

Kansas American Legion Leadership College Schedule

Friday, June 5, 2026

3:00 PM-9:00 PM	Housing Area	Registration , Pick up your packets and room keys. (if staying in dorms)
3:00 PM-5:00 PM	YL222	Membership Meeting , District Commanders and Vice Commanders will present their District Membership Plans for the year. A printed copy of the plan will be required. Oral presentation should be 5-10 minutes.
5:00 PM-6:00 PM	GR201	Official Legion Family Photographs - with Jeff Bond – This room will also be open between classes and during lunch on Saturday.
5:00 PM-7:00 PM	Cafeteria	Dinner
6:15 PM-7:30 PM	Cook Theater	DEC Meeting , Open to guests unless in executive session, Districts Commanders should have Time/Date/Location of Homecomings.
8:00 PM-???	Pizza Hut	O-POOP-PAH-DOO , Come join the fun

Saturday, June 6, 2026

6:30 AM-8:00 AM	Cafeteria	Breakfast
8:00 AM-8:50 AM	Cook Theater	KALC Orientation and Legion Family Etiquette, Q & A - The written and unwritten rules of the American Legion Family, presented by Marri Krupco and Jen Carder.
9:00 AM-9:50 AM	Cook Theater	Commander - This class is great for current and future Post Commanders, learn the basics of running a Post and where you can find more detailed information about post operations, presented by Myra Jowers and Mike Harris.
	PA255	MyLegion.org for Legion & SAL Individuals, Posts, Squadrons, and Districts - you will be trained on how to register for an account, navigate, and update your personal information and how to use some of the helpful features of the system. Bring a laptop or mobile device that you will use on a regular basis to access myLegion if you can, this will be in a computer lab if you don't have a portable device to bring, presented by Julie Miller and Jim Simpson.
	GR204	Finance Officer 1 - Learn how to stay in compliance with local, state, and federal finance laws that apply to all posts, presented by Eszter Blair and Dave Apgar
	GR206	Chaplain & Historian – Learn the roles and responsibilities of a Post Chaplain and a Post Historian, presented by Debra Muylaert and Richard Johnson, Dan Stacy and the Kansas Department Historian
	GR205	Post Service Officer 1 - Kansas Office of Veterans Service (KOV) Overview - This session will cover an update from KOVS and overview of services and locations of the KOVS Offices and how best to interact with them to assist their post members, presented by Trevor Willemsen, KOVS West Supervisor.
	GR207	ALA The Pebble - Leadership qualities needed to support members in being successful, presented by Tracy Kinnick and Kim Smith
10:00 AM-10:50 AM	Cook Theater	Conflict Resolution – This course focuses on conflict resolution through the lens of servant leadership, emphasizing the importance of empathy, active listening, and collaborative problem-solving to foster trust and unity, presented by Jen Carder and Clarence Frye

	PA255	Adjutant 1 - learn about reporting, transmission of memberships, minute taking, and your role in assisting other post officers, presented by Julie Miller and Jim Simpson.
	GR204	Finance Officer 2 - Learn how to stay in compliance with local, state, and federal finance laws that apply to posts with club rooms or gaming licenses, presented by Eszter Blair and Dave Apgar
	GR205	Post Service Officer 2 - American Legion Service Offices Overview - This session will provide an overview of how Post Service Officers can best use the Legion Service Offices in Leavenworth, Topeka and Wichita to assist their Post Members, presented by Tim Marlar, Department Service Officer and Jeniffer Clark, Veteran Service Representative
	GR207	ALA Leadership styles - Identifying your leadership style and how that information can be used to work with others, presented by Anndi Bownes and Kim Smith
	GR203	SAL 101 - Starting out at the Squadron level and learning the basics, presented by Rick Miller and Jeff Kerns
11:00 AM-11:50 AM	Cook Theater	Servant Leadership Part 1 - This course will delve into the fundamentals of Servant Leadership and examine how it enhances the American Legion while fostering values of service, integrity, and civic responsibility, presented by Jen Carder and Clarence Frye.
	PA255	Adjutant 2 - A continuation of Adjutant 1 where you began to learn about reporting, transmission of memberships, minute taking, and your role in assisting other post officers, presented by Julie Miller and Jim Simpson
	GR205	Post Service Officer 3 - American Legion Service Offices Panel Discussion This session will allow attendees to learn tips to enhance their role as Post Service Officers by discussing Case Studies and sharing of Best Practices, facilitated by Tim Marlar, Department Service Officer and Jeniffer Clark, Veteran Service Representative
	GR204	Gaming & Bingo - Learn how to stay in compliance with local, state, and federal finance laws that apply to posts with gaming licenses, presented by Kristen Hensley and Kevin Schasteen
	GR207	ALA ABC's of the Auxiliary - What is required and what is tradition. Open discussion format with questions and answers, presented by Anndi Bownes and Kim Smith
	GR203	SAL 202 - The bigger picture, How to utilize the resources of district and beyond, presented by Rick Miller and Matthew Krupco.
12:00 PM-1:00 PM	Cafeteria	Lunch
1:00 PM-1:50 PM	Cook Theater	VA Panel – Panel discussion by leaders from the VA Medical Centers, facilitated by Tim Marlar, Department Service Officer
2:00 PM-2:50 PM	Cook Theater	Servant Leadership Part 2 - In this second class, students will apply servant leadership principles to real-world Legion programs and initiatives, focusing on member engagement, community outreach, ethical decision-making, and developing future leaders who are committed to serving veterans, their families, and their communities, presented by Jen Carter and Clarence Frye.
	GR205	Post Service Officer 4 - Post Service Officer 201 training by Department Service Officer Tim Marlar.

	GR206	Social Media – The Good, The Bad, The Ugly – The benefits and potential risks of an online presence for your post family. Includes a discussion of the prominent platforms, an overview of creating a Facebook page, connecting to Instagram, and monitoring its performance. Proper usage of Legion emblems and branding will also be discussed, presented by Chris Krueger and Rick Miller.
	GR203	SAL Membership workshop - Not just the tricks and tips, but the more important why and how, presented by Michael Weber and Terry Harris
3:00 PM-3:50 PM	Cook Theater	The Legion Family puzzle: - District and beyond, how it and the different branches of the family all fit together, presented by Mike Cole, and Larry Eubanks.
	GR206	Creating better documents with Microsoft Word – Do you struggle with creating documents with Word, like meeting agendas, letters, and tables? Do you avoid it altogether? Then this is the class for you! We’ll discuss licensing, the user interface, basic document formatting (including Fonts, Paragraphs, and Tabs), and saving in various document formats, presented by Chris Krueger and Rick Miller.
	GR205	Constitution and Bylaws Part 1- How and why it is important to have your constitution and bylaws up to date and how to do so, presented by Kevin Schasteen and Marri Krupco.
	PA255	ALA Alimas (Part 1)- The ins and outs of using Alimas from membership to recruitment. Participants will need to bring their login and password for Alimas, presented by Kristen Hensley, Tracy Kinnick and Kim Smith
4:00 PM-4:50 PM	Cook Theater	Four Pillars – Compare the Four Pillars to the Programs connected to them, discuss importance of keeping the four pillars forefront in all things that a Legionnaire does in all their endeavors, presented by Jen Carder and Mike Cole
	PA255	ALA Alimas (Part 2)- The ins and outs of using Alimas from membership to recruitment. Participants will need to bring their login and password for Alimas, presented by Kristen Hensley, Tracy Kinnick and Kim Smith
	GR205	Constitution and Bylaws Part 2- Continuation of Part 1 with time for questions, presented by Kevin Schasteen and Marri Krupco.
	GR203	SAL Q&A - We will bring the experienced folks, you bring the questions, presented by Matthew Krupco, Terry Harris, and Michael Saindon
6:00 PM-7:00 PM	Post 76	Dinner
7:15 PM-8:30 PM	Post 76	CWF Auction (Donations Needed)
8:30 PM-??	Post 76	Karaoke

Sunday, June 7, 2026

7:30 AM-8:45 AM	Cafeteria	Breakfast
9:00 AM-9:50 AM	Cook Theater	District Officer – The responsibilities, Do’s and Don’ts of being a District Officer with an SOP and how this helps posts, presented by Marri Krupco, Jen Carder and James Snyder
10:00 AM-10:50 AM	Cook Theater	Membership Recruiting and Retention Forum (Legion Family) - Round table type discussion including the use of membership impact reports, led by the Outgoing and Incoming Membership Committee

Kansas American Legion College Registration
 Cloud County Community College in Concordia
 June 5-7, 2026

Mail to: Department Headquarters
 1314 SW Topeka Blvd
 Topeka, KS 66612

Name _____

Address _____

City, State, Zip _____

Phone & Email _____

Member of _____ Post, Unit, Squadron, Guest (circle one)

Post Service Officer Training Yes or No (circle one)

	YES, I will need housing (dorm room) at KALC for \$50 for the weekend	
	YES, I will need meals at KALC for \$50 for the weekend	
	I wish to attend KALC but will arrange my own meals and lodging – \$5	
	Total Enclosed	