

**WYNOLA WATER DISTRICT
BOARD OF DIRECTORS
MINUTES
FOURTH FISCAL QUARTERLY MEETING
9:00 A.M., Saturday, April 17, 2004
THE MITCHELL RESIDENCE
1449 SPRINGVIEW ROAD
SANTA YSABEL, CA 92070**

1. **Attendance:** President Ellis called the meeting to order at 9:42 A.M., following a brief meeting of the Board acting as the Covenants, Conditions and Restrictions (CC&R) Control Committee. Those attending were: George Ellis, President; Ray Mitchell, Vice President; Robert Gans, Secretary/Treasurer; Ed Huffman, Director; Charlie Woods, Director; and Joyce Gans, Office Manager. Guests attending were: Jack and Debbie Bainbridge, Robert Franke, Mary ~~Proctor~~, owner of Lot #85, and Mr. & Mrs. Young, owners of Lot #63. President Ellis welcomed all guests.
2. **Approval of Agenda:** Correction to item 2. Review/Approve Meeting Minutes. Should read Minutes of Special Meeting of March 14, 2004. Motion to accept the Agenda as corrected was made by Director Woods and seconded by Vice President Mitchell. The motion passed.
3. **Review/Approval of Minutes of 1/17/04 and 3/14/04:** A motion to approve the two sets of minutes was made by Director Woods and seconded by Vice President Mitchell. The motion passed.
4. **Treasurer's Report:** Secretary/Treasurer Gans presented the Financial Report as of March 31, 2004 and stated that the District continues to be on budget, with no major variances from budget, noting that about \$24,000 of budgeted funds remain to be spent on the new well #11. A CD matures next week, and he plans to rollover these funds into a new CD for 6 months. All excess District funds are earning interest in the money market account and in CD's. Although money market rates are very low right now, these accounts are FDIC-insured and are the proper place to maintain public entity funds.
5. **Quarterly Water Usage:** Ms. Gans reported that all properties were in the first tier of water usage, which is typical for the January-March quarter.
6. **Water Systems Report:** It was reported that every lot in Unit 3 has the same water fitting problems. The good news is that now the District has the necessary repair parts. The water meter on lot #73 took two days to repair. The crew also replaced 2 broken meters.
7. **New Well #11 Progress Report:** Vice President Mitchell reported that the trenching company has been selected. He has an appointment with the Customer Project Planner from SDG&E. The next step is the engineering plans from the County, which will be in about 4 weeks.
8. **FEMA Application Update:** President Ellis reported that the Wynola Water District has three separate projects ahead.
 - a. "Damage fix" about \$17,000 – well #6 and several hydrants. It appears we will be totally funded for this Project.
 - b. "Recouping expenditures" amount to get up and running again. It appears that as of now, the State of California will fund the electrical wiring phase.

- c. **“Hazard mitigation”** this project was designed to prevent future damage. To hardwire wells #9 and #11. Perhaps also wells #8 and #7 to accommodate a generator. This request was turned down. The money available only applies to specific fire damage. An alternative might be to apply to the California State Special Fund; however, this does not appear to be a viable source of funds. Our last option is to pay for these improvements ourselves.
9. **Capital Improvement for Next Year:** Regarding the new well #11, the original proposal was to run the electrical to the street. It is now believed that this is not necessary since there will be no problem with access to this well. Regarding well #9, we could possibly run an approved extension cord if necessary, rather than run the underground line to the street.
10. **Water Access Fee Delay:** The Water Access Fee will increase from \$2,000 to \$5,000 on July 1, 2004. Ms. Gans will ensure that interested parties are advised of this change.
11. **Exemption of Water Access Fee for Lot #47:** Existing owner had requested an exemption from paying this fee due to the granting of an easement to SDG&E in 1989. However, President Ellis discovered that 10 years prior to this act, Mr. Mehm had already granted an easement to SDG&E. It was the Board’s consensus that we not grant this exemption.
12. **Update on CC&R Working Group:** Director Gans reported that this group plans to continue to meet the second Saturday of each month for the time being. The number one priority of this group is the brush-clearing project. It is expected that CDF will be touring all properties and may cite properties not complying. Seven to ten people attend each meeting. They are taking a formal approach to plan reviews, and violations in general.
13. **SDG&E Fees:** Director Gans reviewed the District’s water bills with SDG&E, and made several changes in the classifications of the various accounts, to take advantage of lower rates and fees where appropriate. Jack Bainbridge offered to check on the feasibility of the district being able to pay a lower amount for “off peak” pumping.
14. **Julian Regional Water Districts Meetings:** These meetings have been suspended for the time being. However, it is planned that they will resume.
15. **Planning:** President Ellis presented a list of items that should be addressed.
- shutdown vs. cost to produce on certain wells
 - short and long-term water storage
 - our storage capacity/customer base is not in line with other districts
 - WWD needs a formal planning process and a Master Plan, taking into account:
 - Home use and fire protection
 - Average home usage/month
 - Maximum number of homes – potential is 87
 - Capacity to pump 10,000 gpm in 4 major wells
 - Almost 90% of WWD usage is irrigation

President Ellis presented four areas of concern and requested that members take on the issues as indicated.

Storage Tanks – Go higher, go underground, add more, etc. – Ed Huffman and Bob Franke.

New Wells – New Sites, Improvement of existing sites – Ray Mitchell
Shut Down any Wells – Cost effectiveness of low producers – Charlie Woods
Usage Reduction – Bob Gans

Next meeting, Director Huffman and Mr. Franke will report on storage issues. Vice President Mitchell will put together a sheet for fire insurance quotes.

Once a year the District should produce a "State of the Water District" Report. Showing the year's accomplishments and future plans, with a quarterly Water Report.

16. **Adjourn:** There being no more New Business, a motion was made by Director Huffman to adjourn the meeting at 12:33 p.m.; seconded by Director Woods. The motion passed.

Respectfully submitted,

Joyce Gans, Office Manager