

WYNOLA WATER DISTRICT
BOARD OF DIRECTORS
MEETING MINUTES 2012
Saturday, April 23rd, 9.00am
1421 Springview Road, Santa Ysabel, CA 92070

Director Beatty called the meeting to order at 9.04 a.m. Board Members present were: JoAnn Bernard, President, Troy Beatty, Director VicePresident/Operations, Director Malcolm Dyos, Treasurer, Director Ray Mitchell Water Quality, and Pete Miller, Director. Guests attending were Bob Franke, Charley Woods, Gene Myers, Bob Gans, CoLee Grev and Kirsten Rowell.

1) Approval of Agenda: Director Mitchell moved to approve the agenda and Director Dyos seconded the motion. Motion was approved.

2) Approval of Minutes of January 21st, 2012: Director Mitchell moved to approve the minutes and Director Dyos seconded. Motion was approved.

3) Old Business:

A. PRESIDENTS REPORT – Director Bernard called for a motion to approve the job descriptions for President, Vice President/Operations, Certified Water Distribution Operator, Office Manager and Treasurer as written and distributed at the last meeting. Director Mitchell made the motion to approve all job descriptions and Director Dyos seconded the motion. Motion was approved.

B. OPERATIONS REPORT – Director Mitchell reported on the following repairs completed this quarter. The broken cable on the site gauge has been replaced, the valve in the fire suppression system was replaced as required by the County Environmental Health Department, storage tank leak was repaired and a major repair to well #9 requiring pump and motor replacement and 315 feet of new galvanized pipe was completed. A summary of these repairs is included in the newsletter which will go out to all residents in their water bills.

Director Mitchell has been trying to put together a “teaching” work party to change a leaking water meter at Gene Myers’ residence.

Director Mitchell reported that Director Bernard and he, were unable to attend one day (Iron and Manganese in water systems) of a two day seminar due to snow. Director Mitchell was able to attend the second day (Consumer Confidence Reports) and has forwarded all materials to the Directors by email for their viewing. He also reported that he took the Certified Water Operators exam and the results will be out on April 21st.

C. OPERATIONS ACTION ITEMS – Director Beatty reported that ACWA/ JPIA suggested that our water pressure tank at the pump house be secured to the concrete (8/2011). Director Beatty discovered that the concrete, which is reported to be 33 years old, is narrow on one side and would prevent securing with a bracket and he doesn’t have



a tool that would enable him to drill down from the top and anchor into the concrete. Director Mitchell was unable to locate plans for the foundation so we are unable to determine whether or not legs from the stand were placed into the concrete itself. It was determined by all that it would be dangerous to try to drill the concrete as it could cause damage to the existing concrete. Action Item: Director Beatty will document his findings and submit the written information to Director Mitchell to be sent to ACWA/JPIA.

Director Beatty has not yet received a second bid from Rand Company in Lakeside for locating hydrant valve cans. Action Item: Director Beatty will do it this week.

The hydrant flushing date has been set for April 21st and it was determined that only the hydrants at the end of Lakedale, Riverwood, Oakforest and the end of Mountainbrook, located at the Shutler house, would be run. The water quality has been good this quarter with very few complaints.

CoLee Grev introduced her concern for the water pressure at her home on Sunny Point. Director Mitchell confirmed that the pressure leaving the tanks are within the recommended levels at all times, but that pressure fluctuates daily due to customer consumption. Director Mitchell also offered the District's water pressure measuring device to CoLee Grev.

D. FINANCIAL/OFFICE REPORT – Marie Beatty, Office Manager, presented the financial report package for all directors to review at their leisure, including bank statements, reconciliation reports and Morgan Stanley statements for our investments. The budget vs. actual report will be e-mailed as soon as we receive the figures for water sales and our final statements for the quarter.

Marie reported a computer crash this month which required a new computer purchase and the cost of transferring the old files to the new computer. A new Microsoft Office program was also purchased as that program is non transferable and is a must for our billing purposes.

Director Bernard is still working on getting a clarification on a ACWA/JPIA insurance item regarding structures listed on Glenside and Oakforest.

E. INVESTMENTS - Director Dyos reported on investments. We have currently exceeded our recommended level of capital (\$20,000 in cash).

F. WATER LEVEL USAGE - Bob Franke reported on typical water usage for the quarter. Bob has updated all of his water usage data to Excel. This is to aid his replacement when the time comes for him to step down. Action Item on Confidentiality of Water Bill Info. The Board agreed to include the average water usage figure from his reports on the next customer invoices.

4) NEW BUSINESS – Director Dyos presented to the Board an outline of his concerns for the future of the Water District. The outline was intended to help determine how to proceed in our future operations. It was decided to hold a special meeting. Director Dyos made the motion for a committee to be formed and a meeting to be held in May. It was seconded by Director Mitchell. The motion was approved. Committee volunteers

include all Board members and community residents: Gene Myers, Kirsten Rowell, CoLee Grev and Scott Dell, Bob Gans and Charley Woods. The date of the meeting will be decided via e-mail.

Director Mitchell, in an effort to be pro-active, with our property insurance, asked for the Board's opinion on dealing with the overgrown Cypress trees around the pump house. The Board has offers from within the community to complete the job voluntarily (Director Dyos, Gene Myers and Scott Dell). The issue of the disposal of the trimmings will be discussed at the next HOA meeting.

5) Adjourn – Director Mitchell motioned to adjourn the meeting at 10:53am, Director Dyos seconded. Next meeting is Saturday, July 21st at 9:00am at the Gans residence on Oakforest.

Joyce Gans

~~Signatures for Bank Account~~

~~JoAnn Bennard, President~~

~~Malcolm Dyos, Treasurer~~

~~Ray Mitchell, Water Operator~~

~~Joyce Gans, Office Manager / Secretary~~