

**WYNOLA WATER DISTRICT  
BOARD OF DIRECTORS  
MEETING MINUTES**

Saturday, July 24, 2010, 9:00 a.m.

The Gans Residence

1634 Oakforest Road, Santa Ysabel, CA 92070

President Huffman called the meeting to order at 9:03 a.m. Board Members present were: Ed Huffman, President; Ray Mitchell, Director; JoAnn Bernard, Director; Troy Beatty, Director; Pete Miller, Director; and Joyce Gans, Office Manager. Guests attending were Marion Moore, Tim Taschler, Coko Brown, Charlie Woods, Bob Franke, and Robert Gans.

- 1) **Approval of Agenda:** A motion was made by Director Mitchell and seconded by Director Bernard to accept the Agenda as written. The motion passed.
- 2) **Approval of Minutes of April 17, 2010:** A motion to accept the Minutes as prepared was made by Director Mitchell and seconded by Director Bernard. The motion passed.
- 3) **President's Report:** President Huffman previously distributed his report to all Board members for review. The President reported that resident, Malcolm Dyos, has expressed an interest in once again being a Water Board Member. Mr. Dyos was present at this meeting and affirmed that he is once again interested in being a member of this Board. President Huffman reported on his line items in his report of important issues to be considered by the Board. First discussion was of the email notification from the SD County Auditor and Controller's Office that the TRANSFER TO SUPPLEMENTAL REVENUS AUGMENTATION FUND was made. AKA the removal of \$880 from our account to the state of California. Also included a "transfer" of a total of \$1,465 from PRD-16. No action necessary....
- 4) **Quarterly Financial Report:** Mr. Gans previously distributed copies of the Report. He explained his report by referring to the highlights of income and expense. Mr. Gans recommended that unless there are major expenses in the near future that the Board considers *investing in another CD*. *Director Mitchell made a motion to invest in another CD, Director Bernard seconded.* The motion passed. This year's annual audit will be on September 11, 2010 at the Gans home, beginning at 8 a.m. and will take about eight to nine hours. Page 6 of his report shows the "Proposed Budget for 2010 – 2011". A motion to adopt the new Budget was made by Director Mitchell and seconded by Director Miller. The motion passed. Mr. Gans then recommended an increase in salary for Office Manager, Joyce Gans, noting that the last increase was five years ago. A motion to increase the salary of the Office Manager was made by Director Bernard and seconded by Director Miller. The motion passed.
- 5) **Old Business:**
  - A) The Water Systems Report was delivered by President Huffman, Director Mitchell, and Mr. Franke. Director Mitchell emphasized the need for a "back-up" plan for the monthly water testing. Ms. Keresztury is to have surgery soon and there are no other trained water sample collectors available. Director Mitchell will check into establishing a backup plan for this task and report back at the next meeting in October.
  - B) HOA update from Mr. Gans. The CC&R's are now revised; the final adjustment is to

remove the ability of property renters from serving on the Board. Mr. Gans will then take the document to the County to be recorded. He noted that the Working Group has a full list of items and improvements that will be addressed in the next few months.

6) **New Business:**

- A) New contact person needed for interacting with CRWA. Since President Huffman and Vice President Mitchell will both retire in December another Board Member will need to take this on. President Huffman will bring a list of names that the District needs to be in contact; with to the next meeting the recommended Certified Water Operations Manager in Pine Hills turned out to be a dead end. This position needs to be filled. Vice President Mitchell recommended that the new President and Vice President split the jobs of Day to day operations and Administration... This task is not really advisable for one person to do. President Huffman stated that the County advises/reminds the District when schedules and reports are due. President Huffman has taken on a job that had no prior information or training. It also required constant research and catching up into create a more manageable Presidential task. There are NO thanks big enough.
- B) The Board will also need to discuss the transfer of the District phone and message machine.
- C) Distribute Declaration of Candidacy Forms to those interested in serving on Board.
- D) JPIA Liability Risk Assessment. Vice President Mitchell met with the JPIA officials as they toured our area and took pictures of much of our system. This representative will return to explain to the Board his recommendations after we receive his quote.
- E) President Huffman spoke with a representative of JPIA who recommended that our District at least insure our "plant"... President Huffman requested that this representative return and address the Board to explain the quote. There is a \$544 "deposit premium" to "insure" our "plant" and a \$1,000 deductible. Mr. Dyos suggested that we request the amount of premium if we were to have a deductible of \$5,000. Suggestion to invite this representative to the next Board Meeting in October. President Huffman will extend this invitation.
- F) Adjourn: A motion to adjourn the meeting at 11:33 a.m. was made by Director Mitchell and seconded by Director Miller. The motion passed.

Respectfully submitted,

Joyce E. Gans  
Office Manager