CHARLES B. RIGSBY
VETERANS AFFAIRS AND REHABILITATION
VOLUNTEER OF THE YEAR AWARD
INSTRUCTIONS FORM

GENERAL INFORMATION:

Squadrons should submit their nominee to the Detachment Adjutant during the detachment convention once the nominee form has been "Attested" by the Squadron or Post Commander. The appropriate detachment officials should select one nominee for award consideration and the detachment adjutant should forward the nomination form to National Headquarters *no later than thirty (30) days prior to the National Convention to be considered.* Note: only one nominee per detachment permitted

VOLUNTEER INFORMATION:

This section should be completed in detail as to the volunteer hours, volunteer visits and volunteer activities that were performed along with the locations visited (names of hospitals, VA facilities etc).

HOW TO SUBMIT NOMINATION FORM:

MAIL:
The American Legion
Attn: SAL Awards
700 N. Pennsylvania Street
Indianapolis, IN 46206

EMAIL: SALawards@legion.org

CHARLES B. RIGSBY VETERANS AFFAIRS AND REHABILITATION VOLUNTEER OF THE YEAR AWARD NOMINATION FORM

Date: _____
Date Format: mm/dd/yyyy click inside box to select date

Nominee: _____

Address: _____

Phone No: _____ Contact Email: _____

Squadron Name: _____ Squadron No: _____

Detachment: _____ Member ID No: _____ Cap Size: _____

Volunteer Information:

Number of Hours Volunteered: _____ Number of Visits: _____

Volunteer Activities: _____

_____

_____

_____

Location of Volunteer Performance (VA Homes and Hospitals): _____

_____

_____

_____

Submitted by: _____ Title: _____
Print First and Last Name to serve as digital signature

Attested by: _____ Title: _____
Print First and Last Name to serve as digital signature