

**EAST VALLEY METROPOLITAN DISTRICT
SERVING THE ALGONQUIN ACRES and VALLEY ESTATES
SUBDIVISIONS,
ARAPAHOE COUNTY, COLORADO
P.O. Box 3110
Parker, Colorado 80134
303-841-3474,
Eastvalleywater.20m.com**

January 27, 2016 MEETING MINUTES

A meeting of the East Valley Metropolitan District was held on January 27, 2016 at 6:30 p.m. at TACAir 7425 S. Peoria Street Englewood, CO 80112.

Board Members Present:	Larry Hammond	President
	Neil Sandstede	Vice President
	Danelle Morgan	Secretary
	Trey Robbins	Treasurer
	Bill Waller	Director
Others:	Bob Clodfelter	Professional Water Services
	Darcy Beard	Manager/Accountant
	David Lindholm	Attorney – via telephone

Stakeholders Present: None

CALL TO ORDER AND ROLL CALL

Director Hammond called the meeting to order at 6:30 pm noting the presence of all the directors and appointed Ms. Beard Acting Secretary.

CONFLICT OF INTEREST REMINDER

Director Hammond reminded the board of the conflict of interest rules.

ADDITIONS/CHANGES TO AGENDA

None.

DIRECTOR'S COMMENTS

Director Hammond has contacted Aurora Water inquiring into opportunities to partner with or receive water from Aurora. He will keep the board posted on any further discussions.

PUBLIC COMMENTS

None

REVIEW ITEMS – NO ACTION REQUIRED

Mr. Clodfelter reported the system is operating smoothly and water levels remain stable. The magnetic flow meter has been received and installed. The SCADA system computer fan quit working. The current SCADA software is not compatible with Windows 8 so Mr. Clodfelter suggested the District purchase a new computer with Windows 7 at a cost of approximately \$500. The board reached a consensus to purchase the new computer.

Mr. Clodfelter reported difficulty with reading one meter due to aggressive dogs. He will install a meter on the perimeter of the property to enable reading of the meter.

Mr. Clodfelter reported the Dawson well is not currently pumping. The Board directed Mr. Clodfelter to leave the Dawson well off until irrigation season starts.

Mr. Clodfelter noted the water loss (water pumped vs water billed) is 14%.

Customer Usage/Billing Reports/Correspondence

The Board reviewed the meter read report. Three accounts are past due and one shut off notice has been posted.

Customer Feedback

None.

ACTION ITEMS REQUIRING MOTION

Approval of Meeting Minutes

Director Hammond presented the minutes from the December 17, 2015 meeting. After review, Director Sandstede made a motion to approve the minutes. The motion was seconded by Director Robbins and upon vote, unanimously approved.

Acceptance of Compilation Report

The Compilation Report for the year ending December 31, 2015 was reviewed by the directors. Director Sandstede made a motion to accept the Compilation Report as presented. The motion was seconded by Director Morgan and upon vote, unanimously approved.

Approval of Expenditures

Director Hammond presented the expenditures for December 2015 for approval. He reported the expenditures total \$14,395.83. Director Sandstede made a motion to approve the expenditures. The motion was seconded by Director Waller and upon vote, unanimously approved.

Resolution 2016-01

Director Hammond presented Resolution 2016-01. A resolution establishing the date, time, and place for the regular meetings for 2016. After review the Board asked Ms. Beard to amend the resolution to reflect the December meeting date as December 13, 2016. Director Hammond

made a motion to approve Resolution 2016-001 as amended. The motion was seconded by Direct Waller and upon vote, unanimously approved.

Resolution 2016-02

Director Hammond presented Resolution 2016-2. A resolution establishing election guidelines for the May 3, 2016 election. Director Hammond made a motion to approve Resolution 2016-2. The motion was seconded by Director Sandstede and upon vote, unanimously approved.

ACWWA Rate Increase

The Board reviewed the ACWWA 2016 rate increase information. As the rate is a pass through item only for the District, Director Hammond made a motion to approve the rate increase. The motion was seconded by Director Waller and upon vote, unanimously approved.

Adjournment

There being no further business to come before the Board, at 7:45 pm a motion was made by Director Waller to adjourn the meeting. The motion was seconded by Director Morgan and upon vote, unanimously approved.

Respectfully submitted,

s/s Darcy Beard, Acting Secretary

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February 24, 2016 MEETING MINUTES

A meeting of the East Valley Metropolitan District was held on February 24, 2016 at 6:30 p.m. at TACAir 7425 S. Peoria Street Englewood, CO 80112.

Board Members Present:	Larry Hammond	President
	Neil Sandstede	Vice President
	Danelle Morgan	Secretary
	Trey Robbins	Treasurer
	Bill Waller	Director
Others:	Bob Clodfelter	Professional Water Services
	Darcy Beard	Manager/Accountant

Stakeholders Present: None

CALL TO ORDER AND ROLL CALL

Director Hammond called the meeting to order at 6:30 pm noting the presence of all the directors and appointed Ms. Beard Acting Secretary.

CONFLICT OF INTEREST REMINDER

Director Hammond reminded the board of the conflict of interest rules.

ADDITIONS/CHANGES TO AGENDA

Director Hammond requested addition of Review Item D - Board Only Page on Website.
Ms. Beard requested addition of Action Item D –2015 Audit Engagement Letter

DIRECTOR'S COMMENTS

Director Hammond contacted Aurora Water inquiring into opportunities to partner with or receive water from Aurora. Aurora Water responded to the inquiry stating Aurora Water does not serve the commercial area adjacent to East Valley and has no intention at this time to extend any water lines near East Valley Metropolitan District.

PUBLIC COMMENTS

None

REVIEW ITEMS – NO ACTION REQUIRED

Mr. Clodfelter reported the system is operating smoothly and water levels remain stable. Mr. Clodfelter noted the state is now requiring annual testing of all backflow prevention valves by an agency certified to test backflow prevention valves and documentation of such testing. The cost to test is approximately \$50. The HOAs will be required to test backflow prevention valves and forward the test results to the District annually.

Mr. Clodfelter reported the storage tanks need to be cleaned. Mr. Clodfelter recommended hiring an outside company to perform the cleaning at a cost of approximately \$1,000 for both tanks. He further noted the generator would not start due to failure of the battery charger. Mr. Clodfelter repaired the battery charger.

Mr. Clodfelter has not purchased the backup computer discussed in January because the cost (\$800) was higher than he expected. The Board directed Mr. Clodfelter to purchase the backup computer.

Customer Usage/Billing Reports/Correspondence

The Board reviewed the customer usage and billing reports. One account is past due.

Customer Feedback

None.

Board Member Only Webpage

The Directors discussed the board member only webpage and decided Mr. Waisecko does not need to continue to maintain the webpage since all correspondence is now emailed to the Directors. Mr. Clodfelter requested addition to the distribution list when Mr. Waisecko sends the list of bills to the Directors.

ACTION ITEMS REQUIRING MOTION

Approval of Meeting Minutes

Director Hammond presented the minutes from the January 27, 2016 meeting. After review, Director Waller made a motion to approve the minutes. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Acceptance of Compilation Report

The Compilation Report for the year ending January 31, 2016 was reviewed by the Directors. Director Waller made a motion to accept the Compilation Report as presented. The motion was seconded by Director Sandstede and upon vote, unanimously approved.

Approval of Expenditures

Director Hammond presented the expenditures for January 2016 for approval. He reported the expenditures total \$14,636.79. Director Waller made a motion to approve the expenditures. The motion was seconded by Director Sandstede and upon vote, unanimously approved.

2015 Audit Engagement Letter

Ms. Beard presented the 2015 Audit Engagement Letter from L. Paul Goedecke, P.C. The fee to prepare the 2015 Audit is \$4,000. After review, Director Waller made a motion to approve the 2015 Audit Engagement Letter and fee. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Adjournment

There being no further business to come before the Board, at 7:40 pm a motion was made by Director Sandstede to adjourn the meeting. The motion was seconded by Director Waller and upon vote, unanimously approved.

Respectfully submitted,

s/s Darcy Beard, Acting Secretary

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April 27, 2016 MEETING MINUTES

A meeting of the East Valley Metropolitan District was held on April 27, 2016 at 6:30 p.m. at TACAir 7425 S. Peoria Street Englewood, CO 80112.

Board Members Present:	Larry Hammond	President
	Neil Sandstede	Vice President
	Danelle Morgan	Secretary
	Trey Robbins	Treasurer
	Bill Waller	Director
Others:	Bob Clodfelter	Professional Water Services
	Darcy Beard	Manager/Accountant
	David Lindholm	Attorney

Stakeholders Present: None

CALL TO ORDER AND ROLL CALL

Director Hammond called the meeting to order at 6:30 pm noting the presence of all the directors and appointed Ms. Beard Acting Secretary.

CONFLICT OF INTEREST REMINDER

Director Hammond reminded the board of the conflict of interest rules.

ADDITIONS/CHANGES TO AGENDA

Director Waller requested addition of Action Item G – May meeting date proposed change.

DIRECTOR'S COMMENTS

None.

PUBLIC COMMENTS

None

REVIEW ITEMS – NO ACTION REQUIRED

Mr. Clodfelter reported the system is operating smoothly and water levels remain stable. The semiannual maintenance on the generator was performed and nothing unusual was noted. Mr. Clodfelter noted the water loss was 16%.

Customer Usage/Billing Reports/Correspondence

The Board reviewed the customer usage and billing reports.

Customer Feedback

None.

Safety & Loss Prevention SDA Grant

Ms. Beard reported the District has been awarded a safety and loss prevention grant by the Special District Property and Liability Pool in the amount of \$305.79. The Board has not budgeted for the matching funds required to utilize the grant and reached a consensus to carry the grant forward to 2017.

ACTION ITEMS REQUIRING MOTION

Approval of Meeting Minutes

Director Hammond presented the minutes from the February 24, 2016 meeting. After review, Director Robbins made a motion to approve the minutes. The motion was seconded by Director Waller and upon vote, unanimously approved.

Acceptance of Compilation Report

The Compilation Report for the three months ending March 31, 2016 was reviewed by the Directors. Director Hammond made a motion to accept the Compilation Report as presented. The motion was seconded by Director Sandstede and upon vote, unanimously approved.

Approval of Expenditures

Director Hammond presented the expenditures for February 2016, dated March 23, 2016 for approval. He reported the expenditures total \$12,816.99. Director Waller made a motion to approve the expenditures. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Director Hammond presented the expenditures for March 2016, dated April 27, 2016 for approval. He reported the expenditures total \$11,391.43. Director Waller made a motion to approve the expenditures. The motion was seconded by Director Hammond and upon vote, unanimously approved.

May 2016 Meeting

Director Waller noted a conflict with the regular meeting date in May and proposed changing the May 2016 meeting to May 17, 2016. After discussion, Director Waller made a motion to change the May 2016 meeting to May 17, 2016. The motion was seconded by Director Sandstede and upon vote, unanimously approved.

Adjournment

There being no further business to come before the Board, at 7:35 pm a motion was made by Director Hammond to adjourn the meeting. The motion was seconded by Director Waller and upon vote, unanimously approved.

Respectfully submitted,

s/s Darcy Beard, Acting Secretary

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May 17, 2016 MEETING MINUTES

A meeting of the East Valley Metropolitan District was held on May 17, 2016 at 6:30 p.m. at TACAir 7425 S. Peoria Street Englewood, CO 80112.

Board Members Present:	Neil Sandstede	Vice President
	Danelle Morgan	Secretary
	Trey Robbins	Treasurer
	Bill Waller	Director
Others:	Bob Clodfelter	Professional Water Services
	Darcy Beard	Manager/Accountant

Stakeholders Present: None

CALL TO ORDER AND ROLL CALL

Director Waller called the meeting to order at 6:30 pm noting the presence of a quorum and the excused absence of Director Hammond. Director Waller appointed Ms. Beard Acting Secretary.

CONFLICT OF INTEREST REMINDER

Director Waller reminded the board of the conflict of interest rules.

ADDITIONS/CHANGES TO AGENDA

None.

DIRECTOR'S COMMENTS

None.

PUBLIC COMMENTS

None.

OATHS OF OFFICE

Director Robbins administered the Oaths of Office to Director Waller and Director Sandstede. Due to Director Hammond's absence, he will take his Oath of Office in the presence of a notary.

REVIEW ITEMS – NO ACTION REQUIRED

Mr. Clodfelter reported the system is operating smoothly and water levels remain stable. He further reported he found bees inside the walls of the chlorine building. He contacted a specialist to relocate the bees. The specialist estimated over 60,000 bees and many honeycombs were inside the walls.

Mr. Clodfelter asked Ms. Beard to ensure the customers would be notified of the main flushing scheduled for June 4th.

Mr. Clodfelter reported on a new cleaning process for water lines by Suez Company. The lines are cleaned with a process utilizing a slurry of ice water and salt. The company can currently clean approximately 12,000 linear feet per day due to the limitation on filling a field truck four times per day.

Customer Usage/Billing Reports/Correspondence

The Board reviewed the customer usage and billing reports noting two past due accounts.

Customer Feedback

None.

ACTION ITEMS REQUIRING MOTION

Approval of Meeting Minutes

Director Waller presented the minutes from the April 27, 2016 meeting. After review, Director Sandstede made a motion to approve the minutes. The motion was seconded by Director Robbins and upon vote, unanimously approved.

Acceptance of Compilation Report

The Directors reviewed the Compilation Report for the four months ending April 30, 2016. Director Sandstede made a motion to accept the Compilation Report as presented. The motion was seconded by Director Morgan and upon vote, unanimously approved.

Approval of Expenditures

Director Waller presented the expenditures for April 2016, dated May 17, 2016 for approval. He reported the expenditures total \$57,397.31. Ms. Beard noted the annual payment of \$43,592.23 to finance the new well is included in the amount. The 2016 payment is payment 8 of 20 scheduled payments. Director Morgan made a motion to approve the expenditures. The motion was seconded by Director Robbins and upon vote, unanimously approved.

Adjournment

There being no further business to come before the Board, at 7:15 pm a motion was made by Director Sandstede to adjourn the meeting. The motion was seconded by Director Waller and upon vote, unanimously approved.

Respectfully submitted,

s/s Darcy Beard, Acting Secretary

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June 22, 2016 MEETING MINUTES

A meeting of the East Valley Metropolitan District was held on June 22, 2016 at 6:30 p.m. at TACAir 7425 S. Peoria Street Englewood, CO 80112.

Board Members Present:

Larry Hammond	President
Neil Sandstede	Vice President
Danelle Morgan	Secretary
Trey Robbins	Treasurer
Bill Waller	Director

Others:

Bob Clodfelter	Professional Water Services
Darcy Beard	Manager/Accountant
David Lindholm	Attorney – via telephone

Stakeholders Present: None

CALL TO ORDER AND ROLL CALL

Director Hammond called the meeting to order at 6:30 pm noting all Directors present. Director Hammond appointed Ms. Beard Acting Secretary.

CONFLICT OF INTEREST REMINDER

Director Hammond reminded the board of the conflict of interest rules.

ADDITIONS/CHANGES TO AGENDA

Director Waller requested the board discuss the method for charging for high water usage to the agenda.

DIRECTOR'S COMMENTS

Director Robbins noted he received telephone calls regarding the system flushing. He further noted all customers were notified via email of the date the system flushing was planned.

PUBLIC COMMENTS

None.

REVIEW ITEMS – NO ACTION REQUIRED

Mr. Clodfelter reported the system pumped 1.2 million gallons of water in the last billing period which was twice the amount compared to a year ago. The system was flushed on June 4th. During flushing the system blew a fuse. Mr. Clodfelter had a backup fuse and was able to replace the fuse. The tank level controller was damaged when the fuse blew fortunately the new online water meter allowed Mr. Clodfelter to monitor the tank levels remotely. Due to the well issues, the system was switched to pump from the Jordan well and will continue to run the Jordan well until the next Xcel cycle to avoid an additional demand charge.

Mr. Clodfelter met with Suez Company regarding a quote to clean the water lines utilizing the new process called ice pigging. Mr. Clodfelter will forward the quote to the board when he receives it for discussion at the next board meeting.

Mr. Clodfelter noted the State now requires calibration of well meters every three years to ensure accuracy in the in the amount of pumped water reported to the State. Mr. Clodfelter will contact Tom Dea to calibrate the meters.

Customer Usage/Billing Reports/Correspondence

The Board reviewed the customer usage and billing reports noting one past due account.

Customer Feedback

None.

CORA Request

Ms. Beard notified the Directors of the recent CORA request. Mr. Lindholm stated that records can be reviewed by a requester per statute. However, the Statute does not require District personnel to pull requested items. Mr. Lindholm will respond to the CORA request notifying the requester that the records will be available for review.

High Water Usage Issues

Director Waller noted the District has not adjusted water customer bills experiencing a high water usage due to a leak. The Directors agreed water which runs through a meter needs to be charged to the customer. Ms. Beard noted Mr. Waisecko will work out payment options for customers in this situation.

CDPHE State Revolving Fund

Mr. Lindholm reported the submittal to request loan funds from the CDPHE State Revolving Fund is due July 31, 2016 for consideration in the 2017 funding year. Mr. Clodfelter noted the most immediate need is for approximately 1,000 linear feet of water main from the Arapahoe

Frontage Road at Carson to Blackhawk to Billings and Peakview from Jordan to Billings. The water main is estimated to cost \$250,000. Ms. Beard will include the prepared forms in the next board packet for board review prior to submittal.

ACTION ITEMS REQUIRING MOTION

Approval of Meeting Minutes

Director Hammond presented the minutes from the May 17, 2016 meeting. After review, Director Sandstede made a motion to approve the minutes. The motion was seconded by Director Robbins and upon vote, unanimously approved.

Acceptance of Compilation Report

The Directors reviewed the Compilation Report for the five months ending May 31, 2016. Director Waller made a motion to accept the Compilation Report as presented. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Approval of Expenditures

Director Waller presented the expenditures for May 2016, dated June 22, 2016 for approval. He reported the expenditures total \$14,265.27. Director Hammond made a motion to approve the expenditures. The motion was seconded by Director Sandstede and upon vote, unanimously approved.

Adjournment

There being no further business to come before the Board, at 8:30 pm a motion was made by Director Waller to adjourn the meeting. The motion was seconded by Director Robbins and upon vote, unanimously approved.

Respectfully submitted,

s/s Darcy Beard, Acting Secretary

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July 27, 2016 MEETING MINUTES

A meeting of the East Valley Metropolitan District was held on July 27, 2016 at 6:30 p.m. at TACAir 7425 S. Peoria Street Englewood, CO 80112.

Board Members Present:

Larry Hammond	President
Neil Sandstede	Vice President
Danelle Morgan	Secretary
Trey Robbins	Treasurer
Bill Waller	Director

Others:

Bob Clodfelter	Professional Water Services
Darcy Beard	Manager/Accountant

Stakeholders Present: None

CALL TO ORDER AND ROLL CALL

Director Hammond called the meeting to order at 6:40 pm noting all Directors present. Director Hammond appointed Ms. Beard Acting Secretary.

CONFLICT OF INTEREST REMINDER

Director Hammond reminded the board of the conflict of interest rules.

ADDITIONS/CHANGES TO AGENDA

Director Hammond requested the addition of the well calibration to be discussed during the System Operator Reports.

DIRECTOR'S COMMENTS

None.

PUBLIC COMMENTS

None.

REVIEW ITEMS – NO ACTION REQUIRED

Mr. Clodfelter reported the system is functioning well. The water usage has increased by 50% compared to the same period one year ago. This represents an increase of approximately 2 million gallons.

Mr. Clodfelter reported Tom Dea will calibrate the well meters for \$500 per well or a total of \$1,500.

The open well on the property at 6659 S. Blackhawk Street has not been capped. Director Hammond asked Ms. Beard to notify the property owner the Board will be considering options to enforce the regulations requiring the well to be capped at the next regular board meeting.

Customer Usage/Billing Reports/Correspondence

The Board reviewed the customer usage and billing reports noting ten past due accounts.

Customer Feedback

None.

Procedure for Water Outage Notification

The board directed Ms. Beard to add this to the August agenda to allow for further investigation of the available options.

CDPHE State Revolving Fund

The Board reviewed the application and directed Ms. Beard to file with the State.

Record Retention Policy

The Board reviewed the information included in the Board Packet and asked Ms. Beard to add this to the August agenda when Mr. Lindholm will be available for input.

ACTION ITEMS REQUIRING MOTION

Approval of Meeting Minutes

Director Hammond presented the minutes from the June 22, 2016 meeting. After review, Director Waller made a motion to approve the minutes. The motion was seconded by Director Morgan and upon vote, unanimously approved.

Acceptance of Compilation Report

The Directors reviewed the Compilation Report for the six months ending June 30, 2016. Director Robbins made a motion to accept the Compilation Report as presented. The motion was seconded by Director Waller and upon vote, unanimously approved.

Approval of Expenditures

Director Waller presented the expenditures for June 2016, payable July 27, 2016 for approval. He reported the expenditures total \$21,751.99. Director Hammond made a motion to approve the expenditures. The motion was seconded by Director Robbins and upon vote, unanimously approved.

Suez Utility Service Company Ice Pigging

Mr. Clodfelter reviewed the Ice Pigging proposal from Suez Utility Service Company. The proposed cost to clean 11,000 linear feet of water lines with ice pigging is \$12,000 which does not include trucking the used water offsite or the time required for Mr. Clodfelter to oversee the process. This will increase the overall cost by approximately \$4,700. The Directors asked Mr. Clodfelter to request references to verify the efficacy of the cleaning method from utilities that have utilized the process.

2015 Audit Extension Request

Ms. Beard presented the 2015 Audit Extension request. Director Waller made a motion to approve the 2015 Audit Extension request. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Adjournment

There being no further business to come before the Board, at 8:15 pm a motion was made by Director Waller to adjourn the meeting. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Respectfully submitted,

s/s Darcy Beard, Acting Secretary

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August 24, 2016 MEETING MINUTES

A meeting of the East Valley Metropolitan District was held on August 24, 2016 at 6:30 p.m. at TACAir 7425 S. Peoria Street Englewood, CO 80112.

Board Members Present:

Larry Hammond	President
Neil Sandstede	Vice President
Danelle Morgan	Secretary
Bill Waller	Director

Others:

Bob Clodfelter	Professional Water Services
Darcy Beard	Manager/Accountant
David Lindholm	Attorney

Stakeholders Present: None

CALL TO ORDER AND ROLL CALL

Director Hammond called the meeting to order at 6:30 pm noting Director Robbins excused absence. Director Hammond appointed Ms. Beard Acting Secretary.

CONFLICT OF INTEREST REMINDER

Director Hammond reminded the board of the conflict of interest rules.

ADDITIONS/CHANGES TO AGENDA

None.

DIRECTOR'S COMMENTS

None.

PUBLIC COMMENTS

None.

REVIEW ITEMS – NO ACTION REQUIRED

Mr. Clodfelter reported the system is functioning well. The water usage continues to be very high. Director Waller inquired about changing telephone and internet providers. After discussion, the board determined it was not advantageous at this point to change providers.

Customer Usage/Billing Reports/Correspondence

The Board reviewed the customer usage and billing reports noting three delinquent accounts.

Customer Feedback

None.

Procedure for Water Outage Notification

The board directed Ms. Beard to add this to the September agenda to allow for further investigation of the available options.

Record Retention Policy

The Board discussed adopting the state sanctioned record retention policy written for special districts. The Board asked Ms. Beard to forward a copy of the Special District Record Retention Policy to each board member and Mr. Lindholm. The Board asked Ms. Beard to investigate the cost and availability of a secure storage unit to store records which are required to be retained for longer than one year.

Centennial Neighborhood Parks Grant Program

The Board reviewed the Centennial Neighborhood Park Grant Program and determined the District has no open space and therefore cannot utilize the program.

ACTION ITEMS REQUIRING MOTION

Approval of Meeting Minutes

Director Hammond presented the minutes from the July 27, 2016 meeting. After review, Director Waller made a motion to approve the minutes. The motion was seconded by Director Sandstede and upon vote, unanimously approved.

Acceptance of Compilation Report

The Directors reviewed the Compilation Report for the seven months ending July 31, 2016. Director Waller made a motion to accept the Compilation Report as presented. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Approval of Expenditures

Director Waller presented the expenditures for July 2016, payable August 24, 2016 for approval. He reported the expenditures total \$14,579.62. Director Hammond made a motion to approve the expenditures. The motion was seconded by Director Morgan and upon vote, unanimously approved.

Suez Utility Service Company Ice Pigging

Mr. Clodfelter reviewed the Ice Pigging proposal from Suez Utility Service Company and noted the disposal costs discussed in the July 2016 meeting may be less than originally estimated. Mr. Clodfelter presented the references for utilities that have utilized the line cleaning process. The Board reviewed the references but still had questions. Director Hammond noted he would like each board member to contact entities that have utilized the line cleaning process for feedback. Director Hammond made a motion to approve the contract with Suez Utility Service Company contingent on favorable references. The motion was seconded by Director Morgan and upon vote, the motion was approved with Director Waller opposing approval.

Well Capping 6659 S. Blackhawk Street

The Board discussed the potential problems with the uncapped well at 6659 S. Blackhawk Street. Mr. Lindholm stated the State Water Engineers Office is responsible to enforce capping of the well. He recommended Ms. Beard notify the state of the uncapped well and of the District's concerns regarding concerns regarding the potential for contamination of the Dawson Aquifer. The Board directed Ms. Beard to prepare the necessary correspondence and to copy the homeowners on the correspondence.

Adjournment

There being no further business to come before the Board, at 8:15 pm a motion was made by Director Waller to adjourn the meeting. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Respectfully submitted,

s/s Darcy Beard, Acting Secretary

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September 26, 2016 MEETING MINUTES

A meeting of the East Valley Metropolitan District was held on September 26, 2016 at 6:30 p.m. at TACAir 7425 S. Peoria Street Englewood, CO 80112.

Board Members Present:

Larry Hammond	President
Neil Sandstede	Vice President
Danelle Morgan	Secretary
Trey Robbins	Treasurer
Bill Waller	Director

Others:

Bob Clodfelter	Professional Water Services
Darcy Beard	Manager/Accountant

Stakeholders Present: None

CALL TO ORDER AND ROLL CALL

Director Hammond called the meeting to order at 6:30 pm noting a quorum was present. Director Hammond appointed Ms. Beard Acting Secretary.

CONFLICT OF INTEREST REMINDER

Director Hammond reminded the board of the conflict of interest rules.

ADDITIONS/CHANGES TO AGENDA

None.

DIRECTOR'S COMMENTS

Director Morgan reported she had attended the HOA meeting and there were no complaints or concerns expressed by the homeowners present at the HOA meeting.

PUBLIC COMMENTS

None.

REVIEW ITEMS – NO ACTION REQUIRED

Mr. Clodfelter reported the system is functioning well. The well levels continue to remain at the same level as two years ago. The water usage in September was down from August.

Customer Usage/Billing Reports/Correspondence

The Board reviewed the customer usage and billing reports noting confirmation of Mr. Clodfelter's comment regarding the usage decline from the prior billing period.

Procedure for Water Outage Notification

Director Hammond asked to table this discussion to spring 2017 when the outage issue is more pertinent. The board agreed.

Record Retention Policy

The Board discussed adopting the state sanctioned record retention policy written for special districts as well as options for physical storage. The Directors will review the state policy and discuss options in October.

2017 Proposed Budget

Ms. Beard presented the 2017 Proposed Budget. The Board asked Mr. Clodfelter to provide Ms. Beard a list of recommended improvements to the water system and discussed the addition of an electronic meter read system.

The 2017 Budget Hearing will be held on November 21, 2017. The Board directed Ms. Beard to publish the Budget Notice as required.

Director Hammond made a motion to appoint Ms. Beard as the 2017 Budget Officer. The motion was seconded by Director Waller and upon vote, unanimously approved.

October 2016 meeting date

The Board reached a consensus to change the October 2016 meeting to October 18 due to the inability to reach a quorum on the regularly scheduled October meeting date. The Board directed Ms. Beard to post notice of the special meeting.

ACTION ITEMS REQUIRING MOTION

Approval of Meeting Minutes

Director Hammond presented the minutes from the August 24, 2016 meeting. After review, Director Sandstede made a motion to approve the minutes. The motion was seconded by Director Morgan and upon vote, unanimously approved.

Acceptance of Compilation Report

The Directors reviewed the Compilation Report for the eight months ending August 31, 2016. Director Robbins made a motion to accept the Compilation Report as presented. The motion was seconded by Director Sandstede and upon vote, unanimously approved.

Approval of Expenditures

Director Hammond presented the expenditures for August 2016, payable September 26, 2016 for approval. He reported the expenditures total \$13,753.65. Director Hammond made a motion to approve the expenditures. The motion was seconded by Director Robbins and upon vote, unanimously approved.

Suez Utility Service Company Ice Pigging

Director Hammond reported he checked the references provided by Suez Utility Company. He received one positive report and one negative report. The negative report was due to the reaction of cast iron pipes during the process. After discussion the board affirmed the prior month decision to move forward with the ice pigging. Ms. Beard will contact Suez and ask to have the procedure scheduled.

2015 Audit

Ms. Beard presented the 2015 Audited Financials prepared by L. Paul Goedecke P.C. After review, Director Hammond made a motion to accept the 2015 Audited Financial Statements. The motion was seconded by Director Sandstede and upon vote, unanimously approved.

Adjournment

There being no further business to come before the Board, at 7:55 pm a motion was made by Director Robbins to adjourn the meeting. The motion was seconded by Director Sandstede and upon vote, unanimously approved.

Respectfully submitted,

s/s Darcy Beard, Acting Secretary

EAST VALLEY METROPOLITAN DISTRICT
SERVING THE ALGONQUIN ACRES and VALLEY ESTATES
SUBDIVISIONS,
ARAPAHOE COUNTY, COLORADO
P.O. Box 3110
Parker, Colorado 80134
303-841-3474,
Eastvalleywater.20m.com

October 18, 2016 MEETING MINUTES

A meeting of the East Valley Metropolitan District was held on October 18, 2016 at 6:30 p.m. at TACAir 7425 S. Peoria Street Englewood, CO 80112.

Board Members Present:

Larry Hammond	President
Neil Sandstede	Vice President
Danelle Morgan	Secretary
Trey Robbins	Treasurer
Bill Waller	Director

Others:	Bob Clodfelter	Professional Water Services
	Darcy Beard	Manager/Accountant

Stakeholders Present: None

CALL TO ORDER AND ROLL CALL

Director Hammond called the meeting to order at 6:30 pm noting a quorum was present. Director Hammond appointed Ms. Beard Acting Secretary.

CONFLICT OF INTEREST REMINDER

Director Hammond reminded the board of the conflict of interest rules.

ADDITIONS/CHANGES TO AGENDA

None.

DIRECTOR'S COMMENTS

None.

PUBLIC COMMENTS

None.

REVIEW ITEMS – NO ACTION REQUIRED

Mr. Clodfelter reported the system is functioning well. The water levels have slightly declined but pumping and usage is down from September. The Colorado Department of Public Health and Environment is scheduled for the triennial inspection of the water system.

Customer Usage/Billing Reports/Correspondence

The Board reviewed the customer usage and billing reports noting five past due accounts.

Record Retention Policy

The Board asked Ms. Beard to add this to the February 2017 agenda.

2017 Proposed Budget

Ms. Beard presented the 2017 Proposed Budget. Mr. Clodfelter made recommendations on possible upgrades to the water system including adding a meter to the small turbine pump at an approximate cost of \$5,000. The Board also discussed conversion of the water meters to a cloud based system. A cloud based system offers the ability to remotely read water meters and allows customers to monitor water usage throughout a billing cycle. The estimated cost to convert all meters is approximately \$40,000. The system would also utilize a cellular based service at a cost of approximately \$100 per month. The Board directed Ms. Beard to set up a water meter reserve fund to accumulate funds for the project over a two-year period.

Director Waller asked the board to consider adoption of a change in the rate structure to combine tiers four and five and allow usage of 75,000 to 115,000 gallons of usage in tier four. After further discussion, the Directors reached a consensus to use the current structure in preparation of the budget for presentation at the November 21, 2016 Budget Hearing.

November 2016 meeting date

Ms. Beard reminded the Directors the November meeting is scheduled on Monday, November 21, 2016 due to Thanksgiving.

ACTION ITEMS REQUIRING MOTION

Approval of Meeting Minutes

Director Hammond presented the minutes from the September 26, 2016 meeting. After review, Director Sandstede made a motion to approve the minutes. The motion was seconded by Director Morgan and upon vote, unanimously approved.

Acceptance of Compilation Report

The Directors reviewed the Compilation Report for the nine months ending September 30, 2016. Director Waller made a motion to accept the Compilation Report as presented. The motion was seconded by Director Sandstede and upon vote, unanimously approved.

Approval of Expenditures

Director Hammond presented the expenditures for September 2016, payable October 18, 2016 for approval. He reported the expenditures total \$15,729.19. Director Waller made a motion to approve the expenditures. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Adjournment

There being no further business to come before the Board, at 7:50 pm a motion was made by Director Sandstede to adjourn the meeting. The motion was seconded by Director Morgan and upon vote, unanimously approved.

Respectfully submitted,

s/s Darcy Beard, Acting Secretary

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303-841-3474,
Eastvalleywater.20m.com

November 21, 2016
MEETING MINUTES

A meeting of the East Valley Metropolitan District was held on November 21, 2016 at 6:30 p.m. at TACAir 7425 S. Peoria Street Englewood, CO 80112.

Board Members Present:

Larry Hammond	President
Neil Sandstede	Vice President
Danelle Morgan	Secretary
Bill Waller	Director

Others:

Bob Clodfelter	Professional Water Services
Darcy Beard	Manager/Accountant
David Lindholm	Attorney, via telephone

Stakeholders Present: None

CALL TO ORDER AND ROLL CALL

Director Hammond called the meeting to order at 6:30 pm noting a quorum was present. Director Hammond appointed Ms. Beard Acting Secretary.

CONFLICT OF INTEREST REMINDER

Director Hammond reminded the board of the conflict of interest rules.

ADDITIONS/CHANGES TO AGENDA

None.

DIRECTOR'S COMMENTS

None.

PUBLIC COMMENTS

None.

REVIEW ITEMS – NO ACTION REQUIRED

Mr. Clodfelter reported mid-month he discovered oil floating on the top of the water in the large water storage tank. The oil appears to be coming from the water pump. The oil is food grade oil and not harmful. The oil did not enter the distribution system because it floats on top of the water and the water is drawn from the bottom of the water storage tank. Mr. Clodfelter had a contractor inspect the system and all components of the system appear to be properly functioning. Mr. Clodfelter drained and cleaned the large and small water storage tanks.

Mr. Clodfelter reported the Ice Pigging will be completed by Suez on December 3, 2016. Blue Spruce Management has included information regarding the Ice Pigging in the latest billing and on the District website.

Colorado Department of Public Health and Environment has requested copies of all the well permits be available when the triennial inspection is done. Mr. Lindholm will forward copies to Mr. Clodfelter.

Customer Usage, Billing and Correspondence

The Board reviewed the customer usage and billing reports noting seven past due accounts.

National Meter Proposal

Director Waller presented the proposal from National Meter to change the meters in the District to electronic read meters. The quote did not include new pit covers which will be necessary at a cost of approximately \$25 each. The meters will likely require new billing software. Director Hammond will discuss the new meter option and software requirement with Blue Spruce Management. Before beginning a meter change out program, the District will investigate costs with other vendors.

ACTION ITEMS REQUIRING MOTION

Approval of Meeting Minutes

Director Hammond presented the minutes from the October 18, 2016 meeting. After review, Director Sandstede made a motion to approve the minutes. The motion was seconded by Director Morgan and upon vote, unanimously approved.

Acceptance of Compilation Report

The Directors reviewed the Compilation Report for the ten months ending October 31, 2016. Director Sandstede made a motion to accept the Compilation Report as presented. The motion was seconded by Director Waller and upon vote, unanimously approved.

Approval of Expenditures

Director Hammond presented the expenditures payable November 21, 2016 for approval. He reported the expenditures total \$15,565.77. Director Waller made a motion to approve the

expenditures. The motion was seconded by Director Hammond and upon vote, unanimously approved.

2017 Budget Hearing

Director Hammond opened the 2017 Budget Hearing at 7:43 p.m. The Directors reviewed the 2017 Proposed Budget. After discussion, the Directors asked Ms. Beard to add \$31,000 to the 2017 budget for the meter conversion. Noting no public comments, Director Hammond closed the 2017 Budget Hearing at 7:55 p.m. Director Hammond made a motion to approve the 2017 Budget with the above noted addition. The motion was seconded by Director Waller and upon vote, unanimously approved.

2017 Rate & Fee Schedule

Ms. Beard presented the 2017 Rate & Fee Schedule noting the only change from the 2016 Rate and Fee Schedule is the cost of ACWWA sewer fees. This is a pass-through item and the 2017 Rate and Fees Schedule indicates this fee is subject to change based on the rates charged by ACWWA. After review, Director Waller made a motion to approve the 2017 Rate & Fee Schedule as presented. The motion was seconded by Director Morgan and upon vote, unanimously approved.

Waste Management Contract

The Directors reviewed the proposed Waste Management Contract. Mr. Lindholm noted several issues with the contract and recommended against approval of the contract. The Directors asked Ms. Beard to contact the account manager and discuss the issues regarding the contract details. If necessary, Mr. Lindholm will prepare a contract more suitable to the needs of the District.

Adjournment

There being no further business to come before the Board, at 8:20 pm a motion was made by Director Waller to adjourn the meeting. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Respectfully submitted,

s/s Darcy Beard, Acting Secretary

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December 13, 2016
MEETING MINUTES

A meeting of the East Valley Metropolitan District was held on December 13, 2016 at 6:30 p.m. at TACAir 7425 S. Peoria Street Englewood, CO 80112.

Board Members Present:

Larry Hammond	President
Neil Sandstede	Vice President
Trey Robbins	Treasurer
Danelle Morgan	Secretary
Bill Waller	Director

Others:

Bob Clodfelter	Professional Water Services
Darcy Beard	Manager/Accountant
Steve Waisecko	Blue Spruce Management

Stakeholders Present: None

CALL TO ORDER AND ROLL CALL

Director Hammond called the meeting to order at 6:30 pm noting a quorum was present. Director Hammond appointed Ms. Beard Acting Secretary.

CONFLICT OF INTEREST REMINDER

Director Hammond reminded the board of the conflict of interest rules.

ADDITIONS/CHANGES TO AGENDA

Director Hammond added Meter Conversion as a discussion item.

DIRECTOR'S COMMENTS

None.

PUBLIC COMMENTS

None.

REVIEW ITEMS – NO ACTION REQUIRED

Mr. Clodfelter reported he cleaned all the tanks and valve boxes in preparation for the ice pigging. The ice pigging project went well. The Directors all noted the water tasted better after the ice pigging.

The fire hydrant on Carson has been damaged and is leaking. The cost to repair the fire hydrant is approximately \$2,000. Ms. Beard will report the incident to the insurance company.

Mr. Clodfelter reported the state conducted the tri-annual inspection. The only comment made was the permit for the Jordan well is entered twice in the Colorado State Engineer's Office.

Customer Usage, Billing and Correspondence

Mr. Waisecko reported on customer correspondence and the status of the accounts receivable.

Meter Conversion

The Directors asked Mr. Waisecko if the information generated by the proposed new meters will interface with his billing system. Mr. Waisecko will call the rep at National Meter and discuss the issue.

ACTION ITEMS REQUIRING MOTION

Approval of Meeting Minutes

Director Hammond presented the minutes from the November 21, 2016 meeting. After review, Director Robbins made a motion to approve the minutes. The motion was seconded by Director Waller and upon vote, unanimously approved.

Acceptance of Compilation Report

The Directors reviewed the Compilation Report for the eleven months ending November 30, 2016. Director Waller made a motion to accept the Compilation Report as presented. The motion was seconded by Director Sandstede and upon vote, unanimously approved.

Approval of Expenditures

Director Hammond presented the expenditures payable December 13, 2016 for approval. He reported the expenditures total \$33,452.93. Director Waller made a motion to approve the expenditures. The motion was seconded by Director Sandstede and upon vote, unanimously approved.

2017 Budget Resolutions

Director Hammond presented the Resolution to Set the Mill Levy. After review Director Sandstede made a motion to approve the resolution. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Director Hammond presented the Resolution to Appropriate Funds. After review, Director Sandstede made a motion to approve the resolution. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Waste Management Contract

The Directors reviewed the proposed Waste Management Contract. Mr. Lindholm noted several issues with the contract and recommended several changes to the contract. Mr. Waisecko will contact Waste Management regarding Mr. Lindholm's concerns. Director Hammond directed Ms. Beard to add the contract to the January agenda.

Adjournment

There being no further business to come before the Board, at 8:20 pm a motion was made by Director Waller to adjourn the meeting. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Respectfully submitted,

s/s Darcy Beard, Acting Secretary