

EAST VALLEY METROPOLITAN DISTRICT
SERVING THE ALGONQUIN ACRES and VALLEY ESTATES
SUBDIVISIONS,
ARAPAHOE COUNTY, COLORADO
P.O. Box 3110
Parker, Colorado 80134
303-841-3474,
Eastvalleywater.20m.com

January 22, 2020
MEETING MINUTES

A meeting of the East Valley Metropolitan District was held on January 22, 2020 at 6:30 p.m. at TACAir 7425 S. Peoria Street Englewood, CO 80112.

Board Members Present:	Larry Hammond	President
	Neil Sandstede	Vice President
	Danelle Morgan	Secretary
	Trey Robbins	Treasurer
	Bill Waller	Director

Others:	Darcy Beard	Manager/Accountant
	Bob Clodfelter	Professional Water Services
	Beth Clodfelter	Professional Water Services
	Jeffrey Erb	Setter & Vander Wall P.C.

Stakeholders Present: None

CALL TO ORDER AND ROLL CALL

Director Hammond called the meeting to order at 6:30 p.m. noting a quorum was present and appointed Ms. Beard Acting Secretary.

CONFLICT OF INTEREST REMINDER

Director Hammond reminded the board of the conflict of interest rules.

ADDITIONS/CHANGES TO AGENDA

None.

DIRECTOR'S COMMENTS

None.

PUBLIC COMMENTS

None.

REVIEW ITEMS – NO ACTION REQUIRED

System Operator Report.

Mr. Clodfelter reported Hydro Resources will begin work on the Carson well on January 23, 2020 and he will begin using the Jordan well. He would like to rebuild the small turbine pump at an estimated cost of \$10,000 to \$12,000. Alternatively, replacement of the pump would be approximately \$20,000. Director Hammond directed Ms. Beard to add rebuilding the small turbine pump to the February agenda.

Ms. Clodfelter reviewed the results of the state survey results. The inspector noted a backflow prevention deficiency which was immediately rectified.

Customer Usage, Billing and Correspondence

The Directors reviewed the billing and usage reports.

Customer Feedback

None.

Attorney Report

Mr. Erb noted the current bond is eligible for re-finance. He will inquire with lenders about possible savings and present options at the February meeting. Mr. Erb updated the Directors on pending state legislation proposed in the 2020 legislative session applicable to special districts.

Approval of Meeting Minutes

Director Hammond presented the minutes from the December 9, 2019 meeting. After review, Director Robbins made a motion to approve the minutes. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Resolution 2020-01 to Establish the 2020 Meeting Schedule

The Directors reviewed Resolution 2020-01 to establish the 2020 meeting schedule and suggested changing the November meeting date to November 16, 2020. Director Waller made a motion to approve Resolution 2020-01 as amended. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Resolution 2020-02 to Appropriate Sums of Money

The Directors reviewed Resolution 2020-02 to Appropriate Sums of Money allowing the District to expend the funds in the 2020 adopted budget. Director Waller made a motion to approve Resolution 2020-02. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Resolution 2020-03 to Establish the 2020 Election Plan

The Director reviewed Resolution 2020-03 to Establish the 2020 Election Plan. After discussion, Director Hammond made a motion to approve Resolution 2020-03. The motion was seconded by Director Waller and upon vote, unanimously approved.

Acceptance of Compilation Report

The Directors reviewed the Compilation Report for the year ending December 31, 2019. Director Waller made a motion to accept the Compilation Report as presented. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Approval of Expenditures

Ms. Beard presented the expenditures payable January 22, 2020 for approval. The expenditures totaled \$22,935.49. Director Hammond made a motion to approve the expenditures. The motion was seconded by Director Robbins and upon vote, unanimously approved.

Adjournment

There being no further business to come before the Board, at 8:00 pm Director Morgan made a motion to adjourn the meeting. The motion was seconded by Director Waller and upon vote, unanimously approved.

Respectfully submitted,

s/s Darcy Beard, Acting Secretary

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February 26, 2020
MEETING MINUTES

A meeting of the East Valley Metropolitan District was held on February 26, 2020 at 6:30 p.m. at TACAir 7425 S. Peoria Street Englewood, CO 80112.

Board Members Present:	Larry Hammond	President
	Neil Sandstede	Vice President
	Danelle Morgan	Secretary
	Trey Robbins	Treasurer
	Bill Waller	Director
Absence Excused:	Neil Sandstede	Vice President
Others:	Darcy Beard	Manager/Accountant
	Bob Clodfelter	Professional Water Services
	Jeffrey Erb	Seter & Vander Wall P.C.
Stakeholders Present:	None	

CALL TO ORDER AND ROLL CALL

Director Hammond called the meeting to order at 6:30 p.m. noting a quorum was present and appointed Ms. Beard Acting Secretary.

CONFLICT OF INTEREST REMINDER

Director Hammond reminded the board of the conflict of interest rules.

ADDITIONS/CHANGES TO AGENDA

None.

DIRECTOR'S COMMENTS

None.

PUBLIC COMMENTS

None.

REVIEW ITEMS – NO ACTION REQUIRED

System Operator Report.

Mr. Clodfelter reported the new well equipment installation is complete. The well did not need cleaning and the system is functioning well. He noted he would like to rebuild the small turbine pump and have the backup generator tested and serviced if necessary. The board reached a consensus to have the small turbine pump rebuilt and the generator maintenance performed.

Customer Usage, Billing and Correspondence

The Directors reviewed the billing and usage reports and noted three past due accounts.

Customer Feedback

Mr. Hammond noted a customer has complained the website needs updating. He has contacted Blue Spruce Management and asked for all website items to be brought current. He also noted the minutes cannot be posted on the website until after board approval, Board approval is done at the board meeting held the month following the date of the minutes.

Attorney Report

Mr. Erb presented information on terms to refinance the bonds. Ms. Beard noted the terms require an annual audit. Currently, the District files an audit exemption which saves approximately \$5,000-\$7,500 in annual audit fees. Mr. Erb will check with the bank and ask if the annual audit requirement can be fulfilled with the audit exemption filing. In addition, Mr. Erb will check with the current bond holder for refinance terms.

Ms. Beard noted one resident has expressed interest in running for a board position. If an election will be held, Mr. Erb will handle the election at an approximate cost of \$5,000.

Approval of Meeting Minutes

Director Hammond presented the minutes from the January 22, 2020 meeting. After review, Director Waller made a motion to approve the minutes. The motion was seconded by Director Morgan and upon vote, unanimously approved.

Acceptance of Compilation Report

The Directors reviewed the Compilation Report for the month ending January 31, 2020. Director Waller made a motion to accept the Compilation Report as presented. The motion was seconded by Director Morgan and upon vote, unanimously approved.

Approval of Expenditures

Ms. Beard presented the expenditures payable February 26, 2020 for approval. The expenditures totaled \$17,056.87. Director Waller made a motion to approve the expenditures. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Adjournment

There being no further business to come before the Board, at 8:10 pm Director Morgan made a motion to adjourn the meeting. The motion was seconded by Director Waller and upon vote, unanimously approved.

Respectfully submitted,

s/s Darcy Beard, Acting Secretary

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March 25, 2020
MEETING MINUTES

A meeting of the East Valley Metropolitan District was held on February 26, 2020 at 6:30 p.m. via Webex.

Board Members Present:	Larry Hammond	President
	Danelle Morgan	Secretary
	Trey Robbins	Treasurer
	Bill Waller	Director

Absence Excused:	Neil Sandstede	Vice President
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Others:	Darcy Beard	Manager/Accountant
	Bob Clodfelter	Professional Water Services
	Jeffrey Erb	Seter & Vander Wall P.C.

Stakeholders Present:	None
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CALL TO ORDER AND ROLL CALL

Director Hammond called the meeting to order at 6:30 p.m. noting a quorum was present and appointed Ms. Beard Acting Secretary.

CONFLICT OF INTEREST REMINDER

Director Hammond reminded the board of the conflict of interest rules.

ADDITIONS/CHANGES TO AGENDA

None.

DIRECTOR'S COMMENTS

None.

PUBLIC COMMENTS

None.

REVIEW ITEMS – NO ACTION REQUIRED

System Operator Report.

Mr. Clodfelter reported the system is working well and chemical supplies continue to be available from suppliers. He further noted is received many locate requests which are outside the District boundaries. Ms. Beard will contact UNCC and ask if they have a map of the District with the District boundaries.

Customer Usage, Billing and Correspondence

The Directors reviewed the billing and usage reports. Governor Polis has issued an executive order to stop all shut offs for 90 days. Director Hammond reported customer feedback requesting a drop off point for payments. Blue Spruce Management will be changing the post office box to a Post Office closer to the District to accommodate a more convenient drop off point.

Customer Feedback

None.

Attorney Report

Mr. Erb commented on the interpretation of the legality of virtual meetings. He noted the Board of Directors need to ratify all decisions at the next meeting where board members are present in person.

Mr. Erb reported the trash collection bill pertaining to Special Districts passed the Colorado Legislature. The legislation requires a Special District providing trash collection have the approval of the county where the District is located.

Mr. Erb noted any information presented for board review at a meeting be marked “Not a Public Record”.

Mr. Erb reported the Bond Market is currently in turmoil due to the Covid-19 crisis and consequently he has not received any response to his inquiry regarding refinancing of the General Obligation Bonds.

Approval of Meeting Minutes

Director Hammond presented the minutes from the February 26, 2020 meeting. After review, Director Waller made a motion to approve the minutes. The motion was seconded by Director Robbins and upon vote, unanimously approved.

Acceptance of Compilation Report

The Directors reviewed the Compilation Report for the two months ending February 29, 2020. Director Waller made a motion to accept the Compilation Report as presented. The motion was seconded by Director Morgan and upon vote, unanimously approved.

Approval of Expenditures

Ms. Beard presented the expenditures payable March 25, 2020 for approval. The expenditures totaled \$67,411.4. Director Robbins made a motion to approve the expenditures. The motion was seconded by Director Hammond and upon vote, unanimously approved.

2019 Audit Exemption

Ms. Beard reviewed the 2019 Audit Exemption. After review, Director Waller made a motion to approve the 2019 Audit Exemption. The motion was seconded by Director Morgan and upon vote, unanimously approved.

Adjournment

There being no further business to come before the Board, at 7:30 pm Director Waller made a motion to adjourn the meeting. The motion was seconded by Director Morgan and upon vote, unanimously approved.

Respectfully submitted,

s/s Darcy Beard, Acting Secretary

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April 22, 2020
MEETING MINUTES

A meeting of the East Valley Metropolitan District was held on April 22, 2020 at 6:30 p.m. via Webex.

Board Members Present:	Larry Hammond	President
	Danelle Morgan	Secretary
	Trey Robbins	Treasurer
	Bill Waller	Director
Others:	Darcy Beard	Manager/Accountant
	Bob Clodfelter	Professional Water Services
	Jeffrey Erb	Seter & Vander Wall P.C.
Stakeholders Present:	None	

CALL TO ORDER AND ROLL CALL

Director Hammond called the meeting to order at 6:30 p.m. noting a quorum was present and appointed Ms. Beard Acting Secretary.

CONFLICT OF INTEREST REMINDER

Director Hammond reminded the board of the conflict of interest rules.

ADDITIONS/CHANGES TO AGENDA

None.

DIRECTOR'S COMMENTS

Director Hammond reported he received a phone call from District resident, James Mumeey. Mr. Mumeey requested, considering Director Neal Sandstede's death, the Jordan Well be re-named after Director Sandstede. Director Waller noted Director Sandstede had extensive involvement in gaining approval from the residents to drill the new Jordan well and had served as a Director almost continuously since 1996. Director Hammond expressed his appreciation for all of

Director Sandstede's dedication to the District. Director Waller suggested it may be less complicated to name the well house instead of the Jordan well after Director Sandstede. Mr. Erb added, from a legal perspective he did not see any reason this could not be done. Director Hammond asked Ms. Beard to add this item to the May agenda.

PUBLIC COMMENTS

None.

REVIEW ITEMS – NO ACTION REQUIRED

System Operator Report.

Mr. Clodfelter reported the system is working well. He has done additional water sampling this month as required by CDPHE three-year sampling schedule. He reported the Carson well level is at a four-year high. He noted there is at least one meter in the District that is not working. Badger Meter is closed due to the Covid-19 pandemic. When Badger re-opens, he will replace any non-working meters.

Customer Usage, Billing and Correspondence

The Directors reviewed the billing and usage reports and noted 5 past due accounts.

Customer Feedback

Director Robbins reported one neighbor has complained of brown water. He noted this may have been the result of the water to the house being turned off for repair work to the resident's house.

Attorney Report

Mr. Erb updated the Directors on the bond refunding with Midwest One Bank. As requested by the Directors, Midwest One Bank has agreed to waive requirement for an annual audit but will require a copy of the annual audit exemption as a condition of the bond refunding. Mr. Erb will have the bank representative sign a term sheet to lock in the refunding terms. After discussion, Director Waller made a motion to approve Midwest One Bank refunding terms and to have Mr. Erb prepare the documents to move forward with the refunding. The motion was seconded by Director Hammond, and upon vote, unanimously approved.

Approval of Meeting Minutes

Director Hammond presented the minutes from the March 25, 2020 meeting. After review, Director Morgan made a motion to approve the minutes. The motion was seconded by Director Robbins and upon vote, unanimously approved.

Acceptance of Compilation Report

The Directors reviewed the Compilation Report for the three months ending March 31, 2020. Director Hammond made a motion to accept the Compilation Report as presented. The motion was seconded by Director Waller and upon vote, unanimously approved.

Approval of Expenditures

Ms. Beard presented the expenditures payable April 22, 2020 for approval. The expenditures totaled \$18,451.30. Director Waller made a motion to approve the expenditures. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Adjournment

There being no further business to come before the Board, at 7:30 pm Director Hammond made a motion to adjourn the meeting. The motion was seconded by Director Morgan and upon vote, unanimously approved.

Respectfully submitted,

s/s Darcy Beard, Acting Secretary

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**May 27, 2020
MEETING MINUTES**

A meeting of the East Valley Metropolitan District was held on May 27, 2020 at 6:40 p.m. via Webex.

Board Members Present:	Larry Hammond	President
	Danelle Morgan	Secretary
	Trey Robbins	Treasurer
	Bill Waller	Director
	LuAnne Yoder	Director
Others:	Darcy Beard	Manager/Accountant
	Bob Clodfelter	Professional Water Services
	Jeffrey Erb	Seter & Vander Wall P.C.
	Steve Wasiecko	Blue Spruce Management

Stakeholders Present: None

CALL TO ORDER AND ROLL CALL

Director Hammond called the meeting to order at 6:30 p.m. noting a quorum was present and appointed Ms. Beard Acting Secretary.

CONFLICT OF INTEREST REMINDER

Director Hammond reminded the board of the conflict of interest rules.

ADDITIONS/CHANGES TO AGENDA

None.

DIRECTOR'S COMMENTS

Director Hammond asked Ms. Beard to check on the availability of the TACAir Conference Room for the meeting scheduled for June 24, 2020. He suggested board and staff meet at TACAir if it is available with a Webex link available for any public that would like to attend.

PUBLIC COMMENTS

None.

ELECTION RESULTS

The May 5th election was cancelled because there were not more candidates than director seats open. Larry Hammond, Bill Waller and LuAnne Yoder were therefore declared elected. Due to the Covid-19 situation, Oaths of Office were directly mailed to the newly elected directors. Once the Oaths of Office were taken and signed by either a witness or notary, the Oaths were returned to Mr. Erb's office for filing with the Division of Local Affairs.

The Directors and staff introduced themselves to the LuAnne Yoder and welcomed her to the board.

System Operator Report.

Mr. Clodfelter reported the system is working well and the well levels have stabilized. He reviewed the monthly reports with the board. Mr. Clodfelter noted the generator is due for semi-annual maintenance.

Customer Usage, Billing and Correspondence

The Directors reviewed the billing and usage reports and noted one past due account. Mr. Wasiecko reported late fees for April were waived due to the Covid-19 orders issued by the Governor of Colorado. The Directors discussed one meter that has malfunctioned but now seems to be working properly. Mr. Wasiecko recommends replacement of the meter. Mr. Clodfelter will perform a manual read and compare it to the electronic read to determine if the meter needs replacement.

Customer Feedback

None.

Rename Jordan Wellhouse

Director Hammond suggested naming the Jordan Wellhouse after the late Neal Sandstede to honor him for his dedication and service to the District. He asked Ms. Beard to add to the June 24, 2020 agenda as an action item.

Review of EastValleyWater.20m.com

The Directors discussed the need to review the website frequently to verify the content is complete.

Review Available Rebates and proposed new Rebate Application

The Directors reviewed the available rebates and the proposed new Rebate Application. Several changes to the rebate amounts were suggested. Ms. Beard will update the form and add approval to the June 24, 2020 agenda.

Attorney Report

Mr. Erb updated the Directors on the bond refunding with Midwest One Bank. All the documents and the Resolution to Approve the Bond Refunding will be presented at the June 24, 2020 meeting. Mr. Erb discussed the Notice to Wells Fargo of the District's intent to redeem the bonds. Director Morgan made a motion to approve the Notice to Wells Fargo of the District's intent to redeem the bonds. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Approval of Meeting Minutes

Director Hammond presented the minutes from the April 22, 2020 meeting and suggested one edit to the minutes. After review, Director Waller made a motion to approve the minutes as amended. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Acceptance of Compilation Report

The Directors reviewed the Compilation Report for the four months ending April 30, 2020. Director Waller made a motion to accept the Compilation Report as presented. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Approval of Expenditures

Ms. Beard presented the expenditures payable May 27, 2020 for approval. The expenditures totaled \$15,068.28. Director Waller made a motion to approve the expenditures. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Bond Refunding Resolution

The Bond Refunding Resolution was tabled until the June 24, 2020 meeting when the documents will be available for review and approval.

Adjournment

There being no further business to come before the Board, at 8:01 pm Director Waller made a motion to adjourn the meeting. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Respectfully submitted,

s/s Darcy Beard, Acting Secretary

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June 24, 2020
MEETING MINUTES

A meeting of the East Valley Metropolitan District was held on June 24, 2020 at 6:30 pm at TACAir 7425 S. Peoria Street Englewood, CO 80112.

Board Members Present: Larry Hammond President
 Bill Waller Secretary
 Danelle Morgan Treasurer
 Trey Robbins Director
 LuAnne Yoder Director

Others: Darcy Beard Manager/Accountant
 Bob Clodfelter Professional Water Services
 Jeffrey Erb Seter & Vander Wall P.C.
 Dalton Kelley Butler Snow

Stakeholders Present: None

CALL TO ORDER AND ROLL CALL

Director Hammond called the meeting to order at 6:30 p.m. noting a quorum was present and appointed Ms. Beard Acting Secretary.

CONFLICT OF INTEREST REMINDER

Director Hammond reminded the board of the conflict of interest rules.

ADDITIONS/CHANGES TO AGENDA

None.

DIRECTOR'S COMMENTS

Director Hammond welcomed Director Yoder to the Board.

PUBLIC COMMENTS

None.

REVIEW ITEMS

System Operator Report.

Mr. Clodfelter reported irrigation season has begun and the system is working well. He noted one issue with a computer system failure that was addressed by Browns Hill Engineering. Mr. Clodfelter noted the generator is due for semi-annual maintenance. He contacted the vendor who has serviced the generator in the past and was told the company has been sold. The new company requires a personal guarantee by a staff or board member. Ms. Beard has sent the name of an additional vendor and Mr. Clodfelter will inquire about generator servicing with new vendor.

Customer Usage, Billing and Correspondence

The Directors reviewed the billing and usage reports and noted three past due account.

Customer Feedback

None.

ACTION ITEMS

Approval of Meeting Minutes

Director Hammond presented the minutes from the May 27, 2020 meeting. After review, Director Robbins made a motion to approve the minutes. The motion was seconded by Director Yoder and upon vote, unanimously approved.

Acceptance of Compilation Report

The Directors reviewed the Compilation Report for the five months ending May 31, 2020. Director Waller made a motion to accept the Compilation Report as presented. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Approval of Expenditures

Ms. Beard presented the expenditures payable June 24, 2020 for approval. The expenditures presented as checks totaled \$20,197.09 and a bond payment in the amount of \$43,592.23 was wire transferred from ColoTrust to Wells Fargo. Director Waller made a motion to approve the expenditures. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Resolution to Approve Issuance of 2020 General Obligation Refunding Bonds to Refinance the District's 2008 General Obligation Bonds

Mr. Kelley with Butler Snow reviewed the Resolution to Approve Issuance of 2020 General Obligation Refunding Bonds to Refinance the District's 2008 General Obligation Bonds. He noted the new rate on the bonds is 3.25%, with a net effective rate of 3.284%. The refinance will close on July 1, 2020. The new bond payment schedule will require two payments per year of \$21,796.12 beginning December 1, 2020 with the final payment of \$3,998.69 due December 1, 2027. The 2008 bond issue had a final payoff date of July 1, 2028. The bond refinance delivers

a savings of \$23,504 to the District after bond issuance and legal fees. After discussion, Director Waller made a motion to approve the Resolution to Approve Issuance of 2020 General Obligation Refunding Bonds to Refinance the District's 2008 General Obligation Bonds. The motion was seconded by Director Morgan and upon vote, the motion was unanimously approved.

Rename Jordan Wellhouse

Director Hammond made a motion to re-name the Jordan Wellhouse the Sandstede Wellhouse in honor of Neal Sandstede's dedication and service to the District. The motion was seconded by Director Waller and upon vote, unanimously approved. The Directors asked Ms. Beard to order a plaque for the well house honoring Neal Sandstede.

Approval of Rebates and Rebate Application

The Directors reviewed the schedule of rebates and the revised rebate application. Director Waller made a motion to approve the schedule of rebates and the rebate application. Director Hammond seconded the motion and upon vote, the motion was unanimously approved.

Adjournment

There being no further business to come before the Board, at 7:47 pm Director Waller made a motion to adjourn the meeting. The motion was seconded by Director Morgan and upon vote, unanimously approved.

Respectfully submitted,

s/s Darcy Beard, Acting Secretary

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July 22, 2020
MEETING MINUTES

A meeting of the East Valley Metropolitan District was held on July 22, 2020 at 6:30 pm at TACAir 7425 S. Peoria Street Englewood, CO 80112.

Board Members Present:	Larry Hammond	President
	Bill Waller	Secretary
	Danelle Morgan	Treasurer
	Trey Robbins	Director
	LuAnne Yoder	Director

Others:	Darcy Beard	Manager/Accountant
	Bob Clodfelter	Professional Water Services
	Jeffrey Erb	Seter & Vander Wall P.C.

Stakeholders Present: None

CALL TO ORDER AND ROLL CALL

Director Hammond called the meeting to order at 6:30 p.m. noting a quorum was present and appointed Ms. Beard Acting Secretary.

CONFLICT OF INTEREST REMINDER

Director Hammond reminded the board of the conflict of interest rules.

ADDITIONS/CHANGES TO AGENDA

None.

DIRECTOR'S COMMENTS

None.

PUBLIC COMMENTS

None.

ELECTION OF OFFICERS

Director Hammond asked the Directors to consider a slate of officers that includes the positions Vice President and Assistant Secretary. After discussion, Director Waller made a motion to approve the following slate of officers:

President – Larry Hammond
Vice President – Bill Waller
Treasurer – Danelle Morgan
Secretary – Trey Robbins
Assistant Secretary – LuAnne Yoder

Director Hammond seconded the motion, and upon vote the motion passed unanimously.

REVIEW ITEMS

System Operator Report.

Mr. Clodfelter reported he has contacted Smith Power to inspect and service the generator. He will schedule twice annual inspections and servicing of the generator.

There have been many locate request in the past month. Mr. Clodfelter does not have clarity regarding location of the water lines. If a water line is damaged by a contractor and the line was not marked within certain parameters, the line is the District's responsibility to repair. Mr. Clodfelter does his best to mark lines however, if a line is not accurately marked, he does not want to be held responsible for the cost to repair the line. Mr. Erb will provide language to Mr. Clodfelter that should be included in every locate response. Director Hammond made a motion to absolve Mr. Clodfelter of any responsibility to pay for line repairs in the event of damage due to locates. The motion was seconded by Director Robbins and upon vote, unanimously approved. Mr. Clodfelter noted the District will be required to change to UNCC tier one status effective January 1, 2021. This change will result in charges to the District for all locate request notices. Ms. Beard will report back to the board on the per locate fee charged.

Customer Usage, Billing and Correspondence

The Directors reviewed the billing and usage reports and noted four past due account.

Customer Feedback

Director Hammond reported he has been notified of incidents of stolen mail within the District.

Attorney Report

Mr. Erb reported the bonds were successfully closed.

ACTION ITEMS

Approval of Meeting Minutes

Director Hammond presented the minutes from the June 24, 2020 meeting. After review, Director Robbins made a motion to approve the minutes. The motion was seconded by Director Morgan and upon vote, unanimously approved.

Acceptance of Compilation Report

The Directors reviewed the Compilation Report for the six months ending June 30, 2020. Director Waller made a motion to accept the Compilation Report as presented. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Approval of Expenditures

Ms. Beard presented the expenditures payable July 22, 2020 for approval. The expenditures presented totaled \$35,292.03. This includes a check payable to Butler Snow for the legal expenses associated with the bond refinance. Director Morgan made a motion to approve the expenditures. The motion was seconded by Director Waller and upon vote, unanimously approved.

Adjournment

There being no further business to come before the Board, at 8:00 pm Director Waller made a motion to adjourn the meeting. The motion was seconded by Director Robbins and upon vote, unanimously approved.

Respectfully submitted,

s/s Darcy Beard, Acting Secretary

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August 26, 2020
MEETING MINUTES

A meeting of the East Valley Metropolitan District was held on July 22, 2020 at 6:30 pm at TACAir 7425 S. Peoria Street Englewood, CO 80112.

Board Members Present:	Larry Hammond	President
	Bill Waller	Secretary
	Danelle Morgan	Treasurer
	Trey Robbins	Secretary
	LuAnne Yoder	Director
Others:	Darcy Beard	Manager/Accountant
	Bob Clodfelter	Professional Water Services
	Jeffrey Erb	Seter & Vander Wall P.C.
Stakeholders Present:	None	

CALL TO ORDER AND ROLL CALL

Director Hammond called the meeting to order at 6:30 p.m. noting a quorum was present and appointed Ms. Beard Acting Secretary.

CONFLICT OF INTEREST REMINDER

Director Hammond reminded the board of the conflict of interest rules.

ADDITIONS/CHANGES TO AGENDA

None.

DIRECTOR'S COMMENTS

None.

PUBLIC COMMENTS

None.

REVIEW ITEMS

System Operator Report.

Mr. Clodfelter reported the system is running well and the District is pumping a lot of water. Smith Power Equipment has approved the credit application and is scheduled to service the generator.

Ms. Beard reported she attended a virtual conference hosted by Colorado 811. She has completed the Colorado 811 application to convert the District to a Tier One member by January 1, 2021 as required by law.

Ms. Beard reported East Valley Country Club Estates HOA has submitted the backflow preventor report.

Customer Usage, Billing and Correspondence

The Directors reviewed the billing and usage reports and noted two past due account.

Customer Feedback

None.

Attorney Report

Nothing to report.

Wells Fargo Update

Director Waller reported Director Yoder has been added as a signer to the Wells Fargo account. While at Wells Fargo it was brought to Director Waller's attention that several of the District representatives listed on Wells Fargo's records are prior board members. Wells Fargo asked for several forms of documentation to amend the documents. After discussion, Mr. Erb stated he will provide a board resolution to change the District representatives to current board members. Once executed, this resolution should satisfy Wells Fargo requirements to amend the documents.

ACTION ITEMS

Approval of Meeting Minutes

Director Hammond presented the minutes from the July 22, 2020 meeting. After review, Director Waller made a motion to approve the minutes. The motion was seconded by Director Yoder and upon vote, unanimously approved.

Acceptance of Compilation Report

The Directors reviewed the Compilation Report for the seven months ending July 31, 2020. Director Waller made a motion to accept the Compilation Report as presented. The motion was seconded by Director Robbins and upon vote, unanimously approved.

Approval of Expenditures

Ms. Beard presented the expenditures payable August 26, 2020 for approval. The expenditures presented totaled \$20,340.04. Director Waller made a motion to approve the expenditures. The motion was seconded by Director Morgan and upon vote, unanimously approved.

Adjournment

There being no further business to come before the Board, at 7:50 pm Director Hammond made a motion to adjourn the meeting. The motion was seconded by Director Robbins and upon vote, unanimously approved.

Respectfully submitted,

s/s Darcy Beard, Acting Secretary

EAST VALLEY METROPOLITAN DISTRICT
SERVING THE ALGONQUIN ACRES and VALLEY ESTATES
SUBDIVISIONS,
ARAPAHOE COUNTY, COLORADO
P.O. Box 3110
Parker, Colorado 80134
303-841-3474,
Eastvalleywater.20m.com

September 23, 2020
MEETING MINUTES

A meeting of the East Valley Metropolitan District was held on September 23, 2020 at 6:30 pm at TACAir 7425 S. Peoria Street Englewood, CO 80112.

Board Members Present:	Larry Hammond	President
	Bill Waller	Secretary
	Danelle Morgan	Treasurer

Absence Excused:	Trey Robbins	Secretary
	LuAnne Yoder	Director

Others:	Darcy Beard	Manager/Accountant
	Bob Clodfelter	Professional Water Services
	Jeffrey Erb	Seter & Vander Wall P.C.

Stakeholders Present: None

CALL TO ORDER AND ROLL CALL

Director Hammond called the meeting to order at 6:30 p.m. noting a quorum was present and appointed Ms. Beard Acting Secretary.

CONFLICT OF INTEREST REMINDER

Director Hammond reminded the board of the conflict of interest rules.

ADDITIONS/CHANGES TO AGENDA

None.

DIRECTOR'S COMMENTS

None.

PUBLIC COMMENTS

None.

REVIEW ITEMS

System Operator Report.

Mr. Clodfelter reported three water line breaks occurred during the last month as a result of the trenching during the installation of fiber internet lines by Ting. Mr. Clodfelter has provided the repair costs to Ms. Beard who will invoice Ting for the costs. The water lines have been repaired and the system is functioning well.

Customer Usage, Billing and Correspondence

The Directors reviewed the billing and usage reports and noted three past due account.

Customer Feedback

None.

Attorney Report

Mr. Erb presented a resolution to update the authorized signatories for the Wells Fargo accounts. After review of the resolution, Director Hammond made a motion to approve the resolution. The motion was seconded by Director Morgan and upon vote, unanimously approved. Director Waller will deliver the signed resolution to Wells Fargo.

2021 Preliminary Budget

Ms. Beard presented the 2021 preliminary budget. The Directors set the 2021 Budget Hearing for November 23, 2020.

ACTION ITEMS

Approval of Meeting Minutes

Director Hammond presented the minutes from the August 25, 2020 meeting. After review, Director Hammond made a motion to approve the minutes. The motion was seconded by Director Waller and upon vote, unanimously approved.

Acceptance of Compilation Report

The Directors reviewed the Compilation Report for the eight months ending August 31, 2020. Director Waller made a motion to accept the Compilation Report as presented. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Approval of Expenditures

Ms. Beard presented the expenditures payable September 23, 2020 for approval. The expenditures presented totaled \$35,134.32. Director Waller made a motion to approve the expenditures. The motion was seconded by Director Morgan and upon vote, unanimously approved.

Adjournment

There being no further business to come before the Board, at 7:45 pm Director Hammond made a motion to adjourn the meeting. The motion was seconded by Director Waller and upon vote, unanimously approved.

Respectfully submitted,

s/s Darcy Beard, Acting Secretary

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October 28, 2020
MEETING MINUTES

A meeting of the East Valley Metropolitan District was held on October 28, 2020 at 6:30 pm at TACAir 7425 S. Peoria Street Englewood, CO 80112.

Board Members Present:	Larry Hammond	President
	Bill Waller	Secretary
	Danelle Morgan	Treasurer
	Trey Robbins	Secretary
	LuAnne Yoder	Director

Others:	Darcy Beard	Manager/Accountant
	Bob Clodfelter	Professional Water Services-via telephone
	Jeffrey Erb	Setter & Vander Wall P.C.

Stakeholders Present: None

CALL TO ORDER AND ROLL CALL

Director Hammond called the meeting to order at 6:30 p.m. noting a quorum was present and appointed Ms. Beard Acting Secretary.

CONFLICT OF INTEREST REMINDER

Director Hammond reminded the board of the conflict of interest rules.

ADDITIONS/CHANGES TO AGENDA

None.

DIRECTOR'S COMMENTS

None.

PUBLIC COMMENTS

None.

REVIEW ITEMS

System Operator Report.

Mr. Clodfelter reported the generator was serviced and no issues were discovered. He reported the water system is operating well.

Customer Usage, Billing and Correspondence

The Directors reviewed the billing and usage reports and noted two past due account.

Customer Feedback

Director Robbins reported he and another customer experienced brown water for a couple of days during the month. Mr. Clodfelter noted the brown water was probably due to the water line breaks.

Attorney Report

Mr. Erb discussed the water main and service line breaks caused by the Ting line installation and the response he will send to Ting.

ACTION ITEMS

Approval of Meeting Minutes

Director Hammond presented the minutes from the September 23, 2020 meeting. After review, Director Waller made a motion to approve the minutes. The motion was seconded by Director Morgan and upon vote, unanimously approved.

Acceptance of Compilation Report

The Directors reviewed the Compilation Report for the nine months ending September 30, 2020. Director Waller made a motion to accept the Compilation Report as presented. The motion was seconded by Director Yoder and upon vote, unanimously approved.

Approval of Expenditures

Ms. Beard presented the expenditures payable October 28, 2020 for approval. The expenditures presented totaled \$20,284.66. Director Waller made a motion to approve the expenditures. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Adjournment

There being no further business to come before the Board, at 7:25 pm Director Morgan made a motion to adjourn the meeting. The motion was seconded by Director Waller and upon vote, unanimously approved.

Respectfully submitted,

s/s Darcy Beard, Acting Secretary

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**November 23, 2020
MEETING MINUTES**

A meeting of the East Valley Metropolitan District was held on November 23, 2020 at 6:30 pm via Webex due to the COVID-19 pandemic.

Board Members Present:	Larry Hammond	President
	Bill Waller	Vice President
	Danelle Morgan	Treasurer
	Trey Robbins	Secretary
	LuAnne Yoder	Assistant Secretary

Others:	Darcy Beard	Manager/Accountant
	Bob Clodfelter	Professional Water Services-via telephone
	Jeffrey Erb	Seter & Vander Wall P.C.

Stakeholders Present: None

CALL TO ORDER AND ROLL CALL

Director Hammond called the meeting to order at 6:30 p.m. noting a quorum was present and appointed Ms. Beard Acting Secretary.

CONFLICT OF INTEREST REMINDER

Director Hammond reminded the board of the conflict of interest rules.

ADDITIONS/CHANGES TO AGENDA

None.

DIRECTOR'S COMMENTS

None.

PUBLIC COMMENTS

None.

REVIEW ITEMS

System Operator Report.

Mr. Clodfelter reported the system is operating well and the well levels are recovering. He stated another endpoint has failed and will need to be replaced. He further reported, the part of the fence around the well house is down and needs to be replaced. The Directors discussed the cost to replace the fence and asked Ms. Beard to add the fence replacement to the 2021 budget.

Customer Usage, Billing and Correspondence

The Directors reviewed the billing and usage reports and noted three past due account.

Customer Feedback

Director Morgan stated a buyer interested in a property within the District has expressed interest in scraping a house and rebuilding. The interested party inquired about the cost to move the tap. The Directors noted a new tap fee will not be charged unless the tap is abandoned and repurchased. If the tap into the mainline needs to be moved to a different location, the cost of asphalt removal and replacement would also be borne by the homeowner. Director Morgan asked Ms. Beard to contact the interested party to explain the process.

Director Morgan reported the HOA is considering installation of security cameras in the neighborhood and asked if the water district would participate in the costs. After discussion, the Directors determined the District would only benefit from security cameras to monitor the water district facilities and therefore would not benefit from neighborhood wide security cameras. Director Hammond asked Ms. Beard to add installation of security cameras to the December agenda.

Attorney Report

Mr. Erb discussed the water main and service line breaks caused by trenching done to install the Ting fiberoptic lines. He noted two of the lines which were damaged were customer service lines and one was a water main line. Mr. Erb and Director Hammond will schedule a conference call with Mr. Gotto with Ting to discuss the issue.

ACTION ITEMS

Approval of Meeting Minutes

Director Hammond presented the minutes from the October 28, 2020 meeting. After review, Director Robbins made a motion to approve the minutes. The motion was seconded by Director Morgan and upon vote, unanimously approved.

Acceptance of Compilation Report

The Directors reviewed the Compilation Report for the ten months ending October 31, 2020. Director Waller made a motion to accept the Compilation Report as presented. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Ms. Beard noted due to the bond refunding completed in 2020, the 2020 budget will need to be amended at the December meeting.

Approval of Expenditures

Ms. Beard presented the expenditures payable November 23, 2020 for approval. The expenditures presented totaled \$18,387.71. Director Waller made a motion to approve the expenditures. The motion was seconded by Director Robbins and upon vote, unanimously approved.

2021 Budget Hearing

Director Hammond opened the 2021 Budget Hearing at 7:37 pm. The Directors reviewed the proposed 2021 budget and made suggestions for changes including the addition of \$15,000 to replace the fence near the well house. Director Hammond closed the 2021 Budget Hearing at 7:46 pm. Director Waller made a motion to approve the 2021 Budget with the proposed changes. The motion was seconded by Director Morgan and upon vote, unanimously approved.

Adjournment

There being no further business to come before the Board, at 7:55 pm Director Waller made a motion to adjourn the meeting. The motion was seconded by Director Morgan and upon vote, unanimously approved.

Respectfully submitted,

s/s Darcy Beard, Acting Secretary

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December 14, 2020
MEETING MINUTES

A meeting of the East Valley Metropolitan District was held on December 14, 2020 at 6:30 pm via Webex due to the COVID-19 pandemic.

Board Members Present:	Larry Hammond	President
	Bill Waller	Vice President
	Danelle Morgan	Treasurer
	Trey Robbins	Secretary
	LuAnne Yoder	Assistant Secretary

Others:	Darcy Beard	Manager/Accountant
	Bob Clodfelter	Professional Water Services-via telephone
	Jeffrey Erb	Setzer & Vander Wall P.C.

Stakeholders Present: None

CALL TO ORDER AND ROLL CALL

Director Hammond called the meeting to order at 6:30 p.m. noting a quorum was present and appointed Ms. Beard Acting Secretary.

CONFLICT OF INTEREST REMINDER

Director Hammond reminded the board of the conflict of interest rules.

ADDITIONS/CHANGES TO AGENDA

None.

DIRECTOR'S COMMENTS

None.

PUBLIC COMMENTS

None.

REVIEW ITEMS

System Operator Report.

Mr. Clodfelter reported the system is operating well. He has received an itemized invoice for the repair of the water lines damaged during the installation of the Ting internet lines and will forward to Ms. Beard.

The Directors discussed updated mapping of the water mains and asked Ms. Beard to add this discussion item to the January agenda.

The Water Accounting Report needs to be prepared and submitted to the CDPHE. Mr. Clodfelter has submitted the necessary information to Ms. Beard who will contact Lamp Rynearson and request completion of the report.

The Directors discussed replacement of the fence near the well house. Director Robbins offered to meet the contractor on site to discuss the District needs. Mr. Clodfelter suggested the project be deferred until spring 2021.

Customer Usage, Billing and Correspondence

The Directors reviewed the billing and usage reports and noted six past due account.

Customer Feedback

None.

Attorney Report

Mr. Erb reported on conference call between himself, Ting, Director Hammond and Ms. Beard. He noted the Ting representative requested a detailed invoice for the repair of the damaged water main lines and customer service lines. Mr. Erb will forward the information requested to the Ting representative.

Installation of Security Cameras

Director Morgan reported she has not had any further discussions with the HOA president on the installation of security cameras in the community.

ACTION ITEMS

Approval of Meeting Minutes

Director Hammond presented the minutes from the November 23, 2020 meeting. After review, Director Yoder made a motion to approve the minutes. The motion was seconded by Director Robbins and upon vote, unanimously approved.

Acceptance of Compilation Report

The Directors reviewed the Compilation Report for the eleven months ending November 30, 2020. Director Hammond made a motion to accept the Compilation Report as presented. The motion was seconded by Director Robbins and upon vote, unanimously approved.

Approval of Expenditures

Ms. Beard presented the expenditures payable December 14, 2020 for approval. The expenditures presented totaled \$15,887.95. Director Hammond made a motion to approve the expenditures. The motion was seconded by Director Yoder and upon vote, unanimously approved.

Resolution to Approve 2021 Budget

Director Hammond presented the Resolution to Approve the 2021 Budget. After review of the resolution Director Robbins made a motion to approve the resolution. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Resolution to Set Mill Levy

Director Hammond presented the Resolution to Set the Mill Levy establishing the mill levy at 8.079 mills for general operating expenses and 8.490 mills for general obligation bonds and interest. The total mill levy for the 2021 budget year is 16.569 mills. After review of the resolution Director Hammond made a motion to approve the resolution. The motion was seconded by Director Yoder and upon vote, unanimously approved.

Resolution to Appropriate Sums of Money

Director Hammond presented the Resolution to Appropriate Sums of Money. After review of the resolution Director Hammond made a motion to approve the resolution. The motion was seconded by Director Robbins and upon vote, unanimously approved.

2020 Amended Budget Hearing

Director Hammond opened the 2020 Amended Budget Hearing at 7:56 pm noting the amended budget is necessary due to the bond refunding completed in 2020. After discussion, the Amended Budget Hearing was closed at 7:58 pm.

Resolution for Supplemental Budget & Appropriation

Director Hammond presented the Resolution for Supplemental Budget and Appropriation necessary due to the Amended 2020 Budget. After review of the resolution, Director Hammond made a motion to approve the resolution. The motion was seconded by Director Robbins and upon vote, unanimously approved.

Adjournment

There being no further business to come before the Board, at 8:10 pm Director Morgan made a motion to adjourn the meeting. The motion was seconded by Director Yoder and upon vote, unanimously approved.

Respectfully submitted,

s/s Darcy Beard, Acting Secretary