

MINUTES OF THE ORGANIZATIONAL MEETING OF THE BOARD OF DIRECTORS OF DECATUR EMERGENCY BRIGADE

- The Board of Directors met on June 5, 2025
- The meeting was held via Zoom.
- The meeting was called by the President, Alan Mizuta. Call to order at 6:03 pm PST.
- The notice for the meeting was given more than two days in advance by phone or in person or more than seven days in advance in writing and mailed by first class mail
- The directors present for the meeting were Alan Mizuta,, David Craggs, Mark Wall, Michelle Harden, Jon Allen and Rod Lopez

A Quorum was present because there are currently five directors on the Board and all were present at this meeting.

I. BOARD RESOLUTIONS AND ACTIONS

Approval of Prior Meeting Minutes:

Motion made by Alan, seconded by Mark, and passed:

RESOLVED to approve prior meeting minutes.

Michelle Harden | New Term:

Motion made by Michelle, seconded by Mark, and passed:

RESOLVED for Michelle Harden to serve a second term as Director of the DEB Board of Directors for a two-year term: June 5, 2025 – June 5, 2027.

Rod Lopez | New Term:

Motion made by Rod, seconded by Michelle, and passed:

RESOLVED for Rod Lopez to serve a second term as Director of the DEB Board of Directors for a two-year term: June 5, 2025 – June 5, 2027.

A&S Insurance Premium:

Motion made by Alan, seconded by Mark, and passed:

RESOLVED to budget and pay up to an estimated amount of \$3,200 for the General Insurance Policy.

II. REPORTS, UPDATES AND DISCUSSIONS:

Treasurer's Report:

- Current balance: \$25,934.00
- Upcoming expenses:
 - VFIS Insurance: \$1,200
 - Portfolio Insurance: 2025 premium to be provided
 - Basic Wildland Training: \$1,800
- Dave has consolidated and transitioned bookkeeping to QuickBooks.

Pump (#1) and Foam (#2) Trucks at DNW:

- Dave provided updates on maintenance.
- Foam Truck repairs ongoing; due to age, parts must be sourced from third parties.
- Foam capacity lasts 20–30 minutes during active use.
- Action: Continue to track all maintenance costs for both trucks.

Board Membership:

- Interest based on community survey. Initial outreach occurred.:
- Further outreach paused for now.

Gossip, Misinformation, and Falsehoods:

A thorough discussion took place regarding gossip, misinformation, and falsehoods related to DEB and their potential impact on insurance, the development of a Fire District (FD), and other related questions.

ACTION: Michelle, Jon, and Mark will form a committee to develop clear, factual information to help introduce DEB to new island residents and address common questions or misconceptions within the community.

DIA (Decatur Island Alliance):

- The Board discussed DIA's request for a DEB liaison.
- Michelle Harden was appointed to serve as liaison and will bring relevant inquiries or updates back to the full Board.
- Michelle, Jon, or Mark may respond to straightforward questions in real time when appropriate.

Chipper Update:

- Alan reported significant progress due to Andrew Grenville and Charlie Conway's leadership.
- The Red Alder project in Decatur Shores is being used as a case study.
- A formal proposal will be brought to the Board addressing safety, training, maintenance, and logistics.

Fundraising 2025:

- Michelle submitted six long-range fundraising ideas to Alan for review.
- The annual island-wide fundraising effort was planned to begin over the July 4th weekend.
- A fundraising email was planned to be sent following the July 4th weekend.

Responder Training Refreshers:

- Proposal to hold three drop-in, ~1-hour working sessions for trained responders.
- Topics to include: truck access and operations, refill procedures, and IaR setup and usage.
- Tentative date for the first session: June 18 at 6 PM.

- Michelle, Jon, and Mark will collaborate on planning.
- OPALCO access approval required due to the change in property ownership.

DNR Radio Grant:

- Grant submitted by Alan.

Google Workspace Migration:

- Potential cost savings discussed.
- **Action:** Tabled for future consideration

Community Communication Schedule:

- **Before July 4:**
 - Fire safety reminders
 - Who to contact in an emergency
 - Current fire danger status
 - Recreational fire updates
 - Fire extinguisher, blanket, etc. recommendations (home/vehicle)
 - Safety tips for lawn mowing, etc.
- **After July 4:**
 - Focused on fundraising

OPALCO Outreach and Space Use Agreement:

- Alan will engage OPALCO regarding DEB training and storage use at the “blue sheds” on newly acquired property.
- Potential alternatives discussed: Airfield area, Log House, Golf Course, DS Park, and DNW upper field.

June 21 Wildland Fire Training:

- Mark is organizing RSVPs, distributing pre-work, and coordinating attendee expectations.
- Access to the Schoolhouse restroom will be arranged.
- Councilmember Justin Paulsen, and OPALCO representatives Foster Hildreth and Russell Guerry, will attend to learn about DEB, connect with volunteers, and discuss potential future use of space.
- A use agreement is currently being developed with OPALCO.

laR (I Am Responding):

- Mark will train Jon and Dave as laR admins.
- Continued onboarding of trained responders into the system is needed.

Adjournment:

There being no further business, the meeting was adjourned at 8:13 pm PST

Signature of Secretary  Date: 6/10/2025

