



Serving Baker, Grant, Harney, Malheur, Morrow, Umatilla, Union and Wallowa Counties

EOWB Board of Directors

Meeting Minutes

Thursday, October 12, 2023, 10 AM – 12 PM (PDT)

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| X | Susie Cederholm, Chair | X | Meredith Hickman, AFLCIO |
| X | Mark Browning, BMCC | X | Doug Dalton, Baker Technical Institute |
| X | Jeff Gritz, OSIDCL | X | Brian Lemke, NW Carpenters Union |
| X | Riley Hill, Greystone Builders LLC | X | Bambi Bevill, ODHS-VR |
| | Karla Jimenez, Beef Northwest | | Bill Wyllie, Chester’s Thriftway |
| X | Katie Murray, Heppner Community Foundation/WCED | X | Matthew Willson, OED |
| X | Dana Young, TVCC | X | Martha Corrigan Symmetry Care |
| X | Kelly Morgan, Lamb Weston | | |

Guests Present: Tara Bishop, Training and Employment Consortium

EOWB Staff Present:

- Erin Carpenter, Executive Director
- Farideh Alvijeh, Director of Finance and Compliance
- Kasi Cooper, Community Outreach Coordinator
- Lexi Knox, Administrative Program Specialist

Meeting Called to Order: 10:00 AM

Roll Call/Introductions

Approve Draft Agenda

Motion to Approve: Riley Hill
Second to Motion by: Matt Willson
Motion Carries with Voice Vote, 0 Nays, 0 Abstentions

Adoption of Minutes Jan, April, July

EOWB Minutes Jan 17, 2023, April 25, 2023, July 18, 2023.

Motion to Approve: Brian Lemke
Second to Motion by: Bill Wyllie
Motion Carries with Voice Vote, 0 Nays, 0 Abstentions

Reviewed Quarterly Report - First Quarter 2023

- Executive Director shared overview of the Quarterly Report
- Community Outreach Coordinator shared recap of 2023 Summer Internship Program Eastern Oregon WORKS; if you have an eastern Oregon workforce related update please email Kasi at connect@eowb.org
- Director of Finance and Compliance - auditor will be invited to speak at next meeting

This Quarter's Priorities - Second Quarter 2023

- Executive Director - Which to prioritize
 - Committees
 - Executive Committee - NEED two more for three total
 - Strategic Planning (5) - Met yesterday, will provide update

Reviewed Bylaws updates

Motion to Approve: Jeff Gritz

Second to Motion by: Mark Browning

Motion Carries with Voice Vote, 0 Nays, 0 Abstentions

Motion to add Jeff Gritz to Executive Team as Vice Chair

Motion to nominate: Martha Corrigan

Second to Motion by: Doug Dalton

Motion Carries with Voice Vote, 0 Nays, 0 Abstentions

Motion to add Brian Lemke to the Executive Team

Motion to nominate: Jeff Gritz

Second to Motion by: Bill Wyllie

Motion Carries with Voice Vote, 0 Nays, 0 Abstentions

County Updates: Riley Hill would like to set up a plumbing pre-apprenticeship/apprenticeship program and has connected with the local school district but needs assistance getting BOLI involved. Multiple Board members are experienced with pre-apprenticeships and apprenticeships. We will set up a meeting soon on this topic for those interested to join.

Public Comment: None

Adjourn: 11:01 AM

Submitted by Kasi Cooper