### MINUTES OF THE

## **BOARD OF DIRECTORS OF**

# **Decatur Emergency Brigade**

The Board of Directors met on July 26, 2022.

The meeting was held via Zoom.

The meeting was called by the Board of Directors.

The notice for the meeting was given more than two days in advance by phone or in person or more than seven days in advance in writing and mailed by first class mail.

The directors present for the meeting were Alan Mizuta, Randy Stricker, Andy Wood and Mark Wall

The directors absent for the meeting were: NONE

The other person present at the meeting was Cordelia Daniels, legal counsel.

A Quorum was present because there are currently 4 (four) directors on the Board and 4 (4) four of them were present at this meeting.

### I BOARD TRAINING

1. Cordelia Daniels, attorney with the Center for Nonprofit Law, provided the board with a training on board governance topics.

#### II CORPORATE ACTIONS

1. <u>Adoption of Board Policies</u>: The following motion was made, seconded, and passed:

RESOLVED that the corporation shall adopt the four policies presented and discussed today. Those policies are: the Conflict of Interest Policy and Annual Disclosure, the Whistleblower Protection Policy, the Records Retention Policy, and the Travel and Related Expense Policy.

Adjournment:

There being no further business, the meeting was adjourned.

Signature of Secretary

Mark Wall Date: 1/24/2023

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