

**EAST VALLEY METROPOLITAN DISTRICT**  
**SERVING THE ALGONQUIN ACRES and VALLEY ESTATES**  
**SUBDIVISIONS,**  
**ARAPAHOE COUNTY, COLORADO**  
**P.O. Box 3110**  
**Parker, Colorado 80134**  
**303-594-5488**  
**Eastvalleywater.org**

**January 22, 2025**  
**MEETING MINUTES**

A meeting of the East Valley Metropolitan District was held on January 22, 2025, at 6:00pm in the first-floor conference room at Signature Flight Support, 7425 S. Peoria Street, Englewood, CO 80112.

Board Members Present:	Bill Waller	President (5/27)
	Danelle Morgan	Treasurer (5/25)
	Trey Robbins	Secretary (5/25)
	Colin Cannon	Director (5/27)
	Jim Siffing	Director (5/25)

Others:

Darcy Beard, CPA
Jeffrey Erb, Esq., Erb Law, LLC
Bob Clodfelter, Professional Water Services

Stakeholders Present: None

**CALL TO ORDER AND ROLL CALL**

Director Waller called the meeting to order at 6:03 pm noting a quorum was present.

**CONFLICT OF INTEREST REMINDER**

Director Waller reminded the board of the conflict-of-interest rules. No conflicts were disclosed.

**ADDITIONS/CHANGES TO AGENDA**

None.

**PUBLIC COMMENTS**

None.

### **DIRECTOR COMMENTS**

None.

### **SYSTEM OPERATOR REPORT.**

Mr. Clodfelter received a call regarding a potential water line leak. He found a hole in the line on the district side of the meter, one hole in the service line and one hole in the meter yoke. One of the holes was leaking approximately 4,000 gallons a day. The directors discussed the leak and determined that this was not the fault of the customer, and the water bill will be adjusted. The discovery of the leak may explain the water loss the district is experiencing.

### **CUSTOMER USAGE, BILLING AND CORRESPONDENCE**

The Directors reviewed the billing reports and noted two past due accounts.

### **CUSTOMER FEEDBACK**

None.

### **ATTORNEY REPORT**

Mr. Erb has not received the EIAF Grant funding agreement. This item will be added to the February agenda.

### **ANNUAL ADMINISTRATIVE RESOLUTION**

Mr. Erb presented the Annual Administrative Resolution for review. Director Waller noted the November and December scheduled meetings will change due to the holidays. The meeting dates in the resolution will be changed to November 17, 2025, and December 17, 2025. After further review and discussion, Director Cannon made a motion to approve the Annual Administrative Resolution. The motion was seconded by Director Robbins and upon vote, unanimously approved.

### **2025 ELECTION RESOLUTION**

Mr. Erb presented the 2025 Election Resolution. The directors reviewed the resolution. Director Robbins made a motion to approve the resolution. The motion was seconded by Director Cannon and upon vote, unanimously approved.

### **GENERATOR MAINTENANCE AGREEMENT**

Mr. Erb has made the requested changes to the generator maintenance agreement and will forward the agreement to Director Waller for signature.

### **APPROVAL OF MEETING MINUTES**

The Board reviewed the minutes of the November 25, 2024, meeting. After reviewing the minutes, Director Waller made a motion to approve the minutes. The motion was seconded by Director Cannon and upon vote, unanimously approved.

### **ACCEPTANCE OF COMPILATION REPORT**

The Directors reviewed the Compilation Report ending December 31, 2024. Director Cannon made a motion to accept the Compilation Report as presented. The motion was seconded by Director Siffing and upon vote, unanimously approved.

### **APPROVAL OF EXPENDITURES**

The Board reviewed the expenditures presented for payment December 27, 2024, and January 22, 2025, in the amount of \$86,218.22. Director Cannon made a motion to approve the schedule of expenditures. The motion was seconded by Director Morgan and upon vote, unanimously approved.

### **ADJOURNMENT**

There being no further business to come before the Board, at 7:00 pm Director Waller made a motion to adjourn the meeting. The motion was seconded by Director Robbins and upon vote, unanimously approved.

Respectfully submitted,

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s/s Darcy Beard, Acting Secretary

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**February 26, 2025**  
**MEETING MINUTES**

A meeting of the East Valley Metropolitan District was held on February 26, 2025, at 6:00pm in the first-floor conference room at Signature Flight Support, 7425 S. Peoria Street, Englewood, CO 80112.

Board Members Present:	Bill Waller	President (5/27)
	Danelle Morgan	Treasurer (5/25)
	Trey Robbins	Secretary (5/25)
	Colin Cannon	Director (5/27)
	Jim Siffring	Director (5/25) Via Telephone

Others:

Darcy Beard, CPA
Kyle Beard, CPA
Jeffrey Erb, Esq., Erb Law, LLC
Haley Trecarichi, Erb Law, LLC
Bob Clodfelter, Professional Water Services

Stakeholders Present: None

**CALL TO ORDER AND ROLL CALL**

Director Waller called the meeting to order at 6:07 pm noting a quorum was present.

**CONFLICT OF INTEREST REMINDER**

Director Waller reminded the board of the conflict-of-interest rules. No conflicts were disclosed.

**ADDITIONS/CHANGES TO AGENDA**

None.

### **PUBLIC COMMENTS**

None.

### **DIRECTOR COMMENTS**

None.

### **SYSTEM OPERATOR REPORT**

Mr. Clodfelter reported the leak repaired in January seems to have been the cause of the discrepancy between the amount of water billed and produced. January 2024 water production and water billed numbers are similar to the January 2025 numbers. Mr. Clodfelter noted the computers in the well house need to be replaced. The new computer will also require updated software. He anticipates a cost of approximately \$10,000.

### **CUSTOMER USAGE, BILLING AND CORRESPONDENCE**

The Directors reviewed the billing reports and noted two past due accounts.

### **CUSTOMER FEEDBACK**

None.

### **ATTORNEY REPORT**

Mr. Erb reported he is working with Steve Homer, Purrington Civil, LLC on a final bid package for the waterline loop capital project. After reviewing the draft bid package, Director Cannon made a motion to approve the draft bid package subject to final details. The motion was seconded by Director Robbins and upon vote, unanimously approved.

### **APPLICATION FOR EXEMPTION FROM AUDIT**

Mr. Beard presented the 2024 Application for Exemption from Audit. After reviewing the application, Director Morgan made a motion to approve the 2024 Application for Exemption from Audit. The motion was seconded by Director Cannon and upon vote, unanimously approved.

Ms. Beard presented the Resolution to Approve Exemption from Audit. Director Morgan made a motion to approve the Resolution to approve the Exemption from Audit. The motion was seconded by Director Robbins and upon vote, unanimously approved.

### **APPROVAL OF MEETING MINUTES**

The Board reviewed the minutes of the January 22, 2025, meeting. After reviewing the minutes, Director Morgan made a motion to approve the minutes. The motion was seconded by Director Siffring and upon vote, unanimously approved.

### **ACCEPTANCE OF COMPILATION REPORT**

The Directors reviewed the Compilation Report ending January 31, 2025. Director Morgan made a motion to accept the Compilation Report as presented. The motion was seconded by Director Cannon and upon vote, unanimously approved.

**APPROVAL OF EXPENDITURES**

The Board reviewed the expenditures presented for payment February 26, 2025, in the amount of \$26,921.56. Director Robbins made a motion to approve the schedule of expenditures. The motion was seconded by Director Cannon and upon vote, unanimously approved.

**ADJOURNMENT**

There being no further business to come before the Board, at 6:48 pm Director Morgan made a motion to adjourn the meeting. The motion was seconded by Director Robbins and upon vote, unanimously approved.

Respectfully submitted,

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s/s Darcy Beard, Acting Secretary