Serving Baker, Grant, Harney, Malheur, Morrow,
Umatilla, Union and Wallowa Counties

EOWB Board of Directors
Quarterly Board Meeting Minutes
Wednesday, June 17, 2026, 8:30 AM (PT)

Members in attendance to the call:

	Quinn Anderson, Umpqua Bank		Jeff Gritz, Vice Chair Oregon & Southern Idaho.
x	Maisie Taylor, Blue Mountain Hospital	x	Brian Lemke, NW Carpenters Union
	Bill Wyllie, Chester's Thriftway		Mike Aldritt, AFL-CIO
	Martha Corrigan, Symmetry Care		VACANT, CBO
	Riley Hill, Greystone Builders LLC	x	Dana Young, TVCC
	Vacant Business		Mark Browning, BMCC
x	Kelly Morgan, Lamb Weston	x	Tory Stinnett, GEOEDC
	Joanna Larson, Northwest Beef Express	x	Matt Wilson, OED (Ex-Officio)
x	Susie Cederholm, Chair CHD Inc.		Kathy Cook, ODHS-VR
	Kit Evans, Wallowa County Grain Growers		

***>9=quorum (51%), >4= (B)(25%)**

Members who voted by email and in person:

x	Quinn Anderson, Umpqua Bank		Jeff Gritz, Vice Chair Oregon & Southern Idaho.
x	Maisie Taylor, Blue Mountain Hospital	x	Brian Lemke, NW Carpenters Union
x	Bill Wyllie, Chester's Thriftway		Mike Aldritt, AFL-CIO
x	Martha Corrigan, Symmetry Care		VACANT, CBO
x	Riley Hill, Greystone Builders LLC	x	Dana Young, TVCC
	Vacant Business		Mark Browning, BMCC
x	Kelly Morgan, Lamb Weston		Tory Stinnett, GEOEDC
	Joanna Larson, Northwest Beef Express	x	Matt Wilson, OED (Ex-Officio)
x	Susie Cederholm, Chair CHD Inc.		Kathy Cook, ODHS-VR
x	Kit Evans, Wallowa County Grain Growers		

Email voting record:

Completion time	Email	Name	Approval of the Agenda	Approval of April 30, 2026 Meeting Minutes	Motion to Amend Cola to 3.5%	Motion to approve the budget modification and 2026-2027 Budget Approval
6/23/26 9:27:12	Brian Lemke	Brian Lemke	Approve	Approve	Approve	Approve
6/23/26 9:31:35		Kelly Morgan	Approve	Approve	Approve	Approve
6/23/26 9:32:34	KEvans@graingrowers.com	Kit Evans	Approve	Approve	Approve	Approve
6/23/26 9:46:28		Martha Corrigan	Approve	Approve	Approve	Approve
6/23/26 9:50:14	patty.dorroh@harneycountyOR.gov	Patty Dorroh	Approve	Approve	Approve	Approve
6/23/26 10:21:39		Riley Hill	Approve	Approve	Approve	Approve
6/23/26 10:31:04	taymaiit@home.bluemountainhospital.org	Maisie Taylor	Approve	Approve	Approve	Approve
6/23/26 11:07:39	QuinnAnderson@ColumbiaBank.com	Quinn Anderson	Approve	Approve	Approve	Approve
6/23/26 12:00:19		Dana Young	Approve	Approve	Approve	Approve

6/23/26 13:13:11	Bill Wyllie	Approve	Approve	Approve	Approve
6/23/26 13:35:16	Mathew Willson	Approve	Approve	Approve	Approve

Guests Present: **None**

EOWB Staff: Farideh Alvijeh

Meeting was called to order at 8:34 by Susie Cederhlom

Meeting Summary

- The meeting was called to order by Board Chair Susie Cederholm.
- Attendance was noted through the virtual meeting platform and transcription.
- The meeting focused on end-of-fiscal-year budget matters, including the budget modification and the proposed annual budget.

Approval of Prior Meeting Minutes

- **Motion:** Brian Lemke moved to approve the prior meeting minutes.
- **Second:** Matthew Wilson seconded the motion.
- **Vote:** Motion passed with no opposition noted.

Public Comment

- No public comment was provided.

Budget Modification Review

- Leif Ryman and Farideh Alvijeh reviewed the proposed budget modification.
- Staff explained that EOWB was slightly over budget in staffing due to additional staff supporting Pathway Home casework and ARPA-related service delivery.
- Staff noted that most operating expenses were slightly underspent.
- Farideh explained that youth work experience and internship funds were underspent because internship activities are still underway, but plans are in place to spend the funds before expiration.

- Staff reviewed program expense changes, including Oregon CIS referral system costs, ARPA participant costs, re-entry work, and Oregon Conservation Corps funding moving into the second year of the program.
- Staff reported that EOWB was approximately 96% spent overall and that no funds requiring expenditure by June 30 were at risk of being returned.
- The Board discussed whether any unspent funds would need to be returned. Staff clarified that remaining balances were tied to multi-year programs and could be carried forward.

2026–2027 Budget Review and Approval

- Leif Ryman and Farideh Alvijeh reviewed the proposed 2026–2027 budget.
- Staff noted that several grants ending in the current year were removed from the new budget, including P10K, ARPA, and WorkSource Benefits Navigator funds.
- Staff reported an 18% increase in WIOA federal grant funds and explained that provider expenses were increased accordingly.
- The proposed budget includes funding for smaller regional events, employer trainings, expungement clinic work, customer service training, internships, and other special projects.
- Farideh explained that EOWB maintains a budget buffer because federal contracts are often received later in the year.
- Matthew Wilson asked about the Maritime Grant. Leif reported that EOWB is working with the SAGE Center on maritime career education exhibits.
- The Board discussed the proposed staff COLA. The original proposed budget included a 3% COLA. Board members discussed increasing the COLA to 3.5% if it fit within the budget.

Motion to Amend COLA

- **Motion:** Matthew Wilson moved to approve increasing the staff COLA from 3% to 3.5%, contingent on budget availability.
- **Second:** Tory Stinnett seconded the motion.
- **Vote:** Motion passed with no opposition noted.

Motion to Approve 2026–2027 Budget and Modification

- **Motion:** Dana Young moved to approve the budget modification and 2026–2027 budget with the 3.5% COLA amendment.
- **Second:** Brian Lemke seconded the motion.
- **Vote:** Motion passed with no opposition noted.

Executive Director Updates

- Leif reported that EOWB is preparing the TEC contract following budget approval.
- Staff are continuing to develop scorecard metrics and baseline reporting for Board updates.
- Leif reviewed early scorecard data, including WorkSource Oregon customer access and flow, average wait times, customer next-step clarity, customer feedback, employer engagement, sector partnerships, fiscal status, and provider performance.
- Leif
- noted that sector engagement remains an area for growth, with a focus on relationship-building in construction, transportation, healthcare, natural resources, and related sectors.
- Leif reported that TEC is on track to finish the year and spend out funds.
- Staff noted concerns with BTI and the Oregon Conservation Corps grant due to delays in receiving a written program plan. EOWB has asked BTI to confirm whether it remains committed to the project or whether EOWB should consider a pivot.
- Leif shared that EOWB held a staff retreat in early June to review the prior year, begin annual report planning, and discuss strategy for the coming year.
- Upcoming priorities include smaller regional business engagement events, employer trainings, continued re-entry funding development, internship expansion, and grant opportunities.
- Leif noted that Executive Team approval may occasionally be needed to pursue grant opportunities between regular meetings.
- EOWB is also developing orientation materials for new Board members, including short videos on the WorkSource Oregon system.

Board Discussion

- Tory Stinnett stated that the reports were helpful.
- Brian Lemke complimented the budget layout.
- Susie Cederholm also commented positively on the budget materials and report format.
- No additional discussion items were raised.

Adjournment

- The meeting was adjourned by Susie Cederholm at approximately 9:00 a.m.