024, in the total amount of \$20,311.95. Director Morgan made a motion to approve the schedule of expenditures. The motion was seconded by Director Waller and upon vote, unanimously approved.

### **Adjournment**

There being no further business to come before the Board, at 7:10 pm Director Morgan made a motion to adjourn the meeting. The motion was seconded by Director Waller and upon vote, unanimously approved.

Respectfully submitted,

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s/s Darcy Beard, Acting Secretary

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**February 28, 2024**  
**MEETING MINUTES**

A meeting of the East Valley Metropolitan District was held on February 28, 2024, at 6:00 pm in the first-floor conference room at Signature Flight Support, 7425 S. Peoria Street, Englewood, CO 80112.

Board Members Present:	Bill Waller	President (5/27)
	Colin Cannon	Director (5/27)
	Jim Siffring	Director (5/25)
Absence Excused:	Trey Robbins	Secretary (5/25)
	Danelle Morgan	Treasurer (5/25)
Others:	Bob Clodfelter	Professional Water Services
	Jeffrey Erb	Erb Law LLC
	Darcy Beard, CPA	
Stakeholders Present:	None	

**CALL TO ORDER AND ROLL CALL**

Director Waller called the meeting to order at 6:18 pm noting a quorum was present.

**CONFLICT OF INTEREST REMINDER**

Director Waller reminded the board of the conflict-of-interest rules. No conflicts were disclosed.

**ADDITIONS/CHANGES TO AGENDA**

None.

**PUBLIC COMMENTS**

None.

## **DIRECTOR COMMENTS**

None.

## **REVIEW ITEMS**

### System Operator Report.

Mr. Clodfelter reported that the system is running well. Ms. Beard has contacted Smith Power to establish a maintenance contract for the new generator. Mr. Clodfelter suggested she contact Darrell Caldwell to discuss the maintenance contract.

Mr. Clodfelter reported that one customer has a meter that may be failing. He will verify that the meter is not working and replace it if necessary.

The directors reviewed the water accounting report which has been submitted to CDPHE.

### Customer Usage, Billing and Correspondence

The Directors reviewed the billing reports and noted two past due accounts.

### Customer Feedback

None.

## **ATTORNEY REPORT**

Nothing to report.

## **ACTION ITEMS**

### Approval of Meeting Minutes

The Board reviewed the minutes of the January 24, 2024, meeting. Mr. Erb noted an incorrect date in the paragraph reporting on the approval of budget resolutions. After review, Director Waller made a motion to approve the minutes as amended. The motion was seconded by Director Cannon and upon vote, unanimously approved.

### Acceptance of Compilation Report

The Directors reviewed the Compilation Report ending January 31, 2024. Director Waller made a motion to accept the Compilation Report as presented. The motion was seconded by Director Siffring and upon vote, unanimously approved.

### Approval of Expenditures

The Board reviewed the expenditures presented for payment February 28, 2024, in the total amount of \$27,383.91. Director Waller made a motion to approve the schedule of expenditures. The motion was seconded by Director Cannon and upon vote, unanimously approved.

Approval of 2023 Application for Exemption from Audit and Resolution of the Board of Directors approving Exemption from Audit

The Board of Directors reviewed the 2023 Application for Exemption from Audit and the Resolution approving Exemption from Audit. Director Siffring made a motion to approve the Application for Exemption from Audit and the Resolution approving the Exemption from Audit. The motion was seconded by Director Cannon and upon vote, unanimously approved.

Adjournment

There being no further business to come before the Board, at 7:12 pm Director Cannon made a motion to adjourn the meeting. The motion was seconded by Director Siffring and upon vote, unanimously approved.

Respectfully submitted,

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s/s Darcy Beard, Acting Secretary

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**March 27, 2024**  
**MEETING MINUTES**

A meeting of the East Valley Metropolitan District was held on March 27, 2024, at 6:00 pm in the first-floor conference room at Signature Flight Support, 7425 S. Peoria Street, Englewood, CO 80112.

Board Members Present:	Bill Waller	President (5/27)
	Danelle Morgan	Treasurer (5/25) via telephone
	Colin Cannon	Director (5/27)
	Jim Siffring	Director (5/25)

Absence Excused:	Trey Robbins	Secretary (5/25)
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Others:	Bob Clodfelter	Professional Water Services
	Jeffrey Erb	Erb Law LLC
	Darcy Beard, CPA	

Stakeholders Present:	None
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**CALL TO ORDER AND ROLL CALL**

Director Waller called the meeting to order at 6:12 pm noting a quorum was present.

**CONFLICT OF INTEREST REMINDER**

Director Waller reminded the board of the conflict-of-interest rules. No conflicts were disclosed.

**ADDITIONS/CHANGES TO AGENDA**

Director Waller added a Mr. Breyer request to the agenda.

**PUBLIC COMMENTS**

None.

### **DIRECTOR COMMENTS**

None.

### **SYSTEM OPERATOR REPORT.**

Mr. Clodfelter reported that the system is running well. He received a notification from Xcel Energy that the power would be out for a short time. When the power was out, the new generator ran flawlessly. The latest snowstorm resulted in broken tree branches which were removed by Tree Climbers.

### **CUSTOMER USAGE, BILLING AND CORRESPONDENCE**

The Directors reviewed the billing reports and noted one past due account.

### **CUSTOMER FEEDBACK**

None.

### **ATTORNEY REPORT**

Mr. Erb reported that grant funds may be available for the waterline loop project. He will explore the opportunities for grant application and report back at the April meeting.

### **GENERATOR MAINTENANCE AGREEMENT**

Mr. Erb has reviewed the generator maintenance agreement. He discussed minor changes he will make to the agreement. Director Waller made a motion to approve the generator maintenance agreement with the changes. The motion was seconded by Director Morgan and upon vote, unanimously approved.

### **APPROVAL OF MEETING MINUTES**

The Board reviewed the minutes of the February 28, 2024, meeting. After review, Director Waller made a motion to approve the minutes. The motion was seconded by Director Cannon and upon vote, unanimously approved.

### **ACCEPTANCE OF COMPILATION REPORT**

The Directors reviewed the Compilation Report ending February 29, 2024. Director Cannon made a motion to accept the Compilation Report as presented. The motion was seconded by Director Siffring and upon vote, unanimously approved.

### **APPROVAL OF EXPENDITURES**

The Board reviewed the expenditures presented for payment March 27, 2024, in the total amount of \$19,943.33. Director Siffring made a motion to approve the schedule of expenditures. The motion was seconded by Director Cannon and upon vote, unanimously approved.

### **RESOLUTION CLARIFYING AUTHORIZED SIGNATORIES FOR DISTRICT BANK ACCOUNT**

Mr. Erb presented the Resolution Clarifying Authorized Signatories for District Wells Fargo Bank Accounts. After review and discussion, Director Cannon made a motion to approve the Resolution. Director Siffring seconded the motion and upon vote, the motion was approved.



### **KERMIT BREYER AGREEMENT**

Director Waller reported that Mr. Breyer had contacted him and asked if the board would reconsider offering Mr. Breyer the agreement that the board originally proposed. After discussion, Director Siffring made a motion to offer the terms offered in the original agreement proposed by the board. The motion was seconded by Director Cannon. Upon vote the motion was approved with three yeses and one no.

### **ADJOURNMENT**

There being no further business to come before the Board, at 7:10 pm Director Cannon made a motion to adjourn the meeting. The motion was seconded by Director Siffring and upon vote, unanimously approved.

Respectfully submitted,

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s/s Darcy Beard, Acting Secretary

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**April 24, 2024**  
**MEETING MINUTES**

A meeting of the East Valley Metropolitan District was held on April 24, 2024, at 6:00 pm in the first-floor conference room at Signature Flight Support, 7425 S. Peoria Street, Englewood, CO 80112.

Board Members Present:	Bill Waller	President (5/27)
	Danelle Morgan	Treasurer (5/25)
	Trey Robbins	Secretary (5/25)
	Colin Cannon	Director (5/27)
	Jim Siffring	Director (5/25)
Others:	Bob Clodfelter	Professional Water Services
	Darcy Beard, CPA	
Stakeholders Present:	None	

**CALL TO ORDER AND ROLL CALL**

Director Waller called the meeting to order at 6:05 pm noting a quorum was present.

**CONFLICT OF INTEREST REMINDER**

Director Waller reminded the board of the conflict-of-interest rules. No conflicts were disclosed.

**ADDITIONS/CHANGES TO AGENDA**

None..

**PUBLIC COMMENTS**

None.

**DIRECTOR COMMENTS**

None.

### **SYSTEM OPERATOR REPORT.**

Mr. Clodfelter reported that the system is running well, and the well levels are normal for this time of year. He reported that effective the end of May, the EPA is no longer allowing the use of asbestos which is used in chlorine. This will result in a 40% decrease in available chlorine which will drive the price of chlorine up. The district uses chlorine as a disinfectant in the water system.

### **CUSTOMER USAGE, BILLING AND CORRESPONDENCE**

The Directors reviewed the billing reports and noted one past due account.

### **CUSTOMER FEEDBACK**

None.

### **ATTORNEY REPORT**

Mr. Erb was unable to attend the meeting. However, he sent a report regarding grant fund availability. After review of the report, the board decided to apply for a \$200,000 grant to complete the water line loop. Ms. Beard will notify Mr. Erb and ask him to apply for the grant.

### **APPROVAL OF MEETING MINUTES**

The Board reviewed the minutes of the March 27, 2024, meeting. After review, Director Cannon made a motion to approve the minutes. The motion was seconded by Director Morgan and upon vote, unanimously approved.

### **ACCEPTANCE OF COMPILATION REPORT**

The Directors reviewed the Compilation Report ending March 31, 2024. Director Morgan made a motion to accept the Compilation Report as presented. The motion was seconded by Director Robbins and upon vote, unanimously approved.

### **APPROVAL OF EXPENDITURES**

The Board reviewed the expenditures presented for payment 24, 2024, in the total amount of \$20,180.17. Director Morgan made a motion to approve the schedule of expenditures. The motion was seconded by Director Siffring and upon vote, unanimously approved.

### **ADJOURNMENT**

There being no further business to come before the Board, at 7:00 pm Director Waller made a motion to adjourn the meeting. The motion was seconded by Director Siffring and upon vote, unanimously approved.

Respectfully submitted,

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s/s Darcy Beard, Acting Secretary

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**May 22, 2024**  
**MEETING MINUTES**

A meeting of the East Valley Metropolitan District was held on May 22, 2024, at 6:00 pm in the first-floor conference room at Signature Flight Support, 7425 S. Peoria Street, Englewood, CO 80112.

Board Members Present:	Bill Waller	President (5/27)
	Danelle Morgan	Treasurer (5/25)
	Trey Robbins	Secretary (5/25)
	Colin Cannon	Director (5/27)

Others:	Darcy Beard, CPA
	Steve Wasiecko, Blue Spruce Management

Absence Excused:	Jim Siffring	Director (5/25)
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Stakeholders Present:	None
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**CALL TO ORDER AND ROLL CALL**

Director Waller called the meeting to order at 6:06 pm noting a quorum was present.

**CONFLICT OF INTEREST REMINDER**

Director Waller reminded the board of the conflict-of-interest rules. No conflicts were disclosed.

**ADDITIONS/CHANGES TO AGENDA**

None.

**PUBLIC COMMENTS**

None.

### **DIRECTOR COMMENTS**

None.

### **SYSTEM OPERATOR REPORT**

Mr. Clodfelter was unable to attend the meeting. The Directors reviewed the information provided in the board packet.

### **CUSTOMER USAGE, BILLING AND CORRESPONDENCE**

The Directors reviewed the billing reports and noted all accounts are current.

### **CUSTOMER FEEDBACK**

Director Waller reported one customer had a water leak and would like an adjustment made to his account. The board directed Ms. Beard to add this topic to the June agenda.

### **ATTORNEY REPORT**

Mr. Erb reported he provided maps of the district to UNCC to adjust the boundaries included in the area that generates locate requests for the district. This should reduce the amount billed for locate requests.

Mr. Erb will submit the grant application for the completion of the looped water line.

### **WEBSITE ACCESSIBILITY COMPLIANCE**

Mr. Wasiecko reviewed the website accessibility requirements with the board. Mr. Erb will review the extension requirements of HB 24-1454. Director Robbins will provide a contact to Mr. Wasiecko who may be able to do an independent review of the current website. Director Waller directed Ms. Beard to add this to the June agenda.

### **APPROVAL OF MEETING MINUTES**

The Board reviewed the minutes of the April 24, 2024, meeting. After review, Director Cannon made a motion to approve the minutes. The motion was seconded by Director Robbins and upon vote, unanimously approved.

### **ACCEPTANCE OF COMPILATION REPORT**

The Directors reviewed the Compilation Report ending April 30, 2024. Director Waller made a motion to accept the Compilation Report as presented. The motion was seconded by Director Morgan and upon vote, unanimously approved.

### **APPROVAL OF EXPENDITURES**

The Board reviewed the expenditures presented for payment April 24, 2024, in the total amount of \$18,328.03. Director Morgan made a motion to approve the schedule of expenditures. The motion was seconded by Director Robbins and upon vote, unanimously approved.

### **ADJOURNMENT**

There being no further business to come before the Board, at 7:30 pm Director Waller made a motion to adjourn the meeting. The motion was seconded by Director Siffring and upon vote, unanimously approved.

Respectfully submitted,

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s/s Darcy Beard, Acting Secretary

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**June 26, 2024**  
**MEETING MINUTES**

A meeting of the East Valley Metropolitan District was held on June 26, 2024, at 6:00 pm in the first-floor conference room at Signature Flight Support, 7425 S. Peoria Street, Englewood, CO 80112.

Board Members Present:	Bill Waller	President (5/27)
	Danelle Morgan	Treasurer (5/25)
	Trey Robbins	Secretary (5/25)
	Colin Cannon	Director (5/27)

Others:

Darcy Beard, CPA
Jeffrey Erb, Esq., Erb Law, LLC
Bob Clodfelter, Professional Water Services

Absence Excused:	Jim Siffring	Director (5/25)
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Stakeholders Present:       None

**CALL TO ORDER AND ROLL CALL**

Director Waller called the meeting to order at 6:05 pm noting a quorum was present.

**CONFLICT OF INTEREST REMINDER**

Director Waller reminded the board of the conflict-of-interest rules. No conflicts were disclosed.

**ADDITIONS/CHANGES TO AGENDA**

None.

**PUBLIC COMMENTS**

None.

### **DIRECTOR COMMENTS**

None.

### **SYSTEM OPERATOR REPORT.**

Mr. Clodfelter reported the system is working well and water levels are at a normal seasonal level. He reported that a resident has built a berm in the Carson Well ROW. The same resident has buried his water meter pit. The meter pit cannot be more than 18” deep and the lid needs to be 2-3” above grade.

### **CUSTOMER USAGE, BILLING AND CORRESPONDENCE**

The Directors reviewed the billing reports and noted two past due accounts.

### **CUSTOMER FEEDBACK**

Director Waller reported two customers had water leaks and have asked for an adjustment to their accounts. The board reiterated the district stance on water usage. If water is used by a customer, it must be paid for, and no adjustments will be made.

### **ATTORNEY REPORT**

Mr. Erb reported the grant application window opens on July 1, 2024. He will prepare the grant application for completion of the looped water line and present it at the July meeting.

### **WEBSITE ACCESSIBILITY COMPLIANCE**

Mr. Erb presented the Resolution adopting the Website accessibility Plan and Policy. After discussion, Director Morgan made a motion to approve the resolution. The motion was seconded by Director Waller and upon vote, unanimously approved.

### **RESOLUTION REGARDING WELLS FARGO BANK AUTHORIZED EXECUTIVES, SIGNATORIES AND ADMINISTRATORS**

Mr. Erb presented the Resolution regarding Wells Fargo Bank Authorized Executives, Signatories and Administrators. After review, Director Robbins made a motion to approve the resolution. The motion was seconded by Director Cannon and upon vote, unanimously approved.

### **APPROVAL OF MEETING MINUTES**

The Board reviewed the minutes of the May 22, 2024, meeting. After review, Director Cannon made a motion to approve the minutes. The motion was seconded by Director Morgan and upon vote, unanimously approved.

### **ACCEPTANCE OF COMPILATION REPORT**

The Directors reviewed the Compilation Report ending May 31, 2024. Director Morgan made a motion to accept the Compilation Report as presented. The motion was seconded by Director Cannon and upon vote, unanimously approved.



### **APPROVAL OF EXPENDITURES**

The Board reviewed the expenditures presented for payment June 26, 2024, in the total amount of \$36,700.94. Director Morgan made a motion to approve the schedule of expenditures. The motion was seconded by Director Cannon and upon vote, unanimously approved.

### **ADJOURNMENT**

There being no further business to come before the Board, at 7:30 pm Director Robbins made a motion to adjourn the meeting. The motion was seconded by Director Cannon and upon vote, unanimously approved.

Respectfully submitted,

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s/s Darcy Beard, Acting Secretary

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**July 24, 2024**  
**MEETING MINUTES**

A meeting of the East Valley Metropolitan District was held on July 24, 2024, at 6:00pm in the first-floor conference room at Signature Flight Support, 7425 S. Peoria Street, Englewood, CO 80112.

Board Members Present:	Bill Waller	President (5/27)
	Danelle Morgan	Treasurer (5/25)
	Trey Robbins	Secretary (5/25)
	Jim Siffring	Director (5/25)

Others:	Darcy Beard, CPA
	Jeffrey Erb, Esq., Erb Law, LLC
	Bob Clodfelter, Professional Water Services

Absence Excused:	Colin Cannon	Director (5/27)
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Stakeholders Present:	None
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**CALL TO ORDER AND ROLL CALL**

Director Waller called the meeting to order at 6:05 pm noting a quorum was present.

**CONFLICT OF INTEREST REMINDER**

Director Waller reminded the board of the conflict-of-interest rules. No conflicts were disclosed.

**ADDITIONS/CHANGES TO AGENDA**

None.

**PUBLIC COMMENTS**

None.

### **DIRECTOR COMMENTS**

None.

### **SYSTEM OPERATOR REPORT.**

Mr. Clodfelter reported the system is working well and water levels are at a normal seasonal level. He reported the water usage is up 1 million gallons for June 2024 compared to June 2023.

### **CUSTOMER USAGE, BILLING AND CORRESPONDENCE**

The Directors reviewed the billing reports and noted all accounts are current.

### **CUSTOMER FEEDBACK**

None.

### **ATTORNEY REPORT**

Mr. Erb reviewed the EIAF grant application for the water line loop. The application is due by August 1, 2024. The district is requesting a \$200,000 grant of which the district will make a 50% match. This level of funding is a Tier one application and will be reviewed by Department of Local Affairs staff. Purrington Civil is recommending the district bid the project in January 2025.

Mr. Erb presented a Resolution to Approve the Grant Submittal. Direction Morgan made a motion to approve the Resolution. The motion was seconded by Director Robbins and upon vote, unanimously approved.

### **RULES & REGULATIONS REGARDING METER PITS**

Mr. Clodfelter informed the Directors of the specification for meter pits. He reported the top of the meter pit needs to be at or above grade and the meter yoke needs to be set less than 18" below grade to access the meter. The current Rules & Regulations are not clear on these specifications and consequently need to be updated. The board will review the Rules & Regulations at the August meeting.

### **BANKING UPDATE**

The Directors discussed the proposal for Wells Fargo Treasury Management Services. Director Morgan made a motion to move forward with the proposal and to add the manager, board president and board treasurer to the authorization certificate. The motion was seconded by Director Siffring and upon vote, unanimously approved.

Director Waller made a motion to close the second checking account. The motion was seconded by Director Morgan and upon vote, unanimously approved.

### **APPROVAL OF MEETING MINUTES**

The Board reviewed the minutes of the June 26, 2024, meeting. After review, Director Robbins made a motion to approve the minutes. The motion was seconded by Director Morgan and upon vote, unanimously approved.

### **ACCEPTANCE OF COMPILATION REPORT**

The Directors reviewed the Compilation Report ending June 30, 2024. Director Morgan made a motion to accept the Compilation Report as presented. The motion was seconded by Director Siffring and upon vote, unanimously approved.

### **APPROVAL OF EXPENDITURES**

The Board reviewed the expenditures presented for payment July 24, 2024, in the total amount of \$23,315.96. Director Morgan made a motion to approve the schedule of expenditures. The motion was seconded by Director Robbins and upon vote, unanimously approved.

### **ADJOURNMENT**

There being no further business to come before the Board, at 7:45 pm Director Siffring made a motion to adjourn the meeting. The motion was seconded by Director Robbins and upon vote, unanimously approved.

Respectfully submitted,

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s/s Darcy Beard, Acting Secretary

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**August 28, 2024**  
**MEETING MINUTES**

A meeting of the East Valley Metropolitan District was held on August 28, 2024, at 6:00pm in the first-floor conference room at Signature Flight Support, 7425 S. Peoria Street, Englewood, CO 80112.

Board Members Present:	Bill Waller	President (5/27)
	Danelle Morgan	Treasurer (5/25)
	Jim Siffring	Director (5/25)
	Colin Cannon	Director (5/27)

Others:	Darcy Beard, CPA
	Jeffrey Erb, Esq., Erb Law, LLC
	Bob Clodfelter, Professional Water Services
	Kyle Beard, CPA

Absence Excused:	Trey Robbins	Secretary (5/25)
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Stakeholders Present:	Rhonda Livingston, resident
	Trish Gonzales, Grace Property Management

**CALL TO ORDER AND ROLL CALL**

Director Waller called the meeting to order at 6:08 pm noting a quorum was present.

**CONFLICT OF INTEREST REMINDER**

Director Waller reminded the board of the conflict-of-interest rules. No conflicts were disclosed.

**ADDITIONS/CHANGES TO AGENDA**

None.

### **PUBLIC COMMENTS**

Rhonda Livingstone asked the board to change the district rules and regulations to address the total number of taps allowed in the district. She explained the new City of Centennial regulations regarding Accessory Dwelling Units.

Ms. Livingstone also asked to have “No Trespassing” signs posted near the well equipment.

Trish Gonzales, Grace Property Management Manager, asked for relief for a large water bill at a property she manages at 14043 E. Fair. Director Waller explained the board had discussed this issue at the June 26, 2024, meeting. The board’s position has consistently been if water has passed through the customer meter, the customer is responsible to pay for the water. The Directors agreed to waive the late charge which has been assessed.

### **DIRECTOR COMMENTS**

None.

### **SYSTEM OPERATOR REPORT.**

Mr. Clodfelter reported the system is working well. Water usage has continued to be very high, however, water levels continue to be typical for this time of year. The district pumped 4 million more gallons of water than was billed to the customers. Mr. Clodfelter reported that this may be due to a problem with the valves. He will check the valves and report back to the board at the September meeting.

### **CUSTOMER USAGE, BILLING AND CORRESPONDENCE**

The Directors reviewed the billing reports and noted three past due accounts.

### **CUSTOMER FEEDBACK**

None.

### **ATTORNEY REPORT**

Mr. Erb reported a decision regarding the grant application should be made in September.

### **RULES & REGULATIONS REGARDING METER PITS**

Mr. Erb presented a resolution detailing the regulations for meter pits. The Directors reviewed the resolution. Director Siffring made a motion to approve the resolution. The motion was seconded by Director Waller and upon vote, unanimously approved.

### **APPROVAL OF MEETING MINUTES**

The Board reviewed the minutes of the July 24, 2024, meeting. After review, Director Morgan made a motion to approve the minutes. The motion was seconded by Director Cannon and upon vote, unanimously approved.

### **ACCEPTANCE OF COMPILATION REPORT**

The Directors reviewed the Compilation Report ending July 31, 2024. Director Cannon made a motion to accept the Compilation Report as presented. The motion was seconded by Director Siffring and upon vote, unanimously approved.

### **APPROVAL OF EXPENDITURES**

The Board reviewed the expenditures presented for payment August 28, 2024, in the total amount of \$25,775.64. Director Cannon made a motion to approve the schedule of expenditures. The motion was seconded by Director Siffring and upon vote, unanimously approved.

### **ADJOURNMENT**

There being no further business to come before the Board, at 7:25 pm Director Morgan made a motion to adjourn the meeting. The motion was seconded by Director Waller and upon vote, unanimously approved.

Respectfully submitted,

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s/s Darcy Beard, Acting Secretary

**EAST VALLEY METROPOLITAN DISTRICT**  
**SERVING THE ALGONQUIN ACRES and VALLEY ESTATES**  
**SUBDIVISIONS,**  
**ARAPAHOE COUNTY, COLORADO**  
**P.O. Box 3110**  
**Parker, Colorado 80134**  
**303-594-5488**  
**Eastvalleywater.org**

**September 25, 2024**  
**MEETING MINUTES**

A meeting of the East Valley Metropolitan District was held on September 25, 2024, at 6:00pm in the first-floor conference room at Signature Flight Support, 7425 S. Peoria Street, Englewood, CO 80112.

Board Members Present:	Bill Waller	President (5/27)
	Jim Siffring	Director (5/25)
Present Via Telephone:	Danelle Morgan	Treasurer (5/25)
	Trey Robbins	Secretary (5/25)
Others:	Darcy Beard, CPA Jeffrey Erb, Esq., Erb Law, LLC Bob Clodfelter, Professional Water Services	
Absence Excused:	Colin Cannon	Director (5/27)
Stakeholders Present:	Rhonda Livingston, resident	

**CALL TO ORDER AND ROLL CALL**

Director Waller called the meeting to order at 6:00 pm noting a quorum was present.

**CONFLICT OF INTEREST REMINDER**

Director Waller reminded the board of the conflict-of-interest rules. No conflicts were disclosed.

**ADDITIONS/CHANGES TO AGENDA**

None.



### **PUBLIC COMMENTS**

None.

### **DIRECTOR COMMENTS**

Director Waller suggested the district secure a backup billing service to cover for the Blue Spruce Management in the event the company is temporarily unable to generate the billing and post payments from customers.

### **SYSTEM OPERATOR REPORT.**

Mr. Clodfelter reported he replaced the check valves on the well but did not find any problems with the valves. He further noted that he has “No Trespassing” signs to post at the district facilities.

### **CUSTOMER USAGE, BILLING AND CORRESPONDENCE**

The Directors reviewed the billing reports and noted seven past due accounts.

### **CUSTOMER FEEDBACK**

None.

### **ATTORNEY REPORT**

Mr. Erb reported a decision regarding the grant application should be received in October or November.

### **RULES & REGULATIONS**

Director Waller suggested the district table this discussion and asked Ms. Beard to add the discussion of Rules & Regulations to the January 2025 agenda.

### **ACCESSORY DWELLING UNITS**

Mr. Erb reported that the State of Colorado passed a law that forbids limitations on Accessory Dwelling Units. However, the district can set the terms of service and require a separate tap, meter and waterline. He suggested the district address Accessory Dwelling Units in the revised Rules and Regulations.

### **2025 PROPOSED BUDGET**

Ms. Beard presented the 2025 Proposed Budget. After discussion, the board set the Budget Hearing for November 25, 2024.

### **APPROVAL OF MEETING MINUTES**

The Board reviewed the minutes of the August 28, 2024, meeting. After review, Director Robbins made a motion to approve the minutes. The motion was seconded by Director Siffring and upon vote, unanimously approved.

### **ACCEPTANCE OF COMPILATION REPORT**

The Directors reviewed the Compilation Report ending August 31, 2024. Director Siffring made a motion to accept the Compilation Report as presented. The motion was seconded by Director Morgan and upon vote, unanimously approved.

### **APPROVAL OF EXPENDITURES**

The Board reviewed the expenditures presented for payment September 25, 2024, in the total amount of \$20,083.72. Director Waller made a motion to approve the schedule of expenditures. The motion was seconded by Director Morgan and upon vote, unanimously approved.

### **ADJOURNMENT**

There being no further business to come before the Board, at 7:30 pm Director Morgan made a motion to adjourn the meeting. The motion was seconded by Director Robbins and upon vote, unanimously approved.

Respectfully submitted,

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s/s Darcy Beard, Acting Secretary

**EAST VALLEY METROPOLITAN DISTRICT**  
**SERVING THE ALGONQUIN ACRES and VALLEY ESTATES**  
**SUBDIVISIONS,**  
**ARAPAHOE COUNTY, COLORADO**  
**P.O. Box 3110**  
**Parker, Colorado 80134**  
**303-594-5488**  
**Eastvalleywater.org**

**October 23, 2024**  
**MEETING MINUTES**

A meeting of the East Valley Metropolitan District was held on October 23, 2024, at 6:07pm in the first-floor conference room at Signature Flight Support, 7425 S. Peoria Street, Englewood, CO 80112.

Board Members Present:	Bill Waller	President (5/27)
	Danelle Morgan	Treasurer (5/25)
	Trey Robbins	Secretary (5/25)
	Jim Siffring	Director (5/25)

Others:	Darcy Beard, CPA
	Jeffrey Erb, Esq., Erb Law, LLC
	Bob Clodfelter, Professional Water Services

Absence Excused:	Colin Cannon	Director (5/27)
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Stakeholders Present:	None
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**CALL TO ORDER AND ROLL CALL**

Director Waller called the meeting to order at 6:07 pm noting a quorum was present.

**CONFLICT OF INTEREST REMINDER**

Director Waller reminded the board of the conflict-of-interest rules. No conflicts were disclosed.

**ADDITIONS/CHANGES TO AGENDA**

None.

## **PUBLIC COMMENTS**

None.

## **DIRECTOR COMMENTS**

Director Waller stated he would like to table the Rules & Regulations review until the January 22, 2025, meeting. The other directors agreed.

## **SYSTEM OPERATOR REPORT.**

Mr. Clodfelter reported the billing report is reflecting a large water loss for the past month. The district pumped 1.7 million gallons last month. He reported there are companies that investigate this type of leak. The board gave direction to Mr. Clodfelter to hire a company to investigate the loss.

## **CUSTOMER USAGE, BILLING AND CORRESPONDENCE**

The Directors reviewed the billing reports and noted four past due accounts.

## **CUSTOMER FEEDBACK**

None.

## **ATTORNEY REPORT**

Mr. Erb reported the EIAF grant to construct the water line loop was awarded to the district. He will present the contract for approval at the November 25, 2024, meeting.

## **2025 PROPOSED BUDGET**

Ms. Beard presented the 2025 Proposed Budget. After discussion, the board set the Budget Hearing for November 25, 2024.

## **APPROVAL OF MEETING MINUTES**

The Board reviewed the minutes of the September 25, 2024, meeting. After review, Director Morgan made a motion to approve the minutes. The motion was seconded by Director Siffring and upon vote, unanimously approved.

## **ACCEPTANCE OF COMPILATION REPORT**

The Directors reviewed the Compilation Report ending September 30, 2024. Director Robbins made a motion to accept the Compilation Report as presented. The motion was seconded by Director Morgan and upon vote, unanimously approved.

## **APPROVAL OF EXPENDITURES**

The Board reviewed the expenditures presented for payment October 23, 2024, in the total amount of \$23,512.48. Director Siffring made a motion to approve the schedule of expenditures. The motion was seconded by Director Robbins and upon vote, unanimously approved.

## **ADJOURNMENT**

There being no further business to come before the Board, at 7:10 pm Director Morgan made a motion to adjourn the meeting. The motion was seconded by Director Robbins and upon vote, unanimously approved.

Respectfully submitted,

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s/s Darcy Beard, Acting Secretary