

**WYNOLA WATER DISTRICT
BOARD OF DIRECTORS
MINUTES
FOURTH FISCAL QUARTERLY MEETING 2004-2005**
Saturday, April 16, 2005; 9:00 a.m.
THE MITCHELL RESIDENCE
1449 Springview Road, Santa Ysabel, CA 92070

1. **Attendance:** President Huffman called the meeting to order at 9:11 a.m. Those attending were: Ed Huffman, President; Ray Mitchell, Vice President; Charlie Woods, Director; Steve Shutler, Director; Pete Miller, Director; and Joyce Gans, Office Manager. Guests attending were Norm Bild, Bob Franke, and Robert Gans.
2. **Approval of Agenda:** A motion was made by Director Miller and seconded by Vice President Mitchell to accept the Agenda as written. The motion passed.
3. **Approval of Minutes:** A motion was made by Director Woods and seconded by Vice President Mitchell to accept the Minutes of January 15, 2005 as written. The motion passed.
4. **President Huffman's Report:**
 - a. President Huffman is waiting for the cement pad at Well 11 to be completed to have Gus Garcia come out to give us an estimate.
 - b. Discussion with property owner of Lot #45 on exchange of easements with the District. Lot owner agreed.
 - c. Discussion with Steve Raney for Electrical Bid for Well 11 was \$5,800, which included the installation of a "throw-over" switch and panel box.
 - d. Letter from owner of Lot #63 regarding replacement of cement pad and to be informed from here on about every event to take place during the installation of Well 11.
 - e. Letter from the Julian-Cuyamaca Fire Department of 2/5/2005 with a multi-page questionnaire to be filled in and returned. Mr. Huffman completed what he could and returned the form along with a detailed map of Wynola Estates water system and lay out of lines, storage tanks, hydrants etc.
 - f. President's response to letter from owners of Lot #63 stating what the District would agree to do asking them to sign and return the letter. No response so far.
 - g. Invoice from Richard Stanley Backhoe for the additional trenching from Well 11 to the home site of the owners with a 2-inch line as agreed to in the original letter from prior President Ellis.
 - h. President Huffman received a letter from the California State Controller stating that there may be money available to refund/reimburse water districts for the cost of their mandatory water testing.

- i. Letter from LAFCO for our District's dues. These have been paid by the Controller through taxes in the amount of \$32.00
- j. AWCA letter asking District's approval for State of California to no longer be involved in the clean up of MTBE. President Huffman responded that our District did not agree with this suggestion.
- k. Letter to Office of Emergency Services requesting extension of time for completion of repair of Well #6 damaged during the Cedar Fire. The County crews have been unable to remove the fallen trees across the access road. President Huffman has a verbal agreement with agent of this office to extend our time to 10/31/2005.
- l. Telephone call to 24-Hour Power requesting the return of our files as well as for a representative from that company to come and give the District a bid on the electrical work needed for Well 11. There has been no reply.
- m. Telephone call from Contractor Gary Bastian requesting information on the time frame for electricity being available to Lot #63 so he can begin work on the house. Board Members stated that as soon as an agent from SDG&E came up to do a trench inspection the electricity should be available. A motion was made by Director Shutler and seconded by Director Miller to accept the President's report as presented. The motion passed.

5. **Treasurer's Report:** Volunteer consultant Robert Gans presented the Financial report for the 3rd Fiscal Quarter. A detailed report that shows the District continues to be a financially sound operation.

6. **Old Business:**

- a. Water usage report from Ms. Gans shows water usage throughout the area is well under normal thanks to the many rainy days.
- b. Vice President Mitchell reported that due to a power failure, this has been an expensive quarter causing a need for various repairs, maintenance, and some replacement parts. Flow meters for Wells #7 and #9 became clogged with natural particles and needed to be replaced as well as burned relays for Wells #9 and 10.

Mr. Franke presented his informative charts showing that the wells are currently running between one and two hours a day. Previously low wells are showing signs of recovery due to the rains. Vice President Mitchell gave an orientation on our water meters and the ability to clean them to avoid failure. A motion to accept the Water System Report as presented was made by Director Woods and seconded by Director Miller. The motion passed.

- c. CC&R Status Report was presented by Director Woods. He stated that Committee has been very busy checking on complaints, writing letters, and preparing for the community-wide chipping day on June 4. By-laws for CC&R Committee have been established, consisting of 9 pages. They have completed Plan Checks on four parcels. Examining

repair/replacement of mailboxes and locations. Director Shutler has found a source for "front-loading" steel mailboxes.

- d. Director Miller reported that he has received comments back from County Counsel on recommendations for the final draft of the Rules and Regulations. He has already incorporated them into the final copy.

Discussion on the need to amend the Rate and Fee Schedule for the ability to charge for work performed by members of the Wynola Water District at the market rate of \$65 per hour plus the cost of parts. The purpose of this amendment is for the District to recover the costs of damage done to Wynola Water District property and systems done by property owners or their hired workers. When completed a copy of this revised schedule will be given to each property owner. For the time being we will refer to the current rate and fee schedule.

Property owners have requested a 48-hour notice before any District volunteer shuts off the water. This, of course, does not apply to any emergency action taken by the District.

A motion was made to dissolve the Wynola Water District Usage Policy of 10/22/2000 in favor of the newly adopted Water Rules and Regulations. Director Woods and Vice President Mitchell abstained from voting. The next task is to educate owners about the new policies.

A motion to adopt the Rules and Regulations as written by Director Miller and amended by the Board with a change of business days rather than calendar days was made by Vice President Mitchell and seconded by Director Woods. The motion passed.

Water restrictors: Director Shutler and Mr. Franke are to meet to develop guidelines for use of this means to reduce overuse of water.

- e. Director Miller began his report on his work of property easements and stated that he had mailed out paperwork to all four properties involved and to date had only received one back. Director Miller did advise the surveyor for lot 45/46 as well as on Lot #63 where the new well will be. Director Miller will report again at next meeting.
- f. President Huffman presented his report on the feasibility of shutting down some of the current wells. The problems with Well #6 have been solved, courtesy of President Huffman doing the work himself. Well #3 is producing better, yet #8 is questionable. Well #2 should be considered for shutdown.
- g. Ms. Gans reported that the long distance service had been discontinued. That AT&T had sent a bill for .66 which was paid, and then refunded by AT&T. The line is now discontinued.

7. **New Business**

a. It was brought to the Board's attention that it is required to have a President, Vice President and Secretary/Treasurer. Since the resignation of Mr. Robert Gans, the Board has been without an official Secretary/Treasurer. Mr. Ed Huffman agreed to remain as President. Mr. Steve Shutler was nominated to the position of Vice President, and Mr. Ray Mitchell will now take on the duties of Secretary/Treasurer with the support of Mr. Gans. A motion was made by director Wood to nominate Director Shutler to the position of Vice President and seconded by Vice President Mitchell. The motion passed.

8. **Adjourn:** There being no New Business a motion was made by Vice President Shutler to adjourn the meeting at 1:14 p.m. this was seconded by Director Mitchell. The motion passed. The next meeting will be pushed ahead two weeks due to the absences of many of the Board members to July 23, 3005 at 9:00a.m.

Respectfully submitted.

Joyce E. Gans
Office Manager