

**EAST VALLEY METROPOLITAN DISTRICT
SERVING THE ALGONQUIN ACRES and VALLEY ESTATES
SUBDIVISIONS,
ARAPAHOE COUNTY, COLORADO
P.O. Box 3110
Parker, Colorado 80134
303-841-3474,
Eastvalleywater.20m.com**

**January 24, 2018
MEETING MINUTES**

A meeting of the East Valley Metropolitan District was held on January 24, 2018 at 6:30 p.m. at TACAir 7425 S. Peoria Street Englewood, CO 80112.

Board Members Present:

Larry Hammond	President
Neil Sandstede	Vice President
Danelle Morgan	Secretary
Trey Robbins	Treasurer
Bill Waller	Director

Others:

Darcy Beard	Manager/Accountant
Bob Clodfelter	Professional Water Services Inc

Stakeholders Present: None

CALL TO ORDER AND ROLL CALL

Director Hammond called the meeting to order at 6:30 pm noting a quorum was present. Director Hammond appointed Ms. Beard Acting Secretary.

CONFLICT OF INTEREST REMINDER

Director Hammond reminded the board of the conflict of interest rules.

ADDITIONS/CHANGES TO AGENDA

None.

DIRECTOR'S COMMENTS

None.

PUBLIC COMMENTS

None.

REVIEW ITEMS – NO ACTION REQUIRED

System Operator Report

Mr. Clodfelter reported the system is functioning well and the well levels are recovering from the irrigation season draw down. Hydro Resources has not repaired the large turbine; Mr. Clodfelter will contact them. Mr. Clodfelter has two new water meters left to install. One meter is located inside a house and the other is on a service that has been disconnected due to lack of payment and violations to the District rules and regulations.

Director Morgan noted she was experiencing discolored water in her home. Mr. Clodfelter was unsure what might have caused the red water but thought it may be due to meter change outs.

Mr. Clodfelter reported he will install a yoke in the meter pit of the property that has violated the rules and regulations. The yoke will allow for the placement of a lock on the water valve to prevent further unauthorized turn on of the water.

Customer Usage, Billing and Correspondence

The board reviewed the billing reports and noted three past due accounts.

Customer Feedback

None.

Customer Encroachment

The board discussed the customer encroachment on District property and directed Ms. Beard to send a letter to the homeowner advising of the encroachment and advising the homeowner of the terms under which the encroachment can continue.

March 2018 Meeting Date

Ms. Beard requested the board change the March 2018 meeting to March 21, 2018 at 7 p.m. Director Hammond made a motion to change the meeting date. The motion was seconded by Director Morgan and upon vote, the motion was approved.

ACTION ITEMS REQUIRING MOTION

Approval of Meeting Minutes

Director Hammond presented the minutes from the December 11, 2017 meeting. After review, Director Sandstede made a motion to approve the minutes. The motion was seconded by Director Morgan and upon vote, unanimously approved.

Acceptance of Compilation Report

The Directors reviewed the Compilation Report for the year ending December 31, 2017. Director Waller made a motion to accept the Compilation Report as presented. The motion was seconded by Director Hammond and upon vote, unanimously approved.

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**February 28, 2018
MEETING MINUTES**

A meeting of the East Valley Metropolitan District was held on February 28, 2018 at 6:30 p.m. at TACAir 7425 S. Peoria Street Englewood, CO 80112.

Board Members Present:

Larry Hammond	President
Neil Sandstede	Vice President
Trey Robbins	Treasurer
Bill Waller	Director

Board Member Absent: Danelle Morgan Absence excused

Others:

Darcy Beard	Manager/Accountant
Bob Clodfelter	Professional Water Services Inc
David Lindholm	Attorney, via telephone

Stakeholders Present: None

CALL TO ORDER AND ROLL CALL

Director Hammond called the meeting to order at 6:30 pm noting a quorum was present. Director Hammond appointed Ms. Beard Acting Secretary.

CONFLICT OF INTEREST REMINDER

Director Hammond reminded the board of the conflict of interest rules.

ADDITIONS/CHANGES TO AGENDA

None.

DIRECTOR'S COMMENTS

Director Waller reported Blue Spruce Management asked him and Director Hammond to test the new meter software. Director Waller had trouble downloading the app to his tablet. The Board asked Ms. Beard to ask Jon Watson from National Meter to attend the March meeting to demo the app and respond to questions.

PUBLIC COMMENTS

None.

REVIEW ITEMS – NO ACTION REQUIRED

System Operator Report

Mr. Clodfelter reported Hydro Resources suggests it is more cost effective to replace the failing pump than it is to rebuild the pump and a new pump will be more efficient and use less energy. Hydro Resources provided a bid to replace the pump for \$11,088. Director Waller made a motion to approve the proposal. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Mr. Clodfelter reported the well level indicator on the Jordan Well is not working. Mr. Clodfelter will contact Applied Ingenuity and ask them to determine the issue and cost to resolve.

Customer Usage, Billing and Correspondence

The board reviewed the billing reports and noted three past due accounts. Ms. Beard reported Blue Spruce Management can detect potential leaks in customer systems and has asked the directors if they would approve notification of customers of potential leaks detected by the new meter software. The directors discussed the issue and determined they do not want customers notified of potential leaks unless the notifications can be automatically generated by the software.

Customer Feedback

None.

ACTION ITEMS REQUIRING MOTION

Approval of Meeting Minutes

Director Hammond presented the minutes from the January 24, 2018 meeting. After review, Director Robbins made a motion to approve the minutes. The motion was seconded by Director Sandstede and upon vote, unanimously approved.

Acceptance of Compilation Report

The Directors reviewed the Compilation Report for the month ending January 31, 2018. Director Waller made a motion to accept the Compilation Report as presented. The motion was seconded by Director Sandstede and upon vote, unanimously approved.

Approval of Expenditures

Director Hammond presented the expenditures payable February 28, 2018 for approval. He reported the expenditures total \$19,088.27. Director Hammond made a motion to approve the

expenditures. The motion was seconded by Director Waller and upon vote, unanimously approved.

Request to Waive Tampering Penalty

Ms. Beard reported she has received a request to waive the tampering penalty approved by the Directors at the January 24, 2018 meeting. The customer notified the District office of the capping of the abandoned well on his property and has asked for the water service to be connected and waiver of the tampering penalty. The board reviewed the request and after discussion, denied the request. The Directors directed Ms. Beard to notify the customer that the request was denied and that the water service will be restored when the past due account is brought current.

2017 Audit Exemption

The Directors carefully reviewed the 2017 Audit Exemption and after discussion, Director Hammond made a motion to approve the 2017 Audit Exemption. The motion was seconded by Director Sandstede and upon vote, unanimously approved.

Adjournment

There being no further business to come before the Board, at 7:55 pm a motion was made by Director Sandstede to adjourn the meeting. The motion was seconded by Director Robbins and upon vote, unanimously approved.

Respectfully submitted,

s/s Darcy Beard, Acting Secretary

Approval of Expenditures

Director Hammond presented the expenditures payable January 24, 2018 for approval. He reported the expenditures total \$41,432.54. Director Waller made a motion to approve the expenditures. The motion was seconded by Director Robbins and upon vote, unanimously approved.

Tampering Penalty

The Directors reviewed the information provided regarding the unauthorized tampering with the water system and the applicable District rules and regulation. After discussion, Director Hammond made a motion to assess a \$1,000 fine as allowed in the District rules and regulations for unauthorized tampering with the water system and an additional \$100 for the alteration to enable locking of the service valve. The motion was seconded by Director Waller and upon vote, unanimously approved. The board directed Ms. Beard to send a certified letter notifying the property owner of the violation and associated fines.

Resolution 2018-01, A Resolution of the Board of Directors establishing the date, time and place for Regular Meetings of the Board of Directors for 2018.

Director Hammond presented Resolution 2018-01. After review of the resolution, Director Hammond made a motion to approve the resolution. The motion was seconded by Director Waller and upon vote, unanimously approved.

Resolution 2018-02, A Resolution of the Board of Directors for the May 8, 2018 Election

Director Hammond presented Resolution 2018-02. After review, Director Waller made a motion to approve Resolution 2018-02. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Adjournment

There being no further business to come before the Board, at 8:10 pm a motion was made by Director Waller to adjourn the meeting. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Respectfully submitted,

s/s Darcy Beard, Acting Secretary

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March 21, 2018
MEETING MINUTES

A meeting of the East Valley Metropolitan District was held on March 21, 2018 at 7:00 p.m. at TACAir 7425 S. Peoria Street Englewood, CO 80112.

Board Members Present:

Neil Sandstede	Vice President
Danelle Morgan	Secretary
Trey Robbins	Treasurer
Bill Waller	Director

Board Member Absent: Larry Hammond Absence excused

Others: Darcy Beard Manager/Accountant
Bob Clodfelter Professional Water Services Inc

Stakeholders Present: None

CALL TO ORDER AND ROLL CALL

Director Sandstede called the meeting to order at 7:00 pm noting a quorum was present.
Director Sandstede appointed Ms. Beard Acting Secretary.

CONFLICT OF INTEREST REMINDER

Director Sandstede reminded the board of the conflict of interest rules.

ADDITIONS/CHANGES TO AGENDA

Director Sandstede added discussion of the General Obligation Bond payment schedule to the agenda.

DIRECTOR'S COMMENTS

None.

PUBLIC COMMENTS

None.

REVIEW ITEMS – NO ACTION REQUIRED

System Operator Report

Mr. Clodfelter reported the Jordan well level indicator has been repaired and is working properly. After discussions Hydro Resources has agreed to reduce the cost of the replacement pump by approximately \$200. Cross Diamond has installed the heater and lighting in the well building. Beth Clodfelter has been working with the state to reduce the frequency of the tri-annual water testing to every nine years. The state has agreed since the water test has never had a positive result.

Mr. Clodfelter reported the final meter has been installed and the property that has been in shut off status for many years has been turned on due to the account balance payment.

Customer Usage, Billing and Correspondence

The board reviewed the billing reports and noted four past due accounts. The Directors reviewed the proposed customer insert regarding the installation of the new meters and the online capabilities of the associated software. The information will be included in the next water bill.

Ms. Beard noted a request has been received to waive a late fee. The board denied the request.

Customer Feedback

None.

General Obligation Bond Payment

Director Sandstede stated he would like to consider early payoff of the general obligation bond. Ms. Beard noted she would add the early payoff to the budget discussions to be held in September. She also will forward a copy of the bond amortization schedule to the directors.

ACTION ITEMS REQUIRING MOTION

Approval of Meeting Minutes

Director Sandstede presented the minutes from the February 28, 2018 meeting. After review, Director Waller made a motion to approve the minutes. The motion was seconded by Director Morgan and upon vote, unanimously approved.

Acceptance of Compilation Report

The Directors reviewed the Compilation Report for the two months ending February 28, 2018. Director Waller made a motion to accept the Compilation Report as presented. The motion was seconded by Director Morgan and upon vote, unanimously approved.

Approval of Expenditures

Director Sandstede presented the expenditures payable March 21, 2018 for approval. He reported the expenditures total \$51,553.58. Director Robbins made a motion to approve the expenditures. The motion was seconded by Director Waller and upon vote, unanimously approved.

Adjournment

There being no further business to come before the Board, at 8:00 pm a motion was made by Director Waller to adjourn the meeting. The motion was seconded by Director Sandstede and upon vote, unanimously approved.

Respectfully submitted,

s/s Darcy Beard, Acting Secretary

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April 25, 2018
MEETING MINUTES

A meeting of the East Valley Metropolitan District was held on April 25, 2018 at 6:30 p.m. at TACAir 7425 S. Peoria Street Englewood, CO 80112.

Board Members Present: Larry Hammond President
 Neil Sandstede Vice President
 Danelle Morgan Secretary
 Trey Robbins Treasurer
 Bill Waller Director

Board Member Absent: None

Others: Darcy Beard Manager/Accountant
 Bob Clodfelter Professional Water Services Inc
 David Lindholm Attorney

Stakeholders Present: None

CALL TO ORDER AND ROLL CALL

Director Hammond called the meeting to order at 6:30 pm noting a quorum was present. Director Hammond appointed Ms. Beard Acting Secretary.

CONFLICT OF INTEREST REMINDER

Director Hammond reminded the board of the conflict of interest rules.

ADDITIONS/CHANGES TO AGENDA

None.

DIRECTOR'S COMMENTS

None.

PUBLIC COMMENTS

None.

REVIEW ITEMS – NO ACTION REQUIRED

System Operator Report

Mr. Clodfelter reported the system is operating well. Hydro Resources will be returning the VFD turbine with the new pump this week. He further reported that Mr. Wasiecko had notified him one of the new meters is not connecting to the cloud. Mr. Clodfelter will check the meter.

Customer Usage, Billing and Correspondence

The board reviewed the billing reports and noted three past due accounts.

Customer Feedback

None.

Beacon Update

Ms. Beard reported the representative from National Meter was unable to attend the meeting due to difficulty with the time of day. The Directors discussed meeting earlier in the day to accommodate the representatives schedule. After discussion, the Directors reached a consensus to tentatively move the meeting to 11:00 a.m. May 23, 2018 if the representative is available to attend. Ms. Beard will contact the representative and notify the board if he is able to attend.

ACTION ITEMS REQUIRING MOTION

Approval of Meeting Minutes

Director Hammond presented the minutes from the March 21, 2018 meeting. After review, Director Morgan made a motion to approve the minutes. The motion was seconded by Director Sandstede and upon vote, unanimously approved.

Acceptance of Compilation Report

The Directors reviewed the Compilation Report for the three months ending March 31, 2018. Director Hammond made a motion to accept the Compilation Report as presented. The motion was seconded by Director Sandstede and upon vote, unanimously approved.

Approval of Expenditures

Director Sandstede presented the expenditures payable April 25, 2018 for approval. He reported the expenditures total \$14,013.03. Director Hammond made a motion to approve the expenditures. The motion was seconded by Director Robbins and upon vote, unanimously approved.

Legal Update

Mr. Lindholm reported the permits for the Dawson, Jordan and monitoring wells need to have information in the State Engineers office updated with the correct contact information and

ownership details. Mr. Lindholm, will prepare the proper paperwork and after Director Hammond signs the paperwork, file the corrected information with the State Engineer's office. Mr. Lindholm announced his plans to retire at the end of 2018. The Board discussed the need to interview and engage a new attorney prior to Mr. Lindholm's retirement.

Adjournment

There being no further business to come before the Board, at 7:30 pm a motion was made by Director Sandstede to adjourn the meeting. The motion was seconded by Director Morgan and upon vote, unanimously approved.

Respectfully submitted,

s/s Darcy Beard, Acting Secretary

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May 23, 2018
MEETING MINUTES

A meeting of the East Valley Metropolitan District was held on May 23, 2018 at 11:00 a.m. at TACAir 7425 S. Peoria Street Englewood, CO 80112.

Board Members Present: Larry Hammond President
 Neil Sandstede Vice President
 Danelle Morgan Secretary
 Trey Robbins Treasurer
 Bill Waller Director

Board Member Absent: None

Others: Darcy Beard Manager/Accountant
 Matt Kosorok National Meter Representative

Stakeholders Present: None

CALL TO ORDER AND ROLL CALL

Director Hammond called the meeting to order at 11:00 am noting a quorum was present.
Director Hammond appointed Ms. Beard Acting Secretary.

CONFLICT OF INTEREST REMINDER

Director Hammond reminded the board of the conflict of interest rules.

ADDITIONS/CHANGES TO AGENDA

None.

DIRECTOR'S COMMENTS

None.

PUBLIC COMMENTS

None.

EYE ON WATER PRESENTATION

Matt Kosorok with National Meter reviewed the Eye on Water software that allows customers to monitor individual water usage and set alerts if the software detects a potential leak in a customer's system. He explained the help section of the software has information on setting up an account and setting up leak alerts. He walked the Directors through the account set up process. The Directors discussed sending information regarding the Eye on Water software leak alert capabilities in a mailing with the next water bill. The Directors requested that Mr. Wasiecko attend the June meeting to discuss the software and mailing.

OATHS OF OFFICE

Director Hammond administered the Oaths of Office to Danelle Morgan and Trey Robbins. Both candidates were elected for four-year terms.

REVIEW ITEMS – NO ACTION REQUIRED

System Operator Report

Mr. Clodfelter was unable to attend the meeting due to a prior commitment. Director Hammond noted the drive on the VFD is at the end of its useful life. Recognizing the need for a new VFD, the Directors will ask Mr. Clodfelter to present a quote for the new VFD at the June meeting.

Customer Usage, Billing and Correspondence

The billing reports were not available for review. Mr. Kosorok noted the administrator level of use for Eye on Water can indicate potential customer leaks. He logged into as administrator and noted nine customers with potential leaks. The Directors requested the billing office notify the customers of the potential leaks.

Customer Feedback

Ms. Beard reported a complaint from a customer regarding installation of the new meter lids. The customer thought the new lid required a new tool to access the meter pit. Ms. Beard notified the customer the tool to access the meter pit has not changed and can be purchased at local hardware stores.

ACTION ITEMS REQUIRING MOTION

Approval of Meeting Minutes

Director Hammond presented the minutes from the April 25, 2018 meeting. After review, Director Sandstede made a motion to approve the minutes. The motion was seconded by Director Robbins and upon vote, unanimously approved.

Acceptance of Compilation Report

The Directors reviewed the Compilation Report for the four months ending April 30, 2018. Director Waller made a motion to accept the Compilation Report as presented. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Approval of Expenditures

Director Sandstede presented the expenditures payable May 23, 2018 for approval. He reported the expenditures total \$113,606.58. The expenditure total includes a transfer of \$100,000 to Colo Trust. The annual general obligation bond payment will be transferred from Colo Trust to Wells Fargo in June. Director Waller made a motion to approve the expenditures. The motion was seconded by Director Robbins and upon vote, unanimously approved.

Safety and Loss Prevention Grant Program

Ms. Beard reported the Colorado Special District Property and Liability Pool has provided a grant to East Valley Metro District in the amount of \$1,155.38 for purchases that promote safety and reduce losses. The Directors asked Ms. Beard to add this item to the June agenda when Mr. Clodfelter will be present for the discussion.

Adjournment

There being no further business to come before the Board, at 1:00 pm a motion was made by Director Waller to adjourn the meeting. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Respectfully submitted,

s/s Darcy Beard, Acting Secretary

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June 27, 2018
MEETING MINUTES

A meeting of the East Valley Metropolitan District was held on June 27, 2018 at 6:30 p.m. at TACAir 7425 S. Peoria Street Englewood, CO 80112.

Board Members Present: Larry Hammond President
 Neil Sandstede Vice President
 Danelle Morgan Secretary
 Trey Robbins Treasurer
 Bill Waller Director

Board Member Absent: None

Others: Darcy Beard Manager/Accountant
 Bob Clodfelter Professional Water Services
 Steve Wasiecko Blue Spruce Management

Stakeholders Present: None

CALL TO ORDER AND ROLL CALL

Director Hammond called the meeting to order at 6:30 p.m. noting a quorum was present. Director Hammond appointed Ms. Beard Acting Secretary.

CONFLICT OF INTEREST REMINDER

Director Hammond reminded the board of the conflict of interest rules.

ADDITIONS/CHANGES TO AGENDA

None.

DIRECTOR'S COMMENTS

None.

PUBLIC COMMENTS

None.

EYE ON WATER DISCUSSION

Mr. Wasiecko reported the Eye on Water software and meter system are working well. There have been a few endpoint failures at start up however, National Meter is replacing the endpoint units at no cost to the District. Mr. Wasiecko has notified a few customers with significant leaks the software system has detected. He recommends a common-sense approach to leak notification. He will contact customers with significant leaks or leaks that seem to go on for more than two or three months as a courtesy to the customer.

REVIEW ITEMS – NO ACTION REQUIRED

System Operator Report

Mr. Clodfelter reported water usage has increased and well levels have declined. The customers of the District used more water in May 2018 than was used in May 2017.

Mr. Clodfelter presented a quote in the amount of \$10,330 from Brown Hill Engineering to replace the failing VFD. Director Waller made a motion to approve the purchase of the VFD from Brown Hill Engineering. The motion was seconded by Director Robbins and upon vote, unanimously approved.

Mr. Clodfelter reported the Consumer Confidence Report has been completed and posted on the District website. Ms. Beard confirmed the Certification of Delivery has been filed with the State.

Customer Usage, Billing and Correspondence

The Directors reviewed the billing and usage reports and noted 4 accounts are past due. The Directors would like the billing report to be more current and asked Ms. Beard to discuss the issue with Mr. Wasiecko.

Customer Feedback

None.

Rules and Regulations regarding Meter Tampering

The Directors reviewed the Rules and Regulations regarding meter tampering and noted a violation of the Rules and Regulations may result in a \$1,000 fine per violation. Mr. Clodfelter noted the Valley Country Club Estates Homeowner Association removes the water meter after each irrigation season. The Directors asked Ms. Beard to contact the Homeowner Association representative to notify that this is a violation of the Rules and Regulations.

ACTION ITEMS REQUIRING MOTION

Approval of Meeting Minutes

Director Hammond presented the minutes from the May 23, 2018 meeting. After review, Director Waller made a motion to approve the minutes. The motion was seconded by Director Morgan and upon vote, unanimously approved.

Acceptance of Compilation Report

The Directors reviewed the Compilation Report for the five months ending May 31, 2018. Director Waller made a motion to accept the Compilation Report as presented. The motion was seconded by Director Sandstede and upon vote, unanimously approved.

Approval of Expenditures

Ms. Beard presented the expenditures payable June 27, 2018 for approval. She reported the expenditures total \$75,211.31. The expenditure total includes the annual GO Bond payment in the amount of \$43,592.23. Director Sandstede made a motion to approve the expenditures. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Safety and Loss Prevention Grant Program

Ms. Beard reported the Colorado Special District Property and Liability Pool has provided a grant to East Valley Metro District in the amount of \$1,155.38 for purchases that promote safety and reduce losses. The Directors reached a consensus to submit the safety lighting installed at the pump house to utilize a part of the grant. Mr. Clodfelter will provide the documentation to Ms. Beard for submittal.

August Meeting Date

Ms. Beard notified the Directors she is unable to attend the meeting on the regularly scheduled date. After discussion, the Directors reached a consensus to move the August meeting out one week to August 29th.

Adjournment

There being no further business to come before the Board, at 8:00 pm a motion was made by Director Sandstede to adjourn the meeting. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Respectfully submitted,

s/s Darcy Beard, Acting Secretary

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July 25, 2018
MEETING MINUTES

A meeting of the East Valley Metropolitan District was held on July 25, 2018 at 6:30 p.m. at TACAir 7425 S. Peoria Street Englewood, CO 80112.

Board Members Present: Larry Hammond President
 Neil Sandstede Vice President
 Danelle Morgan Secretary
 Trey Robbins Treasurer
 Bill Waller Director

Board Member Absent: Trey Robbins, absence excused

Others: Darcy Beard Manager/Accountant
 David Lindholm Attorney via telephone

Stakeholders Present: None

CALL TO ORDER AND ROLL CALL

Director Hammond called the meeting to order at 6:30 p.m. noting a quorum was present. Director Hammond appointed Ms. Beard Acting Secretary.

CONFLICT OF INTEREST REMINDER

Director Hammond reminded the board of the conflict of interest rules.

ADDITIONS/CHANGES TO AGENDA

None.

DIRECTOR'S COMMENTS

None.

PUBLIC COMMENTS

None.

REVIEW ITEMS – NO ACTION REQUIRED

System Operator Report

Director Hammond noted the water usage is significantly increased over the usage during the same period the prior year. The board had questions on some of the graphs provided by Mr. Clodfelter and will ask him to clarify or correct for the next meeting.

Customer Usage, Billing and Correspondence

The Directors reviewed the billing and usage reports and noted 4 accounts are past due.

Customer Feedback

None.

ACTION ITEMS REQUIRING MOTION

Approval of Meeting Minutes

Director Hammond presented the minutes from the June 27, 2018 meeting. After review, Director Waller made a motion to approve the minutes. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Acceptance of Compilation Report

The Directors reviewed the Compilation Report for the six months ending June 30, 2018. Director Hammond made a motion to accept the Compilation Report as presented. The motion was seconded by Director Morgan and upon vote, unanimously approved.

Approval of Expenditures

Ms. Beard presented the expenditures payable July 25, 2018 for approval. She reported the expenditures total \$17,171.75. Director Waller made a motion to approve the expenditures. The motion was seconded by Director Morgan and upon vote, unanimously approved.

Attorney Report

Mr. Lindholm reported his plans to retire effective December 31, 2018. The board discussed the process to interview potential candidates or firms to replace Mr. Lindholm and the need to develop a document transfer plan.

Adjournment

There being no further business to come before the Board, at 7:30 pm a motion was made by Director Sandstede to adjourn the meeting. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Respectfully submitted,

s/s Darcy Beard, Acting Secretary

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August 29, 2018
MEETING MINUTES

A meeting of the East Valley Metropolitan District was held on August 29, 2018 at 6:30 p.m. at TACAir 7425 S. Peoria Street Englewood, CO 80112.

Board Members Present: Larry Hammond President
 Neil Sandstede Vice President
 Danelle Morgan Secretary
 Trey Robbins Treasurer
 Bill Waller Director

Board Member Absent: None

Others: Darcy Beard Manager/Accountant
 Bob Clodfelter Professional Water Services

Stakeholders Present: None

CALL TO ORDER AND ROLL CALL

Director Hammond called the meeting to order at 6:30 p.m. noting a quorum was present. Director Hammond appointed Ms. Beard Acting Secretary.

CONFLICT OF INTEREST REMINDER

Director Hammond reminded the board of the conflict of interest rules.

ADDITIONS/CHANGES TO AGENDA

None.

DIRECTOR'S COMMENTS

The Board reached a consensus to move the September meeting to Monday, September 24th at 6:30 pm. To allow all board members the opportunity to interview candidates for the replacement of the District's attorney, David Lindholm.

PUBLIC COMMENTS

None.

REVIEW ITEMS – NO ACTION REQUIRED

System Operator Report

Mr. Clodfelter reported the new VFD was installed without any issues. The level sensor in the small storage tank is malfunctioning due to a wiring issue which may require the installation of a new conduit.

Customer Usage, Billing and Correspondence

The Directors reviewed the billing and usage reports and noted 8 accounts are past due. Director Robbins reported he was contacted by Wells Fargo regarding the ability of Mr. Wasiecko to access copies of check which have been deposited to verify customer payment.

Customer Feedback

Ms. Beard and the Directors reported receiving calls about the recent water outage.

ACTION ITEMS REQUIRING MOTION

Approval of Meeting Minutes

Director Hammond presented the minutes from the July 25, 2018 meeting. After review, Director Waller made a motion to approve the minutes. The motion was seconded by Director Sandstede and upon vote, unanimously approved.

Acceptance of Compilation Report

The Directors reviewed the Compilation Report for the seven months ending July 31, 2018. Director Waller made a motion to accept the Compilation Report as presented. The motion was seconded by Director Sandstede and upon vote, unanimously approved.

Approval of Expenditures

Ms. Beard presented the expenditures payable August 29, 2018 for approval. She reported the expenditures total \$26,504.79. Director Robbins made a motion to approve the expenditures. The motion was seconded by Director Morgan and upon vote, unanimously approved.

Adjournment

There being no further business to come before the Board, at 7:30 pm a motion was made by Director Waller to adjourn the meeting. The motion was seconded by Director Morgan and upon vote, unanimously approved.

Respectfully submitted,

s/s Darcy Beard, Acting Secretary

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**September 24, 2018
MEETING MINUTES**

A meeting of the East Valley Metropolitan District was held on September 24, 2018 at 6:30 p.m. at TACAir 7425 S. Peoria Street Englewood, CO 80112.

Board Members Present:	Larry Hammond	President
	Neil Sandstede	Vice President
	Danelle Morgan	Secretary
	Trey Robbins	Treasurer
	Bill Waller	Director

Board Member Absent: None

Others:	Darcy Beard	Manager/Accountant
	Bob Clodfelter	Professional Water Services
	David Lindholm	Attorney
	Russ Dykstra	Spencer Fane

Stakeholders Present: None

CALL TO ORDER AND ROLL CALL

Director Hammond called the meeting to order at 6:30 p.m. noting a quorum was present. Director Hammond appointed Ms. Beard Acting Secretary.

CONFLICT OF INTEREST REMINDER

Director Hammond reminded the board of the conflict of interest rules.

ADDITIONS/CHANGES TO AGENDA

None.

DIRECTOR'S COMMENTS

Director Waller reported he received a complaint from the neighbor closest to the pump house about the light on the pump house. Mr. Clodfelter will try to adjust the light, so it does not bother the neighbor.

PUBLIC COMMENTS

None.

ATTORNEY INTERVIEW

The Board invited Russ Dykstra, Spencer Fane to the meeting to discuss engaging him to replace David Lindholm, due to Mr. Lindholm's December 31, 2018 retirement. Mr. Dykstra explained his billing philosophy and his background with other special districts. The Board thanked Mr. Dykstra for attending the meeting. After discussions with an additional attorney, the Board will decide on a direction for the replacement of Mr. Lindholm.

REVIEW ITEMS – NO ACTION REQUIRED

System Operator Report

Mr. Clodfelter reported the District pumped 5.1 million gallons of water in the prior month. This is 100,000 gallons more than the same month in the prior year. However, the well levels seem to be remaining constant.

Director Waller noted a customer had reported a broken cast iron dome in his meter pit is broken. After reviewing the District rules and regulations, the Directors determined the broken cover is the responsibility of the customer and asked Ms. Beard to contact the customer to inform him.

Customer Usage, Billing and Correspondence

The Directors reviewed the billing and usage reports. Director Robbins reported he was contacted by Wells Fargo regarding the ability of Mr. Wasiecko to access copies of check which have been deposited to verify customer payment. Director Robbins has contacted Wells Fargo and authorized Mr. Wasiecko to have viewing access of all deposit details.

2019 Proposed Budget

Ms. Beard presented the 2019 proposed budget. The Budget Hearing is set for the November 19, 2018 meeting.

ACTION ITEMS REQUIRING MOTION

Approval of Meeting Minutes

Director Hammond presented the minutes from the August 29, 2018 meeting. After review, Director Sandstede made a motion to approve the minutes. The motion was seconded by Director Robbins and upon vote, unanimously approved.

Acceptance of Compilation Report

The Directors reviewed the Compilation Report for the eight months ending August 31, 2018. Director Hammond made a motion to accept the Compilation Report as presented. The motion was seconded by Director Sandstede and upon vote, unanimously approved.

Approval of Expenditures

Ms. Beard presented the expenditures payable September 24, 2018 for approval. She reported the expenditures total \$16,516.0. Director Hammond made a motion to approve the expenditures. The motion was seconded by Director Morgan and upon vote, unanimously approved.

Adjournment

There being no further business to come before the Board, at 8:53 pm a motion was made by Director Waller to adjourn the meeting. The motion was seconded by Director Robbins and upon vote, unanimously approved.

Respectfully submitted,

s/s Darcy Beard, Acting Secretary

EAST VALLEY METROPOLITAN DISTRICT
SERVING THE ALGONQUIN ACRES and VALLEY ESTATES
SUBDIVISIONS,
ARAPAHOE COUNTY, COLORADO
P.O. Box 3110
Parker, Colorado 80134
303-841-3474,
Eastvalleywater.20m.com

October 24, 2018
MEETING MINUTES

A meeting of the East Valley Metropolitan District was held on October 24, 2018 at 6:30 p.m. at TACAir 7425 S. Peoria Street Englewood, CO 80112.

Board Members Present:	Larry Hammond	President
	Neil Sandstede	Vice President
	Danelle Morgan	Secretary
	Trey Robbins	Treasurer
	Bill Waller	Director
Board Member Absent:	Bill Waller	Excused
Others:	Darcy Beard	Manager/Accountant
	Bob Clodfelter	Professional Water Services
	Jeff Erb	Setter & Vander Wall
Stakeholders Present:	None	

CALL TO ORDER AND ROLL CALL

Director Hammond called the meeting to order at 6:30 p.m. noting a quorum was present. Director Hammond appointed Ms. Beard Acting Secretary.

CONFLICT OF INTEREST REMINDER

Director Hammond reminded the board of the conflict of interest rules.

ADDITIONS/CHANGES TO AGENDA

None.

DIRECTOR'S COMMENTS

None

PUBLIC COMMENTS

None.

ATTORNEY INTERVIEW

The Board invited Jeff Erb, Seter & Vander Wall to the meeting to discuss engaging him to replace David Lindholm, due to Mr. Lindholm's December 31, 2018 retirement. Mr. Seter gave an overview of his background and his billing philosophy. The Board thanked Mr. Seter for attending the meeting. The Board members discussed the qualifications of both attorneys which have been interviewed and will make a decision at the November 19, 2018 meeting.

REVIEW ITEMS – NO ACTION REQUIRED

System Operator Report

Mr. Clodfelter reported the water system is working well. He will install the new small turbine in early 2019. Tom Dea with TZA Water Engineers will check the accuracy of the well meters and will prepare and issue the Augmentation report to the state engineer's office.

Customer Usage, Billing and Correspondence

The Directors reviewed the billing and usage reports. The board members noted three past due accounts.

2019 Proposed Budget

Ms. Beard reviewed the 2019 proposed budget. The board members discussed the need to set up a reserve fund for water main replacement. The cost to replace the water mains is approximately \$3 million. The board directed Ms. Beard to provide a resolution to dedicate \$100,000 to the reserve fund in 2019 and \$50,000 each year thereafter, if funds are available. The Budget Hearing is set for the November 19, 2018 meeting.

ACTION ITEMS REQUIRING MOTION

Approval of Meeting Minutes

Director Hammond presented the minutes from the September 24, 2018 meeting. After review, Director Robbins made a motion to approve the minutes. The motion was seconded by Director Morgan and upon vote, unanimously approved.

Acceptance of Compilation Report

The Directors reviewed the Compilation Report for the nine months ending September 30, 2018. Director Hammond made a motion to accept the Compilation Report as presented. The motion was seconded by Director Robbins and upon vote, unanimously approved.

Approval of Expenditures

Ms. Beard presented the expenditures payable October 24, 2018 for approval. She reported the expenditures total \$15,598.36. Director Hammond made a motion to approve the expenditures. The motion was seconded by Director Morgan and upon vote, unanimously approved.

Adjournment

There being no further business to come before the Board, at 8:30 pm a motion was made by Director Morgan to adjourn the meeting. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Respectfully submitted,

s/s Darcy Beard, Acting Secretary

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303-841-3474,
Eastvalleywater.20m.com

November 19, 2018
MEETING MINUTES

A meeting of the East Valley Metropolitan District was held on November 19, 2018 at 6:30 p.m. at TACAir 7425 S. Peoria Street Englewood, CO 80112.

Board Members Present: Larry Hammond President
 Neil Sandstede Vice President
 Danelle Morgan Secretary
 Trey Robbins Treasurer
 Bill Waller Director

Board Member Absent: None

Others: Darcy Beard Manager/Accountant
 Bob Clodfelter Professional Water Services
 David Lindholm Attorney

Stakeholders Present: None

CALL TO ORDER AND ROLL CALL

Director Hammond called the meeting to order at 6:30 p.m. noting a quorum was present. Director Hammond appointed Ms. Beard Acting Secretary.

CONFLICT OF INTEREST REMINDER

Director Hammond reminded the board of the conflict of interest rules.

ADDITIONS/CHANGES TO AGENDA

None.

DIRECTOR'S COMMENTS

None

PUBLIC COMMENTS

None.

REVIEW ITEMS – NO ACTION REQUIRED

System Operator Report

Mr. Clodfelter reported Browns Hill has not contacted him regarding the cause of the failure of the VFD which caused a water outage in early November. He will follow up with them. TZA provided a proposal of \$1,400 to check the accuracy of the well meters. Mr. Clodfelter will check the accuracy using a fire hydrant meter which will result in a savings of at least \$700. Mr. Clodfelter noted he is seeing the rise in well levels due to seasonal recovery.

The Directors reviewed the Augmentation Report provided by TZA Engineers.

Customer Usage, Billing and Correspondence

The Directors reviewed the billing and usage reports. The board members noted one past due account.

Customer Feedback

Director Morgan reported a customer requesting the District giving customers notification of water outages. Unfortunately, since most water outages are not planned outages, the Directors agreed regarding the difficulty of notification and the fact that most water outages are remedied before a notice would be released. Customers will be notified via the website and/or notices on bills of any planned water outages.

ACTION ITEMS REQUIRING MOTION

Approval of Meeting Minutes

Director Hammond presented the minutes from the October 24, 2018 meeting. After review, Director Robbins made a motion to approve the minutes. The motion was seconded by Director Sandstede and upon vote, unanimously approved.

Acceptance of Compilation Report

The Directors reviewed the Compilation Report for the ten months ending October 31, 2018. Director Morgan made a motion to accept the Compilation Report as presented. The motion was seconded by Director Hammond ins and upon vote, unanimously approved.

Approval of Expenditures

Ms. Beard presented the expenditures payable November 19, 2018 for approval. She reported the addition of check 3025 payable to Professional Water Services for \$2,725. With the check addition, the expenditures total \$14,416.27. Director Hammond made a motion to approve the expenditures. The motion was seconded by Director Morgan and upon vote, unanimously approved.

Attorney Consideration

The Directors discussed the attributes of each candidate for the replacement of David Lindholm. After discussion, Director Waller made a motion to hire Jeff Erb as the new attorney for the District. The motion was seconded by Director Sandstede and upon vote, unanimously approved. Director Hammond directed Ms. Beard to inform Mr. Erb and request an engagement letter.

2019 Budget Hearing

Director Hammond opened the 2019 Budget Hearing at 7:40 pm. The Directors reviewed the 2019 budget and noted the 2019 Rate and Fee Schedule has no increases. Director Hammond closed the 2019 Budget Hearing at 7:50 pm. Director Waller made a motion to approve the 2019 Proposed Budget including the 2019 Rate and Fee Schedule. The motion was seconded by Director Hammond and upon vote, unanimously approved.

December Meeting

Director Hammond noted the December meeting is scheduled for December 10, 2018.

Adjournment

There being no further business to come before the Board, at 8:10 pm a motion was made by Director Waller to adjourn the meeting. The motion was seconded by Director Morgan and upon vote, unanimously approved.

Respectfully submitted,

s/s Darcy Beard, Acting Secretary

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Parker, Colorado 80134
303-841-3474,
Eastvalleywater.20m.com

December 10, 2018
MEETING MINUTES

A meeting of the East Valley Metropolitan District was held on December 10, 2018 at 6:30 p.m. at TACAir 7425 S. Peoria Street Englewood, CO 80112.

Board Members Present:	Neil Sandstede	Vice President
	Danelle Morgan	Secretary
	Trey Robbins	Treasurer
	Bill Waller	Director
Board Member Absent:	Larry Hammond	President - Excused
Others:	Darcy Beard	Manager/Accountant
	Bob Clodfelter	Professional Water Services
	Jeffery Erb	Attorney
Stakeholders Present:	None	

CALL TO ORDER AND ROLL CALL

Director Hammond called the meeting to order at 6:30 p.m. noting a quorum was present. Director Hammond appointed Ms. Beard Acting Secretary.

CONFLICT OF INTEREST REMINDER

Director Hammond reminded the board of the conflict of interest rules.

ADDITIONS/CHANGES TO AGENDA

None.

DIRECTOR'S COMMENTS

None

PUBLIC COMMENTS

None.

REVIEW ITEMS – NO ACTION REQUIRED

System Operator Report.

The Directors reviewed the the written report provided by Professional Water Services and noted the water levels are remaining stable.

Customer Usage, Billing and Correspondence

The Directors reviewed the billing and usage reports. The board members noted one past due account.

Customer Feedback

None.

ACTION ITEMS REQUIRING MOTION

Approval of Meeting Minutes

Director Hammond presented the minutes from the November 19, 2018 meeting. After review, Director Morgan made a motion to approve the minutes. The motion was seconded by Director Robbins and upon vote, unanimously approved.

Acceptance of Compilation Report

The Directors reviewed the Compilation Report for the eleven months ending November 30, 2018. Director Sandstede made a motion to accept the Compilation Report as presented. The motion was seconded by Director Morgan and upon vote, unanimously approved.

Approval of Expenditures

Ms. Beard presented the expenditures payable December 10, 2018 for approval. The expenditures total \$24,729.20. Director Morgan made a motion to approve the expenditures. The motion was seconded by Director Sandstede and upon vote, unanimously approved.

Attorney Engagement Letter

The Directors reviewed the Engagement Letter presented by Jeffery Erb with Seter & Vanderwall PC. After discussion, Director Waller made a motion to approve the Engagement Letter for Legal Services. The motion was seconded by Director Robbins and upon vote, unanimously approved.

Adjournment

There being no further business to come before the Board, at 8:10 pm a motion was made by Director Waller to adjourn the meeting. The motion was seconded by Director Morgan and upon vote, unanimously approved.

Respectfully submitted,

s/s Darcy Beard, Acting Secretary