

**WYNOLA WATER DISTRICT  
BOARD OF DIRECTORS  
MEETING MINUTES  
FIRST FISCAL QUARTERLY MEETING  
Saturday, October 15, 2011  
THE BEATTY RESIDENCE  
1421 Springview Road, Santa Ysabel, CA 92070**

1. **Attendance:** President Jo Ann Bernard called the meeting to order at 9:04 a.m. Board Members attending were Director Troy Beatty, Vice President/Operations; Director Malcolm Dyos and Director JoAnn Bernard. Director Pete Miller was absent. Also present were: Marie Beatty, Office Manager and guests (Bob and Joyce Gans, Bob Franke, Ray Mitchell and Charley Woods).
2. **Approval of Agenda:** Malcolm Dyos moved to accept the agenda as written and Troy Beatty seconded the motion.
3. **Approval of Minutes:** A motion was made by Malcolm Dyos to approve the minutes from our July 21, 2011 meeting. The motion was seconded by Troy Beatty.

**OLD BUSINESS**

4. **President's Report:**

Jo Ann Bernard presented the new job description for the Certified Water Operator that the special committee had drawn up as per ACWA/JPIA specifications. Malcolm Dyos proposed to accept the job description as written and Troy Beatty seconded that motion. The Board had previously voted by e-mail to appoint Ray Mitchell to the position and pay \$400 per month. Malcolm Dyos moved to appoint Ray Mitchell, in person, for this position with a directorship on the Board. This motion was seconded by Troy Beatty. Malcolm Dyos also suggested that the Board members are all be available on a volunteer basis to help, when needed, with water operations. It was agreed that the next Job Description to be written would be Vice President/Director of Operations. Jo Ann thanked her committee members for the search: Troy Beatty, Charley Woods, Jack Bainbridge, Marion Moore and Ray Mitchell.

JoAnn also reported that the water filtration meeting went smoothly and successfully and that many residents have subsequently installed the systems and have been very happy with the results. Malcolm suggested that an application of silicon around the O ring on the filter will help with future filter changes. JoAnn gave copies of the information for the system to Marie Beatty to file for future homeowners. Malcolm Dyos and Barbara Mitchell were thanked for helping organize the meeting.

JoAnn Bernard had previously asked to delay the mailing of invoices until the water board newsletter could be included with them. The next hydrant flushing, to take





place on November 5<sup>th</sup> in the a.m., will be announced in this newsletter. Other items to be included in the newsletter are: requests for updated information for emergency contacts, reminder about the neighborhood communication board near the mailboxes on Riverwood and Springview and a request for volunteers to the water board. The November flushing date brought up a suggestion by Ray Mitchell for the board to purchase two "Flushing Today" signs. Malcolm Dyos motioned to approve the purchase of the signs and Troy Beatty seconded.

Bob Gans, in relation to the update of phone records, wondered about the re-establishment of an information packet to distribute to all new homeowners. Forms could be developed to aid both the water board and homeowner's association. JoAnn Bernard wondered if we could ask about personal skills. It was concluded that JoAnn would talk to Pete and Dee Miller, who had previously been in charge of welcoming new residents, if they would like to help in this matter. The bulletin boards are our current way of acknowledging upcoming events and important issues but it is agreed that they are in poor shape and need repair. Bill Stovall, homeowner has agreed to help with the renewal of the boards. Payment would come from the water board.

#### 4. Water Operations Report

The ACWA/JPIA visitation on 8/4/11 went well. There were some recommendations: secure the water pressure tank at the pump house, locate all hydrant valves, and test fire hydrants. Testing of well number three is complete except the results of the re-test on aluminum. Ray Mitchell notified us, however, that new Title 22 requirements have just been established which require us to test three additional items: Perchlorates, Silver and MTBS. Our current lab does not test for these substances so Ray Mitchell is currently looking into other labs. Barbara Kerestury, our current water sampler, is checking with the County to see if we will need to re-test for the new requirements.

Ray Mitchell gave the pump house report.

**ACTION ITEMS:** The location of missing valves has been established (except for three). Ray and Troy have volunteered to locate. Troy has also agreed to mark these locations with the appropriate color paint for easy location during an emergency. Troy will secure the pressure tank legs by drilling and bolting. The hydrant flushing date has been confirmed for November 5<sup>th</sup>. Troy wants to get the local fire youth involved, so he has volunteered to contact our local fire chief, Chief Dubler, to see if they would like the experience in hooking up to our hydrants. Scott Dell, a homeowner and member of Julian/Cuyamaca Fire also volunteered to assist at our last meeting. Troy volunteered to contact Scott. The drainage culverts will also be flushed during our November hydrant flushing.

5. **Financial Report:** Marie Beatty, office manager, reported that the audit went smoothly. Jo Ann Bernard requested that the quarterly account statements be presented at each board meeting. The annual budget and the results of the audit still



need to be presented. We may need to hold a special meeting. Current bank statements were available for inspection. All accounts, receivable and payable are current.

It has come to our attention when reading the meters, that there was an unusually large water usage for the quarter at the Lee household. Marie contacted the current resident to notify them that there is a possible leak. Mr. Lee asked Marie to speak to the Board on his behalf for leniency with regard to price per unit. The board decided that they did not want to set a precedent for others to ask for the same and denied the reduction in billing. A payment schedule was suggested. Malcolm Dyos proposed to make Mr. Lee responsible and Troy Beatty seconded that proposal.

Marie reported that the meter reading pages have been updated to reduce copying and Bob Franke asked that there be a blank column included for notes. This has been completed with the update. Meter readings have also been included on the last invoices by recommendation of JoAnn Bernard, due to customer requests. Bob Franke asked that both prior and current readings be added.

6. **Investments:** Malcolm Dyos reported on our investment accounts, summarizing that we have \$196,000 in the account and there are 7 cds earning an approximate \$4000.00 per year.
7. **Water Usage Report:** Bob Franke reported that we should be under 10 million units in water usage this year. Thanks for providing great water usage charts! Bob noted that Well #3 water level cannot be read. He also pointed out that well #11 cannot recover as fast as other wells. Bob has noticed that well #10 is falling behind in its' provision of water and believes it needs a new way of communicating with well #7 as a relay that is needed is no longer in production. Action Item: Troy has volunteered to purchase needed part from another manufacturer and replace it.
8. **Review of action items:** Troy Beatty to flush hydrants on Nov. 5<sup>th</sup>. The block heater has been replaced, however it has been noted that there may be a frozen thermostat in the generator and oil, filters and coolant need to be replaced. Ray Mitchell will be in check with Jack McMahan or another supplier. Ray Mitchell was asked to be the maintenance person to chlorinate the wells alternating every two weeks. Two well will be maintained every two weeks. Ray agreed to contact Albert Simonson.

#### NEW BUSINESS:

- A. Bob Franke has noticed that well #10 is falling behind in its provision of water and needs a new low voltage circuit as a means of communicating with well #7. A needed part is no longer in production. Action Item: Troy Beatty has agreed to purchase a new part from a different manufacturer and replace it.
  - a. Bob Gans provided an HOA update. He wanted to know if Wynola Water wanted to continue to pay for the website. Malcolm Dyos proposed that the Board continue to pay for the site and Troy Beatty seconded that motion. Jo



Ann suggested we include the discussion of what the water board wants to include on the website at our next quarterly meeting. Bob asked for the Boards opinion about the HOA hiring a third party to deal with complaints. Board seems divided in its' vote.

**Adjourn:** There being no further New Business, Malcolm proposed to adjourn the meeting at 11.19 a.m. and Troy Beatty seconded the motion. The next regular quarterly meeting will be on January 21st, 2012 at 9:00 a.m. at the Beatty residence.

Respectfully submitted,

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Marie Beatty  
Office Manager