

MINUTES OF THE ORGANIZATIONAL MEETING OF THE BOARD OF DIRECTORS OF DECATUR EMERGENCY BRIGADE

- The Board of Directors met on February 13, 2024
- The meeting was held via Zoom.
- The meeting was called by the President, Alan Mizuta. Call to order at 6:35 pm PST. -
- The notice for the meeting was given more than two days in advance by phone or in person or more than seven days in advance in writing and mailed by first class mail.
- The directors present for the meeting were Alan Mizuta, Mark Wall, Leeann Tesorieri, Michelle Harden, Andy Wood, Rod Lopez and Dan Rothstein.

A Quorum was present because there are currently six directors on the Board and all of them were present when vote occurred at this meeting.

I. BOARD RESOLUTIONS AND ACTIONS

Meeting Minutes:

The following motion was made by Mark, seconded by Andy, and passed: RESOLVED to approve prior meeting minutes.

Capital Improvement Fund:

The following motion was made by Leeanne, seconded by Mark, and passed: RESOLVED to approve \$10,000 earmarked for Capital Improvement Saving Account

2024 Budget:

The following motion was made by Alan, seconded by Mark and passed: RESOLVED to approve 2024 Budget as follows:

\$4500 : Truck #1 (DNW) Improvements

\$5200 : Insurance

\$2200 : Training with Jordan Pollock

\$1500 : General Equipment Maintenance

\$500 : Communications (IAR, etc.)

\$350 : Website and Email

\$14,250 Total 2024 approved expenses.

\$9,750 new expenses (excluding DNW truck upgrades funded in 2023)

II. REPORTS, UPDATES AND DISCUSSIONS:

Treasurer's Report:

- Leeanne reviewed 2023 P&L report (attached). Discussion occurred.
- Current Bank Balance: \$22,729.50
- 2023 Donation Revenue: (cash donations, minus Paypal fees) : \$12,026
- In-kind Donations (for non-reoccurring and general operating expenses):
 - Non-reoccurring:
 - \$3,000 wildfire risk signage
 - \$250 padlocks for signage and installation materials
 - Normal operating expenses:
 - \$173 Truck parts (water pump)
 - \$216 Website & e-mail
 - \$50 Fuel

Proposed Fundraising Goal:

2024 \$15,000 donation goal with excess over new expense to go to capital funding.

2024 Training:

Tentative Basic Wildland Training : June 8th. Scope of training and consultant to be determined. Discussed refresher sessions with existing DEB Trained Responders : possibly June 9th. Alan to confirm date(s) with Jordan Pollock. Will include in survey.

Proposed 2024 DEB Board Meeting Dates: moving to quarterly

February 13th 2024

May 14th 2024

August 13th 20

November 12th 2024

All Directors aligned to this new schedule.

Community Survey/Email Communications:

Review and discussed the following topics:

- Community Wildfire Protection Plan (CWPP) for Decatur (CWDG grant/USDA)
- SJC CWPP Update (Led by SCJ Conservation District)
- Launch of DNR Neighbor Ready SJC Program this Spring
- Overview of DNR Micro-grants
- Overview of Firewise Program
- Information on DNR Major Equipment Grants (\$40k+)

Discussed and aligned to leveraging DEB's mailing list to communicate and solicit community feedback, interest in volunteer for any/all of the programs above, cultivate new DEB board members / committee chairs as needed via Community Survey. All Directors aligned to this initiative.

Board and Committee Positions:

Discussion of current Board of Director positions and interested candidates.

Updates on SJC FD#3 and County Dispatch:

Alan provided update, group discussion followed. No action items.

Updates on Outer Island Networking:

Alan provided update, group discussion followed. No action items.

DNW Truck #1 Update:

Group discussion. Upgrade to occur Summer 2024.

IAR:

Group discussion- need to get more trained responders enrolled

Adjournment:

There being no further business, the meeting was adjourned at 7:45pm PST.

Signature of Secretary  Date: 2/16/2024
Mark Wall