

**WYNOLA WATER DISTRICT
BOARD OF DIRECTORS
MEETING MINUTES**

7:00 PM, Wednesday, July 15, 2015
1634 Oakforest Road, Santa Ysabel, CA 92070

President Bernard called the meeting to order at 7:00 PM. Board Members present were: Jo Ann Bernard, President, Ray Mitchell, Water Quality Operations, Jack Bainbridge, and Mike Asmussen. Board Member Tom McDonough was absent. Staff attending were Robert Gans, Treasurer and Joyce Gans, Office Manager. Guests were property owners Tim Taschler, Jerry Jordan, and Dan Heinrich.

1. Approval of Agenda: A New Business item, discussion of development adjacent to Wynola Pizza, was added to the Agenda. Director Bainbridge made a motion to accept the Agenda as amended. Director Mitchell seconded. The motion passed.

2. Approval of Minutes:

- a. Regular Quarterly Meeting of April 15, 2015. Director Mitchell moved to approve the minutes. Director Bainbridge seconded. The motion passed.
- b. Minutes of Special Purpose Drought Meeting of May 6, 2015. Director Bainbridge moved to approve the minutes. Director Mitchell seconded. The motion passed. [Note: All action items listed in the minutes have been done or are in process. President Bernard stated that resident Ed Huffman asked resident Dean Stowers if he could find out from his son Fire Captain Dereck Stowers about Fire department policies and procedures for using Wynola water in case of emergencies.]

3. Old Business:

- a. President's Report. President Bernard reported that resident Dorothy McMahan was hospitalized for a week, but is now home. No other major health issues in the community at this time.
- b. Water Operations and Testing.

1) Well Production Data Review

Director Bainbridge passed out reports showing water production, well levels, rainfall and other data. Production for the quarter just ended was 1.49 million gallons, compared to the same quarter of 2013 of 2.56 million gallons. Well levels are down 150 to 250 feet. Rainfall is down from 18.6 inches in fiscal 2013 to 15.4 inches in fiscal 2015.

2) Water Sampling

Director Mitchell reported that, on August 3, 2015, Barbara Keresztury will do the annual testing of the active wells (3,7,9,10,11) for nitrates, e. coli, and chloroforms.

3) Wells #6 and #8

Director Mitchel reported that he and Director McDonough were working on reactivating Well #6. The well has electricity. Ransom Brothers will need to test the well for operation. Well #8 is next in line for possible activation, if additional production is needed.

4) HCF (Hundred Cubic Feet consumed) Report.

The Estates used 48% less water in the quarter just ended than in the same quarter of 2014.

5) Conservation Data Review.

The HCF report and other data indicate that people are taking conservation seriously. Six of the prior quarter's "high users" dropped out of the top 16 users. We are waiting for the State to tell us what its reporting requirements are and what our District's conservation goal needs to be. Director Bainbridge will be responsible for reporting to the State. Directors Bernard and Bainbridge will send out another letter to all property owners thanking them for their conservation efforts, and telling them that these efforts need to continue.

5. Financial/Office Report:

- a. Treasurer Gans presented the quarterly and fiscal-year-end financial reports showing that Cash as of June 30, 2015 was \$195,521, an increase for the fiscal year of \$9,386, and the District made a profit of \$8,655, before depreciation. There were no capital expenditures for the fiscal year. Director Mitchell moved to approve the financial report and Director Bainbridge seconded. The motion passed.
- b. Treasurer Gans presented a proposed operating Budget for the new Fiscal Year, showing Revenues of \$57,100, down \$5,598 from actual revenue for Fiscal 2015, due to anticipated continued water conservation, and Expenses of \$57,100, before depreciation, with the force figure, to arrive at a breakeven Budget, being Capital Expenditures of \$6,300. Director Bainbridge moved to approve the operating Budget, and Director Mitchell seconded. The motion passed.
- c. A proposed Capital Budget was then presented, identical to the prior year's Capital Budget. This budget indicates, based on the cost of individual capital

items and the estimated useful life of each item, that the District should expect to incur, on average, \$33,000 in Capital Expenditures a year. Director Bainbridge moved to approve the Capital Budget and Director Mitchell seconded. The motion passed.

- d. Treasurer Gans noted that the annual audit was scheduled for July 17, 2015, and that the District was ready for the audit.
- e. The Annual Administrative Calendar was reviewed. The District is current with all actions described in the Calendar.
- f. The account at Rabobank will be closed out as soon as any pending transactions to the account have cleared. There was a problem with the new Wells Fargo account, where the bank, without notice, closed the account because they needed an IRS form showing the EIN number. The form was immediately provided and the account was reopened.
- g. Office Manager Gans presented her report. Information has been received from the Preferred Long Distance company and now needs to be analyzed for any benefits over AT&T.
- h. The annual Form 470 of Financial Disclosure has been filed with the County Registrar.
- i. The annual community picnic took place on May 2 and was deemed to be very successful. Director Bernard gave a short presentation at the picnic thanking volunteers, and asking for water conservation.
- j. The Board needs to carefully plan the implementation of the \$125 increase in the annual water availability fee. A Sub-Group Committee will undertake this project. Volunteers for the committee are: Jo Ann Bernard, Jack Bainbridge, Jerry Jordon, Tim Taschler and Robert Gans. A public hearing and a vote of the property owners will be required.
- k. Some years ago, Lot #60 was split between Lots #59 and #61. Since that event, we have been charging Lot #61 for two quarterly Maintenance (and HOA) fees. After discussion, it was decided to only charge the owner for one lot.

6. New Business:

- a. The Annual JPIA Risk Assessment inspection will take place on July 29, 2015. Director Mitchell will represent the District.
- b. The Wynola Estates tract map was updated with several street addresses.

- c. A development with, ultimately, several new homes, is going in adjacent to Wynola Pizza. Initially, it will just be a parking lot, for use by visitors to the “gold mining” attraction across the street. There was some initial concern that the development might be more expansive, and might impact the water table levels in Wynola Estates.

7. Adjourn:

The next regular quarterly meeting of the Board was set for 9:00 AM, Saturday, October 24, 2015. There being no further business to discuss, the meeting adjourned at 8:37 PM.

Respectfully submitted,

Joyce E. Gans

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Office Manager