

WYNOLA WATER DISTRICT
BOARD OF DIRECTORS
MEETING MINUTES
April 20, 2013, 9:00 AM
1634 Oakforest Road, Santa Ysabel, CA 92070

President Bernard called the meeting to order at 9:00 a.m. Board Members present were: Jo Ann Bernard, President, Ray Mitchell, Water Distribution Operator, Dean Stowers, VP PRD-16, Jack Bainbridge, Operations, and Tom McDonough, Operations. Also in attendance were Robert Gans, Treasurer, Bob Franke, Charley Woods, and Gene Myers.

1) Approval of Agenda: Several additions were made to the Agenda. They were: Brown Act Training, Fire Exercise, Emergency Plan Update, and LAFCO Sphere of Influence Report. Director Stowers moved to approve the agenda with the additions and Director Mitchell seconded the motion. The motion was approved.

2) Approval of Minutes of January 19 , 2013: Director Mitchell moved to approve the minutes, and Director Stowers seconded. The Motion was approved.

3) Old Business:

A. PRESIDENT'S REPORT

1. President Bernard noted that the Newsletter that was sent to all property owners, along with their water bills, included everything that she wanted to report.
2. She confirmed that everyone should be using e-mail for routine communications and that all the Board Members, Bob Franke, Joyce Gans and Bob Gans should be included in those e-mails.
3. HOA President/Treasurer Bob Gans distributed copies of the updated property owners' phone list for use in contacting people in case of emergency. Margin notations indicated which residents each Board Member would be responsible to call.

B. OPERATIONS REPORT

1. Director Mitchell reported that well # 11 was back on line. There had been a problem with the water flow meter. While # 11 was down, well #9 had to carry most of the load, and its water level temporarily dropped significantly as a result.
2. Ben Beatty's Eagle Scout fire hydrant refurbishing project has been delayed due to the need to obtain an "entry permit".
3. Director Bainbridge is re-writing the section of the Operations Manual dealing with electrical wiring at the pump house. While working on the manual, Director Bainbridge noted that some of the pump house electrical contacts were burned up. Jack McMahan and Ron Placa helped replace the contacts.

4. It was also noted that the alarm which signals a low water level in the tanks was not working properly.
5. The fire hydrants were supposed to have been flushed recently, but apparently not all hydrants were done. Director McDonough will arrange for the project to be completed, especially regarding the fire hydrants that are at the bottom of Lakedale, Mountainbrook and Riverwood. It was also agreed that Director McDonough would write up the procedures for flushing the hydrants, and Director Bainbridge would include that information in the Operations Manual. Director Mitchell will contact Manson Engineering to see if they have written procedures that we might be able to use. President Bernard will notify the community prior to the flushing date, so that people can be prepared for any disruption in water supply or residue in the water that may take place. Also, Director Bernard will contact Troy Beatty to see if he can help. Saturday, April 27 was set as the date for the project to take place.
6. Director Bainbridge is working on the Operations manual, with input from Bob Franke and Director Mitchell. This is a big project, and may take another year or so. Jack has labeled much of the equipment in the pump house to facilitate understanding of the Manual, as well as to facilitate maintenance and repairs.
7. The WWD still needs one or two plumbers who will be available 24/7 for emergencies. Jim Hayworth in Ramona is a possibility. Director McDonough will try to find someone. Other water districts in the Julian area may have someone they use.
8. Director McDonough is going to take the Certified Water Distribution Operator course.

C. WATER LEVEL AND USAGE REPORT.

1. Bob Franke reported that rainfall is low this year, with 16.5 inches through March 31, compared to the prior fiscal year through June 30 of 22.4" and the year before that of 45.7 ". The water level in Well #9, our biggest producer, is down to about 238 feet, compared to two years ago of about 55 feet. This is something to be concerned about.
2. Reading well levels is a complex task. Bob Franke will write up the procedures for doing this.
3. It was agreed to include a notice in the July water bills asking people to conserve Water, and to also post notices on the community bulletin boards.
4. On the water bills from now on, the Office Manager will show the average usage for the quarter for all properties, so that people can compare their own usage to the average.
5. Bob Franke has water level charts going back to 2004. He will e-mail the charts to the Office Manager who will e-mail them to the Board. Director Bainbridge will include the charts in the Operations Manual.
6. It was noted that since well #5 is not being used, and is therefore static, it is ideal for measuring changes in the water level.

7. Director Mitchell reported that there is proposed bill before the California Senate to require all California water districts to reduce consumption by 20% by the year 2020.

4) Financial Report:

Treasurer Gans presented the financial report for the quarter ending March 31, 2013. Cash increased \$3,254; however, operations sustained a loss of \$665, due to capital repairs by Manson Engineering.

5) New Busines:

- A. HOA Chipping Day is May 4, 2013. Daniel Dewitt has been contracted to do the chipping this year. He will either remove the chippings, or the HOA will spread them out so that they do not pose a fire hazard.
- B. A volunteer group of WWD and HOA Board members and other residents will perform roadside clearing on April 20.
- C. The annual community picnic is scheduled for June 1, 2013, at the home of Jack and Dorothy McMahan. This is a joint event of both the WWD and the HOA. Contributions to "Mountain Manna" will also be solicited. It was agreed that the WWD would pay for the postage cost of mailing a flyer about the picnic to property owners whose e-mail addresses we do not have.
- D. Director Stowers recently received training on the Brown Act, California regulations that deal with the conduct of public agencies, regarding public disclosure and other matters. There is some additional training that he intends to go to as well.
- E. A "Fire Exercise" is scheduled for May 13, 2013, at which firefighters will practice fire defense of homes that may be difficult to access, such as on Sunnypoint, Lakedale, and at the foot of Mountainbrook.
- F. LAFCO has submitted its report that the WWD's "sphere of influence" will remain unchanged. This means that we will not be required to merge with any other water districts or expand our service area to include properties outside Wynola Estates. LAFCO performs this review every five years.

6) Next Meeting:

The next regular quarterly meeting of the WWD was set for 9:00 AM, Saturday, July 20, 2013, at the Gans Residence.

7) Adjourn:

Upon motion by Director Mitchell, seconded by Director Stowers, and passed unanimously, the meeting adjourned at 10:55 AM.

Respectfully submitted,
Robert Gans, Acting Secretary

