

GLENWOOD RESERVE ARCHITECTURE REVIEW FORM

To Applicant: All new construction, changes or additions must follow the GLENWOOD RESERVE Declaration of Covenants, Conditions and Restrictions for Glenwood Reserve as may have been amended from time to time. Please read them carefully prior to construction. The lot owner will be responsible for the cost of repairing any damage to property of other owners of GLENWOOD RESERVE because of construction and/or alterations approved herein.

THE FOLLOWING ITEMS ARE REQUIRED WITH THIS APPLICATION:

1. \_\_\_\_\_ Two (2) **complete sets** of building plans
2. \_\_\_\_\_ Site Plot Plan (survey showing home, driveway, setbacks, well and septic locations). \*Note that setback requirements are 50 feet from the front edge of the road, 25 from the side lot line and 35 feet from the rear lot line.
3. Samples and/or pictures of exterior materials and colors  
\_\_\_\_\_ Exterior paint samples  
\_\_\_\_\_ Shingle color  
\_\_\_\_\_ Soffit & drip edge  
\_\_\_\_\_ Brick & Stone (façade or paver driveway- if applicable)
4. \_\_\_\_\_ Landscaping Plan showing areas of the lot that will be left Natural. These may include Conservation Easements, Tree Protection Easements and/or Natural Vegetation areas. \*Note that a natural buffer must remain on the first 10 feet of all side lot lines and 25 feet of all rear lot lines, except for perimeter lots which require a 40-foot rear buffer.

The above items can be brought to 3508 Dunstable Drive, Deland, FL 32720, and an electronic copy MUST also be provided to [glenwoodreservearc@gmail.com](mailto:glenwoodreservearc@gmail.com).

**THE ARC COMMITTEE WILL ONLY REVIEW COMPLETE APPLICATION PACKAGES.  
APPLICANT IS RESPONSIBLE FOR SUBMISSION OF COMPLETE PACKAGE AND  
WILL BE NOTIFIED UPON START OF REVIEW.**

PLANS FOR LOT # \_\_\_\_\_, STREET ADDRESS # \_\_\_\_\_  
GLENWOOD RESERVE

Owner \_\_\_\_\_ Builder \_\_\_\_\_

Address \_\_\_\_\_ Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Telephone # \_\_\_\_\_ Telephone # \_\_\_\_\_

Square Footage Heated Living Area: \_\_\_\_\_.

Square Footage – 1<sup>st</sup> Floor: \_\_\_\_\_

Square Footage – 2<sup>nd</sup> Floor, if applicable: \_\_\_\_\_

Square Footage Under Roof: \_\_\_\_\_ square feet

EXTERIOR MATERIALS & COLORS AS PER PLANS:

HOUSE: NO MASONITE ALLOWED

Circle One: Brick Stone Stucco Wood Other (Specify)

Name/Type \_\_\_\_\_ Color \_\_\_\_\_

Trim & Soffit / Eaves: Type \_\_\_\_\_ Color \_\_\_\_\_

Front Door: Type \_\_\_\_\_ Color \_\_\_\_\_

Windows: Name/Type \_\_\_\_\_ Color \_\_\_\_\_

Garage Door: Circle One – AS SPECIFIED ON PLANS

One – 18 ft.    Two – 9 ft.    One – 9 ft. & One – 18 ft.

Type \_\_\_\_\_ Color \_\_\_\_\_

Roof-Shingles /Tile: Type \_\_\_\_\_ Color \_\_\_\_\_

Roof Pitch: \_\_\_\_\_

Driveway & walkway material:

Concrete \_\_\_\_\_ (Y/N)  
Paver \_\_\_\_\_ (Y/N)    Type / Color: \_\_\_\_\_

Sod Species:

Front & Sides yards: \_\_\_\_\_  
Rear yard: \_\_\_\_\_

Irrigation coverage:

Front & Side yards: \_\_\_\_\_ (Y/N) \* Required  
Rear yard: \_\_\_\_\_ (Y/N)

Lot Entry Protection Plan (stabilization & protection):

Type of material used to protect asphalt edge & stabilize area:

Clay    Rock    Wood / Plastic product    Other DOT approved material

If builder/contractor intends to use a generator during construction, compliance with the Volusia County Municipal Code is required. Please refer to Sec 50-496 for details.

***\*Owners are responsible for any damages or repairs to the road and asphalt caused by construction due to ingress/egress of the property – see Declarations and Covenants***

Estimated Commencement Date \_\_\_\_\_  
Estimated Time for Completion \_\_\_\_\_

SEPARATE APPLICATION REQUIRED FOR POOL, POOL ENCLOSURE, PORCH, PATIO, DECK OR FENCE.

BY SUBMITTING THIS APPLICATION, YOU ARE CERTIFYING THAT YOU WILL COMPLY WITH ALL THE CURRENT DECLARATION OF COVENANTS CONDITIONS AND RESTRICTIONS FOR GLENWOOD RESERVE.

ARCHITECTURAL REVIEW BOARD APPROVAL:

\_\_\_\_\_  
Owner’s Signature

\_\_\_\_\_  
Chairman A.R.B. Signature

\_\_\_\_\_  
Builder Name (Please Print)

\_\_\_\_\_  
A.R.B. Member Signature

\_\_\_\_\_  
Builder Representative Signature

\_\_\_\_\_  
BOD Member Signature

Date of Submission: \_\_\_\_\_

Date of Approval: \_\_\_\_\_