

## **MINUTES OF THE ORGANIZATIONAL MEETING OF THE BOARD OF DIRECTORS OF DECATUR EMERGENCY BRIGADE**

- The Board of Directors met on November 6, 2024
- The meeting was held via Zoom.
- The meeting was called by the President, Alan Mizuta. Call to order at 6:03 pm PST.
- The notice for the meeting was given more than two days in advance by phone or in person or more than seven days in advance in writing and mailed by first class mail
- The directors present for the meeting were Alan Mizuta, Mark Wall, Michelle Harden, Dan Rothstein, Rod Lopez and David Craggs.

A Quorum was present because there are currently seven directors on the Board and all but two of them were present when a vote occurred at this meeting.

### **I. BOARD RESOLUTIONS AND ACTIONS**

**Meeting Minutes:** The following motion was made by Mark, seconded by Michelle, and passed: RESOLVED to approve prior meeting minutes.

#### **Jon Allen | Board Nomination:**

The following motion was made by Dan, seconded by Alan, and passed: RESOLVED for Jon Allen to become Director and added to DEB Board of Directors for a two year term.

### **II. REPORTS, UPDATES AND DISCUSSIONS:**

**DEB Board of Directors:** The board discussed term lengths and the desire to fill available Director positions. A list of community members who expressed interest through the recent survey was reviewed. Alan will follow up with each candidate.

**SJC 911 Dispatch Issue:** The Board held a thorough discussion, including an overview of County Council election results and each candidate's

engagement with DEB regarding the 911 issue. Potential changes through a future Charter Review were noted but remain years away. No further action is required at this time.

**Community Communication (In Case of Emergency protocol) Stats:**

Mark shared engagement statistics for both the initial and follow-up email campaigns, showing that a large majority of Island contacts opened and read the updated In Case of Emergency (ICE) protocol.

The board discussed the potential use of a FAQ for future communications if needed. A reassessment will take place after more time has passed to gauge the community's response.

**TCB Call Center / IaR / Emergency Response:** The board discussed the effectiveness of both testing and leveraging the TCB Call Center. Dave provided an overview of DNW's existing In Case of Emergency (ICE) protocol. Physicians have expressed interest in using IaR as an alert system; Dave will follow up and report back. Next steps remain undefined. Additional topics included:

- DEB's role and coverage in medical responses, including concerns raised by Dan.
- DEB's Director and Officer insurance policy.
- Potential need for a legal opinion.
- Possible IaR indemnification.

**DEB and Island Medical Response:**

- Update discussion with Jane Fantel
- Update on current DEB Insurance related to coverage for Medical responses.
- No further action needed.

**Community Chipper Update:**

Progress has been slow due to the summer season and scheduling constraints. The committee still needs to be fully established.

**Community Engagement:**

Plans include advertising and word-of-mouth outreach to recruit approximately five active members. Each member would contribute 3–5 hours per quarter.

**Next Steps:**

Alan will follow up with the existing committee and define the path forward.

**Fundraising Discussion:** The board held an initial discussion on fundraising. A follow-up and detailed plan for 2025 will be addressed at the next meeting, with Michelle leading

**Community Communication:** The board decided to wait until spring for the next update, allowing more information to become available before sending out communication.

**Providing BLS, CPR, AED Training to Responders (Dan):**

The importance of this training was discussed. It will be revisited for Spring/Summer 2025.

**Continued Training for Responders (Dan):**

Discussion occurred about hosting monthly drop-in training refreshers. A schedule needs to be created, and session leads will need to be assigned.

**DNR Radio Grant (Alan):**

Alan provided an update on the DNR Radio Grant.

**Migration to Google Workspace (Alan):**

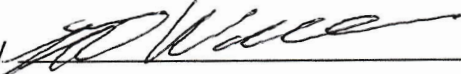
The migration to Google Workspace is now available for use, with potential cost savings. This topic will be revisited at the next meeting.

**2024 DEB Year in Retrospect: (provided by Alan)**

- Facilitated a community response to the Saint Patrick's Day grass fire.
- Participated in the Wildfire Ready Neighbors program, facilitating home audits.
- Hosted a media tour with DNR leadership on Decatur, resulting in:
  - Legislative advancements for unprotected remote rural areas.
  - Integration with the DNR radio system and dispatch center.
  - Collaboration with the SJC Fire Marshal and DNR on island-specific issues.
  - Offers for substantial support to complete FireWise projects on private properties.
  - Received an \$80,000 chipper from the DNR for future community fuels reduction projects.
- Trained the 120th volunteer in basic wildland fire response.
- Liaised with Life Flight for on island visit.
- Identified a policy change by the SJC Sheriff's Office regarding 911 services:
  - Alerted and liaised with county officials on behalf of the 120+ outer islands.
  - Quickly established a private emergency number for Decatur Island.
  - Advocated for a countywide solution focused on the outer islands through the new County Council.
- Welcomed two new board members to DEB's oversight.

**Adjournment:**

There being no further business, the meeting was adjourned at 8:13 pm PST

Signature of Secretary  Date: 11/12/2024