

**EAST VALLEY METROPOLITAN DISTRICT**  
**SERVING THE ALGONQUIN ACRES and VALLEY ESTATES**  
**SUBDIVISIONS,**  
**ARAPAHOE COUNTY, COLORADO**  
**P.O. Box 3110**  
**Parker, Colorado 80134**  
**303-841-3474,**  
**Eastvalleywater.20m.com**

**January 27, 2021**  
**MEETING MINUTES**

A meeting of the East Valley Metropolitan District was held on January 27, 2021 at 6:30 pm via Webex due to the COVID-19 pandemic.

Board Members Present:	Larry Hammond	President
	Bill Waller	Vice President
	Danelle Morgan	Treasurer
	Trey Robbins	Secretary
	LuAnne Yoder	Assistant Secretary

Others:	Darcy Beard	Manager/Accountant
	Bob Clodfelter	Professional Water Services-via telephone
	Jeffrey Erb	Seter & Vander Wall P.C.

Stakeholders Present:       None

**CALL TO ORDER AND ROLL CALL**

Director Hammond called the meeting to order at 6:30 p.m. noting a quorum was present and appointed Ms. Beard Acting Secretary.

**CONFLICT OF INTEREST REMINDER**

Director Hammond reminded the board of the conflict of interest rules.

**ADDITIONS/CHANGES TO AGENDA**

Director Yoder asked to add change of meeting start time as a discussion item under Resolution to establish the Meeting Matters.

**DIRECTOR'S COMMENTS**

Director Waller reported there have been firefighters using a home in the District for training which is causing red water issues throughout the District. Director Hammond will contact the

HOA and make them aware of the issue to coordinate a notice to the residents of the District. Mr. Clodfelter noted the water discoloration is an aesthetic issue only. The water meets all Colorado Department of Public Health and Environment and is safe to drink.

## **PUBLIC COMMENTS**

None.

## **REVIEW ITEMS**

### System Operator Report.

Mr. Clodfelter reported issues with the small turbine pump. Consultants have determined the shaft in the pump is worn out and the entire pump needs to be replaced. Without regard to the small turbine pump, the system is running well, and the water levels are remaining stable.

Mr. Clodfelter reported on discussions with Purrington Civil LLC regarding preparation of new GIS maps. He has forwarded the existing documents to the Mr. Homer of Purrington Civil, LLC. Mr. Homer suggested the District have a survey performed to accurately map the District facilities. The Directors agreed a survey should be completed as part of the mapping project. Ms. Beard will follow-up with Purrington Civil and report back at the next board meeting.

### Customer Usage, Billing and Correspondence

The Directors reviewed the billing and usage reports.

### Customer Feedback

The Directors reported many comments have been received regarding the red water caused by the fire department training activities.

### Attorney Report

Mr. Erb reported receiving an email from Ting requesting additional information on the main water line break. Mr. Erb will respond to Ting and report back in February.

## **ACTION ITEMS**

### Approval of Meeting Minutes

Director Hammond presented the minutes from the December 14, 2020 meeting. After review, Director Hammond made a motion to approve the minutes. The motion was seconded by Director Robbins and upon vote, unanimously approved.

### Acceptance of Compilation Report

The Directors reviewed the Compilation Report for the twelve months ending December 31, 2020. Director Yoder made a motion to accept the Compilation Report as presented. The motion was seconded by Director Hammond and upon vote, unanimously approved.

### Approval of Expenditures

Ms. Beard presented the expenditures payable January 27, 2021 for approval. The expenditures presented totaled \$23,088.47. Director Hammond made a motion to approve the expenditures. The motion was seconded by Director Robbins and upon vote, unanimously approved.

### Utility Locate Agreement

Mr. Erb presented a utility locate agreement to contract with Diversified Underground to handle all locate requests. Diversified Underground requires a map of the District lines and facilities and will not take responsibility for unlocatable lines. After review, Director Hammond made a motion to approve the agreement with additional language suggested by Mr. Erb. The motion was seconded by Director Morgan and upon vote, unanimously approved. Ms. Beard will forward the revised agreement to the Directors and Diversified Underground for signature with a goal of having Diversified Underground begin handling all locate requests by February 1, 2021.

### Meeting Matters Resolution

Ms. Beard presented the Meeting Matters Resolution establishing the meeting schedule for 2021. After review, Director Hammond made a motion to approve the resolution, noting the meeting start time of 5:30 pm will be on a trial basis. Director Yoder seconded the motion and upon vote, the motion was unanimously passed.

### Adjournment

There being no further business to come before the Board, at 7:50 pm Director Hammond made a motion to adjourn the meeting. The motion was seconded by Director Yoder and upon vote, unanimously approved.

Respectfully submitted,

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s/s Darcy Beard, Acting Secretary

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**February 24, 2021**  
**MEETING MINUTES**

A meeting of the East Valley Metropolitan District was held on February 24, 2021 at 5:30 pm via Webex due to the COVID-19 pandemic.

Board Members Present:	Larry Hammond	President
	Bill Waller	Vice President
	Danelle Morgan	Treasurer
	Trey Robbins	Secretary
	LuAnne Yoder	Assistant Secretary

Others:	Darcy Beard	Manager/Accountant
	Bob Clodfelter	Professional Water Services-via telephone
	Jeffrey Erb	Seter & Vander Wall P.C.

Stakeholders Present:           None

**CALL TO ORDER AND ROLL CALL**

Director Waller called the meeting to order at 5:30 p.m. noting a quorum was present and appointed Ms. Beard Acting Secretary.

**CONFLICT OF INTEREST REMINDER**

Director Waller reminded the board of the conflict-of-interest rules.

**ADDITIONS/CHANGES TO AGENDA**

None.

**DIRECTOR'S COMMENTS**

None.

**PUBLIC COMMENTS**

None.

## **REVIEW ITEMS**

### System Operator Report.

Mr. Clodfelter reported the small turbine pump needs to be replaced. He did not have a cost estimate at the time of the meeting but will keep the board informed. The water levels have risen over the winter months as has been the pattern over the last several years. Mr. Clodfelter reviewed the fence proposal with the board. The board asked Ms. Beard to solicit an additional bid. Director Robbins stated the cost per lineal foot on the current bid seems reasonable.

### Customer Usage, Billing and Correspondence

The Directors reviewed the billing and usage reports and noted two past due accounts.

### Customer Feedback

The red water issue reported in January is a continuing issue as the fire department continues to train on a privately owned property in the District.

### Attorney Report

Mr. Erb reported he has had continuing discussions with Ting regarding payment for the water line breaks. Ms. Beard reported payment in full has been received from Ting.

### Mapping of Water Lines

Ms. Beard presented a proposal from Baseline Engineering to locate waterline features and the edge of road and produce a CAD file of the features. Mr. Erb suggested the District attach the scope of proposed services to the District standard services contract. After discussion, Director Hammond made a motion to accept the proposal and have the scope of services included as an attachment to the services contract. The motion was seconded by Director Waller and upon vote, unanimously approved.

### Meeting place

Director Waller stated he would like to begin meeting in person beginning in March. After discussion, the board reached a consensus it would be best to wait to meet in person until the summer months.

## **ACTION ITEMS**

### Approval of Meeting Minutes

Director Hammond presented the minutes from the January 27, 2021 meeting. After review, Director Robbins made a motion to approve the minutes. The motion was seconded by Director Hammond and upon vote, unanimously approved.

### Acceptance of Compilation Report

The Directors reviewed the Compilation Report for the one month ending January 31, 2021. Director Waller made a motion to accept the Compilation Report as presented. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Approval of Expenditures

Ms. Beard presented the expenditures payable February 24, 2021 for approval. The expenditures presented totaled \$16,298.83. Director Hammond made a motion to approve the expenditures. The motion was seconded by Director Waller and upon vote, unanimously approved.

Adjournment

There being no further business to come before the Board, at 6:40 pm Director Waller made a motion to adjourn the meeting. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Respectfully submitted,

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s/s Darcy Beard, Acting Secretary

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**March 24, 2021**  
**MEETING MINUTES**

A meeting of the East Valley Metropolitan District was held on March 24, 2021 at 5:30 pm via Webex due to the COVID-19 pandemic.

Board Members Present:	Larry Hammond	President
	Bill Waller	Vice President
	Danelle Morgan	Treasurer
	Trey Robbins	Secretary
	LuAnne Yoder	Assistant Secretary

Others:	Darcy Beard	Manager/Accountant
	Bob Clodfelter	Professional Water Services-via telephone

Stakeholders Present:           None

**CALL TO ORDER AND ROLL CALL**

Director Hammond called the meeting to order at 5:30 p.m. noting a quorum was present and appointed Ms. Beard Acting Secretary.

**CONFLICT OF INTEREST REMINDER**

Director Hammond reminded the board of the conflict-of-interest rules.

**ADDITIONS/CHANGES TO AGENDA**

None.

**DIRECTOR'S COMMENTS**

None.

**PUBLIC COMMENTS**

None.

## **REVIEW ITEMS**

### System Operator Report.

Mr. Clodfelter reported he scheduled a meeting with another fencing contractor to obtain a bid to replace the fence by the pump house. He did not have an update on the status of replacement of the small turbine pump.

### Customer Usage, Billing and Correspondence

The Directors reviewed the billing and usage reports and noted two past due accounts.

### Customer Feedback

None.

### Mapping of Water Lines

Ms. Beard presented the contract revised by Mr. Erb between the District and Baseline Engineering to locate the water system components and the edge of road and produce a CAD file of the features. The board reviewed the revised agreement. After review Director Hammond made a motion to approve the agreement. The motion was seconded by Director Robbins and upon vote, unanimously approved. Ms. Beard will send the contract via Adobe Sign for electronic signatures.

### April Meeting Date

Ms. Beard reported she will be unavailable for the regularly scheduled meeting in April. After discussion, the Directors reached a consensus to move the meeting to May 5<sup>th</sup> at 5:30pm. The meeting will be held via Webex.

## **ACTION ITEMS**

### Approval of Meeting Minutes

Director Hammond presented the minutes from the February 24, 2021 meeting. After review, Director Yoder made a motion to approve the minutes. The motion was seconded by Director Hammond and upon vote, unanimously approved.

### Acceptance of Compilation Report

The Directors reviewed the Compilation Report for the two months ending February 28, 2021. Director Waller made a motion to accept the Compilation Report as presented. The motion was seconded by Director Morgan and upon vote, unanimously approved.

### Approval of Expenditures

Ms. Beard presented the expenditures payable March 24, 2021 for approval. The expenditures presented totaled \$10,960.40. Director Waller made a motion to approve the expenditures. The motion was seconded by Director Robbins and upon vote, unanimously approved.

2020 Application for Audit Exemption

Ms. Beard presented the 2020 Application for Audit Exemption. After review of the 2020 Application for Audit Exemption, Director Waller made a motion to approve the Application. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Adjournment

There being no further business to come before the Board, at 6:40 pm Director Morgan made a motion to adjourn the meeting. The motion was seconded by Director Waller and upon vote, unanimously approved.

Respectfully submitted,

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s/s Darcy Beard, Acting Secretary

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**May 5, 2021  
MEETING MINUTES**

A meeting of the East Valley Metropolitan District was held on May 5, 2021 at 5:30 pm via Webex due to the COVID-19 pandemic.

Board Members Present:	Larry Hammond	President
	Bill Waller	Vice President
	Danelle Morgan	Treasurer
	Trey Robbins	Secretary
	LuAnne Yoder	Assistant Secretary

Others:	Darcy Beard	Manager/Accountant
	Bob Clodfelter	Professional Water Services-via telephone
	Jeffrey Erb	District Attorney

Stakeholders Present:           None

**CALL TO ORDER AND ROLL CALL**

Director Hammond called the meeting to order at 5:30 p.m. noting a quorum was present and appointed Ms. Beard Acting Secretary.

**CONFLICT OF INTEREST REMINDER**

Director Hammond reminded the board of the conflict-of-interest rules.

**ADDITIONS/CHANGES TO AGENDA**

None.

**DIRECTOR'S COMMENTS**

None.

**PUBLIC COMMENTS**

None.

## **REVIEW ITEMS**

### **System Operator Report.**

Mr. Clodfelter reported a water main break on Jordan Road. Four residences were without water for a few hours while the repair was completed. He is waiting for the replacement of the small turbine pump. The pump and motor are available but the column between the two components has not shipped.

Mr. Clodfelter is meeting with Steve Homer with Purrington Civil to give him an overview of the District infrastructure to allow completion of the survey and mapping of the District.

### **Customer Usage, Billing and Correspondence**

The Directors reviewed the billing and usage reports and noted two past due accounts.

### **Customer Feedback**

None.

### **Attorney Report**

Mr. Erb reviewed the State Record Retention policy requirements. He recommended the District adopt the State Archives Policy and will provide a memo and resolution to be considered at the next meeting.

### **Fence Replacement Proposals**

The Directors reviewed two fence replacement proposals. Mr. Clodfelter prefers the proposal presented by Standard Fence. Mr. Erb noted the need to add the proposal to the standard service contract utilized by the District. Director Hammond made a motion to approve the Standard Fence proposal with the inclusion of the service contract. The motion was seconded by Director Waller and upon vote, unanimously approved.

### **Water Accounting Technical Service Agreement**

The Directors reviewed the Water Accounting Technical Service Agreement with Intera Geoscience and Engineering Solutions. After review, the board asked Ms. Beard to contact Intera Geoscience and ask why the not to exceed amount is significantly higher than prior year fees. In addition, Mr. Erb will suggest changes to the contract to bring the terms in compliance with Tabor requirements.

### **Safety and Loss Prevention Grant**

Ms. Beard reported the accumulated balance in the Safety and Loss Prevention Grant fund allocated by the Colorado Special District Property and Liability Pool is \$2,546.98. The board asked Ms. Beard to provide clarification on the allowed use for the funds at the next meeting. In particular, the board would like to utilize the funds to replace the fence around the well house.

### **Federal Funding Legislation**

The Directors reviewed an email sent by Mr. Wasieko regarding pending federal legislation to fund water infrastructure projects.

## **ACTION ITEMS**

### Approval of Meeting Minutes

Director Hammond presented the minutes from the March 24, 2021 meeting. After review, Director Waller made a motion to approve the minutes. The motion was seconded by Director Robbins and upon vote, unanimously approved.

### Acceptance of Compilation Report

The Directors reviewed the Compilation Report for the three months ending March 31, 2021. Director Hammond made a motion to accept the Compilation Report as presented. The motion was seconded by Director Yoder and upon vote, unanimously approved.

### Approval of Expenditures

Ms. Beard presented the expenditures payable May 5, 2021 for approval. The expenditures presented totaled \$18,630.90. Director Robbins made a motion to approve the expenditures. The motion was seconded by Director Morgan and upon vote, unanimously approved.

### May 26<sup>th</sup> meeting

The board reached a consensus to begin meetings in person starting May 26<sup>th</sup> at the TACAir conference room. The new meeting time will be 6 pm.

### Adjournment

There being no further business to come before the Board, at 6:40 pm Director Waller made a motion to adjourn the meeting. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Respectfully submitted,

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s/s Darcy Beard, Acting Secretary

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**May 26, 2021**  
**MEETING MINUTES**

A meeting of the East Valley Metropolitan District was held on May 26, 2021 at 6:00 pm at TACAir 7425 S. Peoria Street Englewood, CO 80112.

Board Members Present:	Larry Hammond	President
	Bill Waller	Vice President
	Danelle Morgan	Treasurer
	Trey Robbins	Secretary
Excused Absence:	LuAnne Yoder	Assistant Secretary
Others:	Darcy Beard	Manager/Accountant
	Bob Clodfelter	Professional Water Services-via telephone
	Jeffrey Erb	District Attorney
Stakeholders Present:	None	

**CALL TO ORDER AND ROLL CALL**

Director Hammond called the meeting to order at 6:00 p.m. noting a quorum was present and appointed Ms. Beard Acting Secretary.

**CONFLICT OF INTEREST REMINDER**

Director Hammond reminded the board of the conflict-of-interest rules.

**ADDITIONS/CHANGES TO AGENDA**

None.

**DIRECTOR'S COMMENTS**

None.

## **PUBLIC COMMENTS**

None.

## **REVIEW ITEMS**

### System Operator Report.

Mr. Clodfelter reported he met with Steve Homer with Purrington Civil and the surveyor on site to give a tour of the district facilities. They discussed the cost of completing the loop of the water system utilizing the possibly available federal stimulus funds. Mr. Homer will give Mr. Clodfelter a rough estimate of the cost per lineal foot.

Mr. Clodfelter reported he would like to move some old boxes of records to the manager's storage unit. Ms. Beard confirmed space is available and the records can be transferred in June.

Ms. Beard reported the district's old maps will be scanned by Purrington Civil and returned to the district in electronic format.

### Customer Usage, Billing and Correspondence

The Directors reviewed the billing and usage reports and noted all accounts are current.

### Customer Feedback

None.

### Attorney Report

Mr. Erb reported the state legislature is considering legislation that will permanently allow virtual meetings. He will update the board on the outcome of the legislation at the June meeting.

### Safety and Loss Prevention Grant

Ms. Beard reported the accumulated balance in the Safety and Loss Prevention Grant fund allocated by the Colorado Special District Property and Liability Pool is \$2,546.98. The board determined the grant will be used to replace the fence at the well house.

Director Robbins discussed the purchase of security cameras from Backstreet Securities. The cameras are 4K with rotation and facial recognition and cost between \$1,300 and \$1,500. Director Waller noted he has worked with Unify Cameras. The cost and specifications on the Unify Cameras are comparable to the Backstreet Security cameras. Director Robbins and Director Waller will request proposals from each entity and report on the proposals at the June meeting.

### Water Accounting Technical Service Agreement

The Directors reviewed the Water Accounting Technical Service Agreement with Intera Geoscience and Engineering Solutions. Mr. Erb will add the scope of service to the district's standard Agreement for Services to consider the agreement at the June meeting.

## **ACTION ITEMS**

### Approval of Meeting Minutes

Director Hammond presented the minutes from the May 5, 2021 meeting. After review, Director Waller made a motion to approve the minutes. The motion was seconded by Director Morgan and upon vote, unanimously approved.

### Acceptance of Compilation Report

The Directors reviewed the Compilation Report for the four months ending April 30, 2021. Director Waller made a motion to accept the Compilation Report as presented. The motion was seconded by Director Robbins and upon vote, unanimously approved.

### Approval of Expenditures

Ms. Beard presented the expenditures payable May 26, 2021 for approval. The expenditures presented totaled \$17,861.96. Director Hammond made a motion to approve the expenditures. The motion was seconded by Director Morgan and upon vote, unanimously approved.

### Resolution for Adoption of the Special Districts Records Management Manual

Mr. Erb presented the Resolution for Adoption of the Special Districts Records Management Manual. This resolution adopts the State Archives Records Retention Policy for the District. After review, Director Waller made a motion to approve the resolution. The motion was seconded by Director Hammond and upon vote, unanimously approved.

### Adjournment

There being no further business to come before the Board, at 7:20 pm Director Waller made a motion to adjourn the meeting. The motion was seconded by Director Morgan and upon vote, unanimously approved.

Respectfully submitted,

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s/s Darcy Beard, Acting Secretary

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**June 23, 2021  
MEETING MINUTES**

A meeting of the East Valley Metropolitan District was held on June 23, 2021 at 6:00 pm at TACAir 7425 S. Peoria Street Englewood, CO 80112.

Board Members Present:	Larry Hammond	President
	Bill Waller	Vice President
	Danelle Morgan	Treasurer
	Trey Robbins	Secretary
	LuAnne Yoder	Assistant Secretary
Others:	Darcy Beard	Manager/Accountant
	Bob Clodfelter	Professional Water Services
	Jeffrey Erb	District Attorney
Stakeholders Present:	None	

**CALL TO ORDER AND ROLL CALL**

Director Hammond called the meeting to order at 6:08 p.m. noting a quorum was present and appointed Ms. Beard Acting Secretary.

**CONFLICT OF INTEREST REMINDER**

Director Hammond reminded the board of the conflict-of-interest rules.

**ADDITIONS/CHANGES TO AGENDA**

None.

**DIRECTOR'S COMMENTS**

None.

## **PUBLIC COMMENTS**

None.

## **REVIEW ITEMS**

### **System Operator Report.**

Mr. Clodfelter reported the system is running well. The water usage is seasonal resulting in well levels dropping. This is normal for the irrigation season. Standard Fence has not started the fence replacement project. Ms. Beard will call them and inquire about timing as the adjoining neighbors will need to be informed.

### **Customer Usage, Billing and Correspondence**

The Directors reviewed the billing and usage reports and noted three past due accounts.

### **Customer Feedback**

None.

### **Attorney Report**

Mr. Erb reported the legislation to allow virtual meetings has been signed into law, so all previous and future virtual meetings are considered valid.

### **Security Cameras**

The Directors discussed installing security cameras to monitor the district facilities. Director Waller provided information from Unify and Director Robbins provided information from Back Street. The Directors noted the cameras must be hardwired, 4K cameras with license plate and facial recognition. The Board directed Ms. Beard to add this to the July agenda for further consideration.

### **Survey and GIS Mapping**

Ms. Beard reported Purrington Civil has received the information from the surveyor and is working on the mapping.

## **ACTION ITEMS**

### **Approval of Meeting Minutes**

Director Hammond presented the minutes from the May 26, 2021 meeting. After review, Director Waller made a motion to approve the minutes. The motion was seconded by Director Robbins and upon vote, unanimously approved.

### **Acceptance of Compilation Report**

The Directors reviewed the Compilation Report for the five months ending May 31, 2021. Director Hammond made a motion to accept the Compilation Report as presented. The motion was seconded by Director Yoder and upon vote, unanimously approved.

Approval of Expenditures

Ms. Beard presented the expenditures payable June 23, 2021 for approval. The expenditures presented totaled \$15,749.13. Director Hammond made a motion to approve the expenditures. The motion was seconded by Director Waller and upon vote, unanimously approved.

Consideration of Agreement with Intera Geoscience to provide Water Accounting Reports

The Directors reviewed the proposed agreement with Intera Geoscience to provide the annual water accounting reports. Director Waller made a motion to approve the agreement. The motion was seconded by Director Hammond, and upon vote, unanimously approved.

Adjournment

There being no further business to come before the Board, at 7:24 pm Director Waller made a motion to adjourn the meeting. The motion was seconded by Director Morgan and upon vote, unanimously approved.

Respectfully submitted,

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s/s Darcy Beard, Acting Secretary

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**July 28, 2021**  
**MEETING MINUTES**

A meeting of the East Valley Metropolitan District was held on July 28, 2021 at 6:00 pm at TACAir 7425 S. Peoria Street Englewood, CO 80112.

Board Members Present:	Larry Hammond	President
	Bill Waller	Vice President
	Danelle Morgan	Treasurer
	LuAnne Yoder	Assistant Secretary

Excused Absence:	Trey Robbins	Secretary
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Others:	Darcy Beard	Manager/Accountant
	Jeffrey Erb	District Attorney

Stakeholders Present:	None
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**CALL TO ORDER AND ROLL CALL**

Director Hammond called the meeting to order at 6:18 p.m. noting a quorum was present and appointed Ms. Beard Acting Secretary.

**CONFLICT OF INTEREST REMINDER**

Director Hammond reminded the board of the conflict-of-interest rules.

**ADDITIONS/CHANGES TO AGENDA**

None.

**DIRECTOR'S COMMENTS**

None.

## **PUBLIC COMMENTS**

None.

## **REVIEW ITEMS**

### System Operator Report.

Ms. Beard reported that Mr. Clodfelter had contacted her and asked her to advise the board the pump parts have arrived, and the small turbine pump will be installed the week following the meeting.

### Customer Usage, Billing and Correspondence

The Directors reviewed the billing and usage reports and noted five past due accounts. The Directors inquired about the fire hydrant meter usage. Ms. Beard will contact Mr. Wasieko and report back to the board at the August meeting.

### Customer Feedback

None.

### Attorney Report

None.

### Security Cameras

The Directors discussed installing security cameras to monitor the district facilities. Ms. Beard will contact Ric Navarro with Vision Integration Services and ask him to attend the next board meeting to present options for security cameras.

### Survey and GIS Mapping

Ms. Beard reported Purrington Civil has prepared preliminary maps for Mr. Clodfelter to review. Director Waller noted the maps need to also reflect the district interconnect. Ms. Beard will discuss with Purrington Civil.

## **ACTION ITEMS**

### Approval of Meeting Minutes

Director Hammond presented the minutes from the June 23, 2021 meeting. After review, Director Yoder made a motion to approve the minutes. The motion was seconded by Director Morgan and upon vote, unanimously approved.

### Acceptance of Compilation Report

The Directors reviewed the Compilation Report for the six months ending June 30, 2021. Director Waller made a motion to accept the Compilation Report as presented. The motion was seconded by Director Hammond and upon vote, unanimously approved.

### Approval of Expenditures

Ms. Beard presented the expenditures payable July 28, 2021 for approval. The expenditures presented totaled \$15,641.47. Director Waller made a motion to approve the expenditures. The motion was seconded by Director Morgan and upon vote, unanimously approved.

Adjournment

There being no further business to come before the Board, at 7:15 pm Director Waller made a motion to adjourn the meeting. The motion was seconded by Director Morgan and upon vote, unanimously approved.

Respectfully submitted,

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s/s Darcy Beard, Acting Secretary

**VEAST VALLEY METROPOLITAN DISTRICT  
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**August 25, 2021  
MEETING MINUTES**

A meeting of the East Valley Metropolitan District was held on August 25, 2021 at 6:00 pm at TACAir 7425 S. Peoria Street Englewood, CO 80112.

Board Members Present:	Larry Hammond	President
	Bill Waller	Vice President
	Trey Robbins	Secretary
	LuAnne Yoder	Assistant Secretary
Excused Absence:	Danelle Morgan	Treasurer
Others:	Darcy Beard	Manager/Accountant
	Bob Clodfelter	Professional Water Services
	Jeffrey Erb	Seter & Vander Wall PC
Stakeholders Present:	None	

**CALL TO ORDER AND ROLL CALL**

Director Hammond called the meeting to order at 6:00 p.m. noting a quorum was present and appointed Ms. Beard Acting Secretary.

**CONFLICT OF INTEREST REMINDER**

Director Hammond reminded the board of the conflict-of-interest rules.

**ADDITIONS/CHANGES TO AGENDA**

None.

## **DIRECTOR'S COMMENTS**

None.

## **PUBLIC COMMENTS**

None.

## **REVIEW ITEMS**

### **System Operator Report.**

Mr. Clodfelter reported the small turbine pump has been replaced. However, the VFD on the small turbine pump failed and caused a temporary power failure and water outage. Browns Hill has ordered a new VFD which should arrive in approximately six weeks. Standard Fence has begun the fence replacement project and neighbors near the pump house have been notified.

### **Customer Usage, Billing and Correspondence**

The Directors reviewed the billing and usage reports and noted three past due accounts. The Directors inquired about the fire hydrant meter usage. Ms. Beard reported the fire hydrant meter water usage was 5,000 gallons and the contractor was billed \$125.

### **Customer Feedback**

Director Robbins noted the website needs to be updated. Ms. Beard will review and contact Mr. Wasiecko.

### **Attorney Report**

Mr. Erb reported on a ballot issue which will be on the November 2021 ballot regarding residential assessed valuations. If passed, the residential assessment ratio will be reduced to 6.5% from the current 7.15%.

### **Security Cameras**

Ric Navarro with Vision Integration Services contacted Ms. Beard to notify her he was unable to attend the meeting but will attend the September meeting.

### **Survey and GIS Mapping**

Mr. Clodfelter noted he would like dimensions and offsets on the maps. Ms. Beard will pass the request to Mr. Homer with Purrington Civil. Mr. Homer plans to have more complete maps prepared for the September meeting.

## **ACTION ITEMS**

### **Approval of Meeting Minutes**

Director Hammond presented the minutes from the July 28, 2021, meeting. After review, Director Waller made a motion to approve the minutes. The motion was seconded by Director Yoder and upon vote, unanimously approved.

Acceptance of Compilation Report

The Directors reviewed the Compilation Report for the seven months ending July 28, 2021. Director Waller made a motion to accept the Compilation Report as presented. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Approval of Expenditures

Ms. Beard presented the expenditures payable August 25, 2021, for approval. The expenditures presented totaled \$53,097.73. Director Waller made a motion to approve the expenditures. The motion was seconded by Director Robbins and upon vote, unanimously approved.

Adjournment

There being no further business to come before the Board, at 7:20 pm Director Waller made a motion to adjourn the meeting. The motion was seconded by Director Robbins and upon vote, unanimously approved.

Respectfully submitted,

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s/s Darcy Beard, Acting Secretary

**VEAST VALLEY METROPOLITAN DISTRICT**  
**SERVING THE ALGONQUIN ACRES and VALLEY ESTATES**  
**SUBDIVISIONS,**  
**ARAPAHOE COUNTY, COLORADO**  
**P.O. Box 3110**  
**Parker, Colorado 80134**  
**303-841-3474,**  
**Eastvalleywater.20m.com**

**September 22, 2021**  
**MEETING MINUTES**

A meeting of the East Valley Metropolitan District was held on September 22, 2021 at 6:00 pm at TACAir 7425 S. Peoria Street Englewood, CO 80112.

Board Members Present:	Larry Hammond	President (5/23)
	Bill Waller	Vice President (5/23)
	Danelle Morgan	Treasurer (5/22)
	LuAnne Yoder	Assistant Secretary (5/23)
Excused Absence:	Trey Robbins	Secretary (5/22)
Others:	Darcy Beard	Manager/Accountant
	Bob Clodfelter	Professional Water Services
	Jeffrey Erb	Setter & Vander Wall PC
Stakeholders Present:	None	

**CALL TO ORDER AND ROLL CALL**

Director Hammond called the meeting to order at 6:00 p.m. noting a quorum was present and appointed Ms. Beard Acting Secretary.

**CONFLICT OF INTEREST REMINDER**

Director Hammond reminded the board of the conflict-of-interest rules.

**ADDITIONS/CHANGES TO AGENDA**

None.

## **DIRECTOR'S COMMENTS**

None.

## **PUBLIC COMMENTS**

None.

## **REVIEW ITEMS**

### System Operator Report.

Mr. Clodfelter reported the VFD for the small turbine pump has been installed and Standard Fence has finished the fence replacement project. He noted water use has declined from the same period in 2020.

### Customer Usage, Billing and Correspondence

The Directors reviewed the billing and usage reports and noted two past due accounts. Ms. Beard presented alternative customer payment options suggested by Blue Spruce Management. After discussion, the Directors directed Ms. Beard to add to the October agenda for further consideration.

### Customer Feedback

None.

### Attorney Report

Nothing to report.

### Security Cameras

Since the security camera representative did not attend the meeting, the board will explore other companies that sell and install security cameras.

### Survey and GIS Mapping

Mr. Clodfelter noted additions he would like on the maps. The board directed Ms. Beard to request hard copies, electronic copies, and the GIS data.

### 2022 Proposed Budget

Ms. Beard presented the 2022 proposed budget. The board directed her to add rate increases to the October agenda. The 2022 budget hearing is scheduled for November 22, 2021 at 6 pm.

## **ACTION ITEMS**

### Approval of Meeting Minutes

Director Hammond presented the minutes from the August 25, 2021, meeting. After review, Director Waller made a motion to approve the minutes. The motion was seconded by Director Morgan and upon vote, unanimously approved.

Acceptance of Compilation Report

The Directors reviewed the Compilation Report for the eight months ending August 31, 2021. Director Waller made a motion to accept the Compilation Report as presented. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Approval of Expenditures

Ms. Beard presented the expenditures payable September 22, 2021, for approval. Ms. Beard noted the addition of check number 3432 in the amount of \$799.38. The expenditures presented including the added check totaled \$27,498.11. Director Waller made a motion to approve the expenditures. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Adjournment

There being no further business to come before the Board, at 7:25 pm Director Hammond made a motion to adjourn the meeting. The motion was seconded by Director Waller and upon vote, unanimously approved.

Respectfully submitted,

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s/s Darcy Beard, Acting Secretary

**EAST VALLEY METROPOLITAN DISTRICT**  
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**SUBDIVISIONS,**  
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**Parker, Colorado 80134**  
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**Eastvalleywater.20m.com**

**October 27, 2021**  
**MEETING MINUTES**

A meeting of the East Valley Metropolitan District was held on October 27, 2021 at 6:00 pm at TACAir 7425 S. Peoria Street Englewood, CO 80112.

Board Members Present:	Larry Hammond	President (5/23)
	Bill Waller	Vice President (5/23)
	Danelle Morgan	Treasurer (5/22)
	LuAnne Yoder	Assistant Secretary (5/23)
Excused Absence:	Trey Robbins	Secretary (5/22)
Others:	Darcy Beard	Manager/Accountant
	Bob Clodfelter	Professional Water Services
	Steve Wasieko	Blue Spruce Management
Stakeholders Present:	None	

**CALL TO ORDER AND ROLL CALL**

Director Hammond called the meeting to order at 6:00 p.m. noting a quorum was present and appointed Ms. Beard Acting Secretary.

**CONFLICT OF INTEREST REMINDER**

Director Hammond reminded the board of the conflict-of-interest rules.

**ADDITIONS/CHANGES TO AGENDA**

None.

**DIRECTOR'S COMMENTS**

None.

## **PUBLIC COMMENTS**

None.

## **REVIEW ITEMS**

### System Operator Report.

Mr. Clodfelter reported the system had a power outage on October 26 and the generator worked well to supply power during the outage. The system is working well.

### Customer Usage, Billing and Correspondence

The Directors reviewed the billing and usage reports and noted one past due account.

### Customer Feedback

None.

### Attorney Report

Nothing to report.

### Security Cameras

Ms. Beard will contact additional sources for security cameras and ask the company to send a representative to the January meeting.

### Survey and GIS Mapping

Mr. Clodfelter noted he requested additional detail on the maps and the engineer will add as requested.

### 2022 Proposed Budget

The Directors reviewed the 2022 proposed budget and determined a rate increase is not necessary. The 2022 Budget Hearing will be held on November 20, 2021.

### Customer Payment Option

Mr. Wasieko presented an additional payment option for customers. After discussion, the board decided to not move forward with the option at this time.

## **ACTION ITEMS**

### Approval of Meeting Minutes

Director Hammond presented the minutes from the September 22, 2021, meeting. After review, Director Yoder made a motion to approve the minutes. The motion was seconded by Director Morgan and upon vote, unanimously approved.

### Acceptance of Compilation Report

The Directors reviewed the Compilation Report for the nine months ending September 30, 2021. Director Hammond made a motion to accept the Compilation Report as presented. The motion was seconded by Director Waller and upon vote, unanimously approved.

Approval of Expenditures

Ms. Beard presented the expenditures payable October 27, 2021, for approval. The expenditures presented total \$36,595.92. Director Waller made a motion to approve the expenditures. The motion was seconded by Director Yoder and upon vote, unanimously approved.

Adjournment

There being no further business to come before the Board, at 7:30 pm Director Waller made a motion to adjourn the meeting. The motion was seconded by Director Morgan and upon vote, unanimously approved.

Respectfully submitted,

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s/s Darcy Beard, Acting Secretary

**EAST VALLEY METROPOLITAN DISTRICT**  
**SERVING THE ALGONQUIN ACRES and VALLEY ESTATES**  
**SUBDIVISIONS,**  
**ARAPAHOE COUNTY, COLORADO**  
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**Parker, Colorado 80134**  
**303-841-3474,**  
**Eastvalleywater.20m.com**

**November 22, 2021**  
**MEETING MINUTES**

A meeting of the East Valley Metropolitan District was held on November 22, 2021 at 6:00 pm at TACAir 7425 S. Peoria Street Englewood, CO 80112.

Board Members Present:	Larry Hammond	President (5/23)
	Bill Waller	Vice President (5/23)
	Danelle Morgan	Treasurer (5/22)
	Trey Robbins	Secretary (5/22)
	LuAnne Yoder	Assistant Secretary (5/23)
Others:	Darcy Beard	Manager/Accountant
	Bob Clodfelter	Professional Water Services
	Jeffrey Erb	Seter & Vander Wall P.C.
Stakeholders Present:	None	

**CALL TO ORDER AND ROLL CALL**

Director Hammond called the meeting to order at 6:00 p.m. noting a quorum was present and appointed Ms. Beard Acting Secretary.

**CONFLICT OF INTEREST REMINDER**

Director Hammond reminded the board of the conflict-of-interest rules.

**ADDITIONS/CHANGES TO AGENDA**

None.

**DIRECTOR'S COMMENTS**

None.

## **PUBLIC COMMENTS**

None.

## **REVIEW ITEMS**

### System Operator Report.

Mr. Clodfelter reported the chlorinator has been serviced and the service on the generator has been scheduled for November. The system is working well, and the well levels are recovering from irrigation season levels.

### Customer Usage, Billing and Correspondence

The Directors reviewed the billing and usage reports and noted two past due accounts.

### Customer Feedback

Director Waller noted one customer contacted him regarding a water outage.

### Attorney Report

Mr. Erb presented the Resolution concerning the Regular Election to be held on May 3, 2022. The call for nominations will be posted on the district website. Director Hammond made a motion to approve the resolution. The motion was seconded by Director Morgan and upon vote, unanimously approved.

### 2022 Budget Hearing

Director Hammond opened the 2022 Budget Hearing at 6:18 pm. Ms. Beard reviewed the 2022 proposed budget with the board. Director Hammond closed the Budget Hearing at 6:19 pm. Ms. Beard presented the Resolution to Adopt the 2022 Budget. Director Waller made a motion to approve the Resolution to Adopt the 2022 Budget. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Ms. Beard presented the Resolution to Set Mill Levies. After review, Director Morgan made a motion to approve the Resolution to Set Mill Levies. The motion was seconded by Director Robbins and upon vote, unanimously approved.

Ms. Beard presented the Resolution to Appropriate Funds. After review, Director Hammond made a motion to approve the Resolution to Appropriate Funds. The motion was seconded by Director Yoder and upon vote, unanimously approved.

## **ACTION ITEMS**

### Approval of Meeting Minutes

Director Hammond presented the minutes from the October 27, 2021, meeting. After review, Director Yoder made a motion to approve the minutes. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Acceptance of Compilation Report

The Directors reviewed the Compilation Report for the ten months ending October 31, 2021. Director Waller made a motion to accept the Compilation Report as presented. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Approval of Expenditures

Ms. Beard presented the expenditures payable November 22, 2021, for approval. The expenditures presented total \$31,861.09. Director Morgan made a motion to approve the expenditures. The motion was seconded by Director Hammond and upon vote, unanimously approved.

Adjournment

There being no further business to come before the Board, at 6:45 pm Director Waller made a motion to adjourn the meeting. The motion was seconded by Director Morgan and upon vote, unanimously approved.

Respectfully submitted,

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s/s Darcy Beard, Acting Secretary

**EAST VALLEY METROPOLITAN DISTRICT**  
**SERVING THE ALGONQUIN ACRES and VALLEY ESTATES**  
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**Parker, Colorado 80134**  
**303-841-3474,**  
**Eastvalleywater.20m.com**

**December 13, 2021**  
**MEETING MINUTES**

A meeting of the East Valley Metropolitan District was held on December 13, 2021 at 6:00 pm at TACAir 7425 S. Peoria Street Englewood, CO 80112.

Board Members Present:	Larry Hammond	President (5/23)
	Bill Waller	Vice President (5/23)
	Danelle Morgan	Treasurer (5/22)
	Trey Robbins	Secretary (5/22)
	LuAnne Yoder	Assistant Secretary (5/23) via telephone

Others:	Darcy Beard	Manager/Accountant
	Bob Clodfelter	Professional Water Services
	Jeffrey Erb	Seter & Vander Wall P.C.

Stakeholders Present:           None

**CALL TO ORDER AND ROLL CALL**

Director Hammond called the meeting to order at 6:00 p.m. noting a quorum was present and appointed Ms. Beard Acting Secretary.

**CONFLICT OF INTEREST REMINDER**

Director Hammond reminded the board of the conflict-of-interest rules.

**ADDITIONS/CHANGES TO AGENDA**

None.

**DIRECTOR'S COMMENTS**

None.

## **PUBLIC COMMENTS**

None.

## **REVIEW ITEMS**

### System Operator Report.

Mr. Clodfelter reported the generator was serviced and the system is running well.

### Customer Usage, Billing and Correspondence

The Directors reviewed the billing and usage reports and noted five past due accounts.

### Customer Feedback

None.

### Attorney Report

Nothing to report.

## **ACTION ITEMS**

### Approval of Meeting Minutes

Director Hammond presented the minutes from the November 22, 2021, meeting. After review, Director Yoder made a motion to approve the minutes. The motion was seconded by Director Robbins and upon vote, unanimously approved.

### Acceptance of Compilation Report

The Directors reviewed the Compilation Report for the eleven months ending November 30, 2021. Director Hammond made a motion to accept the Compilation Report as presented. The motion was seconded by Director Morgan and upon vote, unanimously approved.

### Approval of Expenditures

Ms. Beard presented the expenditures payable December 13, 2021, for approval. The expenditures presented total \$22,853.83. Director Hammond made a motion to approve the expenditures. The motion was seconded by Director Robbin and upon vote, unanimously approved.

### Adjournment

There being no further business to come before the Board, at 6:25 pm Director Hammond made a motion to adjourn the meeting. The motion was seconded by Director Morgan and upon vote, unanimously approved.

Respectfully submitted,

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s/s Darcy Beard, Acting Secretary