

EAST VALLEY METROPOLITAN DISTRICT
SERVING THE ALGONQUIN ACRES and VALLEY ESTATES
SUBDIVISIONS,
ARAPAHOE COUNTY, COLORADO
P.O. Box 3110
Parker, Colorado 80134
303-594-5488
Eastvalleywater.org

January 22, 2025
MEETING MINUTES

A meeting of the East Valley Metropolitan District was held on January 22, 2025, at 6:00pm in the first-floor conference room at Signature Flight Support, 7425 S. Peoria Street, Englewood, CO 80112.

Board Members Present:	Bill Waller	President (5/27)
	Danelle Morgan	Treasurer (5/25)
	Trey Robbins	Secretary (5/25)
	Colin Cannon	Director (5/27)
	Jim Siffing	Director (5/25)

Others:

Darcy Beard, CPA
Jeffrey Erb, Esq., Erb Law, LLC
Bob Clodfelter, Professional Water Services

Stakeholders Present: None

CALL TO ORDER AND ROLL CALL

Director Waller called the meeting to order at 6:03 pm noting a quorum was present.

CONFLICT OF INTEREST REMINDER

Director Waller reminded the board of the conflict-of-interest rules. No conflicts were disclosed.

ADDITIONS/CHANGES TO AGENDA

None.

PUBLIC COMMENTS

None.

DIRECTOR COMMENTS

None.

SYSTEM OPERATOR REPORT.

Mr. Clodfelter received a call regarding a potential water line leak. He found a hole in the line on the district side of the meter, one hole in the service line and one hole in the meter yoke. One of the holes was leaking approximately 4,000 gallons a day. The directors discussed the leak and determined that this was not the fault of the customer, and the water bill will be adjusted. The discovery of the leak may explain the water loss the district is experiencing.

CUSTOMER USAGE, BILLING AND CORRESPONDENCE

The Directors reviewed the billing reports and noted two past due accounts.

CUSTOMER FEEDBACK

None.

ATTORNEY REPORT

Mr. Erb has not received the EIAF Grant funding agreement. This item will be added to the February agenda.

ANNUAL ADMINISTRATIVE RESOLUTION

Mr. Erb presented the Annual Administrative Resolution for review. Director Waller noted the November and December scheduled meetings will change due to the holidays. The meeting dates in the resolution will be changed to November 17, 2025, and December 17, 2025. After further review and discussion, Director Cannon made a motion to approve the Annual Administrative Resolution. The motion was seconded by Director Robbins and upon vote, unanimously approved.

2025 ELECTION RESOLUTION

Mr. Erb presented the 2025 Election Resolution. The directors reviewed the resolution. Director Robbins made a motion to approve the resolution. The motion was seconded by Director Cannon and upon vote, unanimously approved.

GENERATOR MAINTENANCE AGREEMENT

Mr. Erb has made the requested changes to the generator maintenance agreement and will forward the agreement to Director Waller for signature.

APPROVAL OF MEETING MINUTES

The Board reviewed the minutes of the November 25, 2024, meeting. After reviewing the minutes, Director Waller made a motion to approve the minutes. The motion was seconded by Director Cannon and upon vote, unanimously approved.

ACCEPTANCE OF COMPILATION REPORT

The Directors reviewed the Compilation Report ending December 31, 2024. Director Cannon made a motion to accept the Compilation Report as presented. The motion was seconded by Director Siffing and upon vote, unanimously approved.

APPROVAL OF EXPENDITURES

The Board reviewed the expenditures presented for payment December 27, 2024, and January 22, 2025, in the amount of \$86,218.22. Director Cannon made a motion to approve the schedule of expenditures. The motion was seconded by Director Morgan and upon vote, unanimously approved.

ADJOURNMENT

There being no further business to come before the Board, at 7:00 pm Director Waller made a motion to adjourn the meeting. The motion was seconded by Director Robbins and upon vote, unanimously approved.

Respectfully submitted,

s/s Darcy Beard, Acting Secretary

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February 26, 2025
MEETING MINUTES

A meeting of the East Valley Metropolitan District was held on February 26, 2025, at 6:00pm in the first-floor conference room at Signature Flight Support, 7425 S. Peoria Street, Englewood, CO 80112.

Board Members Present:	Bill Waller	President (5/27)
	Danelle Morgan	Treasurer (5/25)
	Trey Robbins	Secretary (5/25)
	Colin Cannon	Director (5/27)
	Jim Siffring	Director (5/25) Via Telephone

Others:

Darcy Beard, CPA
Kyle Beard, CPA
Jeffrey Erb, Esq., Erb Law, LLC
Haley Trecarichi, Erb Law, LLC
Bob Clodfelter, Professional Water Services

Stakeholders Present: None

CALL TO ORDER AND ROLL CALL

Director Waller called the meeting to order at 6:07 pm noting a quorum was present.

CONFLICT OF INTEREST REMINDER

Director Waller reminded the board of the conflict-of-interest rules. No conflicts were disclosed.

ADDITIONS/CHANGES TO AGENDA

None.

PUBLIC COMMENTS

None.

DIRECTOR COMMENTS

None.

SYSTEM OPERATOR REPORT

Mr. Clodfelter reported the leak repaired in January seems to have been the cause of the discrepancy between the amount of water billed and produced. January 2024 water production and water billed numbers are similar to the January 2025 numbers. Mr. Clodfelter noted the computers in the well house need to be replaced. The new computer will also require updated software. He anticipates a cost of approximately \$10,000.

CUSTOMER USAGE, BILLING AND CORRESPONDENCE

The Directors reviewed the billing reports and noted two past due accounts.

CUSTOMER FEEDBACK

None.

ATTORNEY REPORT

Mr. Erb reported he is working with Steve Homer, Purrington Civil, LLC on a final bid package for the waterline loop capital project. After reviewing the draft bid package, Director Cannon made a motion to approve the draft bid package subject to final details. The motion was seconded by Director Robbins and upon vote, unanimously approved.

APPLICATION FOR EXEMPTION FROM AUDIT

Mr. Beard presented the 2024 Application for Exemption from Audit. After reviewing the application, Director Morgan made a motion to approve the 2024 Application for Exemption from Audit. The motion was seconded by Director Cannon and upon vote, unanimously approved.

Ms. Beard presented the Resolution to Approve Exemption from Audit. Director Morgan made a motion to approve the Resolution to approve the Exemption from Audit. The motion was seconded by Director Robbins and upon vote, unanimously approved.

APPROVAL OF MEETING MINUTES

The Board reviewed the minutes of the January 22, 2025, meeting. After reviewing the minutes, Director Morgan made a motion to approve the minutes. The motion was seconded by Director Siffring and upon vote, unanimously approved.

ACCEPTANCE OF COMPILATION REPORT

The Directors reviewed the Compilation Report ending January 31, 2025. Director Morgan made a motion to accept the Compilation Report as presented. The motion was seconded by Director Cannon and upon vote, unanimously approved.

APPROVAL OF EXPENDITURES

The Board reviewed the expenditures presented for payment February 26, 2025, in the amount of \$26,921.56. Director Robbins made a motion to approve the schedule of expenditures. The motion was seconded by Director Cannon and upon vote, unanimously approved.

ADJOURNMENT

There being no further business to come before the Board, at 6:48 pm Director Morgan made a motion to adjourn the meeting. The motion was seconded by Director Robbins and upon vote, unanimously approved.

Respectfully submitted,

s/s Darcy Beard, Acting Secretary

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March 26, 2025
MEETING MINUTES

A meeting of the East Valley Metropolitan District was held on March 26, 2025, at 6:00pm in the first-floor conference room at Signature Flight Support, 7425 S. Peoria Street, Englewood, CO 80112.

Board Members Present:	Bill Waller	President (5/27)
	Danelle Morgan	Treasurer (5/25)
	Colin Cannon	Director (5/27)

Absence Excused:	Jim Siffring	Director (5/25)
	Trey Robbins	Secretary (5/25)

Others:	Darcy Beard, CPA
	Kyle Beard, CPA
	Jeffrey Erb, Esq., Erb Law, LLC
	Haley Trecarichi, Erb Law, LLC
	Bob Clodfelter, Professional Water Services

Stakeholders Present: None

CALL TO ORDER AND ROLL CALL

Director Waller called the meeting to order at 6:10 pm noting a quorum was present.

CONFLICT OF INTEREST REMINDER

Director Waller reminded the board of the conflict-of-interest rules. No conflicts were disclosed.

ADDITIONS/CHANGES TO AGENDA

None.

PUBLIC COMMENTS

None.

DIRECTOR COMMENTS

None.

SYSTEM OPERATOR REPORT

Mr. Clodfelter reported the system is operating well. He noted he cleaned the injection quill.

CUSTOMER USAGE, BILLING AND CORRESPONDENCE

The Directors reviewed the billing reports and noted two past due accounts.

CUSTOMER FEEDBACK

None.

ATTORNEY REPORT

Mr. Erb reported he is working with Steve Homer, Purrington Civil, LLC on the bid process for the waterline loop capital project. The request for bids will be published in The Daily Journal. The submitted bids will be considered at the May 28, 2025, meeting.

APPROVAL OF MEETING MINUTES

The Board reviewed the minutes of the February 26, 2025, meeting. After reviewing the minutes, Director Morgan made a motion to approve the minutes. The motion was seconded by Director Cannon and upon vote, unanimously approved.

ACCEPTANCE OF COMPILATION REPORT

The Directors reviewed the Compilation Report ending February 28, 2025. Director Cannon made a motion to accept the Compilation Report as presented. The motion was seconded by Director Morgan and upon vote, unanimously approved.

APPROVAL OF EXPENDITURES

The Board reviewed the expenditures presented for payment March 26, 2025, in the amount of \$23,629.63. Director Morgan made a motion to approve the schedule of expenditures. The motion was seconded by Director Cannon and upon vote, unanimously approved.

ADJOURNMENT

There being no further business to come before the Board, at 6:45 pm Director Morgan made a motion to adjourn the meeting. The motion was seconded by Director Cannon and upon vote, unanimously approved.

Respectfully submitted,

s/s Darcy Beard, Acting Secretary

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May 28, 2025
MEETING MINUTES

A meeting of the East Valley Metropolitan District was held on May 28, 2025, at 6:00pm in the first-floor lobby at Signature Flight Support, 7425 S. Peoria Street, Englewood, CO 80112.

Board Members Present:	Bill Waller	President (5/27)
	Danelle Morgan	Treasurer (5/29)
	Colin Cannon	Director (5/27)
	Jim Siffing	Director (5/29)
	Trey Robbins	Secretary (5/29)

Absence Excused: None

Others: Kyle Beard, CPA
Jeffrey Erb, Esq., Erb Law, LLC
Haley Trecarichi, Erb Law, LLC
Bob Clodfelter, Professional Water Services

Stakeholders Present: None

CALL TO ORDER AND ROLL CALL

Director Waller called the meeting to order at 6:04 pm noting a quorum was present. Director Waller appointed Mr. Beard as acting Secretary.

CONFLICT OF INTEREST REMINDER

Director Waller reminded the board of the conflict-of-interest rules. No conflicts were disclosed.

ADDITIONS/CHANGES TO AGENDA

Bid results discussed before attorney report

PUBLIC COMMENTS

None.

DIRECTOR COMMENTS

None.

SYSTEM OPERATOR REPORT.

Mr. Clodfelter reported that there is an inspection to be conducted on June 12th on the system. He noted that the inspector needs backflow testing from Valley Country Club from years 2022, 2023 and 2024. The 2023 testing results are missing which could create an issue and required disclosures from the inspection. Jeffrey Erb noted that the board likely has adopted a Backflow and cross prevention policy requiring Valley Country Club to provide backflow testing results to the district and could face fines and the cost of any public notice required if they do not comply. If the board has not adopted this policy, Jeffrey Erb will draft and provide at the next meeting.

Mr. Clodfelter presented a tree removal quote from Tree Climbers for \$1,900 to remove a pine tree by Jordan Road that is dying. Director Robbins made a motion to accept the proposal that was seconded by Director Siffring. All board members voted in favor.

CUSTOMER USAGE, BILLING AND CORRESPONDENCE

The Directors reviewed the billing reports and noted two past due accounts.

CUSTOMER FEEDBACK

Steve Wasiecko reported previously to the board that he had a long interaction with the Davis residence regarding complaints of the high sewer base fee. No other feedback was provided.

REVIEW BID RESULT AND AWARD CONTRACTOR

Haley Trecarichi presented the bid results for the Arapahoe Frontage Road 6" Water Line project. The invitation to bid was published on April 16th and remained open for 1 month. 3 bids were received from Diaz Construction, SMH West and Brannan Construction. Director Cannon motioned to approve the low bid from Diaz pending language in the contract reflecting that the City may do the work on the street overlay instead of the contractor pursuant to Schedule B. Director Robbins seconded the motion and all voted in favor.

ATTORNEY REPORT

Mr. Erb reported he is reviewing the district's rules and regulations. He will circulate this in advance of the next meeting.

Based on the discussion around Valley Country Club backflow preventor tests, a motion was made by Director Morgan to preemptively approve an updated backflow and cross prevention policy to be drafted by Mr. Erb in advance of the next meeting. Director Cannon seconded the motion and all voted in favor.

INTERA TECHNICAL SERVICES AGREEMENT

Mr. Beard presented the Intera Technical Services Agreement regarding water accounting. Director Morgan motioned to approve the contract, Director Waller seconded the motion and all voted in favor. Director Waller executed the agreement.

APPROVAL OF MEETING MINUTES

The Board reviewed the minutes of the March 26, 2025, meeting. After reviewing the minutes, Director Waller made a motion to approve the minutes. The motion was seconded by Director Morgan and upon vote, unanimously approved.

ACCEPTANCE OF COMPILATION REPORT

The Directors reviewed the Compilation Report ending April 30, 2025. Director Cannon made a motion to accept the Compilation Report as presented. The motion was seconded by Director Siffring and upon vote, unanimously approved.

APPROVAL OF EXPENDITURES

The Board reviewed the expenditures presented for payment May 28, 2025, in the amount of \$45,033.62. Director Cannon made a motion to approve the schedule of expenditures. The motion was seconded by Director Siffring and upon vote, unanimously approved.

ADJOURNMENT

There being no further business to come before the Board, at 7:24pm Director Robbins made a motion to adjourn the meeting. The motion was seconded by Director Siffring and upon vote, unanimously approved.

Respectfully submitted,

s/s Kyle Beard, Acting Secretary

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June 25, 2025
MEETING MINUTES

A meeting of the East Valley Metropolitan District was held on June 25, 2025, at 6:00pm in the first-floor conference room at Signature Flight Support, 7425 S. Peoria Street, Englewood, CO 80112.

Board Members Present:	Bill Waller	President (5/27)
	Danelle Morgan (remote)	Treasurer (5/29)
	Colin Cannon	Director (5/27)
	Jim Siffring (remote)	Director (5/29)
	Trey Robbins (remote)	Secretary (5/29)

Absence Excused: None

Others: Kyle Beard, CPA
Haley Trecarichi, Erb Law, LLC
Bob Clodfelter, Professional Water Services

Stakeholders Present: None

CALL TO ORDER AND ROLL CALL

Director Waller called the meeting to order at 6:00 pm noting a quorum was present. Director Waller appointed Mr. Beard as acting Secretary.

CONFLICT OF INTEREST REMINDER

Director Waller reminded the board of the conflict-of-interest rules. No conflicts were disclosed.

ADDITIONS/CHANGES TO AGENDA

None.

PUBLIC COMMENTS

None.

DIRECTOR COMMENTS

None.

SYSTEM OPERATOR REPORT

Mr. Clodfelter reported all water levels are typical for this time of year. A state inspection was conducted on June 12th and no written report on the findings have been provided yet. The inspector inquired about the Valley Country Club Estates backflow preventer testing and wanted to see the backflow preventer as part of the inspection. Mr. Clodfelter reported that Valley Country Club Estates has been nonresponsive with regard to scheduling inspection this year. The Board discussed various options to handle this noncompliance including shutting off service until the inspection is completed or paying for the inspection and billing Valley Country Club Estates. Mr. Beard noted that the board's Backflow Prevention Resolution and Policy allows for the board to schedule the inspection and bill the customer directly. Ultimately the board agreed that Mr. Erb will draft a letter requesting Valley to conduct the inspection before taking further action.

Mr. Clodfelter presented a computer and software upgrade quote from Brown's Hill Engineering and Controls in the amount of \$10,342 noting that the current equipment and software is outdated. Director Waller made a motion to approve, Director Robbins seconded the motion and all voted in favor.

CUSTOMER USAGE, BILLING AND CORRESPONDENCE

The Directors reviewed the billing reports and noted that many of the previous past due accounts are now current.

CUSTOMER FEEDBACK

None.

ATTORNEY REPORT

Ms. Trecarichi discussed the Hydro Recovery Well lease currently in place with Hydro Resources. Mr. Clodfelter recommended renewing this lease with Hydro Resources. Ms. Trecarichi is going to work on getting proposals prior to the new lease term which will commence in September.

Ms. Trecarichi recommended tabling the discussion around rules and regulation until next meeting with Mr. Erb is present to present. Mr. Clodfelter recommended adding stronger language around required backflow preventer compliance. Mr. Cannon added that the board should consider additional language regarding requiring access to meters. It was noted that one house in the district has a meter inside the house and advance notice would be needed if access is needed to that particular meter.

Ms. Trecarichi presented two separate contracts from Smith Power Products to service the generator. For the 2026 contract the district will need to appropriate dollars to cover the cost in the budget. Mr. Cannon motioned to approve, Mr. Robbins seconded the motion and all voted in favor.

WATER MAIN LOPING PROJECT – EXECUTION OF NOTICE TO PROCEED

Ms. Trecarichi discussed the notice of award sent to Diaz for the scheduled project. Diaz asked to begin the work on July 14th which is slightly outside of the 10 day timeframe from the date of execution as originally provided. The board was agreeable to this timeframe. Mr. Beard noted that he will work with Mr. Wasiecko on providing notices in the next billing regarding potential service interruption as a result of the project. The board also discussed that Mr. Wasiecko should send an email on the first of July to all customers regarding the project and the potential for service interruption. Mr. Siffring offered to work with the HOA to provide notices as well. Ms. Trecarichi also noted that the agreement with Diaz requires the contractor to give 72 hour notice to specific homes if service interruption is anticipated.

APPROVAL OF MEETING MINUTES

The Board reviewed the minutes of the May 28, 2025, meeting. After reviewing the minutes, Director Morgan made a motion to approve the minutes. The motion was seconded by Director Cannon and upon vote, unanimously approved.

ACCEPTANCE OF COMPILATION REPORT

The Directors reviewed the Compilation Report ending May 31, 2025. Director Cannon made a motion to accept the Compilation Report as presented. The motion was seconded by Director Siffring and upon vote, unanimously approved.

APPROVAL OF EXPENDITURES

The Board reviewed the expenditures presented for payment June 25, 2025, in the amount of \$26,676.32. Director Robbins made a motion to approve the schedule of expenditures. The motion was seconded by Director Morgan and upon vote, unanimously approved.

ADJOURNMENT

There being no further business to come before the Board, at 7:11pm Director Robbins made a motion to adjourn the meeting. The motion was seconded by Director Cannon and upon vote, unanimously approved.

Respectfully submitted,

s/s Kyle Beard, Acting Secretary