|  |  |
| --- | --- |
|  |  |

# TITLE ORDER & CLOSING APPOINTMENT

Email To: closing@titleserv.com

**OR**

Fax To: 561-777-7646

## Order Information

|  |  |  |  |
| --- | --- | --- | --- |
| Ordered ByFull Name: |  |  |  |
|  | Last | First | M.I. |

|  |  |  |
| --- | --- | --- |
| Company: |  |  |
| Office Address |  |  |
|  | Street Address | Apartment/Unit # |

|  |  |  |  |
| --- | --- | --- | --- |
|  |  |  |  |
|  | City | State | ZIP Code |

|  |  |  |  |
| --- | --- | --- | --- |
| Office Phone: |  | Alternate Phone: |  |

|  |  |
| --- | --- |
| Email |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Closing Date: |  |  Closing Office/Location: |  |

|  |  |
| --- | --- |
| Transaction Type (Circle):  | Cash, Construction Loan, Equity Line, First Mortgage, Second Mortgage, Refinance, Other |

|  |  |
| --- | --- |
| Contact Type (Circle): | Builder, Lender, Mortgage Broker. Purchaser, Realtor, Seller, Other |

## Property Information

|  |  |  |  |
| --- | --- | --- | --- |
| Street: |  | County |  |
| City: |  | State: |  |
| Land Lot: |  | Block: |  |
| Subdivision: |  | Unit/Phase: |  |

## Purchaser Information

**Purchaser 1: Purchaser 2:**

|  |  |  |  |
| --- | --- | --- | --- |
| First Name: |  | First Name: |  |
| Last Name: |  | Last Name: |  |
| Email: |  | Email: |  |
| Cell Phone: |  | Cell Phone: |  |

## Seller Information

**Seller 1: Seller 2:**

|  |  |  |  |
| --- | --- | --- | --- |
| First Name: |  | First Name: |  |
| Last Name: |  | Last Name: |  |
| Email: |  | Email: |  |
| Cell Phone: |  | Cell Phone: |  |

## Realtor Information

**Listing Agent: Selling Agent:**

|  |  |  |  |
| --- | --- | --- | --- |
| First Name: |  | First Name: |  |
| Last Name: |  | Last Name: |  |
| Email: |  | Email: |  |
| Cell Phone: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Cell Phone: | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Company: |  | Company |  |

## Loan Officer

|  |  |
| --- | --- |
| Lender |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Full Name: |  |  |  |
|  | Last | First | M.I. |

|  |  |  |  |
| --- | --- | --- | --- |
| Primary Phone: |  | Alternate Phone: |  |
| Notes: |  |

|  |  |
| --- | --- |
|  |  |