

2015-East Valley Metropolitan District Meeting Minutes

Note: Minutes for any meeting are approved in final form at the next meeting and made available then.
If there is a posting delay on the website, please contact the District Manager for a copy.

January 28, 2015 MEETING MINUTES

A regular meeting of the East Valley Metropolitan District was held on Wednesday, January 28 2015 at 6:30 p.m. at TACAir 7425 S. Peoria Street, Englewood, CO 80112.

Board Members Present:	Larry Hammond	President
	Neil Sandstede	Vice President
	Danelle Morgan	Secretary
	Trey Robbins	Treasurer
	Bill Waller	Director
Others:	Bob Clodfelter	Professional Water Services
	Darcy Beard	Manager

Stakeholders Present: none

CALL TO ORDER AND ROLL CALL

Director Hammond called the meeting to order at 6:30 pm noting the presence of a quorum and appointed Ms. Beard Acting Secretary.

ADDITIONS/CHANGES TO AGENDA

None.

DIRECTOR'S COMMENTS

Director Hammond expressed his gratitude the water system of the District was helpful in extinguishing the fire caused by the crash of a small aircraft in late December. He noted the use of the fire hydrants disturbed the iron in the water lines resulting in an increase in red water issues. He noted the District office received several calls regarding the increase in the red water and each customer was assured the water was simply discolored but still safe to drink. He further noted one customer had made a complaint to the Colorado State Department of Public Health and Environment. The customer was assured by the State representative that East Valley Metropolitan District is in full compliance with state regulations, testing schedules and the water is safe.

PUBLIC COMMENT

None

CONFLICT OF INTEREST REMINDER

Director Hammond reminded the board of the conflict of interest rules.

REVIEW ITEMS – NO ACTION REQUIRED

System Operator Monthly Report

Mr. Clodfelter reported the water system is functioning well. The water use in January is very close to the water used for the same period one year ago. The water loss is 9%.

Mr. Clodfelter reported the generator repair has been completed. He further noted the manhole at Caley and Atchison which is part of the ACWWA system has sunk five or six inches. The Board asked Ms. Beard to report the issue to the City of Centennial.

Customer Usage and Billing Reports

The Board reviewed the customer usage and billing reports. One account is currently past due.

Customer Feedback

None.

Laramie Fox Hills Quantification

No action or discussion.

ACTION ITEMS REQUIRING MOTION

Approval of Meeting Minutes

Director Hammond presented the minutes from the December 10, 2014 meeting. After review, Director Sandstede made a motion to approve as presented. The motion was seconded by Director Robbins and upon vote unanimously approved.

Acceptance of Compilation Report

Ms. Beard presented the Compilation Report for the year ending December 31, 2014. Director Waller made a motion to accept the Compilation Report as presented. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Approval of Expenditures

Director Hammond presented the expenditures for December 2014 for approval. He reported the expenditures total \$20,627.11. Director Hammond made a motion to approve the expenditures. The motion was seconded by Director Sandstede and upon vote, unanimously approved.

Meeting Matters

Director Hammond presented the proposed meeting schedule for 2015. The regular meetings shall be held at 6:30 p.m. on the fourth Wednesday of each month from January through October, November 23 and December 14 at TACAir conference room, 7425 S Peoria Street, Englewood, Colorado 80112. A motion was made by Director Morgan approving the 2015 meeting schedule and place. The motion was seconded by Director Hammond and upon vote, unanimously approved. Director Morgan made a motion to specify the posting locations at 6611 Jordan Road (on the fence), 6655 Jordan Road, the fence at the intersection of the Service Road and Blackhawk Road and at the Arapahoe County Clerk and Recorder's office. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Audit Exemption Proposal Letter

Ms. Beard presented the 2014 Audit Exemption Proposal Letter from L. Paul Goedecke PC. The proposed fee to prepare the 2014 Audit Exemption is \$750. Director Waller made a motion to approve the Resolution. The motion was seconded by Director Sandstede and upon vote unanimously approved.

Adjournment

There being no further business to come before the Board, at 8:00 pm a motion was made by Director Waller to adjourn the meeting. The motion was seconded by Director Robbins and upon vote, unanimously approved.

Respectfully submitted, _____
Darcy Beard, Acting Secretary

February 25, 2015 MEETING MINUTES

A regular meeting of the East Valley Metropolitan District was held on Wednesday, January 28 2015 at 6:30 p.m. at TACAir 7425 S. Peoria Street, Englewood, CO 80112.

Board Members Present:	Larry Hammond	President
	Neil Sandstede	Vice President
	Bill Waller	Director
Others:	Bob Clodfelter	Professional Water Services
	Darcy Beard	Manager
	David Lindholm	Attorney, via telephone

Stakeholders Present: none

CALL TO ORDER AND ROLL CALL

Director Hammond called the meeting to order at 6:30 pm noting the presence of a quorum and appointed Ms. Beard Acting Secretary.

ADDITIONS/CHANGES TO AGENDA

None.

DIRECTOR’S COMMENTS

None

PUBLIC COMMENT

None

CONFLICT OF INTEREST REMINDER

Director Hammond reminded the board of the conflict of interest rules.

REVIEW ITEMS – NO ACTION REQUIRED

System Operator Monthly Report

Mr. Clodfelter reported the water system is functioning well. The water loss is 10% which is lower than the acceptable industry threshold.

Customer Usage and Billing Reports

The Board reviewed the customer usage and billing reports. Two accounts are currently over the shut off limit and will require receipt of a payment to avoid shut off.

Customer Feedback

None.

Customer Refund Request

The Board reviewed a refund request from a customer requesting a refund for 1,000 gallons of water used to flush his water lines. The customer felt it necessary to use the water due to the brown water incident caused by the use of fire hydrants to put out the fire caused by the airplane crash in the District in late December 2014. After reviewing the request, the board declined the refund request.

Laramie Fox Hills Quantification

Mr. Lindholm reported the deadline for protests to be filed on the Laramie Fox Hills Quantification was February 24, 2015. There were no protests filed. The District now must wait for the water court judge to sign the adjudication. Once the document is signed by the water court judge, Mr. Lindholm will record the decree with the Arapahoe County Clerk & Recorder.

ACTION ITEMS REQUIRING MOTION

Approval of Meeting Minutes

Director Hammond presented the minutes from the January 28, 2015 meeting. After review, Director Waller made a motion to approve as presented. The motion was seconded by Director Hammond and upon vote unanimously approved.

Acceptance of Compilation Report

Ms. Beard presented the Compilation Report for the month ending January 31, 2015. She noted the Compilation Report reflected the 2015 Budget. Director Hammond made a motion to accept the Compilation Report as presented. The motion was seconded by Director Waller and upon vote, unanimously approved.

Approval of Expenditures

Director Hammond presented the expenditures for January 2015 for approval. He reported the expenditures total \$17,024.96. Director Waller made a motion to approve the expenditures. The motion was seconded by Director Hammond and upon vote, unanimously approved.

2014 Audit Exemption

Ms. Beard presented the 2014 Audit Exemption prepared by L. Paul Goedecke PC. After Board review, Director Waller made a motion to approve the 2014 Audit Exemption. The motion was seconded by Director Sandstede and upon vote unanimously approved.

Adjournment

There being no further business to come before the Board, at 7:20 pm a motion was made by Director Waller to adjourn the meeting. The motion was seconded by Director Sandstede and upon vote, unanimously approved.

Respectfully submitted,

Darcy Beard, Acting Secretary

March 25, 2015 MEETING MINUTES

A regular meeting of the East Valley Metropolitan District was held on Wednesday, March 25, 2015 at 6:30 p.m. at TACAir 7425 S. Peoria Street, Englewood, CO 80112.

Board Members Present:	Larry Hammond	President
	Neil Sandstede	Vice President
	Trey Robbins	Treasurer
	Danelle Morgan	Secretary
	Bill Waller	Director
Others:	Bob Clodfelter	Professional Water Services
	Darcy Beard	Manager

Stakeholders Present: none

CALL TO ORDER AND ROLL CALL

Director Hammond called the meeting to order at 6:30 pm noting the presence of a quorum and appointed Ms. Beard Acting Secretary.

ADDITIONS/CHANGES TO AGENDA

None.

DIRECTOR'S COMMENTS

Director Robbins reported he had received telephone calls from customers complaining about low water pressure. Mr. Clodfelter reviewed the well graph and noted no abnormal pressure fluctuations. He reported the pressure normally fluctuates between 77 and 78 psi.

Director Hammond reported he had received a telephone call from a homeowner requesting information regarding the water system. Ms. Beard had also received a telephone call from the same homeowner. Director Hammond and Ms. Beard directed the homeowner to the District website.

PUBLIC COMMENT

None

CONFLICT OF INTEREST REMINDER

Director Hammond reminded the board of the conflict of interest rules.

REVIEW ITEMS – NO ACTION REQUIRED

System Operator Monthly Report

Mr. Clodfelter reported the water system is functioning well. He would like to flush the distribution system on Saturday, April 18, 2015. He will clean the street valve boxes the same day. He reported the fire hydrants need to be painted at a cost of \$500. He is also planning to drain and clean the water storage tanks in May.

Director Hammond suggested switching from the Carson Well to the Jordan Well for one month to exercise the well bearings. Mr. Clodfelter will time the well switch to avoid a duplicate demand charge.

Customer Usage and Billing Reports

The Board reviewed the customer usage and billing reports. One account is currently over the shut off limit.

Customer Feedback

None.

ACTION ITEMS REQUIRING MOTION

Approval of Meeting Minutes

Director Hammond presented the minutes from the March 25, 2015 meeting. After review, Director Sandstede made a motion to approve as presented. The motion was seconded by Director Robbins and upon vote unanimously approved.

Acceptance of Compilation Report

Ms. Beard presented the Compilation Report for the two months ending February 28, 2015. Director Hammond made a motion to accept the Compilation Report as presented. The motion was seconded by Director Sandstede and upon vote, unanimously approved.

Ms. Beard suggested the Board consider opening a ColoTrust Plus account. The current ColoTrust Prime account is earning .01% and the ColoTrust Plus account is currently earning .14%. Director Hammond directed Ms. Beard to put the discussion on the April agenda.

Approval of Expenditures

Director Hammond presented the expenditures for February 2015 for approval. He reported the expenditures total \$12,584.57. Director Waller made a motion to approve the expenditures. The motion was seconded by Director Sandstede and upon vote, unanimously approved.

Adjournment

There being no further business to come before the Board, at 7:35 pm a motion was made by Director Sandstede to adjourn the meeting. The motion was seconded by Director Robbins and upon vote, unanimously approved.

Respectfully submitted,

Darcy Beard, Acting Secretary

April 22, 2015 MEETING MINUTES

A regular meeting of the East Valley Metropolitan District was held on Wednesday, April 22, 2015 at 6:30 p.m. at TACAir 7425 S. Peoria Street, Englewood, CO 80112.

Board Members Present:	Larry Hammond	President
	Neil Sandstede	Vice President
	Trey Robbins	Treasurer
	Danelle Morgan	Secretary
	Bill Waller	Director
Others:	Bob Clodfelter	Professional Water Services
	Darcy Beard	Manager
	David Lindholm	Attorney
Stakeholders Present:	none	

CALL TO ORDER AND ROLL CALL

Director Hammond called the meeting to order at 6:30 pm noting the presence of a quorum and appointed Ms. Beard Acting Secretary.

ADDITIONS/CHANGES TO AGENDA

Ms. Beard noted Action Item D is not necessary.

DIRECTOR'S COMMENTS

None

PUBLIC COMMENT

None

CONFLICT OF INTEREST REMINDER

Director Hammond reminded the board of the conflict of interest rules.

REVIEW ITEMS – NO ACTION REQUIRED

System Operator Monthly Report

Mr. Clodfelter reported he flushed the system and cleaned the valve boxes on April 18, 2015. He noted the Carson Well shut down causing a short water outage. The shutdown was caused by a tripped breaker. An electrical contractor is reviewing the system to determine the cause of the tripped breaker. The transient voltage surge suppressor needs to be replaced due to the tripped breaker. The cost to replace the surge suppressor is approximately \$2,000.

Customer Usage and Billing Reports

The Board reviewed the customer usage and billing reports. Two accounts are currently over the shut off limit.

Customer Feedback

The Directors reviewed the FAQs prepared by Mr. Waisecko. The Board plans a detailed review of the FAQs at the May meeting.

ACTION ITEMS REQUIRING MOTION

Approval of Meeting Minutes

Director Hammond presented the minutes from the March 25, 2015 meeting. After review, Director Sandstede made a motion to approve as presented. The motion was seconded by Director Robbins and upon vote unanimously approved.

Acceptance of Compilation Report

Ms. Beard presented the Compilation Report for the three months ending March 31, 2015. Director Waller made a motion to accept the Compilation Report as presented. The motion was seconded by Director Morgan and upon vote, unanimously approved.

The Board directed Ms. Beard to transfer \$200,000 from the ColoTrust Prime account to the ColoTrust Plus account.

Approval of Expenditures

Director Hammond presented the expenditures for March 2015 for approval. He reported the expenditures total \$12,163.58. Director Waller made a motion to approve the expenditures. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Adjournment

There being no further business to come before the Board, at 7:35 pm a motion was made by Director Waller to adjourn the meeting. The motion was seconded by Director Sandstede and upon vote, unanimously approved.

Respectfully submitted,

Darcy Beard, Acting Secretary

May 27, 2015 MEETING MINUTES

A regular meeting of the East Valley Metropolitan District was held on Wednesday, May 25, 2015 at 6:30 p.m. at TACAir 7425 S. Peoria Street Englewood, CO 80112.

Board Members Present:	Larry Hammond	President
	Neil Sandstede	Vice President
	Bill Waller	Secretary
	Danelle Morgan	Director
	Trey Robbins	Director
Others:	Bob Clodfelter	Professional Water Services
	Mary Long	Manager Representative
	Bill Wasiecko	Blue Spruce Management

Stakeholders Present: None

CALL TO ORDER AND ROLL CALL

Director Hammond called the meeting to order at 6:33 pm noting the presence of all the directors and appointed Ms. Long Acting Secretary.

ADDITIONS/CHANGES TO AGENDA

None

DIRECTOR'S COMMENTS

Director Robbins shared that he took photos before and after the Carson Well failure for the district's records.

Director Hammond stated that he had learned through a homeowner that if a septic tank fails and it is within 400 feet of a sewer line, you are required to hook up to the sewer line instead of installing a new septic tank.

Director Hammond addressed the recent email sent out by Mr. Wasiecko in regard to adding a local carwash discount coupon to the district webpage for residents use. The directors supported the idea and directed Mr. Wasiecko to post the coupon to the website

PUBLIC COMMENTS

None

CONFLICT OF INTEREST REMINDER

Director Hammond reminded the board of the conflict of interest rules.

REVIEW ITEMS – NO ACTION REQUIRED

System Operator Monthly Report

Mr. Clodfelter reported on the failure of the Carson Well on May 3. A restart was tried but it was not successful. Hydro Resources was contacted and inspected the well on May 4. They installed a new motor and seal, and returned the pump to service. They are examining the motor to determine what caused the failure and will provide their final report to the Board upon completion. The motor and pump were guaranteed as the motor was only a year old. Mr. Clodfelter noted that the generator is running fine and was last checked out in late April by Rocky Mountain Power Generation. It is inspected every six months.

Mr. Wasiecko inquired about how the district's water quality report should be distributed to members. It was determined that the report would be emailed out to all members with email addresses on file, along with a note that the report will be henceforth posted on the website. A note will also be added to the monthly bill directing members to the website. Steve will update the website and send out the proper notifications by June 15.

Customer Usage and Billing Reports

The Board reviewed the customer usage and billing reports. One meter was replaced last month at owner's expense. One account was given a 3 day shut off notice. It was noted that not much water is being used due to the amount of rain this month.

Director Robbins inquired about welcome packets for new homeowners. Mr. Wasiecko explained that he does not provide a welcome packet but he does contact them.

Director Waller inquired about whether money had been received by the title company. Mr. Wasiecko replied that they had forgotten to cut the check.

Automated Payment Bill Options

Mr. Wasiecko reviewed the Automated Payment Bill Options provided in the packet. He estimated the cost to be between \$75-95 for anywhere from 3 to 99 homeowners. Positive aspects of this idea are that it gives residents payment options, the ease of use by homeowners, more timely receipt of payments, and less time required to do payment input, which could ultimately save the district money as Mr. Wasiecko's fee may go down. Negative aspects are the costs to the district including increased check costs (.10/check would add approximately \$3/month), and requires minimum number of residents to sign up in order to make it viable.

Mr. Wasiecko proposes sending out a letter to residents explaining the service and the associated costs (\$1/month) in order to determine interests. He estimated that at least 40 residents would need to sign up in order for this to be a viable option. He will await the decision of the Board before pursuing any further action on this option.

Director Hammond asked Mr. Wasiecko to let the Board know if frequency of inquiries by residence for this payment option increases.

Customer Feedback

The Directors reviewed the FAQs prepared by Mr. Wasiecko. He inquired as to whether anyone had identified any typos in the document. The directors noted that the font looked different on some of the pages and recommended that the document be put into one format. Director Hammond directed Mr. Wasiecko to post the updated document on the website.

ACTION ITEMS REQUIRING MOTION

Approval of Meeting Minutes

Director Hammond presented the minutes from the April 22, 2015 meeting. After review, Director Sandstede made a motion to approve as presented. The motion was seconded by Director Morgan and upon vote unanimously approved.

Acceptance of Compilation Report

The Compilation Report for the four months ending April 30, 2015 was reviewed by the directors. Director Waller made a motion to accept the Compilation Report as presented. The motion was seconded by Director Sandstede and upon vote, unanimously approved.

Approval of Expenditures

Director Hammond presented the expenditures for April 2015 for approval. He reported the expenditures total \$13,618.31. Director Waller made a motion to approve the expenditures. The motion was seconded by Director Sandstede and upon vote, unanimously approved.

Adjournment

There being no further business to come before the Board, at 7:53 pm a motion was made by Director Waller to adjourn the meeting. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Respectfully submitted,

Mary Long, Acting Secretary

June 24, 2015 MEETING MINUTES

A regular meeting of the East Valley Metropolitan District was held on Wednesday, June 24, 2015 at 6:30 p.m. at TACAir 7425 S. Peoria Street Englewood, CO 80112.

Board Members Present:	Larry Hammond	President
	Neil Sandstede	Vice President
	Bill Waller	Secretary
	Danelle Morgan	Director

	Trey Robbins	Director
Others:	Bob Clodfelter	Professional Water Services
	Darcy Beard	Manager
	David Lindholm	Attorney via telephone
Stakeholders Present:	None	

CALL TO ORDER AND ROLL CALL

Director Hammond called the meeting to order at 6:33 pm noting the presence of all the directors and appointed Ms. Beard Acting Secretary.

ADDITIONS/CHANGES TO AGENDA

Director Waller asked Mr. Clodfelter to address the fence around the power panel at the Jordan Well in the Operator's report.

DIRECTOR'S COMMENTS

Director Robbins reported a brown water issue on May 31. Mr. Clodfelter stated nothing had occurred in the system to cause a brown water issue. Director Robbins noted the brown water cleared in a couple of days.

PUBLIC COMMENTS

None

CONFLICT OF INTEREST REMINDER

Director Hammond reminded the board of the conflict of interest rules.

REVIEW ITEMS – NO ACTION REQUIRED

System Operator Monthly Report

Mr. Clodfelter reported the static water level is currently higher than it was the prior two years at the same time of year. The water loss ratio is under 12%.

The failure of the Carson Well in May was caused by a design problem with the pump motor. The pump has been replaced and the new pump has a different design that does not have the same problems.

Director Waller noted there are an abundance of weeds around the fence around the power panel at the Jordan Well. Mr. Clodfelter reported he intends to mow and spray the weeds.

Customer Usage and Billing Reports

The Board reviewed the customer usage and billing reports. Water usage is down significantly due to the wet weather. The Board noted one account which is past due.

Customer Feedback

None.

ACTION ITEMS REQUIRING MOTION

Approval of Meeting Minutes

Director Hammond presented the minutes from the May 27, 2015 meeting. After review, Director Sandstede made a motion to approve as presented. The motion was seconded by Director Hammond and upon vote unanimously approved.

Acceptance of Compilation Report

The Compilation Report for the five months ending May 31, 2015 was reviewed by the directors. Director Waller made a motion to accept the Compilation Report as presented. The motion was seconded by Director Robbins and upon vote, unanimously approved.

Approval of Expenditures

Ms. Beard presented the expenditures for May 2015 for approval. She reported the expenditures total \$56,838.11. This month's expenditures include the annual general obligation bond payment of \$43,592.23 which is due July 1, 2015. Director Waller made a motion to approve the expenditures. The motion was seconded by Director Sandstede and upon vote, unanimously approved.

New Business

Director Waller asked Mr. Lindholm to comment on the requirement of a homeowner to connect to a sewer line if available within 400 feet if the homeowner's septic system fails. Mr. Lindholm commented this may be a Tri County regulation.

Adjournment

There being no further business to come before the Board, at 7:35 pm a motion was made by Director Sandstede to adjourn the meeting. The motion was seconded by Director Robbins and upon vote, unanimously approved.

Respectfully submitted,

Darcy Beard, Acting Secretary

July 22, 2015 MEETING MINUTES

A regular meeting of the East Valley Metropolitan District was held on Wednesday, July 22, 2015 at 6:30 p.m. at TCAir 7425 S. Peoria Street Englewood, CO 80112.

Board Members Present:	Larry Hammond	President
	Neil Sandstede	Vice President
	Bill Waller	Secretary
	Danelle Morgan	Director

	Trey Robbins	Director
Others:	Bob Clodfelter	Professional Water Services
	Darcy Beard	Manager
Stakeholders Present:	None	

CALL TO ORDER AND ROLL CALL

Director Hammond called the meeting to order at 6:30 pm noting the presence of all the directors and appointed Ms. Beard Acting Secretary.

ADDITIONS/CHANGES TO AGENDA

None.

DIRECTOR'S COMMENTS

Director Hammond stated Mr. Scott Orr of Hydro Resources has passed away. The Board signed a card for the family and asked Ms. Beard to send flowers to the memorial service. The Board noted Mr. Orr had been supportive of the East Valley Metro District for many years and had assisted in obtaining well equipment leases which have helped the District successfully manage the costs of new and rehabbed wells. Mr. Orr will be missed.

PUBLIC COMMENTS

None

CONFLICT OF INTEREST REMINDER

Director Hammond reminded the board of the conflict of interest rules.

REVIEW ITEMS – NO ACTION REQUIRED

System Operator Monthly Report

Mr. Clodfelter reported the system is working well. The static water level continues to be up over the levels two years ago.

Customer Usage and Billing Reports

The Board reviewed the customer usage and billing reports. Water usage continues to be down significantly due to the wet/cool weather.

Customer Feedback

None.

ACTION ITEMS REQUIRING MOTION

Approval of Meeting Minutes

Director Hammond presented the minutes from the June 24, 2015 meeting. After review, Director Sandstede made a motion to approve as presented. The motion was seconded by Director Robbins and upon vote unanimously approved.

Acceptance of Compilation Report

The Compilation Report for the six months ending June 30, 2015 was reviewed by the directors. Director Sandstede made a motion to accept the Compilation Report as presented. The motion was seconded by Director Waller and upon vote, unanimously approved.

Approval of Expenditures

Ms. Beard presented the expenditures for June 2015 for approval. She reported the expenditures total \$16,054.83. Director Waller made a motion to approve the expenditures. The motion was seconded by Director Morgan and upon vote, unanimously approved.

September Meeting Date

Ms. Beard reported she is attending the SDA Conference and will be gone during the regularly scheduled September meeting of September 23, 2015. Since this is the meeting where the preliminary budget will be discussed, Director Waller made a motion to move the meeting to September 30, 2015. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Adjournment

There being no further business to come before the Board, at 7:25 pm a motion was made by Director Sandstede to adjourn the meeting. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Respectfully submitted,

Darcy Beard, Acting Secretary

August 26, 2015 MEETING MINUTES

A regular meeting of the East Valley Metropolitan District was held on Wednesday, August 26, 2015 at 6:30 p.m. at TACAir 7425 S. Peoria Street Englewood, CO 80112.

Board Members Present:	Larry Hammond	President
	Neil Sandstede	Vice President
	Bill Waller	Secretary
	Danelle Morgan	Director
Others:	Bob Clodfelter	Professional Water Services
	Darcy Beard	Manager
	David Lindholm	Attorney – via telephone

Stakeholders Present: None

CALL TO ORDER AND ROLL CALL

Director Hammond called the meeting to order at 6:30 pm noting the presence of all the directors and appointed Ms. Beard Acting Secretary.

ADDITIONS/CHANGES TO AGENDA

Ms. Beard requested addition of discussion item E – CORA request.

DIRECTOR'S COMMENTS

None.

PUBLIC COMMENTS

None

CONFLICT OF INTEREST REMINDER

Director Hammond reminded the board of the conflict of interest rules.

REVIEW ITEMS – NO ACTION REQUIRED

System Operator Monthly Report

Mr. Clodfelter reported the VFD has failed. Hydro Resources offered the District a used Centrilift VFD at a cost of \$5,000 installed. Jeff Brown of Hydro Resources informed Mr. Clodfelter the VFD will be covered under the existing lease agreement. The VFD should be installed allowing startup of the well August 27. Browns Hill will program the VFD the following week. Director Hammond made a motion to ratify the purchase of the used VFD from Hydro Resources at a cost of \$5,000 installed. The motion was seconded by Director Waller and upon vote, the motion was unanimously approved.

Director Waller asked why the main breaker tripped at failure instead of only the breaker for the VFD. Mr. Clodfelter will contact Cross Diamond Electric to determine the cause of the main breaker trip.

Mr. Clodfelter reported the well levels are remaining stable.

Customer Usage and Billing Reports

The Board reviewed the meter read report. Water usage continues to be down significantly due to the wet/cool weather.

Customer Feedback

Director Hammond received one telephone call regarding the water outage caused by the VFD failure.

VCC Estates Gate

Director Waller discussed the potential need to utilize the VCC Estates Gate in the event of an emergency repair to the water system. Mr. Lindholm recommended discussing the need with the

VCCE HOA. Mr. Lindholm did not recommend condemnation of the gate due to the ability to access the well through other roads and the enormous costs involved in a condemnation action.

CORA Request

Ms. Beard reported she received a CORA request from Smart Procure asking for copies of electronic purchase orders from January 1, 2010 to current. Mr. Lindholm advised the request needed to be responded to within three business days.

ACTION ITEMS REQUIRING MOTION

Approval of Meeting Minutes

Director Hammond presented the minutes from the July 22, 2015 meeting. After review, Director Waller made a motion to approve as presented. The motion was seconded by Director Sandstede and upon vote unanimously approved.

Acceptance of Compilation Report

The Compilation Report for the seven months ending July 31, 2015 was reviewed by the directors. Director Waller made a motion to accept the Compilation Report as presented. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Approval of Expenditures

Ms. Beard presented the expenditures for July 2015 for approval. She reported the expenditures total \$13,504.15. Director Waller made a motion to approve the expenditures. The motion was seconded by Director Sandstede and upon vote, unanimously approved.

Meeting Dates

Ms. Beard reminded the Directors of the change to the change of the September meeting date to September 30, 2015. The Directors reviewed the meeting schedule for the remainder of the year. It was noted the regularly scheduled October meeting falls during the week of fall break and consequently, the board will not have a quorum. The board reached a consensus to move the October meeting to October 22, 2015 to ensure a quorum.

Adjournment

There being no further business to come before the Board, at 7:34 pm a motion was made by Director Waller to adjourn the meeting. The motion was seconded by Director Morgan and upon vote, unanimously approved.

Respectfully submitted,

Darcy Beard, Acting Secretary

September 30, 2015 MEETING MINUTES

A regular meeting of the East Valley Metropolitan District was held on Wednesday, September 30, 2015 at 6:30 p.m. at TACAir 7425 S. Peoria Street Englewood, CO 80112.

Board Members Present:	Larry Hammond	President
	Neil Sandstede	Vice President
	Bill Waller	Secretary
	Danelle Morgan	Director
	Trey Robbins	Director
Others:	Bob Clodfelter	Professional Water Services
	Mary Long	Manager Representative
Stakeholders Present:	None	

CALL TO ORDER AND ROLL CALL

Director Hammond called the meeting to order at 6:35 pm noting the presence of all the directors and appointed Ms. Long Acting Secretary.

CONFLICT OF INTEREST REMINDER

Director Hammond reminded the board of the conflict of interest rules.

ADDITIONS/CHANGES TO AGENDA

None

DIRECTOR'S COMMENTS

None

PUBLIC COMMENTS

None

REVIEW ITEMS – NO ACTION REQUIRED

Mr. Clodfelter reported that the water system is currently working well. The problems last month with the VFD have been resolved and the replacement unit is functioning properly now. The breakers on the well were replaced by Hydro Resources – pro bono. Director Waller inquired about the water level of the Jordan Well. Mr. Clodfelter reported currently it is at 258 feet above pump and the New Carson Well is at 231 feet above pump. Mr. Clodfelter noted that the pump loses 60-70 feet when it is running.

Director Sandstede inquired whether there were any maintenance issues this month and when the generator is started. Mr. Clodfelter stated that there were no maintenance problems this month and the generator is started every Monday at 11 am.

Director Waller inquired about the water loss amount. Mr. Clodfelter stated that the water loss amount is 11 percent.

Customer Usage/Billing Reports/Correspondence

The Board reviewed the meter read report. Two shut off notices were issued this month.

Customer Feedback

Director Robbins commented on a water shut off notice received by a neighbor for an outstanding bill balance. They mailed a check for the balance but there was concern there may have been a problem with the mail or posting of the payment. Director Hammond stated that he is confident that Mr. Waisecko gives homeowners every opportunity to pay and goes out of his way to avoid shutting off water to customers. Director Robbins received confirmation during the meeting that the issue was resolved.

Director Hammond noted attendance at the HOA meeting. He gave the homeowners an update on the District. Director Sandstede commented that he thought the meeting went well and he had received positive feedback from neighbors about the meeting and Director Hammond's comments.

2016 Preliminary Budget

Director Hammond noted the preliminary budget is included for everyone to review. He spoke to Ms. Beard prior to the meeting and she requested that the directors review the budget and be prepared to provide comments at the next meeting.

In addition to reviewing the budget, Director Hammond also recommended that the directors consider how fast to accelerate toward reserve rates, and their opinion increasing water rates.

Director Waller recommended that the board not increase water rates this year due to the increase in property taxes.

Director Robbins inquired about whether or not the Board should consider dropping the flat fee. Director Waller noted that Ms. Beard's proposed budget does not include an increase. Director Hammond commented that the district is consistently building reserves toward the targeted amount. He also noted that the district has been lucky thus far with its emergency expenses.

Mr. Clodfelter added that the Board could help this concern for unexpected emergency scenarios if a line was installed down Jordan to Peakview. There is only one water line to Algonquin Acres. He recalls that the estimated price to run that line is close to \$70,000. The cost is currently running about \$200 per foot.

Director Sandstede inquired about whether it is feasible to put the new pipe on the other side of fence running along the frontage road. Mr. Clodfelter stated that there may be an easement that would prevent this option.

Director Hammond recommended the addition of system improvements to the agenda at the start of next year to help mitigate pressure on the system. Once the district reaches their reserve target of \$500K the District can consider maintenance and upgrades to the system.

ACTION ITEMS REQUIRING MOTION

Approval of Meeting Minutes

Director Hammond presented the minutes from the August 26, 2015 meeting. After review, Director Waller made a motion to approve as presented. The motion was seconded by Director Sandstede and upon vote, unanimously approved.

Acceptance of Compilation Report

The Compilation Report for the eight months ending August 31, 2015 was reviewed by the directors. Director Waller made a motion to accept the Compilation Report as presented. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Approval of Expenditures

Director Hammond presented the expenditures for August 2015 for approval. He reported the expenditures total \$16,156.81. Director Waller made a motion to approve the expenditures. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Certification of Delinquent Water Accounts (Due 10/30)

Director Waller presented the Certification of Delinquent Water Accounts in Ms. Beard's absence. Director Waller made a motion to have Ms. Beard certify the Delinquent Water Accounts due on October 30, 2015 for the value she deems appropriate. The motion was seconded by Director Morgan and upon vote, unanimously approved.

Set Budget Hearing Date

The Board discussed the budget hearing date. Director Waller made a motion to have the budget hearing on November 23, 2015. The motion was seconded by Director Sandstede and upon vote, unanimously approved. Approval of the budget will occur at the board meeting scheduled on December 14, 2015

Appoint Budget Officer

Director Morgan nominated Ms. Beard as the Budget Officer. Director Hammond made a motion to appoint Ms. Beard as the Budget Officer. The motion was seconded by Director Waller and upon vote, unanimously approved.

Adjournment

There being no further business to come before the Board, at 7:54 pm a motion was made by Director Hammond to adjourn the meeting. The motion was seconded by Director Waller and upon vote, unanimously approved.

Respectfully submitted,

s/s Mary Long, Acting Secretary

October 22, 2015 MEETING MINUTES

A special meeting of the East Valley Metropolitan District was held on Thursday, October 22, 2015 at 6:30 p.m. at TACAir 7425 S. Peoria Street Englewood, CO 80112.

Board Members Present:	Larry Hammond	President
	Neil Sandstede	Vice President
	Bill Waller	Secretary
	Danelle Morgan	Treasurer
	Trey Robbins	Director

Others:	Bob Clodfelter	Professional Water Services
	Darcy Beard	Manager/Accountant
	David Lindholm	Attorney

Stakeholders Present: None

CALL TO ORDER AND ROLL CALL

Director Hammond called the meeting to order at 6:35 pm noting the presence of all the directors and appointed Ms. Beard Acting Secretary.

CONFLICT OF INTEREST REMINDER

Director Hammond reminded the board of the conflict of interest rules.

ADDITIONS/CHANGES TO AGENDA

None

DIRECTOR'S COMMENTS

None

PUBLIC COMMENTS

None

REVIEW ITEMS – NO ACTION REQUIRED

Mr. Clodfelter reported that the water system is currently working well with the exception of the issues with the Dawson well. The well levels remain unchanged. Mr. Clodfelter explained the importance of the Dawson well to the overall strength of the water system. If the Dawson well is not repaired both Arapahoe wells would run simultaneously during irrigation season. Running both Arapahoe wells simultaneously will result in a \$1,000 per month increase in the electricity costs. If one of the Arapahoe wells fails, the system will be unable to meet irrigation demands. During the last few irrigation systems, the demand has caused the third well to start in order to

meet demand. The cost to run the Arapahoe wells is greater than the cost to operate the Dawson wells due to the depth of the Arapahoe wells and the amount of electricity to move the water from a deeper well.

Repairing the Dawson well will require replacement of the pump and motor at a cost of \$6,957. To video the well will cost an additional \$2,840 for a total of \$9,797. If the well needs cleaning the cost will more than double. The new pump and motor will have a 1 year warranty. Mr. Clodfelter advised the board to also change the drop pipe at an approximate additional cost of \$1,000. After extensive discussion, Director Sandstede made a motion to replace the pump, motor and drop pipe at a cost of \$7,957 and to replace the wiring if necessary. The motion was seconded by Director Waller and upon vote, unanimously, passed.

Mr. Clodfelter noted the water loss (water pumped vs water billed) is 13%.

Customer Usage/Billing Reports/Correspondence

The Board reviewed the meter read report. Two accounts are past due.

Customer Feedback

None.

2016 Proposed Budget

Ms. Beard reviewed the proposed budget and budget detail. The Directors discussed the need to increase water revenue to cover the increasing costs of operating the District. Director Hammond suggested a 2% increase in the monthly flat fee, raising the fee to \$165.80 per month and leaving the tier charges the same. The Directors discussed the need to communicate with customers the very small impact on an individual's overall bill of watering a lawn, in an effort to encourage irrigation to improve the appeal of the neighborhood. Ms. Beard suggested the Homeowner Association could make an effort to communicate this to the homeowners. The Board will decide at the November 23, 2015 budget hearing if a rate increase will be implemented.

Director Hammond directed Ms. Beard to ask Blue Spruce Management to put a notice on the District website regarding the 2016 Budget Hearing and possible rate increase

ACTION ITEMS REQUIRING MOTION

Approval of Meeting Minutes

Director Hammond presented the minutes from the September 30, 2015 meeting. After review, Director Sandstede made a motion to approve as presented. The motion was seconded by Director Robbins and upon vote, unanimously approved.

Acceptance of Compilation Report

The Compilation Report for the nine months ending September 30, 2015 was reviewed by the directors. Director Morgan made a motion to accept the Compilation Report as presented. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Approval of Expenditures

Director Hammond presented the expenditures for September 2015 for approval. He reported the expenditures total \$19,542.15. Director Waller made a motion to approve the expenditures. The motion was seconded by Director Sandstede and upon vote, unanimously approved.

Adjournment

There being no further business to come before the Board, at 9:05 pm a motion was made by Director Waller to adjourn the meeting. The motion was seconded by Director Sandstede and upon vote, unanimously approved.

Respectfully submitted,

s/s Darcy Beard, Acting Secretary

November 23, 2015 MEETING MINUTES

A special meeting of the East Valley Metropolitan District was held on Monday, November 23, 2015 at 6:30 p.m. at TACAir 7425 S. Peoria Street Englewood, CO 80112.

Board Members Present:	Larry Hammond	President
	Neil Sandstede	Vice President
	Bill Waller	Secretary
	Danelle Morgan	Treasurer
	Trey Robbins	Director
Others:	Bob Clodfelter	Professional Water Services
	Darcy Beard	Manager/Accountant
Stakeholders Present:	None	

CALL TO ORDER AND ROLL CALL

Director Hammond called the meeting to order at 6:30 pm noting the presence of all the directors and appointed Ms. Beard Acting Secretary.

CONFLICT OF INTEREST REMINDER

Director Hammond reminded the board of the conflict of interest rules.

ADDITIONS/CHANGES TO AGENDA

Ms. Beard asked to add the December meeting date to the agenda.

DIRECTOR'S COMMENTS

Director Sandstede noted the water was off briefly during the last billing cycle. Mr. Clodfelter responded the electrical power was out due to a storm and it takes a few minutes for the generator to start during an electrical outage.

Director Waller inquired if it may be cheaper to have Comcast provide telephone and internet service to the District. Director Hammond responded district consultants have compared and no cost savings is available at this time.

PUBLIC COMMENTS

None

REVIEW ITEMS – NO ACTION REQUIRED

Mr. Clodfelter presented pictures which showed an extremely corroded Dawson well down pipe. The pipe and motor were replaced at a cost of approximately \$8,500. The air pipe was not replaced.

Mr. Clodfelter discovered an equipment supplier that is doing beta testing of a flow meter. Since this is a beta test, the supplier will provide the flow meter at no cost to the district. This is a cost savings of approximately \$4,000. The district will be responsible for the cost of installation of the flow meter at an approximate cost of \$1,500. Mr. Clodfelter will provide reports to the supplier in exchange for the flow meter.

Mr. Clodfelter noted the water loss (water pumped vs water billed) is 14%. He further noted Tom Dea has forwarded the augmentation report to the State.

Customer Usage/Billing Reports/Correspondence

The Board reviewed the meter read report. Two accounts are past due.

Customer Feedback

None.

December 2015 meeting date

Ms. Beard reported a conflict with the December meeting date. The Directors agreed to change the December meeting to December 15, 2015.

ACTION ITEMS REQUIRING MOTION

Approval of Meeting Minutes

Director Hammond presented the minutes from the October 22, 2015 meeting. Ms. Beard noted Mr. Lindholm was present in person at the meeting and not via telephone. After review, Director Sandstede made a motion to approve as amended. The motion was seconded by Director Robbins and upon vote, unanimously approved.

Acceptance of Compilation Report

The Compilation Report for the ten months ending October 31, 2015 was reviewed by the directors. Director Hammond made a motion to accept the Compilation Report as presented. The motion was seconded by Director Robbins and upon vote, unanimously approved.

Approval of Expenditures

Director Hammond presented the expenditures for October 2015 for approval. He reported the expenditures total \$14,589.36. Director Sandstede made a motion to approve the expenditures. The motion was seconded by Director Waller and upon vote, unanimously approved.

2016 Budget Hearing

Director Hammond opened the 2016 Budget Hearing at 7:15 p.m. Since no public was present for comment Director Hammond closed the 2016 Budget Hearing at 7:16 p.m. Ms. Beard noted the assessed valuation increased significantly which will force a reduction in the general operations mill levy. After review of the 2016 proposed budget, Director Waller made a motion to approve the 2016 proposed budget as presented. The motion was seconded by Director Hammond and upon vote, unanimously approved.

2016 Rate Increase

The Directors considered an increase in the monthly water availability fee from \$162.55 per month to \$165.80 per month; a 2% increase. After discussion, Director Sandstede made a motion to increase the monthly water availability fee to \$165.80 per month. The motion was seconded by Director Hammond. The motion passed with Director Robbins voting against the increase.

2016 Rate & Fee Schedule

Ms. Beard presented the 2016 Rate & Fee Schedule noting increases in the returned check charge, shut off notice posting fee, fire hydrant water usage charges, public record research hourly rates and document copies per page charge. The Directors reviewed the proposed 2016 rate & fee schedule. A motion was made by Director Hammond to approve the proposed 2016 rate & fee schedule. The motion was seconded by Director Waller and upon vote, unanimously approved.

Adjournment

There being no further business to come before the Board, at 9:05 pm a motion was made by Director Sandstede to adjourn the meeting. The motion was seconded by Director Waller and upon vote, unanimously approved.

Respectfully submitted,

s/s Darcy Beard, Acting Secretary

December 15, 2015 MEETING MINUTES

A special meeting of the East Valley Metropolitan District was held on December 15, 2015 at 6:30 p.m. at TACAir 7425 S. Peoria Street Englewood, CO 80112.

Board Members Present:	Larry Hammond	President
	Neil Sandstede	Vice President
	Bill Waller	Secretary
	Danelle Morgan	Treasurer
	Trey Robbins	Director

Others:	Bob Clodfelter	Professional Water Services
	Darcy Beard	Manager/Accountant

Stakeholders Present: None

CALL TO ORDER AND ROLL CALL

Director Hammond called the meeting to order at 6:30 pm noting the presence of all the directors and appointed Ms. Beard Acting Secretary.

CONFLICT OF INTEREST REMINDER

Director Hammond reminded the board of the conflict of interest rules.

ADDITIONS/CHANGES TO AGENDA

None.

DIRECTOR'S COMMENTS

Director Sandstede requested information on the customer who had reported water present under his driveway. Mr. Clodfelter responded he had investigated the situation and the District has no water lines in the area of the customer's water issue.

PUBLIC COMMENTS

None

REVIEW ITEMS – NO ACTION REQUIRED

Mr. Clodfelter reported the system is operating smoothly. The generator was serviced and the batteries were replaced. The magnetic flow meter is expected to be shipped on December 16th.

Mr. Clodfelter noted the water loss (water pumped vs water billed) is 14%.

Customer Usage/Billing Reports/Correspondence

The Board reviewed the meter read report. Three accounts are past due.

Customer Feedback

None.

ACTION ITEMS REQUIRING MOTION

Approval of Meeting Minutes

Director Hammond presented the minutes from the November 23, 2015 meeting. After review, Director Waller made a motion to approve the November 23, 2015 minutes. The motion was seconded by Director Sandstede and upon vote, unanimously approved.

Acceptance of Compilation Report

The Compilation Report for the eleven months ending November 31, 2015 was reviewed by the directors. Director Waller made a motion to accept the Compilation Report as presented. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Approval of Expenditures

Director Hammond presented the expenditures for November 2015 for approval. He reported the expenditures total \$21,393.47. Director Waller made a motion to approve the expenditures. The motion was seconded by Director Robbins and upon vote, unanimously approved.

2016 Budget Resolutions

Director Hammond presented the Resolution to Set the Mill Levy. After review Director Waller made a motion to approve the resolution. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Director Hammond presented the Resolution to Appropriate Funds. After review, Director Hammond made a motion to approve the resolution. The motion was seconded by Director Waller and upon vote, unanimously approved.

ACWWA Rate Increase

Director Hammond asked Ms. Beard to put this item on the January 2016 agenda when more information is available.

Adjournment

There being no further business to come before the Board, at 8:35 pm a motion was made by Director Waller to adjourn the meeting. The motion was seconded by Director Robbins and upon vote, unanimously approved.

Respectfully submitted,

s/s Darcy Beard, Acting Secretary