

**WYNOLA WATER DISTRICT
BOARD OF DIRECTORS
MINUTES
FIRST FISCAL QUARTERLY MEETING
Saturday, July 10, 2004; 10:30 a.m.
THE MITCHELL RESIDENCE
1449 Springview Road, Santa Ysabel, CA**

1. **Attendance:** Vice President Mitchell called the meeting to order at 10:55 a.m. Those attending were: Ray Mitchell, Vice President; Robert Gans, Secretary/Treasurer; Ed Huffman, Director; Charlie Woods, Director; and Joyce Gans, Office Manager. Guests attending were: Peg Pine, Paula and John Lutes, and Bob Franke. Vice President Mitchell read a letter of resignation from President George Ellis, who has taken a position on the East Coast and will no longer be able to serve. The Board accepted this resignation with regret.
2. **Election of New President:** Vice President Mitchell nominated Director Ed Huffman to the position of Board President. Mr. Huffman expressed his gratitude to the Board for his nomination and accepted the position of President for the remainder of Mr. Ellis term of office ending 12/31/2004.
3. **Election of New Board Member:** President Huffman took over the duties and nominated Steve Shutler to fill the position of fifth Board member. Mr. Shutler gratefully accepted the nomination. A motion was made by Director Gans and seconded by Vice President Mitchell to approve the appointment of Mr. Shutler to the Wynola Water District Board of Directors. The motion passed.
4. **Approval of Agenda:** A motion to accept the Agenda as written was made by Director Woods and seconded by Vice President Mitchell. With the understanding that President Huffman had additional items to add under New Business.
5. **Approval of Minutes of April 17, 2004:** A motion to approve the Minutes was made by Director Gans and seconded by Director Woods. The motion passed.
6. **Treasurer's Report:** Secretary/Treasurer Gans presented the Financial Report as of June 30, 2004. This is the final report for FY 2003-2004. The District is ahead of budget in the sales of water meters, due in part to the rate increase that went into effect 7/1/04. Major water testing has been deferred to next quarter due to the back up of reading since the Cedar Fire. The Proposed Budget for FY 2004-2005 was presented. It was agreed that the auditors Hosaka & Nagel would again prepare the audit for our District this Fiscal Year. Secretary/Treasurer Gans made a motion to accept the report, proposed budget, and audit company as presented Vice President Mitchell seconded. The motion passed.
7. **Quarterly Water Usage Report:** Ms. Gans reported that two properties had water usage into the third tier. Also eight other properties used 100 units or more. We are entering the quarter of historically higher water usage.
8. **Water Systems Report:** Discussion began allowing lot owners to use Water District water for the purpose of grading and construction. Water Watchers have been monitoring the water usage off a hydrant on lot #70 and stated that some days it usage can be well over 10,000 gallons. Director Shutler recommended an official handout to all lot and homeowners spelling out the need for them to have water trucked in for these purposes. Vice- President Mitchell agreed to write a letter to the lot owners of Lot #70 to cease using water from the hydrant and to bring in any water that is needed for further grading after this point. Director Woods recalled that there

is a County Ordinance relating to the usage or overuse of ground water. Director Gans agreed to try to retrieve a copy of this Ordinance. Vice President Mitchell made a motion to create a Policy that allows no District Water Usage from May 1 through October 31 of each year seconded by Director Woods. The motion passed.

9. **New Well #11 Progress Report:** Vice President Mitchell reported that our plans are complete. However, there have been numerous conversations with the lot owners regarding the District's responsibility of paying the cost to install the home transformer. The owners want us to include it in our plans with SDG&E. President Huffman will research to find the original correspondence between George Ellis and the property owners.
10. **FEMA Application Update:** President Huffman stated that Mr. Ellis had completed and submitted all necessary forms. FEMA has notified the District that all has been approved we are now simply awaiting arrival of the check.
11. **Water Access Fee:** Purchase price of a new meter is now \$5000 as of July 1, 2004.
12. **Planning Process:** Director Gans reminded the Board of the need to keep Board Members aware of the individual projects they agree to take on. He asked that Ms. Gans keep track of these projects throughout the meetings and then remind Board Members at the end of the Meeting. The items on today's agenda will be deferred until the next quarterly meeting
13. **CC&R Working Group:** Director Gans reported that this is a strong, dynamic group of property owners who move through their agenda items and get things done. He stated that his two primary concerns for Wynola Estates are:
 - Fire Prevention
 - Water ConservationThe Planning Group is having discussions regarding a second round of neighborhood chipping arranged for through the Fire Safe Council. There was also discussion concerning what to do about the lot owners who appear to have done nothing or very little in the way of compliance
14. **Julian Regional Water Districts:** Prior to his resignation Mr. Ellis and Mr. Mitchell had attended these meetings. New President Huffman stated that he would continue in Mr. Ellis' place attending these meeting. However, President Huffman stated that the meetings have been suspended for the summer until all community members are present.
15. **Rules and Regulations:** Director Gans presented a copy of this document and asked if anyone remembered if the final Draft had ever been accepted. He stated that the document contained several items of concern that had been addressed today and that it would be an excellent handout to new owners and new builders. Director Gans and President Huffman will put their heads together and find the originals.
16. **CDF Walkthrough:** A question was raised about the prior announcement that the California Division of Forestry agents would be walking through Wynola Estates checking for property clearing compliance. They would also be issuing citations to residents and lot owners if infractions were found. Mr. Lutes explained that he did participate in a drive through the streets with a CDF representative and that they did recognize several properties that needed notification. Mr, Lutes will look further into this action item.

17. **Consumer Confidence Report:** President Huffman present a form used by the Borrego Springs Water District that is mailed out to all its subscribers. The Wynola Water District has never done this and determined that it should be a yearly activity. Director Gans agreed to produce the dialogue for this yearly announcement and President Huffman will acquire the figures from Mr. Mitchell and produce that portion of the paper. They will attempt to have these ready for the next billing cycle.
18. **Fixed Charge Assessment:** This is a yearly form we prepare and send to the County of San Diego. Mr. Ellis has prepared everything for President Huffman to present to the Board. It was determined to keep the fee at \$150 and send it in. Ms. Gans will mail this form and make a copy for President Huffman.
19. **Conflict of Interest – NEO Report:** Another form for the County of San Diego stating that no Board member has any conflict of interest and has no restrictions on serving his term as Board Member. Ms. Gans is to prepare this form for mailing.
20. **Biennial Report:** This report was also completed by Mr. Ellis and is now ready to submit to the County.
21. **Current Year Election:** The San Diego County Registrar of Voters has sent out their yearly package of Election documents. We have two Board Members whose terms expire this year on November 2, 2004. President Huffman went through the documents with these two individuals with regard as to which papers needed to be filled out and submitted. Mr. Shutler will be assuming Mr. Ellis' term and will hold it until it expires on November 2, 2006. Director Woods recommended that the originals be sent to Supervisor Diane Jacobs and a copy to the Clerk of the Board of Supervisors.
22. **Invoice From 24-Hour Power:** This Company was engaged directly following the Cedar Fire to get power to damaged wells and begin the process of refilling the storage tanks. Director Shutler knew of this company and had recommended them. However, it is the opinion of Director Shutler that this company is taking advantage of the Districts situation and has seemingly doubled the price of their service. Director Shutler will follow up on this bill.
23. **Adjourn:** There being no more New Business, a motion was made by Director Gans and seconded by all remaining Board Members to adjourn the meeting at 1:03 p.m. The motion passed.

Respectfully Submitted,

Joyce Gans
Office Manager

PRD – 16 ADVISORY BOARD
MEETING MINUTES
FIRST FISCAL QUARTERLY MEETING FY 2004-2005
Saturday, July 10, 2004
Immediately Following Water District Meeting
The Mitchell Residence
1449 Springview Road, Santa Ysabel, CA 92070

1. **Attendance:** President Huffman called the meeting to order at 1:04 p.m. Attending were President Huffman, Vice President Mitchell, Directors Gans, Woods, and Shutler and Joyce Gans, Office Manager. Guests included Peg Pine, John Lutes, Paula Lutes, and Robert Franke.
2. **Approval of Agenda:** A motion was made by Director Woods and seconded by Vice President Mitchell to accept the Agenda as written. The motion passed.
3. **Approval of Minutes:** A motion was made by Director Gans and seconded by Director Woods to accept the minutes as written. The motion passed.
4. **Proposed Bus Stop:** A school bus stop has been proposed for the bottom of Springview. President Huffman agreed to research the regulatory aspects involved in creating such a site in a residential area.
5. **Adjourn:** A motion to adjourn the meeting at 1:07 p.m. was made by Vice President Mitchell and seconded by Director Woods. The motion passed.

Respectfully submitted,

Joyce Gans
Office Manager