

**WYNOLA WATER DISTRICT
BOARD OF DIRECTORS
MINUTES
FIRST FISCAL QUARTER MEETING
FISCAL YEAR 2002-2003
9:00 a.m., Saturday July 20, 2002
THE MITCHELL RESIDENCE
1449 SPRINGVIEW ROAD
SANTA YSABEL**

1. **Attendance:** President Ellis called the meeting to order at 9:05 a.m. Those attending were: George Ellis, President, Ray Mitchell, Vice President, Robert Gans, Robert Franke, and Pete Miller, Directors, Joyce Gans, Office Manager. Guests attending were: Rex Anderson, Charlie and Roberta Woods, Malcolm Dyos, Norm Bilt, Ed Huffman, and Al Simonson.
2. **Approval of Agenda:** A motion was made by Director Franke to accept the agenda as presented. Director Miller seconded; the motion passed.
3. **Approval of Minutes:** Minutes from the Regular meeting from April 20, 2002 were reviewed. A motion was made by Vice President Mitchell and seconded by Director Franke to accept the minutes as written; the motion passed.
4. **Treasurer's Report:** Director Gans explained that at the last quarterly meeting the Proposed Budget did not have the actual starting balance available. This quarter, due to the closing of the FY 2001-2002 he now has the actual starting balance and requested that the Board accept the Proposed Budget for FY 2002-2003 with the amended numbers for the opening balance. Discussion continued in the direction of the possibility of needing to add the cost of drilling a new well since that possibility is becoming more likely to occur by the third quarter of this FY. Director Gans did a brief explanation on the different areas the District has placed its money for investment income. Some cash is in the District checking account the balance of the funds is kept in Money Market and CD Instruments, all of which are Government Insured. The CD's are arranged to come due at different dates so that any one time there is one maturing and therefore cash would be available for an emergency. Director Franke made a motion to accept the Budget with these changes, seconded by Director Miller. Director Gans will prepare and distribute the new, revised Budget as soon as these changes are completed. The motion passed.
5. **Property Tax Collection Distribution Information:** Director Gans distributed copies of the paper work that the District receives each month from the County of San Diego along with the regular distribution check. Director Gans then explained the various columns and distribution information contained on the many pages. It is understood

that the District is entitled to the entire amount collected from the 87 lot owners in the amount of \$150 per lot, from the Water Availability Fee. Director Gans also discovered that the Wynola Water District also receives 1% of the County General Revenue income, totaling about \$6000. Our share is determined solely on the assessed value of each property.

6. **Director Reports:** President Ellis requests to defer his report to later in the meeting. Vice President Mitchell proceeded with his Water System Report with three handouts to those present. Vice President Mitchell went on to encourage everyone to invest the time in reading the Quarterly Operations Report to gain a better understanding of the work necessary to keep all eight wells running and producing. Mr. Rex Anderson recommended the installation of a “quiet pipe” into each well shaft to enable the water watchers to determine water levels at any time. The Board agreed to routinely install these tubes whenever the wells are apart for servicing until all wells have tubes installed. Director Franke distributed and explained the Well Performance Data Report. He explained that up until this time we knew how many gallons of water had been pumped, but did not know how long the pumps had run. We now have installed an hour meter in the pump house to keep track of the pump running time. Director Franke pointed out that Well 7 has been pumping above its top rating of 16 gallons per minute since it went online and has not stopped. Resulting in a production of over 250,000 gallons. The tanks are asked to pump when the water level gets below 14’2” in the holding tank. The off signal is at 15’2”. Current usage by the community is 36,000 gallons per day if the system were to shut down at current usage the tank would be empty in 3 days. The District has established a level of 10 feet of water in the storage tank as the minimum to have for emergency fire usage. President Ellis stated that the County requires the District to submit an Emergency Preparedness Plan (Panic Plan). We have submitted one along with the package of documents that they required us to maintain. However, he believes the plan to be superficial and that it just barely meets the requirements of the County. Director Miller volunteered to establish a Draft Panic Plan to present at the next regular meeting. Rex Anderson again emphasized the importance of installing the “quiet tubes” as soon as possible to predict the fall of water levels as they actually sit. Therefore, when the watchers see the levels dropping quickly they can put up the signs to conserve before the water is actually gone. Director Gans pointed out that we have a good system of bringing up the water; the real problem is in the usage and that is where we should be focusing our attention, specifically the heavy users. We need an effective program to manage usage. President Ellis asked, “Do we need to do anything now?” “Should we start monitoring ground water immediately in order to give

us more predictive value?" "Are solutions needed now and what should they be?"

Discussions about water usage and up coming rate increases, that come into effect the next billing quarter. We have committed to these new rates, what else do we have to do to get the attention of the high water users?

Director Franke requested reimbursement for gasoline used in the line of duty as Water Watcher. President Ellis agreed that it is reasonable and acceptable for anyone to submit requests for reimbursement for expenses incurred in the name of the District.

Water Watchers have been requested to find someone that could be hired to read the house meters on a monthly basis. Norm Bilt suggested that local teenagers might be interested. President Ellis said to bring all suggestions to the next meeting.

7. Old Business:

- Update on Well 7: Covered earlier in the meeting.
- Status of Wells 8 and 10; Covered earlier in the meeting.
- Update on Possible New Well: President Ellis went to a lot owner to request permission to place a well on their lot. The owner responded with the suggestion that everyone plant water-resistant plants. Requested that resident Bud Segni look around the area and then make recommendations to the Board for possible locations for a new well. Possibly also requesting the County Geologist to come to our meeting and educate us all on the area we live in and the likelihood of finding more water. President Ellis will attempt to contact this individual.

8. Consumer Confidence Report: Required by law to provide information to all residents on a regular basis. President Ellis will look into the production of the formal information needed.

9. Conflict of Interest: Board members fall into this category. President Ellis stated that he did not intend to make any changes to the prior submittal.

10. Water Availability Fee: Must be renewed every year by Board resolution to continue this fee. There are a series of steps a Board must take President Ellis has already submitted the preliminary paperwork for this year. President Ellis presented two questions: "Do we want to continue collecting this fee" and "What will the amount be? Currently \$150." Discussion followed on advantages and disadvantages of increasing the fee or not. Vice President Mitchell made the motion to Resolve to continue set the amount of the Water Availability Fee at \$150 Director Miller seconded the motion, there was no discussion, the motion passed

11. **Worker's Compensation:** This is for coverage of volunteers, possibly Ms. Gans but not for the Board members. President Ellis will attempt to get bids to present at the next meeting and make a proposal to the Board.
12. **Apportionment of LAFCO's New Operating Cost:** A simple form, that as a public district we are required to pay a proportion of the agency costs based on our total revenue to the operation of the LAFCO Board. Our portion has been \$59 and will continue at this rate.
13. **November Elections:** Directors Gans and Miller were reelected at the last election. The current positions available this year are for Director Franke, Vice President Mitchell, and President Ellis. Nomination papers must be presented to the Registrar of Voters between July 15 and August 9. There will be a notice in the July 24 Julian News explaining the rights for any other land owner of Wynola Estates who want to run for this board. Discussion on the possibility of increasing the number of Board Members from 5 people to 7 people. President Ellis will research the means to do this. Believes it involves the County Supervisors to pass a resolution.
14. **Adjourn:** They're being no other New Business Director Franke made a motion to adjourn the meeting at 12:05 p.m. Director Miller seconded the motion.

Respectfully Submitted,

Joyce Gans
Office Manager