

2010-East Valley Metropolitan District Meeting Minutes

January 27, 2010 MEETING MINUTES

A regular meeting of the East Valley Metropolitan District was held on Wednesday, January 27, 2010 at 6:30 p.m. at TACAir, 7425 S Peoria Street, Englewood, Colorado 80112.

Board Members Present:	Bill Waller	President
	Sheryl Smyth	Vice President
	Larry Hammond	Secretary
	Kevin Farrell	Treasurer
	James Mumey	Director

Staff Present:	Bob Clodfelter	Western Well
	Darcy Beard	Manager

Guests Present: Rhonda Livingston

CALL TO ORDER AND ROLL CALL

Director Waller called the meeting to order and called the roll at 6:30 p.m. noting the presence of a quorum.

ADDITIONS/CHANGES TO AGENDA

Director Mumey requested the addition of Review item E – Review staff contracts/agreements.

DIRECTOR'S COMMENTS

There were no Director's comments.

PUBLIC COMMENTS

No public comments.

REVIEW ITEMS – NO ACTION REQUIRED

System Operator Monthly Report

Mr. Clodfelter reviewed the System Operator reports. He noted that the well levels continue to look very favorable. He reported that the water storage tanks needed cleaning and he will clean the tanks at an approximate cost of \$1,000 for both tanks. This work will be billed on a time and materials basis. He further reported the District has two old fire hydrants. One of the fire hydrants does not meet the fire department standards and will have to be replaced at an approximate cost of \$7,200. This hydrant is located at the south property line of 6630 S. Abilene Way. The second old fire hydrant is located at the corner of Peak View and Jordan. This meter was manufactured by a company that is no longer in business and consequently, the parts available to repair the fire hydrant are no longer available. If parts in the fire hydrant fail, the hydrant will need to be replaced.

Mr. Clodfelter noted that the South Metro Fire Department is requesting GIS information regarding the water system. Director Waller volunteered to contact the South Metro Fire Department to determine what information they are requesting.

Customer Usage/Billing

The Board reviewed the customer usage and billing reports. It was noted that one shut off notice had been posted. The board directed Ms. Beard to contact Mr. Waisecko and ask him to discontinue the trash pickup at 6659 S. Blackhawk if payment was not received on the account.

SDA Newsletter

Director Farrell reviewed the ballot issues discussed in the SDA Newsletter. He further noted the SDA Newsletter for January had a complete legislative roster. Ms. Beard discussed the potential financial impact passage of the ownership tax issue could have on the District.

Correspondence

The board reviewed the correspondence for the month. The board then directed Ms. Beard to forward the letter to ACWWA via email to the Directors and to put review of the letter on the February agenda.

Director Waller presented a letter received from the State of Colorado regarding approval of the Carson II well plans. He reported that he had spoken to Tom Dea and Mr. Dea is responding to the letter.

Review Staff Contract/Agreements

Director Mumey stated that he felt the board needs to review staff contracts/agreements at a minimum every three years to ensure the Directors are fulfilling their fiduciary duty to the residents of the District. Director Waller noted that David Lindholm has told the District that the staff works at will and it is not necessary for the District to have contracts with the staff. Director Farrell noted that he felt it is a good idea to periodically review the services provided. Ms. Beard noted the District is paying almost \$24,000 per year for the management, billing and accounting. She suggested the District might get better pricing if all the services were provided by one company. Director Farrell volunteered to participate in a sub-committee with Director Mumey to review the pricing and logistics of combining the management and accounting services.

Director Waller noted that Mr. Clodfelter's hourly rates were not listed on his statement and asked Ms. Beard to contact Mr. Clodfelter and obtain his hourly rates.

ACTION ITEMS REQUIRING MOTION

Approval of December 14, 2009 meeting minutes

Director Waller presented the minutes from the December 14, 2009 meeting. Director Mumey made a motion to approve the minutes as presented. The motion was seconded by Director Hammond. Upon vote the motion passed unanimously.

Acceptance of Financial Statements

Ms. Beard presented the Unaudited Treasurer's Report. She noted that the total expenditures were under the budgeted expenditures for the year ended December 31, 2009. She further noted that she had recorded the necessary yearend adjustments except the adjustment to Long Term Notes Payable. She would ask Paul Goedecke to make the final adjustment because she does not have an audit trail to determine what adjustments were made by Mr. Goedecke for the December 31, 2008 Audited Financial Statements. Director Farrell made a motion to accept the report as presented. The motion was seconded by Director Mumey and upon vote unanimously passed.

Ms. Beard noted that she had received a proposal from Paul Goedecke to prepare the Audit Exemption for the year ended December 31, 2009 in the amount of \$750. Director Mumey made a motion to engage Mr. Goedecke to prepare the 2009 Audit Exemption. The motion was seconded by Director Hammond and upon vote unanimously approved.

Approval of Expenditures

Director Farrell presented the expenditures for December 2009, payable in January 2010 for approval. He noted the addition of a check payable to Colorado Special District Property and Liability Pool in the amount of \$4,840.42. He reported the December 2009 expenditures including the added check total \$21,558.66. Director Mumey made a motion to approve the list of expenditures as amended. The motion was seconded by Director Hammond and upon vote the motion was unanimously approved.

Meeting Schedule/Time/Place

The Board discussed the 2010 Meeting Schedule, Time and Place. Director Farrell made a motion to establish the 2010 meeting schedule on the 4th Wednesday of each month at 6:30 p.m. at TACAir located at 7425 S. Peoria Street, Englewood, CO 80112.

Posting Locations

The board noted the meeting notice will be posted in the following locations:

1. The fence surrounding the pumping station at 6611 Jordan Road
2. The Jordan Well site at 6655 S. Jordan Road
3. The fence at eh intersection of the Service Road and Blackhawk
4. The Arapahoe County Clerk & Records office.

Designated Election Official

Ms. Beard reported that the Special District Election will be held on May 4, 2010 and it is necessary for the board to appoint a Designated Election Official (DEO). Director Farrell made a motion to appoint Ms. Beard as the DEO. The motion was seconded by Director Mumey and upon vote unanimously passed.

Agreement with Lester Parker

The board reviewed the letter drafted to Lester Parker regarding the encroachment on the Districts property. Director Mumey made a motion to approve the letter as presented. The motion was seconded by Director Hammond and upon vote unanimously approved.

Adjournment

There being no further business to come before the board, a motion was made by Director Hammond to adjourn the meeting at 8:30 p.m. The motion was seconded by Director Waller and upon vote unanimously approved.

Approved by the Board on the 24th day of February, 2010.

Respectfully submitted,

Larry Hammond, Secretary

February 24, 2010 MEETING MINUTES

A regular meeting of the East Valley Metropolitan District was held on Wednesday, February 24, 2010 at 6:30 p.m. at TACAir, 7425 S Peoria Street, Englewood, Colorado 80112.

Board Members Present:

Bill Waller	President
Sheryl Smyth	Vice President
Larry Hammond	Secretary
Kevin Farrell	Treasurer
James Mumey	Director

Staff Present:

Bob Clodfelter	Professional Water Services
Beth Clodfelter	Professional Water Services
Darcy Beard	Manager

Guests Present:

Rhonda Livingston

CALL TO ORDER AND ROLL CALL

Director Waller called the meeting to order and called the roll at 6:34 p.m. noting the presence of a quorum.

ADDITIONS/CHANGES TO AGENDA

Director Waller requested the addition of Action Item H – Sever relationship with Western Well, Action Item I – 2010 Watering Schedule and Action Item J – GIS map of District.

DIRECTOR'S COMMENTS

There were no Director's comments.

PUBLIC COMMENTS

No public comments.

REVIEW ITEMS – NO ACTION REQUIRED

System Operator Monthly Report

Mr. Clodfelter reviewed the System Operator reports. He reported that he had cleaned the storage tanks. The small tank had fine sand at the bottom which probably was pumped from the Carson I well. He further noted that he had checked the fire hydrant at Billings and Atchison. The fire hydrant was leaking because the cap was only attached with ½ turn.

Mr. Clodfelter noted that he would like to change the Parker's water meter to a remote read meter. Mr. Clodfelter noted that he will absorb the cost of changing the meter. After discussion, the board concurred that the meter should be changed and the District will purchase the new meter and Mr. Clodfelter will not charge the District to install the meter.

Mr. Clodfelter reported that the sump pump in the metering vaulted has failed and he will replace it. He further noted that the water levels are as high as they have been since 2002.

Ms. Clodfelter noted that the District had received an email from the state regarding water sampling. She explained that the State of Colorado is experiencing IT problems and does not have the District's sampling logged. Ms. Clodfelter will send the lab reference sample numbers to the state to resolve the issue.

Director Waller reported that he had received an email from Tom Dea stating that he will be meeting with Tri-County Health and will hand carry the necessary documents to the state for the Carson II well approval. Director Waller reported that the District should receive approval to begin pumping the Carson II well by the end of the first week in March.

Customer Usage/Billing

The Board reviewed the customer usage and billing reports. It was noted that three delinquent notices have been issued. Mr. Clodfelter noted that upon investigation of irregular meter readings, he discovered Mr. Oelkers of Western Well had not been reading the meters for the last two months but instead had estimated the usage. Mr. Clodfelter requested that Western Well adjust his billing to the District since the meters were estimated and not actually read. The board directed Ms. Beard to contact Mr. Oelkers and request a new bill reflecting an adjustment for meter reading which was not done.

ACTION ITEMS REQUIRING MOTION

Approval of January 27, 2010 meeting minutes

Director Waller presented the minutes from the January 27, 2010 meeting. Director Mumey made a motion to approve the minutes as presented. The motion was seconded by Director Hammond. Upon vote the motion passed unanimously.

Acceptance of Financial Statements

Ms. Beard presented the Unaudited Treasurer's Report for the one month ending January 31, 2010. She noted the Treasurer's Report reflects two months of Xcel bills. After review Director Smyth made a motion to accept the financial statements as presented. The motion was seconded by Director Hammond and upon vote unanimously approved.

Approval of Expenditures

Director Farrell presented the expenditures for January 2010, payable in February 2010 for approval. He noted that check 2121 payable to Western Well in the amount of \$1,923 would be voided. He reported the January 2010 expenditures after the voiding of check 2121 are \$15,082.64. Director Farrell made a motion to approve the list of expenditures as amended. The motion was seconded by Director Hammond and upon vote the motion was unanimously approved.

Review Staff Contract/Agreements

Director Waller presented a proposal to combine billing and management services. After discussion, Ms. Beard withdrew her resignation letter. Ms. Beard suggested that each year during the budget process, staff rates should be reviewed and a record of the rates maintained in the budget file as part of the budget process.

The board noted that due to the severance of Western Well services, effective immediately, Professional Water Services will be providing all maintenance services for the District.

Policy to discontinue trash pickup when water shut off

The board discussed the problem of trash pickup and the corresponding bill in connection with the shut off of water on a delinquent account. Director Smyth noted that the Rules and Regulations of the District should be changed to reflect a policy to terminate trash service when water is shut off due to non-payment. After further discussion, Director Smyth made a motion to terminate trash pickup no earlier than 30 (thirty) days after the shut off of water. The motion was seconded by Director Farrell and upon vote the motion was unanimously approved.

Letter to ACWWA

The board reviewed the letter to ACWWA. After discussion, a motion was made by Director Mumey to send the letter as presented. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Election Matters

Ms. Beard presented a resolution appointing Ms. Beard as Designated Election Official and Authorizing the DEO to cancel the election in the event there are no more candidates than board vacancies. A motion to approve the resolution was made by Director Waller and seconded by Director Hammond. Upon vote the motion was approved.

Sever Relationship with Western Well

After discussion of the problematic issues with the performance of Western Well, Director Waller made a motion to send a letter to Western Well discontinuing the relationship between the District and Western Well effective January 31, 2010. The motion was seconded by Director Mumey and upon vote unanimously approved

2010 Watering Schedule

The board discussed the 2010 Watering Schedule and decided to postpone adoption of a formal watering schedule until the March 24, 2010 meeting. Director Mumey noted that with the addition of the Carson II well, the District may be able to extend watering times. Mr. Clodfelter noted that the District will need to generate an additional \$2,000 in revenue each month an additional well is operated to pay for the electricity required to operate both wells. The board also discussed beginning the mandatory restrictions in May instead of April.

GIS Map of District

Director Waller reported that South Metro Fire and Rescue has requested a GIS map of the District. Tom Dea, TZA Engineers can provide the map at a cost of \$400 - \$500. Mr. Clodfelter noted that he would like the map to be a pdf file instead of a CAD file. A motion was made by Director Waller to authorize TZA to proceed with the mapping. The motion was seconded by Director Mumey and upon vote unanimously approved.

Cottonwood Advisory Committee Report

Director Farrell presented a Cottonwood Advisory Committee Meeting Summary for the board's review. Director Farrell recommended the appointment of a sub committed to develop a document memorializing the Board's search for alternative water sources and service storage. Director Smyth and Director Hammond volunteered to begin work on such a document with the assistance of Ms. Beard.

Adjournment

There being no further business to come before the board, a motion was made by Director Hammond to adjourn the meeting at 9:00 p.m. The motion was seconded by Director Mumeby and upon vote unanimously approved.

Approved by the Board on the 24th day of March, 2010.

Respectfully submitted,

Larry Hammond, Secretary

March 24, 2010 MEETING MINUTES

A regular meeting of the East Valley Metropolitan District was held on Wednesday, March 24, 2010 at 6:30 p.m. at TACAir, 7425 S Peoria Street, Englewood, Colorado 80112.

Board Members Present:	Bill Waller	President
	Sheryl Smyth	Vice President
	Larry Hammond	Secretary
	Kevin Farrell	Treasurer
	James Mumeby	Director
Staff Present:	Bob Clodfelter	Professional Water Services
	Darcy Beard	Manager
Guests Present:	None	

CALL TO ORDER AND ROLL CALL

Director Waller called the meeting to order and called the roll at 6:30 p.m. noting the presence of a quorum.

OATHS OF OFFICE

Director Waller administered the Oaths of Office to Director Smyth and Director Farrell who were elected due to the cancellation of the May 4, 2010 election when there were no more candidates than open seats in accordance with Colorado Election law.

ADDITIONS/CHANGES TO AGENDA

There were no addition/changes to the agenda.

DIRECTOR'S COMMENTS

There were no Director's comments.

PUBLIC COMMENTS

No public comments.

REVIEW ITEMS – NO ACTION REQUIRED

System Operator Monthly Report

Director Waller reported that he had received an email from TZA stating that the approval process for the new well had been stalled by Tri-County Health who was concerned about the distance between the new well and neighboring septic systems. However, this issue had been cleared and the well approval letter is now in management review at the Colorado Department of Public Health.

Mr. Clodfelter reported that the District had received the map of the District facilities in both pdf and cad format. Mr. Clodfelter will resolve the few remaining questions about water line location with potholing.

Mr. Clodfelter reported that the State Health Department conducted an informal survey of the water system on March 16, 2010 to help the District prepare for the formal survey which will be conducted in 2011. The following recommendations were made by the State Health Department:

1. Update the Source Water Assessment Plan to include the new well
2. Install sampling taps on all wells on the raw water lines coming into the wells.
3. Acquire a spare chlorine pump to have on hand in the event a chlorine pump fails.
4. Installation of an Online Chlorine Residual Monitoring system – this will only be required if the District has a water sample test positive for chloroform.
5. Formation of a revised bacteriological sampling plan to be used if a water sample were to test positive for contaminants.

Director Waller asked Mr. Clodfelter for a total cost to implement the state recommendations. Mr. Clodfelter noted that he felt the sampling tap was the most urgent but he would provide the board with the cost information for each of the items at the next meeting.

Mr. Clodfelter noted that the water system line flushing is scheduled for April 1 through April 2 so there may be reports of brown water for a few days as a result of the line flushing.

Customer Usage/Billing

The Board reviewed the customer usage and billing reports. It was noted that five delinquent notices have been issued.

ACTION ITEMS REQUIRING MOTION

Approval of February 24, 2010 meeting minutes

Director Waller presented the minutes from the February 24, 2010 meeting. Director Mumez made a motion to approve the minutes as presented. The motion was seconded by Director Farrell. Upon vote the motion passed unanimously.

Acceptance of Financial Statements

Ms. Beard presented the Unaudited Treasurer's Report for the two months ending February 28, 2010. After review Director Farrell made a motion to accept the financial statements as presented. The motion was seconded by Director Hammond and upon vote unanimously approved.

Approval of Expenditures

Director Farrell presented the expenditures for February 2010, payable in March 2010 for approval. He noted that check 2135 payable to Western Well in the amount of \$1,598 was the final payment to Western Well. Director Smyth requested a note be made in the memo line stating "in full accord and satisfaction" prior to release of the check. He reported the February 2010 expenditures total \$15,839.66. Director Farrell made a motion to approve the list of expenditures. The motion was seconded by Director Hammond and upon vote the motion was unanimously approved.

Audit Exemption

Ms. Beard reported the Audit Exemption could not be completed by Paul Goedecke. Mr. Goedecke was unable to reconcile the final audited numbers for the year ending December 31, 2008 because the District started with a new accounting system January 2009 prior to completion of the 2008 audit. Consequently, he was uncertain which adjustments to the general ledger were still necessary. The board directed Ms. Beard to reconcile the general ledger between the audited numbers and the beginning numbers in the new accounting software.

Director made a motion to approve Ms. Beard to prepare the monthly disbursements and the general ledger for a monthly fee of \$100 with no adjustment to Mr. Waisecko's monthly fees. The motion was seconded by Director Hammond and upon vote unanimously approved.

2010 Watering Schedule

The board reviewed the 2010 Watering Schedule. Director Waller made a motion to adjust the watering schedule for 2010 by changing the addresses assigned to the a.m. schedule to the p.m. schedule and those assigned to the p.m. schedule to the a.m. schedule. In addition, to change the mandatory watering schedule to begin May 1 and to end September 30. The motion was seconded by Director Mumeley and upon vote unanimously approved. The board noted that the watering schedule may be adjusted when the new well is officially online.

Adjournment

There being no further business to come before the board, a motion was made by Director Hammond to adjourn the meeting at 8:40 p.m. The motion was seconded by Director Mumeley and upon vote unanimously approved.

Approved by the Board on the 28th day of April, 2010.

Respectfully submitted,

Larry Hammond, Secretar

April 28, 2010 MEETING MINUTES

A regular meeting of the East Valley Metropolitan District was held on Wednesday, April 28, 2010 at 6:30 p.m. at TACAir, 7425 S Peoria Street, Englewood, Colorado 80112.

Board Members Present:	Bill Waller	President
	Sheryl Smyth	Vice President
	Larry Hammond	Secretary
	Kevin Farrell	Treasurer
	James Mumeley	Director
Staff Present:	Bob Clodfelter	Professional Water Services
	Darcy Beard	Manager
	Tom Dea	TZA Water Engineers Inc
Guests Present:	None	

CALL TO ORDER AND ROLL CALL

Director Waller called the meeting to order and called the roll at 6:30 p.m. noting the presence of a quorum.

ADDITIONS/CHANGES TO AGENDA

Director Waller requested addition of Review Item E – Tom Dea, Carson II update

Director Mumey requested addition of Review Item F – ISO Meeting Discussion
Director Farrell requested addition of Review Item G – Blue Spruce Management Scope of Services.

DIRECTOR'S COMMENTS

Director Waller directed Ms. Beard to contact David Lindholm to determine if the annual mailing to the residents of 6625 S Carson Street regarding the encroachment on District property needs to be sent annually and needs an annual signature from the resident or if the terms of the letter can be either extended or the letter can be enforced without requiring the return of a signed copy.

PUBLIC COMMENTS

No public comments.

REVIEW ITEMS – NO ACTION REQUIRED

System Operator Monthly Report

Mr. Clodfelter reported he had added fluoride and chlorine numbers to the lab report. He noted that the well levels are near the levels reported in 2002 which is very favorable.

Mr. Clodfelter noted that he had found a closed valve at Atchison and Abilene and he was able to open the valve. He reported that he will update the District map to reflect the direction necessary to open/close valves as each valve is different. He further noted the need to clean several valve boxes and that the valve box at Billings and Atchison has shifted and will need to be repositioned at some point to bring the box to a plum and centered position. However, this will not be done at this point because the repositioning will require a street cut.

Mr. Clodfelter also reported that he has installed the sampling taps requested by the Colorado Department of Public Health.

Customer Usage/Billing

The Board reviewed the customer usage and billing reports. It was noted that three delinquent notices have been issued and each customer has paid so there were no services terminated.

SDA Newsletter

No comments.

Correspondence

The board reviewed the correspondence and had no further comments.

Tom Dea – Carson II Update

Mr. Dea reported that the final approval has been received for the Carson II well. The last issue to be resolved is to obtain a sample free of coliform. The coliform is not ecoli and DOES NOT present any health risk as all water pumped must be chlorinated before it is put into the storage tank. Mr. Clodfelter noted that he will empty the small storage tank and fill it with the chlorinated water from the Carson II well to secure the clear sample. Mr. Dea noted this only needs to be done one time and the results need to be kept in the District files. The State does not require submittal of this test result. At the request of the board, Mr. Clodfelter agreed to periodically test the raw water from the Carson II well and report the results back to the board.

Director Mumey after reviewing the letter issued by David Kurz, at the Colorado Department of Public Health, approving Carson II, requested Mr. Dea to clarify the approval letter by noting that the water entering the distribution system must indicate the absence of coliform organisms.

ISO Meeting

Director Mumey reported that he and Mr. Clodfelter had attended the ISO meeting with South Metro Fire District. Director Mumey provided a written report regarding the meeting which was held on April 22, 2010 and the report is attached to these minutes. After review of the report, Mr. Dea noted that he will be

working with the Fire Marshall to check the water pressure in the District. The board expressed some concern over providing specific water system information to the ISO and how that information will be safeguarded. Director Smyth suggested the District inquire into obtaining a bond from ISO. Mr. Clodfelter will be completing the ISO questionnaire and will provide a copy to Ms. Beard for the District files.

Blue Spruce Management Scope of Services

The board reviewed the Scope of Services provided by Blue Management and attached to these minutes. The services included in the flat monthly rate include billing services, financial services and web site development and maintenance. The services subject to an additional charge include meter re-reads, off cycle reads and other projects as directed by the board.

ACTION ITEMS REQUIRING MOTION

Election of Officers

Director Farrell made a motion as follows for the officers:

President	Bill Waller
Vice President	Sheryl Smyth
Secretary	Larry Hammond
Treasurer	Kevin Farrell
Director	James Mumey

The motion was seconded by Director Mumey and upon vote unanimously passed.

Approval of March 24, 2010 meeting minutes

Director Waller presented the minutes from the March 24, 2010 meeting. Director Farrell made a motion to approve the minutes as presented. The motion was seconded by Director Mumey. Upon vote the motion passed unanimously.

Acceptance of Financial Statements

Ms. Beard presented the Unaudited Treasurer's Report for the three months ending March 31, 2010. Ms. Beard noted that a row had shifted in the Treasurer's Report which misaligned the year to date expenses with the annual budget column; a problem she will resolve prior to the next meeting. After review Director Hammond made a motion to accept the financial statements with the misalignment noted. The motion was seconded by Director Mumey and upon vote unanimously approved.

Approval of Expenditures

Director Farrell presented the expenditures for March 2010, payable in April 2010 for approval. He reported the March 2010 expenditures total \$17,063.11. Director Mumey made a motion to approve the list of expenditures. The motion was seconded by Director Farrell and upon vote the motion was unanimously approved.

Adjournment

There being no further business to come before the board, a motion was made by Director Hammond to adjourn the meeting at 8:20 p.m. The motion was seconded by Director Mumey and upon vote unanimously approved.

Approved by the Board on the 26th day of May, 2010.

Respectfully submitted,

Larry Hammond, Secretary

May 26, 2010 MEETING MINUTES

A regular meeting of the East Valley Metropolitan District was held on Wednesday, May 26, 2010 at 6:30 p.m. at TACAir, 7425 S Peoria Street, Englewood, Colorado 80112.

Board Members Present:	Sheryl Smyth	Vice President
	Larry Hammond	Secretary
	Kevin Farrell	Treasurer
	James Mumey	Director
Staff Present:	Bob Clodfelter	Professional Water Services
	Darcy Beard	Manager

Guests Present: None

CALL TO ORDER AND ROLL CALL

Director Smyth called the meeting to order and called the roll at 6:30 p.m. noting the presence of a quorum.

ADDITIONS/CHANGES TO AGENDA

There were no additions or changes to the agenda.

DIRECTOR'S COMMENTS

Director Mumey reported that he had made numerous calls to the ISO coordinator and his calls have not been returned. Director Mumey has kept a log of his attempts to contact the coordinator. Consequently, Director Mumey suggested that East Valley Metropolitan District cease all further contact with ISO. He further noted that only a small percentage of the Districts invited to participate in the ISO meeting attended and those that did attend were less than enthusiastic about providing the information requested by ISO.

PUBLIC COMMENTS

No public comments.

REVIEW ITEMS – NO ACTION REQUIRED

System Operator Monthly Report

Mr. Clodfelter reported that the Carson II well is now online and running. He further noted that he had replaced the valves in the metering pits and that the pump house needs a new door.

Director Smyth noted that she has received comments regarding film on dishes. Mr. Clodfelter noted that he had started the Dawson water mix at 25% however in the last two weeks had reduced the mix to 15%. He further noted that the problem with the Dawson water is purely aesthetic and poses no health risks.

Director Mumey reported that Tom Dea of TZA Water Engineers had commented that the East Valley Metropolitan District water supply is in good shape and that the Dawson formation is in Denver Blue Shale and has no alluvial water sources.

Customer Usage/Billing

The Board reviewed the customer usage and billing reports. It was noted that two accounts are currently past due.

SDA Newsletter

No comments.

Correspondence

There was no correspondence to review.

ACTION ITEMS REQUIRING MOTION

Approval of April 28, 2010 meeting minutes

Director Smyth presented the minutes from the April 28, 2010 meeting. Director Smyth requested a change of the wording requesting a bond from ISO. Director Hammond made a motion to approve the minutes as amended. The motion was seconded by Director Mumey. Upon vote the motion passed unanimously.

Acceptance of Financial Statements

Ms. Beard presented the Unaudited Treasurer's Report for the four months ending April 30, 2010. After review Director Mumey made a motion to accept the financial statements as presented. The motion was seconded by Director Hammond and upon vote unanimously approved.

Approval of Expenditures

Director Farrell presented the expenditures for April 2010, payable in May 2010 for approval. He reported the April 2010 expenditures total \$18,458.06. Director Farrell made a motion to approve the list of expenditures. The motion was seconded by Director Hammond and upon vote the motion was unanimously approved.

2010 Watering Schedule

Director Mumey noted that several customers have requested the District adopt a flat three day schedule and abandon the morning/evening breakdown on the watering schedule. Mr. Clodfelter commented that the tank levels should be fine if this type of schedule were adopted. Director Mumey suggested that the schedule could be changed to allow watering from noon to noon every three days. Director Farrell asked if this scheduled can be sustained if a well goes down. Mr. Clodfelter answered that the schedule could be sustained however; the District might incur additional electrical demand charges on the start up of a second well. He further noted that he did not believe the risk of a well failing was a big concern. Director Mumey made a motion to adjust the current watering schedule to a noon to noon watering time on every third day. The motion was seconded by Director Hammond and upon vote unanimously approved. Director Farrell volunteered to assist Mr. Wasiecko in drafting the letter explaining the changes.

Director Mumey asked if the District should offer an incentive to customers to buy water softeners to minimize the impact of using the Dawson well. Mr. Clodfelter noted that he can adjust the water mix to hold the Dawson well at a maximum of 15%. No action was taken by the board.

Adjournment

There being no further business to come before the board, a motion was made by Director Hammond to adjourn the meeting at 8:00 p.m. The motion was seconded by Director Mumey and upon vote unanimously approved.

Approved by the Board on the 23rd day of June, 2010.

Respectfully submitted,

Larry Hammond, Secretary

Attachment to May Minutes

RE: East Valley Carson well

Subject: RE: East Valley Carson well
From: "Tom Dea" <tdea@tza4water.com>
Date: Thu, 13 May 2010 12:07:50 -0600
To: <piperpa30@comcast.net>

Jim, I sent Criss two e-mails and received a response that she received my second e-mail. Could you also put pressure on her to contact me so I can get a proposal for checking the fire system in East Valley? Thanks in advance for your assistance.

Tom

Thomas M. Dea, P.E.
Vice President
TZA Water Engineers, Inc.
12596 W. Bayaud Avenue, Suite 330
Lakewood, CO 80228

303-971-0030 - Phone
303-971-0077 - Fax

tdea@tza4water.com

-----Original Message-----

From: piperpa30@comcast.net [<mailto:piperpa30@comcast.net>]
Sent: Tuesday, May 11, 2010 10:24 AM
To: Bob Clodfelter
Cc: Tom Dea; David Lindholm; Darcy Beard; Kevin Farrell; Larry Hammond; Sheryl Smyth; 'Bill Waller'; Steve Wasiecko
Subject: Re: East Valley Carson well

Great news! Thanks Bob

Bob Clodfelter wrote:

As of 8 am today, the Carson well is on-line and along with the Dawson well is now supplying water to the water system. The Jordan well is still in auto (as it should be) and will only start if the tank level were to drop to a low level due to high usage or a failure of one of the other two wells.

Bob

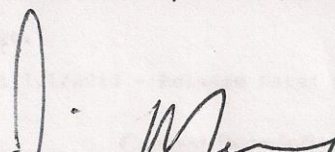
No virus found in this incoming message.

Checked by AVG - www.avg.com

Version: 8.5.437 / Virus Database: 271.1.1/2867 - Release Date: 05/11/10

06:26:00

As delineated in Tom Dea's attached email sent to me on May 13, 2010 he expressed frustration about not receiving responses to the two emails he sent to the Fire District requesting clarification of items on their ISO questioner. Additionally, Tom also placed a call to Criss Dickhausen and left a voice message which was also never returned. Ms Dickhausen is the South Metro Fire Rescue employee identified as their contact pertinent to the ISO project. After receiving Tom's attached May 13th email I initiated 4 phone calls to Ms Dickhausen. The first phone call was placed the afternoon of Thursday May 13, 2010 the second call, Tuesday May 18, 2010, the third call, the morning of Friday May 21, 2010. My fourth and final call was Monday May 24, 2010. The reason I made the fourth and final call on the twenty fourth was so I could provide a progress report to the Board at our May 26th meeting. The attached email from Ms Dickhausen to me dated Thursday June 17, 2010 is the first contact/message I have received from the Fire District.

 June 23 2010

June 23, 2010 MEETING MINUTES

A regular meeting of the East Valley Metropolitan District was held on Wednesday, June 23, 2010 at 6:30 p.m. at TACAir, 7425 S Peoria Street, Englewood, Colorado 80112.

Board Members Present:	Bill Waller	President
	Sheryl Smyth	Vice President
	Larry Hammond	Secretary
	Kevin Farrell	Treasurer
	James Mumey	Director
Staff Present:	Bob Clodfelter	Professional Water Services
	Darcy Beard	Manager
Guests Present:	None	

CALL TO ORDER AND ROLL CALL

Director Waller called the meeting to order and called the roll at 6:30 p.m. noting the presence of a quorum.

ADDITIONS/CHANGES TO AGENDA

Director Smyth requested addition of Discussion Item F – Electricity charges.

Director Farrell requested addition of Action Item D – Use of District email list by AAOA and Action Item F – SDA Conference.

Ms. Beard requested addition of Action Item E – Audit Exemption acceptance and Action Item G – November and December meeting dates.

DIRECTOR'S COMMENTS

Director Mumey presented a memo he prepared outlining his attempts to cooperate with the ISO's requests and the lack of response from the ISO. (He requested this memo be included in the May minutes.) Director Waller added Tom Dea of TZA Water Engineers has sent two emails to the ISO and has also received no response. After discussion, the board asked Director Mumey to send a final email to the ISO stating the District will cooperate with the ISO when the ISO begins to communicate with the District or a District representative.

Director Mumey then noted that he had received questions from a constituent about the repairs to the Carson II well. This constituent informed Director Mumey that Xcel will audit the efficiency of heavy motors free of charge. Director Mumey volunteered to contact Xcel Energy and arrange for an audit of the well equipment.

Director Waller gave the board an update on the Carson II well. He noted the motor had failed and Hydro-Resources had to pull the pump to replace the motor. Currently, the motor installed is owned by Hydro-Resources. Hydro-Resources wants to analyze the reason the District's motor failed prior to replacing the motor.

PUBLIC COMMENTS

No public comments.

REVIEW ITEMS – NO ACTION REQUIRED

System Operator Monthly Report

Mr. Clodfelter reported that while reading meters, a customer had objected to his entering her property to read the meter. The customer had stated that her meter was shut off for non-payment and she was planning to put up a fence to keep him off her property. He responded to the customer that although the meter was shut off, it was his responsibility to read the meter to ensure there was no water usage after the shut off.

Mr. Clodfelter noted he had painted the inside and outside of the buildings at the Carson Well site. He further noted that he was working on updating the bacteriological sampling plan per the state's recommendations.

Customer Usage/Billing

The Board reviewed the customer usage and billing reports. It was noted that two accounts are currently past due.

SDA Newsletter

Director Farrell noted that the SDA had sent Special District Board Member Manuals and recommended each board member read the manual.

Correspondence

The board reviewed the Consumer Confidence Report which will be mailed with the June billing.

Water Restriction Feedback

Director Mumey reported that he had received one questions regarding the new watering schedule.

Electricity Charges

Director Smyth noted the changes to Xcel's charges. She raised the issue of whether the District could generate power via solar, wind or another source and sell any excess supply to Xcel. Director Farrell volunteered to raise the issue at the SDA Conference.

ACTION ITEMS REQUIRING MOTION

Approval of May 26, 2010 meeting minutes

Director Waller presented the minutes from the May 26, 2010 meeting. Director Mumey requested the inclusion of his memo regarding ISO into the minutes. Director Farrell made a motion to approve the minutes as amended. The motion was seconded by Director Hammond. Upon vote the motion passed with Director Waller abstaining.

Acceptance of Financial Statements

Ms. Beard presented the Unaudited Treasurer's Report for the five months ending May 31, 2010. Director Farrell requested that in future months Ms. Beard include in the presented statements a Statement of Cash Flows. After review Director Mumey made a motion to accept the financial statements as presented. The motion was seconded by Director Hammond and upon vote unanimously approved.

Approval of Expenditures

Director Farrell presented the expenditures for May 2010, payable in June 2010 for approval. He reported the April 2010 expenditures total \$61,437.67. The total includes the bond payment of \$43,592.43. Director Farrell made a motion to approve the list of expenditures. The motion was seconded by Director Hammond and upon vote the motion was unanimously approved.

2009 Audit Exemption

Ms. Beard presented the 2009 Audit Exemption prepared by Paul Goedecke. The audit exemption includes a cover letter prepared by Mr. Goedecke asking the State Auditor's office to accept the late Audit Exemption. Ms. Beard noted that if the State Auditor's office does not accept the late filing of the Audit Exemption, the District will be required to hire an auditor to perform an audit of the 2009 financial statements. After review of the 2009 Audit Exemption, Director Farrell made a motion to accept the 2009 Audit Exemption. The motion was seconded by Director Hammond and upon vote, unanimously

approved.

Use of District Email List by AAOA

Director Farrell requested the Use of the District's email list by the AAOA. He specified this would be a onetime only email requesting the customer send a response to the AAOA if the customer would like to be included in the AAOA email distribution list.

Director Mumey stated he felt the email should come from the District and give the customer the opportunity to opt in to have his email provided to AAOA. After further discussion, Director Mumey made a motion to authorize Steve Waisecko to send an email to mutual customers of the District and AAOA requesting the customer respond to the AAOA email address if the customer wants to opt in to the distribution list. The motion was seconded by Director Hammond and approved with Director Farrell abstaining.

SDA Conference

Director Farrell noted the SDA will be hosting the annual conference in September. He spoke of the usefulness of the information presented at the conference and requested the board pay for his registration fee; Director Farrell will personally pay for all other costs associated with attendance. After discussion, Director Smyth made a motion to pay for the registration fee for Director Farrell to attend the conference and to appoint Director Farrell as the voting representative of the District at the conference. The motion was seconded by Director Mumey and upon vote passed, with Director Farrell abstaining.

November and December Meeting Dates

Ms. Beard noted that due to the holiday schedules, the board may want to consider changing the regularly scheduled meetings in November and December. After reviewing the calendar, Director Waller made a motion to change the November meeting to November 22 and to change the December meeting to December 20. The motion was seconded by Director Hammond and upon vote unanimously approved.

Adjournment

There being no further business to come before the board, a motion was made by Director Hammond to adjourn the meeting at 8:40 p.m. The motion was seconded by Director Mumey and upon vote unanimously approved.

Approved by the Board on the 28th day of July, 2010.

Respectfully submitted,

Larry Hammond, Secretary

July 28, 2010 MEETING MINUTES

A regular meeting of the East Valley Metropolitan District was held on Wednesday, July 28, 2010 at 6:30 p.m. at TACAir, 7425 S Peoria Street, Englewood, Colorado 80112.

Board Members Present:	Bill Waller	President
	Sheryl Smyth	Vice President
	Larry Hammond	Secretary
	Kevin Farrell	Treasurer
	James Mumey	Director

Staff Present:	Bob Clodfelter	Professional Water Services
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Guests Present: None

CALL TO ORDER AND ROLL CALL

Director Waller called the meeting to order and called the roll at 6:30 p.m. noting the presence of a quorum.

ADDITIONS/CHANGES TO AGENDA

Review item added to the agenda regarding the EVMD email list for AAOA use.

DIRECTOR'S COMMENTS

No Director comments.

PUBLIC COMMENTS

No public comments.

REVIEW ITEMS – NO ACTION REQUIRED

System Operator Monthly Report

New Carson Well –

- Director Waller observed the current well level is higher than a year ago
- Still working off the loaner motor – it very well could be a while before the motor is replaced
- Should the District ask Hydro Resources if the lease can be extended based on the fact that the District is not using the equipment as much as anticipated?

Hydro Resources – Ms. Beard needs to check what address the invoice is sent to at EVMD (name and address)

Mr. Clodfelter attended the Distribution Systems & Water Storage Seminar

Among the items presented from the Seminar and other observations on the system

- Shoe Box – Lamp-hole Cover
- Screening the vents
- Large tank surface cracking – epoxy paint would fix it

Customer Usage/Billing

The Board reviewed the customer usage and billing reports. It was noted that one account is currently past due and a past due notice needs to go out to both the bank and the occupants of the property.

The question was raised whether charging the Late Fee at 5% per month is considered as usurious. The Board decided to raise the issue with Mr. Lindholm. In addition, the Board would like to establish a schedule to have Mr. Lindholm attend some of the Board meetings.

Discussion item:

Meter readings vs. gallons pumped – Director Farrell suggested the District have Mr. Clodfelter prepare a regular analysis to determine any slippage or discrepancies in the water volumes being measured.

SDA Newsletter

8/18 – SDA Workshop at South Metro Fire

Recap of Propositions 60, 61 & 101

- 60 – Repeals local property tax and de-Brucing measures
- 61 – Changes local government borrowing rules, any loan taken has to be paid off in 10 Years
- 101 – Eliminates ownership tax on vehicles

Identity Theft Rules – Fed decision put off to the end of the year

Correspondence

None

AAOA Email Request

There is no request to use EVMD email information by the AAOA

ACTION ITEMS REQUIRING MOTION

Approval of June 23, 2010 meeting minutes

Director Waller presented the minutes from the June 23, 2010 meeting. Director Mumey made a motion to approve the minutes. The motion was seconded by Director Smyth. Upon vote the motion passed unanimously.

Acceptance of Financial Statements

Director Farrell presented the Unaudited Treasurer's Report for the six months ending June 30, 2010. After review Director Mumey made a motion to accept the financial statements as presented. The motion was seconded by Director Farrell and upon vote unanimously approved.

Approval of Expenditures

Director Farrell presented the expenditures for June 2010, payable in July 2010 for approval. He reported the June 2010 expenditures total \$18,910.76. Director Farrell made a motion to approve the list of expenditures. The motion was seconded by Director Mumey and upon vote the motion was unanimously approved.

Adjournment

There being no further business to come before the board, a motion was made by Director Mumey to adjourn the meeting. The motion was seconded by Director Hammond and upon vote unanimously approved.

Approved by the Board on the 25th day of August, 2010.

Respectfully submitted,

Larry Hammond, Secretary

August 25, 2010 MEETING MINUTES

A regular meeting of the East Valley Metropolitan District was held on Wednesday, August 25, 2010 at 6:30 p.m. at TACAir, 7425 S Peoria Street, Englewood, Colorado 80112.

Board Members Present:

Bill Waller	President
Sheryl Smyth	Vice President
Larry Hammond	Secretary
Kevin Farrell	Treasurer

Staff Present:

Bob Clodfelter	Professional Water Services
Darcy Beard	Manager

Guests Present:

None

CALL TO ORDER AND ROLL CALL

Director Waller called the meeting to order and called the roll at 6:30 p.m. noting the presence of a quorum.

ADDITIONS/CHANGES TO AGENDA

Director Farrell asked for the addition of Discussion Item E – Late Fees.

DIRECTOR'S COMMENTS

No Director comments.

PUBLIC COMMENTS

No public comments.

REVIEW ITEMS – NO ACTION REQUIRED

System Operator Monthly Report

Mr. Clodfelter reported that he had completed the installation of the tank hatch. In addition, he had purchased a pressure gauge for the Carson I/Dawson Well and will install the gauge.

Tom Dea, TZA Engineers has notified the District of receipt of the Approved Monitoring Well Permit. In the correspondence received by the District, Mr. Dea notes that a Monitoring Well will be not only useful to the District but will save the District approximately \$15,000 to \$20,000 in costs associated to abandon a well.

Water Violation/Delinquent Notices

No water violations have been reported.

Customer Usage/Billing

The Board reviewed the customer usage and billing reports. The Board noted one past due account. The Board asked Ms. Beard and Mr. Lindholm to verify the procedure to certify delinquent accounts to the County Treasurer for collection

Director Farrell made a motion to authorize certification for collection through property taxes past due accounts as of the end of the month immediately prior to the County Treasurer's deadline for certification. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Late Fees

During the July meeting, the Board questioned if a late fee calculated as 5% of the balance due after a grace period is legal. Mr. Lindholm responded that he did not believe this method of assessing a late fee was problematic unless a bill continued to be constantly delinquent. Since this issue is rare for the District, he noted that he believes the late fee would be considered reasonable.

Correspondence

The Board reviewed the correspondence.

ACTION ITEMS REQUIRING MOTION

Approval of July 28, 2010 meeting minutes

Director Waller presented the minutes from the July 28, 2010 meeting. Director Smyth made a motion to approve the minutes. The motion was seconded by Director Hammond. Upon vote the motion passed unanimously.

Acceptance of Financial Statements

Director Farrell presented the Unaudited Treasurer's Report for the seven months ending July 31, 2010.

After review Director Farrell made a motion to accept the financial statements as presented. The motion was seconded by Director Hammond and upon vote unanimously approved. Director Farrell asked Ms. Beard to provide a Cash Flow Statement reflecting activity for the month beginning in September 2010.

Approval of Expenditures

Director Farrell presented the expenditures for July 2010, payable in August 2010 for approval. He reported the July 2010 expenditures total \$18,428.02. Director Farrell made a motion to approve the list of expenditures. The motion was seconded by Director Hammond and upon vote the motion was unanimously approved.

Director Waller noted that Mr. Lindholm's meeting presence was helpful and asked Mr. Lindholm to attend the meetings on a bi-monthly basis. The Board agreed that Mr. Lindholm's presence would be an asset.

Adjournment

There being no further business to come before the board, a motion was made by Director Hammond to adjourn the meeting. The motion was seconded by Director Farrell and upon vote unanimously approved.

Approved by the Board on the 22nd day of September, 2010.

Respectfully submitted,

Larry Hammond, Secretary

September 22, 2010 MEETING MINUTES

A regular meeting of the East Valley Metropolitan District was held on Wednesday, September 22, 2010 at 6:30 p.m. at TACAir, 7425 S Peoria Street, Englewood, Colorado 80112.

Board Members Present:	Bill Waller	President
	Sheryl Smyth	Vice President
	Larry Hammond	Secretary
	Kevin Farrell	Treasurer – via telephone
	James Mumey	Director
Staff Present:	Bob Clodfelter	Professional Water Services
	Darcy Beard	Manager
Guests Present:	None	

CALL TO ORDER AND ROLL CALL

Director Waller called the meeting to order and called the roll at 6:30 p.m. noting the presence of a quorum.

ADDITIONS/CHANGES TO AGENDA

There were no additions to the agenda.

DIRECTOR'S COMMENTS

Director Mumey noted he has not heard from ISO since he contacted them after the June 23, 2010

meeting.

PUBLIC COMMENTS

No public comments.

REVIEW ITEMS – NO ACTION REQUIRED

System Operator Monthly Report

The board reviewed the system operator reports and noted the well levels continue to remain constant.

Mr. Clodfelter reported that the recent water main break occurred at three feet south of the water main break one year ago. He feels the break was a beam break cause by deflection of the pipe. This most likely occurred because the soil was soft from the previous leak. If the District experiences another break near this area, Mr. Clodfelter will recommend replacement of this section of the pipe.

Mr. Clodfelter noted the pressure transmitter which controls the VSD has stopped working properly. He has received one estimate to repair the pressure transmitter of \$4,198 and will be soliciting an additional estimate.

Ms. Beard asked Mr. Clodfelter to provide a list of improvements which may be necessary to the system in 2011 for budgeting purposes. Mr. Clodfelter noted the following items: chlorine residual analyzer - \$5,000 - \$6,000; Flow meter to measure output - \$5,000 - \$6,000; PLC - \$9,000 - \$10,000; 2 Fire Hydrants - \$5,000 each. After discussion, the board directed Ms. Beard to include \$25,000 in the 2011 budget for new equipment purchases.

Director Waller inquired if Mr. Clodfelter knew what motor Hydro-Resources is installing to replace the motor in the Carson II well. Mr. Clodfelter noted that he had requested the information from Scott Orr and had not heard back.

Water Violation/Delinquent Notices

No water violations have been reported.

Customer Usage/Billing

The Board reviewed the customer usage and billing reports. The Board noted three past due account.

SDA Newsletter

The board had no comments.

Correspondence

The Board reviewed the correspondence.

Certification of Unpaid Balances to County Treasurer

The Board reviewed Mr. Lindholm's recommendations on the certification of unpaid balances to the Arapahoe County Treasurer. The Board can certify a balance that has remained unpaid for six months if the balance exceeds \$150. The District has one account which qualifies for certification. The Board directed Ms. Beard to send the appropriate letter notifying the property owner of the intent to discuss certifying the unpaid balance at the October meeting.

Director Smyth inquired if the District would want to give customers who have abandoned property to complete major repairs, an opportunity to abandon and repurchase a water tap. During the abandonment period, there would be no water flat or usage fees assessed. However, the District might charge a water availability fee until a new tap fee was paid. The board decided to table this discussion until the October meeting.

2011 Proposed Budget

Ms. Beard presented the proposed budget. The board tabled discussion of the budget until the October

meeting.

Publication of Budget Hearing

The board scheduled the 2011 Budget Hearing for Monday, November 22, 2010 and directed Ms. Beard to publish notice in accordance with state statute.

ACTION ITEMS REQUIRING MOTION

Approval of meeting minutes

Director Waller presented the minutes from the August 25, 2010 meeting. Director Hammond made a motion to approve the minutes. The motion was seconded by Director Smyth. Upon vote the motion passed with Director Mumeby abstaining.

Acceptance of Financial Statements

Ms. Beard presented the Unaudited Treasurer's Report for the eight months ending August 31, 2010. Director Smyth noted the Y-T-D Budget column did not foot. Ms. Beard agreed and noted she would correct the column. Director Farrell made a motion to accept the financial statements as adjusted. The motion was seconded by Director Mumeby and upon vote unanimously approved.

Approval of Expenditures

Ms. Beard presented the expenditures for August 2010, payable in September 2010 for approval. He reported the August 2010 expenditures total \$21,874.10. Director Hammond made a motion to approve the list of expenditures. The motion was seconded by Director Mumeby and upon vote the motion was unanimously approved.

Amendments 60 & 61 and Proposition 101

Director Waller presented Resolution No. 10-01, A Resolution Opposing Proposition 101 and Proposed Amendments 60 and 61 to the Colorado Constitution. After discussion a motion was made by Director Waller to approve Resolution No. 10-01. The motion was seconded by Director Smyth and upon vote unanimously approved. The Board directed Ms. Beard to notify the Special District Association of the adoption of the resolution opposing Amendments 60 & 61 and Proposition 101.

Budget Officer

Director Farrell made a motion to appoint Ms. Beard as Budget Officer. The motion was seconded by Director Mumeby and upon vote, unanimously approved.

Adjournment

There being no further business to come before the board, a motion was made by Director Hammond to adjourn the meeting. The motion was seconded by Director Mumeby and upon vote unanimously approved.

Approved by the Board on the 27th day of October, 2010.

Respectfully submitted,

Larry Hammond, Secretary

October 27, 2010 MEETING MINUTES

A regular meeting of the East Valley Metropolitan District was held on Wednesday, October 27, 2010 at 6:30 p.m. at TACAir, 7425 S Peoria Street, Englewood, Colorado 80112.

Board Members Present:	Bill Waller	President
	Sheryl Smyth	Vice President
	Larry Hammond	Secretary
	Kevin Farrell	Treasurer
	James Mumey	Director
Staff Present:	Bob Clodfelter	Professional Water Services
	David Lindholm	Attorney
	Steve Waisecko	Blue Spruce Management
	Darcy Beard	Manager
Guests Present:	None	

CALL TO ORDER AND ROLL CALL

Director Waller called the meeting to order and called the roll at 6:30 p.m. noting the presence of a quorum.

ADDITIONS/CHANGES TO AGENDA

There were no additions to the agenda.

DIRECTOR'S COMMENTS

Director Mumey reported that he and Mr. Clodfelter had joined a member of the ISO team to test the fire hydrants in the District. The test revealed that the hydrants can pump 650 gallons per minute for two hours. However, due to three homes in the District which have shake shingles, the ISO requires the pumping to be at least 1,000 gallons per minute.

PUBLIC COMMENTS

No public comments.

REVIEW ITEMS – NO ACTION REQUIRED

System Operator Monthly Report

The board reviewed the system operator reports and noted the well levels continue to remain constant.

Mr. Clodfelter reported that the pressure transmitter is still not functioning properly. The issue arises when the large turbine is turned on. Browns-Hill is evaluating the pressure transmitter to determine the cause of the problem.

Mr. Clodfelter noted that reports of brown water were the result of working on the pressure transmitter as water pressure was affected.

Water Violation/Delinquent Notices

No water violations have been reported.

Customer Usage/Billing

The Board reviewed the customer usage and billing reports. The Board noted one past due account and two accounts which remain shut off due to past due status.

SDA Newsletter

Director Farrell presented a memo outlining information from his attendance at the annual Special District Association Conference.

Correspondence

The Board reviewed the correspondence.

2011 Proposed Budget

Mr. Waisecko presented a rate comparison he had prepared comparing East Valley water rates to the rates of surrounding water providers. The board noted the District's flat rate is higher than most surrounding water providers due to the small number of customers the fixed costs of the District must be spread across. However, the board's charge per thousand gallons of used in all tiers is lower than surrounding water providers. After further review and discussion of the rate comparison, the board thanked Mr. Waisecko for updating the rate data.

Ms. Beard presented the 2011 proposed budget. The board reviewed the budget and noted that as presented the 2011 budgeted expenditures will reduce the reserve account from \$133,894 to \$68,180. This reduction does allow for a \$50,000 contingency which is set aside each year for any emergency repairs. The board will make final adjustments and approve the budget at the budget hearing scheduled on November 22, 2010.

Director Farrell suggested the District increase the flat rate charged each month from \$96 to \$99 and increase the amount charged per 1,000 gallons for the upper tiers. After further discussion, Director Mumey made a motion to increase the flat rate charged for water from \$96 to \$99, to leave the charges for tier 1 and tier 2 unchanged, to increase tier 3 to \$2.71 per thousand gallons and tier 4 to \$3.44 per thousand gallons. These rate changes would be effective January 1, 2011. The motion was seconded by Director Hammond and upon vote unanimously approved.

Abandonment and Repurchase of Tap Fees

The board discussed the option of abandonment and repurchase of tap fees as presented by Director Smyth at the September 22, 2010 meeting. Director Smyth suggested that if a homeowner chose to abandon a tap, the homeowner would only have to pay the water availability fee until water service was restored to the property. At the time water service was reconnected a new tap fee would be required. She further noted that Denver requires one wall to be left standing on a property scrape/rebuild to avoid re-purchase of a tap fee. Mr. Lindholm noted that a water availability fee is limited to ½ of the average water bill. The board discussed raising tap fees. Director Farrell made a motion to raise the water tap fee to \$25,000. After further discussion the board asked Ms. Beard to add this as an agenda item for the December 2010 meeting and to provide tap fee information from surrounding water providers for that discussion.

ACTION ITEMS REQUIRING MOTION

Approval of meeting minutes

Director Waller presented the minutes from the September 22, 2010 meeting. Director Mumey made a motion to approve the minutes. The motion was seconded by Director Hammond. Upon vote the motion passed unanimously.

Acceptance of Financial Statements

Ms. Beard presented the Unaudited Treasurer's Report for the nine months ending September 30, 2010. Director Farrell made a motion to accept the financial statements as presented. The motion was seconded by Director Hammond and upon vote unanimously approved.

Approval of Expenditures

Director Farrell presented the expenditures for September 2010, payable in October 2010 for approval. He reported the September 2010 expenditures total \$27,500.31. Director Farrell made a motion to approve the list of expenditures. The motion was seconded by Director Mumey and upon vote the motion was unanimously approved.

Certification of Unpaid Balances to County Treasurer

Director Waller presented Resolution No. 10-02, Series 2010, A Resolution of the Board of Directors of the East Valley Metropolitan District authorizing the Certification of Delinquent Accounts to the Arapahoe County Treasurer for Collection. Ms. Beard noted one past due account totaling \$970.08 which would be collected. After discussion a motion was made by Director Smyth to approve Resolution No. 10-02, Series 2010. The motion was seconded by Director Farrell and upon vote unanimously approved.

Adjournment

There being no further business to come before the board, a motion was made by Director Hammond to adjourn the meeting. The motion was seconded by Director Mumey and upon vote unanimously approved.

Approved by the Board on the 22nd day of November, 2010.

Respectfully submitted,

Larry Hammond, Secretary

November 22, 2010 MEETING MINUTES

A regular meeting of the East Valley Metropolitan District was held on Monday, November 22, 2010 at 6:30 p.m. at TACAir, 7425 S Peoria Street, Englewood, Colorado 80112.

Board Members Present:	Bill Waller	President
	Sheryl Smyth	Vice President
	Larry Hammond	Secretary
	Kevin Farrell	Treasurer
	James Mumey	Director

Staff Present:	Darcy Beard	Manager
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Guests Present: None

CALL TO ORDER AND ROLL CALL

Director Waller called the meeting to order and called the roll at 6:30 p.m. noting the presence of a quorum.

ADDITIONS/CHANGES TO AGENDA

There were no additions to the agenda.

DIRECTOR'S COMMENTS

Director Farrell reported that Wells Fargo has changed the District's bank account to a public entity account. In addition, Wells Fargo raised the minimum balance requirement to avoid monthly service charges on the District's savings account to \$1,000.

PUBLIC COMMENTS

No public comments.

REVIEW ITEMS – NO ACTION REQUIRED

System Operator Monthly Report

The board reviewed the system operator reports and noted the well levels continue to remain constant.

Water Violation/Delinquent Notices

No water violations have been reported.

Customer Usage/Billing

The Board reviewed the customer usage and billing reports. The Board noted two past due account and two accounts which remain shut off due to past due status.

SDA Newsletter

No comments.

Correspondence

The Board discussed sending a letter notifying the customers of the District of the rate increase. Ms. Beard asked the Board for clarification of the effective date of the rate increase. After discussion, it was determined the new rates will be effective on the billing dated January 25, 2011 – due on February 17, 2011. Director Farrell volunteered to prepare the customer correspondence to be included in the bill sent in November. The Board asked Director Farrell inform customers of the need for a rate increase due to the budgeting for new equipment necessary to stay compliant with the Colorado Department of Public Health and Environment and the increase in energy costs to operate the wells.

ACTION ITEMS REQUIRING MOTION

Approval of meeting minutes

Director Waller presented the minutes from the October 27, 2010 meeting. Director Mumey made a motion to approve the minutes. The motion was seconded by Director Hammond. Upon vote the motion passed unanimously.

Acceptance of Financial Statements

Ms. Beard presented the Unaudited Treasurer's Report for the ten months ending October 31, 2010. Director Mumey made a motion to accept the financial statements as presented. The motion was seconded by Director Hammond and upon vote unanimously approved.

Approval of Expenditures

Director Farrell presented the expenditures for October 2010, payable in November 2010 for approval. He reported the October 2010 expenditures total \$20,144.72. Director Farrell made a motion to approve the list of expenditures. The motion was seconded by Director Mumey and upon vote unanimously approved.

2011 Budget

Ms. Beard presented the 2011 Proposed Budget. The board reviewed the budget and after discussion, Director Farrell made a motion to approve the 2011 Budget as presented. The motion was seconded by Director Mumey and upon vote unanimously approved.

Adjournment

There being no further business to come before the board, a motion was made by Director Mumey to adjourn the meeting. The motion was seconded by Director Hammond and upon vote unanimously approved.

Approved by the Board on the 20th day of December, 2010.

Respectfully submitted,

Larry Hammond, Secretary

December 20, 2010 MEETING MINUTES

A regular meeting of the East Valley Metropolitan District was held on Monday, December 20, 2010 at 6:30 p.m. at TACAir, 7425 S Peoria Street, Englewood, Colorado 80112.

Board Members Present: Sheryl Smyth, Vice President
 Larry Hammond Secretary
 Kevin Farrell, Treasurer
 James Mumey, Director

Staff Present: Darcy Beard, Manager
 Bob Clodfelter, Professional Water Services
 David Lindholm, Attorney

Guests Present: None

CALL TO ORDER AND ROLL CALL

Director Smyth called the meeting to order and called the roll at 6:30 p.m. noting the presence of a quorum.

ADDITIONS/CHANGES TO AGENDA

Director Farrell requested addition of the discussion of an analysis of gallons of water produced compared to gallons of water billed.

DIRECTOR'S COMMENTS

Director Mumey noted that due to an ACWWA construction project on Caley to install a new sewer line, East Valley will need to provide locate information to the contractors. Locates are performed by Mr. Clodfelter and charged to East Valley. Is this a cost that can be charged back to ACWWA. Mr. Lindholm commented that the cost of the locates cannot be charged back to ACWWA.

Director Mumey noted the sewer line installation may be near East Valley's water lines and that CDPHE would require a specific distance between a water and sewer line. After discussion, Director Mumey volunteered to contact the City of Centennial and Director Farrell offered to contact ACWWA regarding this concern.

Mr. Lindholm discussed the Waste Management contract signed on March 12, 2009. He noted the contract charges a flat monthly fee which is not based upon the number of customers signed up for the service. It was noted that Blue Spruce Management had discussed the issue with Waste Management and Waste Management had agreed to adjust the bill based on the number of customers subscribing to the service.

PUBLIC COMMENTS

No public comments.

REVIEW ITEMS – NO ACTION REQUIRED

System Operator Monthly Report

The board reviewed the system operator reports. Mr. Clodfelter reported that the system was operating

smoothly. Director Smyth asked if the problem with the pressure transmitter had been resolved. Mr. Clodfelter reported that the motor which drives the turbine seems to have a small current leak and the cost to repair is not worth the cost because he can manually adjust the pressure transmitter to ensure it operates properly.

Water Billed Compared to Water Produced

Director Farrell noted that an analysis of water billed compared to water produced showed a discrepancy of between 14% and 32%. Other Districts report discrepancies of less than 10% and the state manual sets a goal of no greater than 8%.

Water Violation/Delinquent Notices

No water violations or delinquency notices have been issued.

Customer Usage/Billing

The Board reviewed the customer usage and billing reports. Director Smyth noted that the District's late fee policy accumulates substantial late fees if an account remains in a past due status for several months. Mr. Lindholm commented that penalties assessed must meet a reasonableness test and if an account is consistently past due the reasonableness test may not be met. He recommended the District charge a late fee for three consecutive months and after three months of past due status an account would be charged 1% interest per month on the past due balance.

After further discussion, Director Farrell made a motion to change the late fee to 3% per month effective on the billing generated on February 26, 2011 - due on March 15, 2011. The motion was seconded by Director Mumey and upon vote unanimously approved.

SDA Newsletter

Director Farrell noted the December newsletter has a calendar of dates important to special districts. He further noted that the SDA Laws notebook is available on the SDA website.

ACTION ITEMS REQUIRING MOTION

Approval of meeting minutes

Director Smyth presented the minutes from the November 22, 2010 meeting. Director Hammond made a motion to approve the minutes. The motion was seconded by Director Mumey. Upon vote the motion passed unanimously.

Acceptance of Financial Statements

Ms. Beard presented the Unaudited Treasurer's Report for the eleven months ending November 30, 2010. Director Farrell made a motion to accept the financial statements as presented. The motion was seconded by Director Mumey and upon vote unanimously approved.

Approval of Expenditures

Director Farrell presented the expenditures for November 2010, payable in December 2010 for approval. He reported the November 2010 expenditures total \$16,992.86. Director Farrell made a motion to approve the list of expenditures. The motion was seconded by Director Mumey and upon vote unanimously approved.

2011 Tap Fees

Mr. Lindholm reviewed the Denver Water Operating Rules, Section 2.12.3 Inactive Water Service which states that if a previously active water service has been inactive for a period of five consecutive years, the license for that premise shall be void. If a property with a void license requests water service, a new tap fee is required to be paid prior to reconnection to the water system. After discussion, Director Hammond made a motion to amend the East Valley Metropolitan District Rules and Regulations to reflect the policy adopted in the Denver Water Operating Rules regarding Inactive Water Services.

Then, Director Farrell made a motion to set the 2011 Water Tap Fee at \$20,000. The motion was

seconded by Director Mumey. After discussion, Director Mumey made a motion to amend Director Farrell's motion to set the 2011 Water Tap Fee at \$25,000. The amendment was seconded by Director Farrell and the amendment was unanimously approved. After further discussion, the amended motion was unanimously approved.

Adjournment

There being no further business to come before the board, a motion was made by Director Hammond to adjourn the meeting. The motion was seconded by Director Mumey and upon vote unanimously approved.

Approved by the Board on the 26th day of January, 2011.

Respectfully submitted,

Larry Hammond, Secretary